



**SPECIAL CITY ADVISORY BOARD MEETING
ZEPHYRHILLS, FLORIDA**

**Tuesday, August 15, 2023
6:30 PM**

IMMEDIATELY FOLLOWING PLANNING COMMISSION MEETING

The City of Zephyrhills will maintain a quorum at the dais and host a GoToMeeting to allow the public to attend remotely.

Please join the GoToMeeting
from your computer, tablet or smartphone:
<https://meet.goto.com/739269589>
or dial in using your phone:

+1 (872) 240-3212 - Access Code: 739269589

(Please mute your phone unless you wish to speak on a specific item)

**Zephyrhills
City Hall**

**Council
Chambers**

Call to Order – Mayor Melonie Bahr Monson
Roll Call – City Clerk Lori Hillman

1. RENAME LINCOLN HEIGHTS PARK

- 1.1 Request to Rename Lincoln Heights Park to Ellis Harrold Neighborhood Park
 - 1. Request for Naming
 - 2. 698-15 Naming Policy

2. CITIZENS COMMENTS

ADJOURN

*** PLEASE NOTE: This is a Public Meeting. Should any interested party seek to appeal any decisionmade by the Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105. If you are a person with a disability which requires reasonable accommodation in order to participate in this meeting, please contact the City Clerk at 813/780-0000 at least 48 hours prior to the public hearing. A.D.A. and F.S. 286.26.**

Meeting
August 15, 2023

Action Item

RENAME LINCOLN HEIGHTS PARK 1.1

Request to Rename Lincoln Heights Park to Ellis Harrold Neighborhood Park

Issue:

Request to rename Lincoln Heights Park to Ellis Harrold Neighborhood Park in honor of Ellis Harrold.

Background:

Mr. Harrold has resided in Zephyrhills since 1957 and was a resident of the Lincoln Heights neighborhood. He was the first African American hired by the City of Zephyrhills in 1962 and worked for the City for 34 years. Individuals requesting the renaming believe Mr. Ellis Harrold meets the criteria outlined in Resolution No. 698-15 for the Naming/Renaming of City Parks, City Facilities and Honorary Street Namings; specifically, an individual who has contributed outstanding service to the City. It has been requested for City Council to convene a Special City Advisory Board to review the request.

Attachment(s):

1. Request for Naming
2. 698-15 Naming Policy

Fiscal Impact:

N/A

Staff Recommendation:

Staff recommends Council proceed at their pleasure.

May 23, 2023

**Request to Name Lincoln Heights Park to Ellis Harrold Neighborhood Park
Submitted by Steve Spina**

Since the recognition of Ellis Harrold by the City of Zephyrhills on February 27, 2023, I have been approached by several citizens, including the Rev. Adrian Gay of Macedonia Missionary Baptist Church, to rename Lincoln Heights Park in honor of Mr. Harrold.

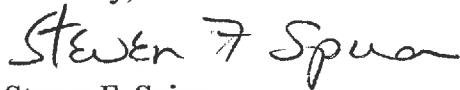
As was noted in the city's proclamation, Mr. Harrold has resided in Zephyrhills since 1957 and is a resident of the Lincoln Heights neighborhood. Additionally, he was the first African American hired by the City of Zephyrhills in 1962, and worked for the city for 34 years. As the proclamation notes, Ellis Harrold "broke barriers that existed at the time and opened doors for other African Americans to work for the City of Zephyrhills."

Resolution 698-15 requires that the naming of city streets, parks or other city facilities follow certain criteria, including honoring an "individual who has contributed outstanding civic service to the city" and is "the articulated preference of residents of the neighborhood surround the public facility" and having provided a historical significance.

I believe Mr. Ellis Harrold meets these criteria, in breaking the racial barriers of his time, in contributing to the fabric of the community and having support of the neighborhood of which he resides and where the park is located.

At the request of these individuals who have made this request, I ask City Council to convene a special city advisory board as set out in Resolution 698-15 to review the request and bring their findings to City Council for consideration.

Sincerely,

A handwritten signature in black ink that reads "Steven F. Spina". The signature is written in a cursive, flowing style.

Steven F. Spina,
City Councilman, Seat 2

RESOLUTION NO.: 698-15

A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, RELATING TO PARKS AND PUBLIC FACILITIES AND CREATING POLICIES AND PROCEDURES FOR THE NAMING/RENAMING OF CITY PARKS, CITY FACILITIES AND PROVIDING FOR HONORARY STREET NAMINGS.

WHEREAS, the City Council of the City of Zephyrhills, Florida, may have occasion to name or rename city parks and other facilities, including providing for honorary street naming; and

WHEREAS, it is appropriate to establish criteria and procedures for the official naming/renaming of city parks and other facilities; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, HEREBY RESOLVES AS FOLLOWS:

Section 1:

- A. The naming/renaming of city parks and other city facilities, including providing honorary designations for city streets, shall be in accordance with the procedures and criteria set forth below. Once adopted, name changes should occur on an exceptional basis only.
- B. The following criteria shall be considered:
 - a. Neighborhood or geographical identification
 - b. Natural or geological features
 - c. Historical or cultural significance
 - d. The articulated preference of residents of the neighborhood surrounding the public facility
 - e. An individual (living or deceased) who has made a significant land and/or monetary contribution to the community or who has the contribution made in "memoriam" and when the name has been stipulated as a condition of the donation.
 - f. An individual who has contributed outstanding civic service to the city.
- C. Naming of interior features or spaces may be made separately from the main park or facility and is subject to the same criteria of this resolution.

Section 2:

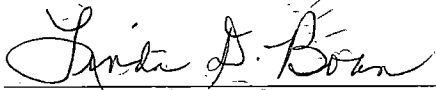
- A. If the City Council determines that a city park or other city facility should be named or renamed, the Council shall solicit suggestions for names. All suggestions, whether solicited or independently offered, shall be acknowledged and recorded by the City Clerk.
- B. A special city advisory board shall be convened to review the request and potential naming or renaming options and present their findings and recommendation to the City Council. The board shall be comprised of 2 members of the Zephyrhills Planning Commission, 2 members of the Zephyrhills Historic Board and 2 members of the City Parks Board. The Mayor shall also participate and chair this board for a total membership of 7.
- C. Following a review of the suggestions and public comments, and recommendation from the Naming Advisory Board the City Council shall determine the name for city parks or other facilities. City Council has the discretion to accept or reject recommendations for naming or renaming of city facilities.
- D. The provisions of this procedure shall not apply to the application of donor recognition for such minor items as benches, trees, refuse cans, flagpoles, water fountains or similar items. Nor shall the naming of such items fall under these provisions.
- E. Following the selection of a public park, public facility or street name by the City Council, the Public Works department will identify the facility by appropriate signage specifying the name.

DONE AND RESOLVED this 23rd day of March 2015.

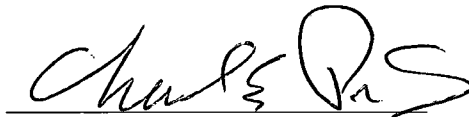
ATTEST:

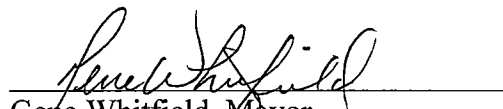
CITY OF ZEPHYRHILLS, FLORIDA

By:


Linda D. Boan, City Clerk

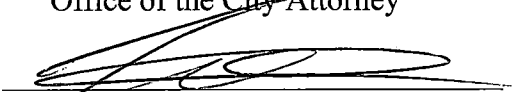
By:


Charles E. Proctor, President


Gene Whitfield, Mayor

APPROVED AS TO LEGAL FORM AND CONTENT
Office of the City Attorney

By:


Joseph A. Poblick, City Attorney