



CITY COUNCIL MEETING ZEPHYRHILLS, FLORIDA

**Monday, September 25, 2023
6:00 PM**

The City of Zephyrhills will maintain a quorum at the dais and host a GoToMeeting to allow the public to attend remotely.

**Please join the GoToMeeting
from your computer, tablet or smartphone:**

<https://meet.goto.com/996796165>

or dial in using your phone:

+1 (571) 317-3112 - Access Code: 996-796-165

(Please mute your phone unless you wish to speak on a specific item)

**Zephyrhills
City Hall**

**Council
Chambers**

Call to Order – Council President Lance A. Smith

Roll Call – City Clerk Lori Hillman

Invocation – Kendall Deford Associate Pastor Nazarene Church of Zephyrhills

Pledge of Allegiance – Council President Lance A. Smith

1. MAYOR

1.1 Sarah Vande Berg Tennis Foundation Presentation by Nick Walton

1. SVB Tennis Foundation Presentation

1.2 Toys For Tots - Requesting Cash Donation - James Wood

1. Car Truck Show

2. Toys for Tots

2. CONSENT ITEMS

2.1 Approval of September 12, 2023 Regular Meeting Minutes

1. M09-12-2023

- 2.2 Approval of June 12, 2023 Workshop Minutes
 1. M06-12-2023 Budget Workshop
- 2.3 Approval of June 12, 2023 Regular Meeting Minutes
 1. M06-12-2023
- 2.4 Amendment #1 to Vortex Piggyback Agreement No. 41-23-06 for Gravity Pipe Lining
 1. Vortex HGAC Amendment 1 41-23-06
 2. Amendment 3 contract extension TP07-18- Vortex Services LLC
- 2.5 Approval of Amendment 1 to Agreement No. 41-21-36 with PSI Technologies
 1. 41-21-36 PSI Amend 1
 2. IFB-KM-20-081 FIRST AMENDMENT PSI
- 2.6 Approval of Killebrew Agreement No. 41-19-30a / 41-22-20 Task Assignment for Massey Road Water Line
 1. TASK ORDER Zephyrhills Massey Rd 8in Watermain
 2. Zephyrhills Massey Rd WM Extension Budget
- 2.7 Approval of Amendment 2 to DEO Grant Agreement HL135 (24-21-07), SVB Tennis Center
 1. HL135 Amendment 2 Agreement
- 2.8 Approval of Axon Agreement No. 25-23-02 10-Year Rewrite, Amending Agreement No. 25-22-06
 1. OSP7+ 10 year Zephyrhills Police Dept.Axon - (913)
 2. Years 2_3 - Zephyrhills Police Dept._Axon OSP7+ (8_18)
 3. Years 4_5 - Zephyrhills Police Dept._Axon OSP7+ (8_18)
 4. Years 6_7 - Zephyrhills Police Dept._Axon OSP7+ (8_18)
 5. Years 8_9_10 - Zephyrhills Police Dept._Axon OSP7+ (8_18)
 6. BUDGET WORKUP - AXON OSP 10-YR REWRITE (2023)
- 2.9 Community Planning Technical Assistance Grant Agreement No. 24-23-02 for Mobility Plan Creation
 1. FY23-24_TA_CityOfZephyrhills_MobilityPlan

3. BUSINESS ITEMS/PUBLIC HEARING

- 3.1 Second Reading **ORDINANCE NO. 1469-23 - "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, LEVYING THE MILLAGE RATE FOR FISCAL YEAR 2023-2024 FOR THE CITY OF ZEPHYRHILLS."**
 - A. Council President opens Public Hearing
 - B. Council President closes Public Hearing
 - C. City Council considers Ordinance No. 1469-23 on the Second Reading
 1. Ordinance 1469-23 - Adopt Millage
- 3.2 Second Reading **ORDINANCE NO. 1470-23 - "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, ADOPTING A BUDGET FOR THE 2023-2024 FISCAL YEAR."**
 - A. Council President opens Public Hearing
 - B. Council President closes Public Hearing
 - C. City Council considers Ordinance No. 1470-23 on the Second Reading
 1. Ordinance 1470-23 - Adopt Budget

2. FY 23-24 Adopted Budget

3.3 RZ 15-23 - Rezone of 5028 Airport Road

Second Reading **ORDINANCE NO. 1460-23 - "AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA PROPOSING AN AMENDMENT TO THE CITY'S ZONING MAP DESIGNATION FROM AP-2 (AIRPORT RELATED) TO LI (LIGHT INDUSTRIAL) FOR APPROXIMATELY 3.99 ACRES OF REAL PROPERTY LOCATED AT 5028, 5002, 5048, 5040, 5016 AIRPORT ROAD, AND 39301 SOUTH AVENUE, ZEPHYRHILLS, FL 33542 AND HAVING PARCEL NUMBER 12-26-21-0000-04900-0010; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE."**

- A. Council President opens Public Hearing
- B. Council President closes Public Hearing
- C. City Council considers Ordinance No. 1460-23 on the Second Reading

- 1. Ordinance 1460-23 - Airport Road Rezoning
- 2. RZ 15-23 Airport Road Rezoning September 12_25 2023_1
- 3. RZ 15-23 Airport Road Rezoning Exhibits Sept 12_25 2023
- 4. Table 2.02.01 Allowable Uses in Zoning Districts (1)

3.4 Brooks De-annexation - Pre-Map06-2023

Second Reading Ordinance No. 1468-23 - **ORDINANCE NO. 1468-23 - "AN ORDINANCE OF THE CITY OF ZEPHYRHILLS FLORIDA, FOR THE VOLUNTARY CONTRACTION OF THE CITY BOUNDARY BY DE-ANNEXING PARCEL ID NO. 10-26-21-0010-03800-0010; .06 ACRES MORE OR LESS OF REAL PROPERTY, PROVIDING FOR THE AMENDMENT OF CITY BOUNDARIES TO CONTRACT SUBJECT PROPERTIES FROM THE CITY BOUNDARIES; PROVIDING FOR REPEAL, SEVERABILITY, AND AN EFFECTIVE DATE."**

- A. Council President opens Public Hearing
- B. Council President closes Public Hearing
- C. City Council considers Ordinance No. 1468-23 on the Second Reading

- 1. Ordinance 1468-23 - Brooks Deannexation
- 2. DeAnnex Pub notice and letter
- 3. Deannex petition

4. CITY MANAGER'S REPORT

- 4.1 State Appropriation Requests
- 4.2 Community Identity Initiative - North Star

5. CITY ATTORNEY'S REPORT

5.1 Sleeping and Camping Prohibited

First Reading **ORDINANCE NO. 1471-23 - "AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA CREATING SECTION 130.23 SLEEPING AND CAMPING IN PUBLIC AND CERTAIN PRIVATE PLACES PROHIBITED; PROVIDING FOR REPEALER, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE."**

- 1. Ordinance 1471-23 - Sleeping and Camping Prohibited

5.2 Rerecording of Ordinance No. 1458-23 Blue Triton Annexation and Ordinance No. 1459-23 Blue Triton Future Land Use Map Amendment and Rezoning due to a

Scrivener's Error in the Legal Description.

1. Ordinances 1458 and 1459-23 Scrivener's Error in Legal Description
2. Ordinance 1458-23 BTB Annexation FINAL
3. Ordinance 1459-23 BTB FLUMA and Rezoning FINAL

6. CITIZEN COMMENTS

MAYOR ANNOUNCEMENTS

CITY MANAGER ANNOUNCEMENTS

CITY ATTORNEY ANNOUNCEMENTS

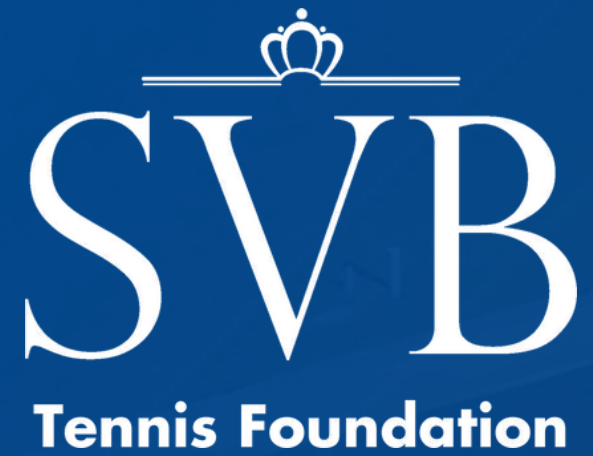
CITY COUNCIL COMMENTS

7. NOTED ITEMS

- 7.1 PowerDMS Single Source Exemption Agreement No. 41-23-24 Accreditation Software
 1. BUDGET WORKUP - POWERDMS (2023)
 2. PowerEngage, PowerLine, PowerTime
 3. 37-22-19
 4. 37-22-19.B
- 7.2 OpenGov Agreement No. 37-23-07
 1. 37-23-07 OpenGov

ADJOURN

*** PLEASE NOTE: This is a Public Meeting. Should any interested party seek to appeal any decision made by the Council with respect to any matter considered at such meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he or she may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105. If you are a person with a disability which requires reasonable accommodation in order to participate in this meeting, please contact the City Clerk at 813/780-0000 at least 48 hours prior to the public hearing. A.D.A. and F.S. 286.26.**



The mission of the

Sarah Vande Berg

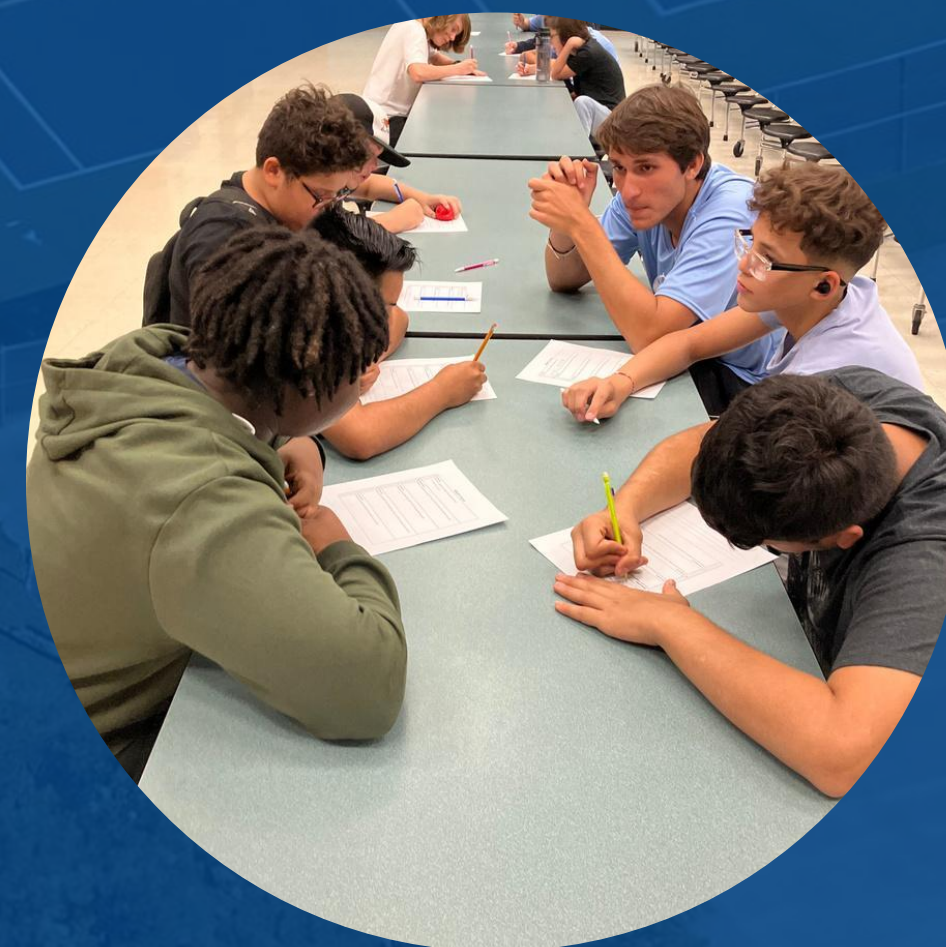
Tennis Foundation

is to provide tennis and education programming in Pasco County communities through character-building, physical activity, and mentoring.

AFTER-SCHOOL TENNIS AND EDUCATION PROGRAM

Program Model

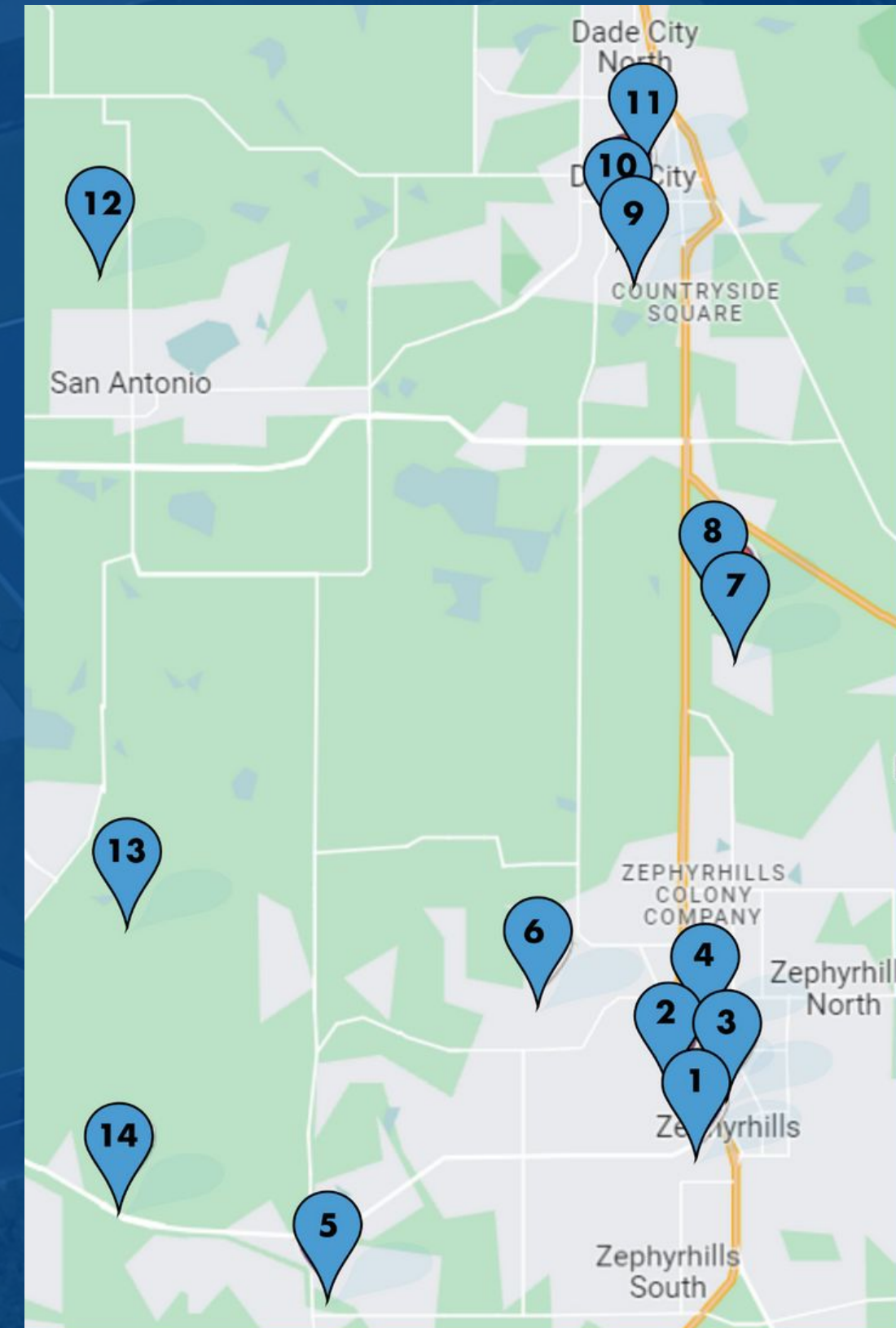
- 8-week sessions
- 2 days/week, 2 hours/day
- Target grades: 3rd through 8th
- Volunteering and mentorship
- Takes place on school's campus



AFTER-SCHOOL TENNIS AND EDUCATION PROGRAM

Partner Schools

- Target 'Title 1' under-resourced schools
- 80% or higher free/reduced-price lunch
- 35% average proficiency in reading/math*
- Limited after-school activities



2023-2024 Program Locations



All students who complete the program receive a brand new racquet



AMBASSADORS (JUNIOR COACHES)

Who they are

- Local high school tennis players
- ZHS, FL Virtual, Wesley Chapel HS, Pasco HS
- Academically motivated students

What they do

- Volunteer as junior coaches
- Train together
- Represent "SVB" in the community and at tournaments





Our Vision is for ALL students to have personal growth and positive relationships through tennis.

THE SVB TENNIS FOUNDATION

FIVE PILLARS FOR SUCCESS

1. Education First

Create lifelong learners

Learn to love to read

2. Character as a foundation

Know oneself

Develop integrity, empathy
and respect

3. Community of common interests

Establish a support system
for young people

Build connections
that last a lifetime

4. Positive role models and mentors

Learn to lead by example

Build positive relationships
with peers and adults

5. Physical well-being

Grow through active sport

Learn nutritious eating habits
for long-term health

EDUCATION FIRST

-  Daily classroom session
-  Homework help
-  Communication with teachers and parents
-  Scholarships available!
-  College recruiting services for Jrs an Srs

WHAT'S NEXT FOR THE SVB TENNIS FOUNDATION

Current Programs

\$1,500 in college scholarships
2 graduates off to college!
40 hours of private lessons/year

10 students in year-round training
600+ hours of volunteering/service
195 hours of small group instruction

540 students reached in local schools
8 partner schools
250+ hours of program

Selective Programs (10%)

College Placement
Academy Subsidies
College Scholarships

Bridge Programs (20%)

Ambassador Program
Clinic Subsidies
Tutoring Sessions

Outreach Programs (70%)

After-school Programs
Summer Camps
P.E. Partnerships

Phase 2 Programs

\$4,500 in college scholarships
College placement program
Subsidize "Academy" training

300 students offered rec clinics
900+ hours of volunteering/service
104+ hours of tutoring

900+ students reached in local schools
16 partner schools
612+ hours of program

THANK YOU FOR YOUR SUPPORT!

Sarah Vande Berg Tennis Foundation

6272 Abbott Station Dr. Unit 102

Zephyrhills, FL 33542

www.svbtennisfoundation.org

Contact

Nick Walton, Executive Director

nwalton@svbtennisfoundation.org

610-368-0552





Car Truck Show

11/18/2023

Show off your beauty! Classic Antique – Rat Rods – Hot Rods

Awards, prizes, 50/50, silent auction with items for all

Free prize ticket & gift for every car entry

Hamburger, Chips, Drinks - \$7
Signature Specialty Food by Head Chef

- Zephyrhills Moose Lodge #2276
- 3211 Gall Blvd Zephyrhills, FL, 33541
- Time: 11am-3pm
- Car judging starts at 12:30pm
- All cars and trucks must be registered for judging
- \$7.00 entry fee or a new toy
- Questions...call 813-788-7632N



Local and surrounding children are counting on you!

Welcome... cars, trucks & motorcycles

Motorcycle Poker Run
11/25/23

For Info Call
Chuck
813-431-8312
Starts at 8am



WE ARE PROUD TO ACKNOWLEDGE THAT LAST YEAR THE CAR SHOW HELD AT THE ZEPHYRHILLS MOOSE LODGE #2278 RAISED \$8,000 FOR TOYS FOR TOTS. THIS YEAR WE ARE SETTING A GOAL TO RAISE \$10,000 FOR TOYS FOR TOTS. WE ARE ASKING OUR PAST CONTRIBUTORS AND ARE SEEKING NEW DONORS SO WE CAN ALL PULL TOGETHER TO HELP US REACH THIS GOAL. WE ENCOURAGE ALL PARTICIPANTS TO BE AS GENEROUS AS POSSIBLE FINANCIALLY IN ANY WAY YOU CAN.



Last year your Moose Lodge with the help of the Zephyrhills Lions Club, distributed 3,800 toys to 880 children and 650 families. With your generous donations, you can make Christmas a wonderful time for many children who would otherwise go without.





Becky Watson – Lions Club
 Chuck Plourde – Moose Lodge
 Debbie Phelps – Lions Club
 Jim Butz – Moose Lodge
 Vicki Wiggins –
 Chamber of Commerce
 Melonie Bahr Monson –
 Zephyrhills Mayor
 Rod Rehrig Sr. - Marine
 Post Commander Retired
 Janet Delgado – Lions Club



Toy for Tots was started in 1947 by Marine Reserve Major Bill Hendricks and in 1948 Walt Disney designed the Toys for Tots Train as its logo. The 2022 Marine Corps Reserve Toys for Tots National Campaign has concluded and we are happy to report it was another outstanding year assisting families during the Christmas holiday season! Across our great Nation last year, tens of thousands of Marines, Sailors, Veterans, Volunteers, and our Youth Ambassadors, worked tirelessly assisting less fortunate families in 833 local communities within the 50 states, the District of Columbia, Puerto Rico, the U.S. Virgin Islands, and Guam. During the 2022 Campaign, Marine Toys for Tots distributed over 24.3 million toys, books, and games to over 9.9 million children in need.

The Zephyrhills Moose Lodge #2276 Car and Truck Show will be held on November 18, 2023 from 11am-3pm at 3211 Gall Blvd, Zephyrhills, FL 33541. For more info, call Jim Butz, chairman at 813-715-0481.

THANK YOU!!!

REGULAR COUNCIL MEETING

A Regular Council Meeting was held on September 12, 2023 at 6:00 p.m. in the Council Chambers of City Hall and via GoToMeeting (224) 501-3412 - Access Code: 296-882-581.

Council President Lance Smith called the meeting to order at 6:00 p.m. Roll call was taken. Present were members Lance A. Smith, Jodi Wilkeson, Charles Proctor, Kenneth Burgess, Steven F. Spina, Ph.D., and Mayor Melonie Bahr Monson. City Manager William Poe and City Attorney Matthew Maggard were present.

Staff present: Police Chief Derek Brewer, Public Works Director Shane LeBlanc, Finance Director Ted Beason, Building Official Bill Burgess, Utility Director John Bostic, CRA Director Gail Hamilton, Airport Manager Nathan Coleman, IT Director Mike Panak, Senior Planner Rodney Corriveau, Public Information Officer Kevin Weiss, Finance Supervisor Jessica Carter, Water Treatment Plant Operator Eric Martin and City Clerk Lori Hillman.

Kendall Deford with the Zephyrhills Nazarene Church delivered the invocation. The Pledge of Allegiance followed.

1. MAYOR

1.1 Constitution Week Proclamation

Regents of the Echebucsassa Chapter, Daughters of the American Revolution (DAR); Vice Regent Melanie Nelson, Historian and Librarian Amanda Harrison and Chapter Members Lisa Summer and Jodi Wilkeson were present to accept a Constitution Week Proclamation from Mayor Melonie Bahr Monson.

2. CONSENT ITEMS

2.1 Approval of August 28, 2023 Regular Meeting Minutes

2.2 Approval of June 26, 2023 Regular Meeting Minutes

2.3 Approval of Utility Service Agreement #45-23-14 with Pasco County for Fire Station 18

Steve Spina moved to approve the Consent Items. Seconded by Charles Proctor. Motion passed unanimously.

3. BUSINESS ITEMS/PUBLIC HEARING

3.1 First Reading **ORDINANCE NO.: 1469-23 – “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, LEVYING THE MILLAGE RATE FOR FISCAL YEAR 2023-2024 FOR THE CITY OF ZEPHYRHILLS.”**

City Attorney Matthew Maggard read Ordinance No. 1469-23 by title. Finance Director Ted Beason said the rolled back rate for the 6.25 proposed millage is 5.6768 mills and is considered a 10.01% increase according to Florida Statute 200.065. A public hearing was held and Kendall Deford of 5714 18th Street – Zephyrhills, FL thanked Council for not raising taxes.

Charles Proctor moved to approve Ordinance No. 1469-23 on the First Reading. Seconded by Kenneth Burgess. Motion passed unanimously.

3.2 First Reading **ORDINANCE NO.: 1470-23 – “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, ADOPTING A BUDGET FOR THE 2023-2024 FISCAL YEAR.”**

City Attorney Matthew Maggard read Ordinance No. 1470-23 by title. Finance Director Ted Beason said the City held two budget-related workshops for the One Hundred and Six Million, Four Hundred Seventy Thousand, Three Hundred Ninety-Nine Dollars (\$106,470,399.00) budget.

City Manager William Poe referred to an Executive Summary distributed to Council detailing changes for each department and Major Projects for FY 2024. Dollars have been budgeted to cover proposed raises and staff anticipates Salary Survey Study results to Council for discussion and/or approval on September 25, 2023. Negotiations are ongoing with the police union.

A public hearing was held and Geoff Dale of 5730 8th Street – Zephyrhills, FL requested a new division in Zephyrhills that ties Code Enforcement with the Police Department for more oversight. He said Code Enforcement is phenomenal but understaffed with no one to monitor gardeners, landscapers or construction businesses. He requested Code Enforcement’s budget be increased to hire additional personnel.

City Manager William Poe requested Mr. Dale submit specific complaints to be addressed by Code Enforcement.

Building Official and Director of Code Enforcement Bill Burgess said Code Enforcement is proactive, shares monthly Code Enforcement reports, and works with the Police Department and City Attorney on citations. He said the department is stretched similar to any other department with growth. He said Code Enforcement begins with voluntary compliance and if compliance is not received, they end up in court litigating as the final step.

Kenneth Burgess moved to approve Ordinance No. 1470-23 on the First Reading. Seconded by Jodi Wilkeson. Motion passed unanimously.

3.3 RZ 15-23 – Rezone of 5028 Airport Road

First Reading **ORDINANCE NO. 1460-23 – “AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA PROPOSING AN AMENDMENT TO THE CITY’S ZONING MAP DESIGNATION FROM AP-2 (AIRPORT RELATED) TO LI (LIGHT INDUSTRIAL) FOR APPROXIMATELY 3.99 ACRES OF REAL PROPERTY LOCATED AT 5028, 5002, 5048, 5040, 5016 AIRPORT ROAD, AND 39301 SOUTH AVENUE, ZEPHYRHILLS, FL 33542 AND HAVING PARCEL NUMBER 12-26-21-0000-04900-0010; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.”**

City Attorney Matthew Maggard read Ordinance No. 1460-23 by title. Senior Planner Rodney Corriveau said this is a proposed amendment to the City’s zoning designation from AP-2 (Airport Related) to LI (Light Industrial). The Airport Manager has no objections with a rezoning to establish a gym facility. A public hearing was held and there were no comments from the floor.

Jodi Wilkeson moved to approve Ordinance No. 1460-23 on the First Reading. Seconded by Kenneth Burgess. Motion passed unanimously.

3.4 Brooks De-annexation – Pre-Map06-2023

First Reading **ORDINANCE NO. 1468-23 – “AN ORDINANCE OF THE CITY OF ZEPHYRHILLS FLORIDA, FOR THE VOLUNTARY CONTRACTION OF THE CITY BOUNDARY BY DE-ANNEXING PARCEL ID NO. 10-26-21-0010-03800-0010; .06 ACRE MORE OR LESS OF REAL PROPERTY, PROVIDING FOR THE AMENDMENT OF CITY BOUNDARIES TO CONTRACT SUBJECT PROPERTIES FROM THE CITY BOUNDARIES; PROVIDING FOR REPEAL, SEVERABILITY, AND AN EFFECTIVE DATE.”**

City Attorney Matthew Maggard read Ordinance No. 1468-23 by title. Senior Planner Rodney Corriveau said typically staff does not support de-annexations but this is an extenuating circumstance. The subject property is located in Pasco County’s jurisdiction with official access located in the City’s jurisdiction which makes it virtually impossible to secure financing.

Spoke from the floor: Applicant’s Representative McKenzie Brown – 34049 Triple Crown Court – Dade City, FL 33525

Ms. Brown said without the de-annexation this property, which is under contract, cannot be conveyed to the buyer. One parcel needs to be created with deeded access otherwise the property cannot be financed. In the purchase of the property to build Wedgewood, Mrs. Brooks was promised a driveway. At the end of the project, it was discovered the City would have to de-annex the property and the de-annexation was not addressed.

Mayor Melonie Bahr Monson said the Planning Commission was in support of the de-annexation due to the unfortunate situation.

A public hearing was held and there were no comments from the floor.

Steve Spina moved to approve Ordinance No. 1468-23 on the First Reading. Seconded by Charles Proctor. Motion passed unanimously.

4. CITIZEN COMMENTS

CRA Director Gail Hamilton – City of Zephyrhills

Ms. Hamilton said Friday Night Lights and a Jeep Rally will be held Friday, September 15th with music, vendors and food trucks from 5:00 p.m. – 9:00 p.m. A Farmer’s Market will be held Saturday, September 16th from 10:00 a.m. – 2:00 p.m. and will continue every third Saturday through the end of the year. Main Street is working on a “9 Mile War Pep Rally” with a smash a vehicle, chicken wing contest, and giveaways on October 11, 2023 at 6:00 p.m. Main Street will begin involving students, future businesses owners, in downtown events.

Geoff Dale – 5730 8th Street – Zephyrhills, FL

Mr. Dale requested a police car at the intersection of 8th Street and North Avenue to allow kids to cross this dangerous intersection from 6:30 a.m. to 7:30 a.m. He requested a pedestrian crossing sign if a police officer was not available. He requested the City address a disgusting sewage smell at the same intersection on the Post Office side.

Public Works Director Shane LeBlanc – City of Zephyrhills

Mr. LeBlanc said the City will be working on intersection and sidewalk improvements by Woodland Elementary in upcoming phases with safety improvements for pedestrian crossings and additional sidewalks.

MAYOR ANNOUNCEMENTS – Mayor Melonie Bahr Monson said the Museum of Military History held a moving 911 program honoring heroes from our City. She said Representative Maggard and Senator Burgess spoke at the September 11th event although the event was not well attended. She said the new light on Eiland Blvd. needs a timing adjustment.

CITY MANAGER ANNOUNCEMENTS – City Manager William Poe said a Density Workshop will be held on October 23, 2023. Staff met with Kimley Horn who have requested information from the police, building and planning departments to conduct an impact fee study. The City received a request for additional information (RAI) from SWFWMD on the Water Use Permit (WUP) modification that is being addressed through the City’s consultant with a 30 day extension. He announced a 55 team cross country meet at Little Everglades in Dade City at 7:30 a.m. Saturday, September 16, 2023.

CITY ATTORNEY ANNOUNCEMENTS – City Attorney Matthew Maggard referred to a proposal he distributed to Councilmembers and the Mayor to renew his contract for City Attorney Services and said he is available to sit down for a conversation individually.

CITY COUNCIL COMMENTS – Councilman Spina said the Genesis Center hosted representatives from the City of Treasure Island for ideas and solutions working with a non-profit and the police department. He said the Historic Association hosted “The Story Seldom Told” at City Hall in Council Chambers on Saturday, September 9th with 18 attendees.

Councilman Proctor said one of the most important things he does as a councilmember is the budget and thanked Finance Director Ted Beason and his team for a great job.

Councilwoman Wilkeson thanked Mayor Monson for attending the 911 events and representing the City. She said she hopes the event is more successful next year. She said there is a three-day event in November that honors veterans for Veterans day and requested everyone make time in their schedule to attend. She thanked staff for a well-crafted budget.

Council Vice President Burgess thanked staff for their work on the budget. He said the Zephyrhills Community lost long-time residents George Neukom, Jr., Everett Rigsby, and former City Attorney Charles Waller. He asked everyone to keep their families in their thoughts. Council President Smith said he met with Department of Transportation (DOT) secretary Quinn regarding consolidation of the Pinellas, Pasco and Hillsborough Metropolitan Planning

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September 12, 2023
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Organizations (MPO). The thought process is consolidation creates a larger organization with an opportunity for additional funding from Tallahassee and Washington. He recognized Mr. Earle's 96th birthday on September 4th.

Meeting adjourned: 6:58 p.m.
Submitted by Lori L. Hillman

BUDGET WORKSHOP

A Workshop was held on June 12, 2023 at 5:00 p.m. in the Council Chambers of City Hall and via GoToMeeting +1 (872) 240-3412 - Access Code: 249-876-477.

Council Vice President Kenneth Burgess called the meeting to order at 5:12 p.m. Roll call was taken. Present were members Charles Proctor, Kenneth Burgess, Steven F. Spina, Ph.D., Mayor Melonie Bahr Monson, and Jodi Wilkeson. Lance Smith arrived at 5:36 p.m. City Manager William Poe and City Attorney Matthew Maggard were present.

Staff present: Police Chief Derek Brewer, Planning Director Todd Vande Berg, CRA Director Gail Hamilton, Public Works Director Shane LeBlanc, HR Director Sandra Amerson, IT Systems Administration Chris Udele and City Clerk Lori Hillman.

1. BUDGET WORKSHOP ITEM

1.1 ClearGov Software Presentation

ClearGov Budget Cycle Management Software for local governments to manage resources and provide transparency to stakeholders and the public was introduced to Council. City Manager William Poe presented a list of items submitted by each of the Councilmembers and Mayor for inclusion in the FY 23/24 budget along with items to be addressed by City Staff within the next fiscal year listed below:

MAYOR MONSON

INFRASTRUCTURE

- Geiger Road Improvements – updates from Pasco County
COMMENTS: Staff will address.
- Left-hand turn signal at Geiger Road & US-301
COMMENTS: Staff will work through a Department of Transportation partnership
- Parks Master Plan to include: Krusen Field improvements, Community/Civic Center at Zephyr Park, and improvements to Shepard and Gunner Parks
COMMENTS: A Parks Master Plan was listed multiple times. Staff is working on securing a quote to budget in the upcoming year.
- Clock Plaza Improvements
COMMENTS: Clock Plaza improvements was listed multiple times and staff will address.
- 5th Avenue West of US-301 Improvements
COMMENTS: The CRA is working on improvements.
- Impact Fee Study
COMMENTS: Staff met with Kimley Horn to discuss transportation, park and public safety impact fees for the creation of costs and a scope of work.
- SR-56 Extension Update
COMMENTS: Department of Transportation will make a presentation to Council on the SR-56 extension.
- Lot Size/Density Update
COMMENTS: This item will be addressed during the moratorium.

ORGANIZATIONAL

- Police Staffing
COMMENTS: Police staffing was listed multiple times and will be addressed during the budget.
- City Council Sound System
COMMENTS: Staff is working with IT to secure cost estimates.
- Live Stream Council Meetings
COMMENTS: This item was listed multiple times. Staff will discuss at a future date.
- Parks & Recreation Director
COMMENTS: This position has not been discussed.

CRA

- Sidewalk priorities in Historic District
COMMENTS: \$1.4M has been budgeted in FY 22/23. Alternative 2 will be budgeted in FY 23/24.
- Movie Theatre – Cultural Arts Center
COMMENTS: This item is contingent on state appropriations funding.

CRA (cont'd)

- Other incentives for owners/business improvements
COMMENTS: The CRA Director has been discussing additional incentives for residents/businesses in the CRA District.

MAYOR

- Budget for Mayor's Youth Council
COMMENTS: \$5,000 has been budgeted to revitalize the Mayor's Youth Council.

COUNCIL VICE PRESIDENT BURGESS

- Police – personnel and equipment
COMMENTS: Police staffing was listed multiple times and will be addressed during the budget.
- Impact Fees
COMMENTS: Staff met with Kimley Horn to discuss transportation, park and public safety impact fees for the creation of costs and a scope of work.
- Increased access to reclaimed water for irrigation
COMMENTS: Staff will continue to look at expansion; although, it is difficult to get into the existing areas.
- Renovation of Time “Clock” Plaza
COMMENTS: Discussed the pavilion, Gazebo, and elimination of parking along the back to recapture parking behind the restrooms, and placement of the clock. Include clock plaza in the Parks Master Plan.
- Code enforcement – money to increase demolitions
COMMENTS: Have discussed additional funding for abatements and demolitions as needed.
- Safety/Security at City Hall i.e., ballistic glass in vulnerable areas.
COMMENTS: Staff are working on a quote.
- AED's in City vehicles
COMMENTS: Staff are working on a quote.
- Address density levels NOW during the moratorium

COUNCILWOMAN WILKESON

WATER ISSUES

- Alternative sources, Water Use Permit (WUP), and new wells – develop a Plan of Action
COMMENTS: The water use permit modification was submitted to SWFWMD and the City is expecting a request for additional information by June 19th. City Manager William Poe said increasing the WUP is based on the dworm model that SWFWMD runs. The City is looking at several different options.

PARKS MASTER PLAN

- The City should not incur any new park expenses other than the ones currently in the pipeline until there is funding and a plan to restore existing parks.
 - Improvements to Time Square – replace bricks and uneven tree grates
 - Restrooms at Zephyr Park – South side of the park
 - Krusen Field improvements
 - Fund more park maintenance workers, vehicles, and equipmentCOMMENTS: These items have been addressed.

IMPACT FEE STUDY

- Transportation, parks, police (get input from developers and others potentially impacted by this decision which will affect the cost of new homes).
COMMENTS: Staff will address.

INFRASTRUCTURE

- Intersection of Fort King Hwy. and Eiland Blvd. – southbound turn lane
- 8th Street and North Avenue – southbound turn lane to the west
COMMENTS: There were multiple intersections listed and all intersections would require a traffic study. The intersection improvements at Fort King and Eiland Blvd. are tied to two developments.

Planning Director Todd Vande Berg said staff is working with Kimley Horn to develop a scope of services to look at transportation impact fees and areas of concern, “hot spots,” that will be shared with Council for prioritization to begin preliminary design and engineering.

CRA

- Continue sidewalk construction
COMMENTS: This item was addressed.
- Landscape median on 5th Avenue from US-301 to old 5th Avenue (Note: this work should only be done if the CRA budget will support or by applying for grant funding).
COMMENTS: The CRA is working on improvements.
- Inventory vacant lots within CRA district.
COMMENTS: The CRA is working on an incentive to reach out to the property owners of historic buildings to work out a partnership for someone to purchase and renovate the buildings through CRA incentives. We are losing way too many historic buildings from neglect. The historic buildings are being inventoried along with vacant lots.
- Inventory historic buildings in CRA. City could buy with money from a trust or reserve account the City creates.

ORGANIZATIONAL

- Council Chambers sound system
COMMENTS: This item was addressed.
- Police officers, vehicles, and equipment
COMMENTS: These items were addressed.
- Homelessness issues – support for CHIPS
COMMENTS: This program is in the early stages.

Police Chief Derek Brewer said CHIPS stands for Community, Hope, and Intervention Project of Zephyrhills. The group has elected officers, are working on by-laws and have applied for a 5013C. The group has limited options for seed money to get started but hopes to secure a case manager to begin working cases to help some individuals get off the street. He said there are no resources on the east side of Pasco County and it is difficult to convince someone who is homeless to go to the west side of Pasco. He said the intent of CHIPS is to pool resources for one case manager who will recognize the needs and know where to send those in need. He said if you take five minutes and listen to their story, they are normal people that have experienced a series of bad events that put them in their current situation.

Councilman Spina said he met with Commissioner Ron Oakley last week to discuss homelessness and the lack of resources on the east side of Pasco County. Commissioner Ron Oakley said he would speak with the Assistant County Administrator, Cathy Pearson, to schedule a meeting with CHIPS.

Council were in consensus to research CHIPS needs and budget funding.

- Equipment to stream City Council meetings.
COMMENTS: This item was addressed.

COUNCILMAN SPINA

INFRASTRUCTURE

- 8th Street and North Avenue – southbound turn lane to the west
- Intersection of Fort King Hwy. and Eiland Blvd. – southbound turn lane
COMMENTS: There were multiple intersections listed and all intersections would

COUNCILMAN SPINA (cont'd)

INFRASTRUCTURE

require a traffic study. The intersection improvements at Fort King and Eiland Blvd. are tied to two developments.

- Update on the extension of SR-56 past US-301
- COMMENTS: Department of Transportation will make a presentation to Council on the SR-56 extension.
- Landscape median on 5th Avenue from US-301 to Old 5th Avenue
COMMENTS: The CRA is working on improvements.
- One-way pair update
- Restrooms at Zephyr Park – South side of park
COMMENTS: This item was addressed.
- Krusen Field Improvements
COMMENTS: This item was addressed.
- Parks Master Plan
COMMENTS: A Parks Master Plan was listed multiple times. Staff is working on securing a quote to budget in the upcoming year.
- Impact Fee Study – transportation, parks, and police
COMMENTS: Staff met with Kimley Horn to discuss transportation, park and public safety impact fees for the creation of costs and a scope of work.

ORGANIZATIONAL

- Police officers and vehicles, equipment
- COMMENTS: Police staffing was listed multiple times and will be addressed during the budget.
- Park maintenance workers, vehicles, and equipment
COMMENTS: A parks maintenance employee has been added to the budget
- Historic Preservation – review ordinance
- Certified Local Government (CLG)
COMMENTS: This is something staff can look at on a staff level.
- Funding to open Depot (Separate from maintenance funds)
COMMENTS: Jerry Pritchard with the Historic Association is interested in opening the Depot with opportunities for volunteers to work at the Train Depot on certain days during the week.
- Homelessness – CHIPS
COMMENTS: Council were in consensus to research CHIPS needs and budget funding.
- Council Chambers sound system
- COMMENTS: Staff is working with IT to secure cost estimates.
- Equipment to stream City Council meetings
COMMENTS: This item was addressed.

ENVIRONMENT

- Water issues – alternative sources, Water Use Permit (WUP), new wells
COMMENTS: This item was addressed.
- Septic-to-Sewer Program (2024)
COMMENTS: Staff will address through state appropriations requests.
- Increase recycled water access
COMMENTS: This item was discussed.
- Revise/update tree ordinance
COMMENTS: Staff will have conversations.

CRA

- Inventory vacant lots within CRA district
COMMENTS: This item was addressed.
- Continue sidewalk construction
COMMENTS: This item was addressed.

COUNCILMAN SPINA (cont'd)

CRA

- Improvements to time Square – replace bricks and uneven tree gates
COMMENTS: This item was addressed.

COUNCILMAN PROCTOR

- Police personnel and training
COMMENTS: staff will address in the budget.
- Hercules Park – value engineer and begin project.
COMMENTS: Contractor is working on value engineering and waiting on pricing updates.
- Partner with Pasco County to clean up south end of City
COMMENTS: Zephyrhills and Pasco County Code Enforcement, Sanitation, and for Public Works partnered for a community cleanup and collected nearly 70 tons of debris on the south end of town.
- Work with Pasco and FDOT for better timing of traffic signals
- Effects of County projects on City
COMMENTS: Staff will continue to update Council.

COUNCIL PRESIDENT SMITH

- Hercules Park – value engineer and begin project
COMMENTS: Contractor is working on value engineering and waiting on pricing updates.
- Work with Pasco and FDOT for better timing of traffic signals
- Continue sidewalk construction
COMMENTS: \$1.4M has been budgeted in FY 22/23. Alternative 2 will be budgeted in FY 23/24.
- Council Chambers sound system
COMMENTS: Staff is working with IT to secure cost estimates.
- Parks Master Plan
COMMENTS: A Parks Master Plan was listed multiple times. Staff is working on securing a quote to budget in the upcoming year.
- Water Use Permit
COMMENTS: This item was addressed.
- Continue allocating resources to Code Enforcement
COMMENTS: This item was addressed.
- Continue working with SWFWMD to reduce the use of potable water for irrigation by creating a policy on new developments.
- Right hand turn lane on Fort King Road headed west on Eiland Blvd.
COMMENTS: There were multiple intersections listed and all intersections would require a traffic study. The intersection improvements at Fort King and Eiland Blvd. are tied to two developments.
- Staff needs a greater sense of urgency when it comes to projects and suggested budgeting money to send some staff to project management.
- Develop a five year capital improvement plan
- Utilize staff's in-house capabilities as much as possible and not rely so much on consultants.

2. CITIZEN COMMENTS

N/A

Meeting adjourned: 6:05 p.m.
Submitted by Lori L. Hillman

REGULAR COUNCIL MEETING

A Regular Council Meeting was held on June 12, 2023 at 6:00 p.m. in the Council Chambers of City Hall and via GoToMeeting (872) 240-3412 - Access Code: 249-876-477.

Council President Lance Smith called the meeting to order at 6:08 p.m. Roll call was taken. Present were members Jodi Wilkeson, Lance Smith, Charles Proctor, Kenneth Burgess, Steven F. Spina, Ph.D., and Mayor Melonie Bahr Monson. City Manager William Poe and City Attorney Matthew Maggard were present.

Staff present: Police Chief Derek Brewer, Public Works Director Shane LeBlanc, Public Information Officer Kevin Weiss, IT Director Mike Panak, Planning Director Todd Vande Berg, Senior Planner Rodney Corriveau and City Clerk Lori Hillman.

Associate Pastor Kendall Deford with the First Church of the Nazarene Zephyrhills delivered the invocation. The Pledge of Allegiance followed.

1. MAYOR

1.1 Padel Presentation – CEO Pascal Collard / Sarah Vande Berg Tennis & Wellness Center

Clips of news coverage from Bay News 9 and Channel 13 were shown highlighting the Pro Padel League's first debut in the country at the Sarah Vande Berg Tennis and Wellness Center in Zephyrhills over the weekend putting Zephyrhills on the world's stage. Over the next five weeks, the world's best padel players will compete in the Pro Leagues First Season. The PPL consists of seven different teams that compete in matches described as a cross between tennis, squash and racquetball. The event brought hundreds of people to Pasco County including Daddy Yankee and former professional tennis players Tommy Haas and Juan Martin del Potro. All matches are free to attend. With the fastest growing sport now in the US, officials expect the Tampa Bay Area to see both recreational and economic growth.

Mr. Collard introduced his partner, Andrew Sorrentino, and Marcos Del Pilar - Pro Padel League Commissioner for the United States, Mexico and Canada and President of the United States, Mexico and Canada Padel Association. He said to host padel events, you need a special court and viewing area similar to tennis. For this event, a padel court was shipped from Denmark, built at SVB, and shipped to Hawaii after the event for a cost of approximately, \$300,000. A permanent padel court is needed at SVB and he and his partner are ready to invest in a court that will be owned by the City when installed. He read aloud a text he received during the meeting from PIO Officer, Kevin Weiss, who was unable to attend, "The Padel event provided more media exposure to Zephyrhills and the SVB Tennis Center than at any time since I remember and since I started working for the City. The amount of local television and regional, national and international news coverage of the event was outstanding."

Mr. Marcos Del Pilar said he secured the right for over 120M households in the United States plus 90M households that CBS Sports will showcase beginning June 22nd. If Council would like to embrace more opportunities for international tournaments coming at the end of this year, a padel court is needed to provide the ground roots. Everybody is now talking about SVB, Pasco County, Zephyrhills. The economic impact will be awesome and encouraged Council to support SVB to bring more tournaments to Zephyrhills.

Councilmembers were in agreement to move forward with a padel court with sponsorship donation opportunities to offset the cost.

1.2 National Small Cities and Towns Proclamation

Mayor Melonie Bahr Monson read aloud a National Small Cities and Towns Proclamation prior to presentation to CRA Director Gail Hamilton.

1.3 Juneteenth Proclamation

Mayor Melonie Bahr Monson read aloud a Juneteenth Proclamation prior to presentation to Kimberly Miller, Recreation Coordinator for Pasco County Parks and Recreation. Sabrina Noel, Recreation Manager for Pasco County Parks and Recreation, shared a host of activities scheduled for the week of Juneteenth.

2. CONSENT ITEMS

2.1 Approval of May 22, 2023 Regular Meeting Minutes

2.2 Approval of May 15, 2023 Joint Planning/Council Workshop

2.3 Appointment of Board Members

2.4 Mutual Aid Agreement No. 41-23-18 with Pasco County for Hurricane Disaster Debris Removal with Phillips and Jordan, Inc.

2.5 ESRI Three Year Agreement 41-23-18 GIS License Software Renewal (10-4-2023 through 10-4-2026)

2.6 Approval of Force Main Upsizing Charge to Trotters Crossing

Jodi Wilkeson moved to pull Item 2.3 for further discussion. Seconded by Kenneth Burgess. Motion passed unanimously.

Charles Proctor moved to approve Consent Items 2.1, 2.2, 2.4, 2.5 and 2.6. Seconded by Steve Spina. Motion passed unanimously.

2.3 APPOINTMENT OF BOARD MEMBERS

Councilman Spina asked for clarification on the process of the three year terms that are expiring June 30, 2023.

City Clerk Lori Hillman said all board members with board memberships expiring on June 30, 2023 were contacted and have chosen to extend their board membership an additional three years.

Steve Spina moved City Council reappoint board members with terms expiring June 30, 2023. Seconded by Jodi Wilkeson. Motion passed unanimously.

3. BUSINESS ITEMS/PUBLIC HEARING

3.1 Water Supply Facilities Work Plan

Second Reading **ORDINANCE NO. 1454-23 – “AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA, AMENDING ITS COMPREHENSIVE PLAN TO ADOPT BY REFERENCE AN UPDATED 10-YEAR WATER SUPPLY FACILITIES WORK PLAN AS REQUIRED BY 163.3177, FLORIDA STATUTES; PROVIDING FOR THE ADOPTION OF AMENDMENTS TO THE CITY'S COMPREHENSIVE PLAN TO IMPLEMENT THE UPDATED WATER SUPPLY FACILITIES WORK PLAN; PROVIDING FOR ADOPTION OF UPDATED POLICIES WITHIN THE COMPREHENSIVE PLAN PUBLIC FACILITIES, CONSERVATION, FUTURE LAND USE, INTERGOVERNMENTAL COORDINATION, AND CAPITAL IMPROVEMENT ELEMENTS; PROVIDING FOR TRANSMITTAL TO THE STATE LAND PLANNING AGENCY; PROVIDING FOR THE REPEAL OF LAWS IN CONFLICT; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.”**

City Attorney Matthew Maggard read Ordinance No. 1454-23 by title. A public hearing was held and there were no comments from the floor.

Charles Proctor moved to approve Ordinance No. 1454-23 on the Second Reading. Seconded by Kenneth Burgess. Motion passed unanimously.

MAYOR'S EMERGENCY ITEM

Jodi Wilkeson moved to add the Mayor's Emergency Item to the agenda. Seconded by Charles Proctor. Motion passed unanimously.

City Manager William Poe presented a construction quote from RCM Utilities in the amount of \$114,849.30 to construct a lift station at the police department. In November 2022, the sewer system at the police department backed up causing tens of thousands of dollars worth of damage. The backup was contributed to the large amount of rainfall experienced in a short duration which flooded a manhole and the lowest point was the police department. The plan was to wait until October 1, 2023 to budget the project for completion. This past Friday, a back up occurred again with zero rainfall. There is a lot of flow coming from the west, as a result of development, through the line in front of the police department to the North Avenue lift station. There was a plug in the line and the police department's system backed up again. Staff requested Council's approval of the agreement with RCM Utilities to construct a lift station and install a force main to connect to the manhole on 8th Street in the amount of \$114,849.30.

Councilwoman Wilkeson said she would like to look at the screening of the lift station since this is a very visible area along 8th Street.

City Manager William Poe said this will not be a typical lift station, it will be a much smaller unit for use strictly by the police department. The current system is a gravity line that feeds from the police station to the west and ties into the manhole along 8th Street. The gravity line will be capped for the installation of a force main and lift station to push the waste to the manhole.

Charles Proctor moved to approve the Mayor's Emergency Item. Seconded by Jodi Wilkeson. Motion passed unanimously.

3.2 Blue Triton Brands Annexation

Second Reading **ORDINANCE NO. 1458-23 – “AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA ANNEXING ADDITIONAL TERRITORY TO BE INCLUDED WITHIN THE BOUNDARIES OF SAID CITY DESCRIBED AS PARCEL NUMBER 13-26-21-0110-00000-0010 LOCATED AT 4211 AND 4210 BREEZEWOOD DRIVE; 4210 AND 4211 CAMPHORWOOD LANE; 39101 AND 39119 WOODLAND DRIVE, ZEPHYRHILLS FLORIDA 33542 IN ACCORDANCE WITH SECTION 171.044, FLORIDA STATUTES, AS AMENDED.”**

City Attorney Matthew Maggard read Ordinance No. 1458-23 by title. Senior Planner Rodney Corriveau said staff refined the conditions which were reviewed by the City Attorney, the applicant, and staff who were all in agreement. He said the conditions cover the sound attenuation device, material specifics, type of landscaping and the increase in buffering between the subject property and the abutting neighborhood. A public hearing was held and there were no comments from the floor.

Jodi Wilkeson moved to approve Ordinance No. 1458-23 on the Second Reading. Seconded by Kenneth Burgess. Motion passed unanimously.

3.3 Blue Triton Brands Future Land Use Map Amendment (FLUMA) and Rezoning

Second Reading **ORDINANCE NO. 1459-23 – “AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA PROPOSING AN AMENDMENT TO THE CITY'S COMPREHENSIVE PLAN, PROVIDING FOR A SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT TO THE FUTURE LAND USE MAP CHANGING FROM COUNTY RES-3 (THREE RESIDENTIAL DWELLING UNITS PER ACRE) TO CITY I (INDUSTRIAL) AND THE ZONING DESIGNATION FROM COUNTY R-1 TO CITY LI (LIGHT INDUSTRIAL) FOR APPROXIMATELY 7.640 ACRES OF REAL PROPERTY HAVING PARCEL NUMBER 13-26-21-0110-00000-0010; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.”**

City Attorney Matthew Maggard read Ordinance No. 1459-23 by title. A public hearing was held and there were no comments from the floor.

Kenneth Burgess moved to approve Ordinance No. 1459-23 on the Second Reading. Seconded by Steve Spina. Motion passed unanimously.

3.4 Residential Moratorium

First Reading **ORDINANCE NO. 1461-23 – “AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA ESTABLISHING A 12 MONTH MORATORIUM ON THE CONSIDERATION OF NEW RESIDENTIAL APPLICATIONS FOR ANNEXATIONS, LAND USE MODIFICATIONS, REZONING'S, MAJOR PLANNED UNIT DEVELOPMENT AMENDMENTS, CONDITIONAL USES, OR VARIANCES; PROVIDING FOR CONFLICTS, EXEMPTIONS, SEVERABILITY, EXPIRATION AND AN EFFECTIVE DATE.”**

City Attorney Matthew Maggard read Ordinance No. 1461-23 by title. He said a definitive list of projects in progress was discussed at the staff level and was not created due to the potential liability of inadvertently not listing a project that was incorporated into the ordinance. He said staff has an internal list. Applications received prior to the effective date are exempt.

City Manager William Poe said the City is being proactive and responsible in modifying the water use permit to provide water. As part of the process, staff will create a Utility Service Agreement with the ability for developers to reserve water capacity by prepaying 50% of the water connection charges and impact fees.

City Attorney Matthew Maggard expanded briefly on City Manager William Poe's comment, stating anyone seeking to secure water would continue at their own risk. Anyone who enters into a Utility Service Agreement will prepay 50% of the water connection charges and impact fees with a guarantee for water.

A public hearing was held and Kendall Deford of 5714 18th Street clarified the moratorium is for major developments not an average citizen who is looking to buy a lot and build a house.

Steve Spina moved to approve Ordinance No. 1461-23 on the First Reading. Seconded by Charles Proctor. Motion passed unanimously.

4. CITY MANAGER'S REPORT

4.1 Request to Rename Lincoln Heights Park to Ellis Harrold Neighborhood Park

City Manager William Poe said City staff received a request to rename Lincoln Heights Park to Ellis Harrold Neighborhood Park. Mr. Harrold has resided in Zephyrhills since 1957, was a resident of the Lincoln Heights Neighborhood, was the first African American hired by the City in 1962 and worked for the City for 34 years. He referred Council to Resolution No. 698-15 for the criteria and process for renaming a park. He said if Council chooses to move forward, staff will solicit suggestions for names and convene a Special Advisory Board to include seven members; two Planning Commission Board Members, two Historic Preservation Board Members, two Parks and Recreation Board Members and the Mayor. Following the review, public comments and recommendations from the naming board, City Council shall determine the name of the park for approval with appropriate signage to be erected.

Steve Spina directed staff to convene a Special Advisory Board to review the renaming of Lincoln Heights Park to Ellis Harrold Neighborhood Park. Seconded by Kenneth Burgess. Motion passed unanimously.

5. CITIZEN COMMENTS

Kim Earle – 37741 Phelps Road – Zephyrhills, FL

Ms. Earle narrated a PowerPoint presentation of events from July and August of 2022 where water intruded into her house. She said the contractor paid to repair the flood damage to her home but her property is unsafe. She said a citizen has no recourse to sue for mental stress when this happens. She showed a picture of a fence that was initially four feet and stated the fence is now less than three feet due to sand washing onto her property. She said her property needed to be scraped and felt like she should have been able to hire a company to scrape her property correctly and be reimbursed by the contractor. She showed a picture taken May 25, 2023 of a block wall behind her house that collapsed. She said she was advised by her lawyer to put her house up for sale and listed her home for five months. She said people and investors looked at the house but nobody was interested once she disclosed previous flooding issues.

City Manager William Poe said he requested the developer be present this evening to answer questions that may arise. He said his understanding is that the contractor intended to scrape the sand and dirt sentiment from Ms. Earle's property but she told them no. He said there was a break in the retaining wall but reminded Council that no water left the site. He said the flooding video presented tonight was from one year ago. City Manager William Poe said Engineer Craig Cornelison states the swale functions as it was designed to function.

Building Official Bill Burgess – City of Zephyrhills

Mr. Burgess addressed the retaining wall which is similar to the retaining wall at Walmart in smaller increments. He said the retaining wall has no concrete and is held together with geotechnical fabric with gravel for drainage. He said crushed concrete is considered

clean fill and is used for rip rap. There should not be any rebar mixed with clean fill. He said typically, the contractor submits soil densities to the engineer for review and moves to the next phase upon approval. At the end of the project, the engineer of record will signoff that the project substantially meets the engineer's design intent for the project. The City will begin inspections when the developer begins going vertical. For the record, he said this site will continue the historic flow when completed.

Spoke from the floor: Joe Guttuso Director of Land Development for American Homes Development – 2927 Pointeview Drive – Tampa, Florida

Mr. Guttuso said when the flooding occurred in July, August and September of 2022, he approached Ms. Earle and her neighbors to fix their yards. The neighbors have had their yards regraded and re-mulched with fences and cable lines repaired. He said sod is currently being laid and the entire site will be stabilized after this week. He explained crews were finishing over a mile of retaining wall, with a small portion remaining, at the end of a work day. It rained and damaged the remaining section. He said the rip rap will be replaced, crews are finishing curbing for the entire site and preparing to pave and said he will apply for permits when they go vertical. He suggested addressing this situation directly with Ms. Earle rather than at a Council meeting moving forward.

Council President Smith said he is at a point to begin fining both the engineer and the contractor a minimum of \$50,000 per occurrence to get their attention and would be inclined to now allow any building permits until the site is stabilized.

Spoke from the floor: Eileen Westermann – 5522 17th Street – Zephyrhills, FL

Ms. Westermann said she's been with Ms. Earle through her trauma and highlighted events that have transpired. She said Ms. Earle has \$25,000 worth of damage to her property with new fencing, gates, seeding, a berm, a culvert down the side of her property with rip rap and a culvert pipe at the end. She said there are no laws on the books that say she can recover attorney's fees for mental distress.

MAYOR ANNOUNCEMENTS - Mayor Melonie Bahr Monson acknowledged the Police Department's awards and recognition; Officer Rose received the Chief's Award, Volunteer of the Year was Ms. Beasley, Employee of the Year was Juanita Gonzalez who is now our newest patrol officer, and Officer of the Year was Officer Chimeri. She said the memorial service held at Oakside Cemetery was scarcely attended. She said if anyone wants to bowl she has tickets for Juneteenth next week.

CITY MANAGER ANNOUNCEMENTS – City Manager William Poe said he has a meeting with Macedona Baptist Church on Thursday evening to speak about the National Guard. He said he and Airport Manager Nathan Coleman are working with Skydive City on a lease and RV Park. He said the National Guard are moving forward and are currently looking at some environmental concerns. Construction should begin the end of 2024 for a roughly 60,000 sf building.

CITY ATTORNEY ANNOUNCEMENTS - N/A

CITY COUNCIL COMMENTS – Councilman Spina – N/A

Councilman Proctor – N/A

Councilwoman Wilkeson – N/A

Council Vice President Burgess – N/A

Council President Smith – N/A

Meeting adjourned: 7:55 p.m.
Submitted by Lori L. Hillman

CONSENT ITEMS 2.4

Amendment #1 to Vortex Piggyback Agreement No. 41-23-06 for Gravity Pipe Lining

Issue:

Amendment #1 to Vortex Piggyback Agreement 41-23-06

Background:

We utilize Vortex Services to reline our gravity sewer lines throughout the city. Approximately 11,000 feet annually.

Attachment(s):

1. Vortex HGAC Amendment 1 41-23-06
2. Amendment 3 contract extension TP07-18- Vortex Services LLC

Fiscal Impact:

Annual costs for gravity line service is approximately \$500,000.00

Staff Recommendation:

Is it recommended by staff for the City Council's approval of Amendment #1 with Vortex Services.

Amendment #1 to agreement number 41-23-06 with Vortex Services

WHEREAS, **Vortex Services, LLC.**, 5910 Hartford St., Tampa, FL 33619, a Florida (Contractor) entered into an agreement effective June 8, 2022, with H-GAC, a political subdivision of the State of Texas, for Trenchless Pipeline Rehabilitation Services (Agreement), procured pursuant to F.S. §287.057, Contract Number TP07-18.

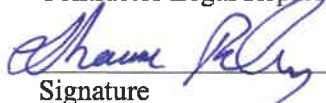
WHEREAS, the City of Zephyrhills, 5335 8th St., Zephyrhills, FL 33542, a Florida municipal Corporation City has the legal authority under its purchasing policies adopted by the Zephyrhills City Council to "piggyback" onto a contract procured pursuant to F. S. §287.057 by another governmental entity when seeking to utilize the same or similar services provided for in the said contract and

WHEREAS, the City desires to "piggyback" onto the referenced Agreement between the Contractor and H-GAC for utilization of the same or similar services.

NOW THEREFORE, having found it to be in the public Interest,

1. The Contractor affirms and ratifies the terms and conditions of the above referenced Agreement to perform the services set forth therein for the City in accordance with the terms of said Agreement until the work is completed.
2. The City agrees to utilize the services of the Contractor in a manner and upon the terms and conditions as set forth in the Agreement until the work is completed.
3. The City and Contractor agree to follow the current Agreement, which expires on **June 30, 2024**, Midnight CT.
4. **IF THE CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT THE CUSTODIAN OF PUBLIC RECORDS AT 813-780-0000, EXT. 3543 OR CITYCLERK@CI.ZEPHYRHILLS.FL.US OR CITY CLERK - CITY OF ZEPHYRHILLS, 5335 8th STREET - ZEPHYRHILLS, FLORIDA 33542.**

Contractor Legal Representative

 7/11/23
Signature Date

Shawn Ready
SR RVP Florida
Print Name and Title

City of Zephyrhills

Lance A. Smith Date
Council President

ATTEST

WITNESS

 9/11/23
Signature Date

Patricia LeGasse - RVP
Print Name

Lori L. Hillman Date
City Clerk

AMENDMENT No. 3 to CONTRACT No. TP07-18
For
Trenchless Pipeline Rehabilitation Services
Between
HOUSTON-GALVESTON AREA COUNCIL
And
Vortex Services, LLC

THIS AMENDMENT modifies the above referenced Contract as follows:

This contract is extended through June 30, 2024 Midnight CT.

Unless otherwise noted, this amendment goes into effect on the date signed by **H-GAC**. All other terms and conditions of this Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

Signed for **Houston-Galveston Area Council**,
Houston, Texas

DocuSigned by:

02EC270D5D61423...

Chuck Wemple, Executive Director
7/13/2023
Date: _____

Signed for: **Vortex Services, LLC**

Printed Name & Title:

DocuSigned by:

0B8691B0B3904D0...

wesley Kingery President, Services
7/5/2023
Date: _____

CONSENT ITEMS 2.5

Approval of Amendment 1 to Agreement No. 41-21-36 with PSI Technologies

Issue:

Approval of Amendment 1 to Agreement #41-21-36 with PSI Technologies

Background:

PSI provides many services we have utilized over the past many years and are very satisfied with their work.

Attachment(s):

1. 41-21-36 PSI Amend 1
2. IFB-KM-20-081 FIRST AMENDMENT PSI

Fiscal Impact:

Projected annual expenditures with PSI are less than \$100,000.

Staff Recommendation:

It is the staff's recommendation to the City Council to approve Amendment #1 to Agreement #41-21-36 with PSI Technologies.

Amendment #1 to Agreement #41-21-36 with PSI Technologies

WHEREAS, **PSI Technologies, Inc.**, a Florida Corporation (the "Contractor") entered into an agreement dated July 13, 2020, with the **Pasco County**, a political subdivision of the State of Florida, for **As Needed Pumps Overhaul and Related Equipment Repair for Water and Wastewater Treatment Plants** (C44 UTOM20-0374) services procured pursuant to F. S. §287.057 (the "Contract"),

WHEREAS, the City of Zephyrhills, a Florida municipal corporation (the "City") has the legal authority under its purchasing policies adopted by the Zephyrhills City Council to "piggyback" onto a contract procured pursuant to F. S. §287.057 by another governmental entity when seeking to utilize the same or similar services provided for in the said contract; and

WHEREAS, the City desires to "piggyback" onto the above referenced Contract for utilization of the same or similar services and the Contractor consents to the aforesaid "piggybacking".

NOW THEREFORE, having found it to be in the public interest,

1. The Contractor affirms and ratifies the terms and conditions of the above referenced Contract with **Pasco County** and agrees to perform the services set forth therein for the City in accordance with the terms of said Contract until the work is completed.
2. The City agrees to utilize the services of the Contractor in a manner and upon the terms and conditions as set forth in the Contract until the work is completed.
3. **Term:** The City and Contractor agree to follow the current contract amendment term with Pasco County for As Needed Pumps Overhaul and Related Equipment Repair for Water and Wastewater Treatment Plants which now **expires on November 1, 2023.**

Contractor Legal Representative

Signature

Date

Print Name and Title

WITNESS

Signature

Date

Print Name

City of Zephyrhills

Lance A. Smith
Council President

Date

ATTEST

Lori L. Hillman
City Clerk

Date

**FIRST AMENDMENT TO AS-NEEDED PUMPS OVERHAUL AND RELATED EQUIPMENT
REPAIR FOR WATER AND WASTEWATER TREATMENT PLANTS
SERVICES AGREEMENT
IFB-KM-20-081**

This First Amendment to the As-Needed Pumps Overhaul and Related Equipment Repair for Water and Wastewater Treatment Plants Services Agreement ("Amendment") is made and entered between THE BOARD OF COUNTY COMMISSIONERS OF Pasco County, Florida, a political subdivision of the State of Florida, ("County"), and PSI Technologies, Inc., a Florida Corporation having a mailing address at 151 N. Nob Hill Road, Suite 293 Plantation, Florida 33624 (referred to hereinafter as "Contractor").

RECITALS

- I. The parties entered into the Agreement for As-Needed Pumps Overhaul and Related Equipment Repair for Water and Wastewater Treatment Plants Services (IFB-KM-20-081) on August 4, 2020 (hereinafter the "Agreement"); and
- II. Pursuant to the Agreement, the original term was for three (3) consecutive years, until August 4, 2023, however, the County is still in the process of soliciting for a new contract, and
- IV. While the solicitation for the services is conducted by the County Purchasing Department, the parties wish to extend the Agreement until a new contract is awarded; and
- V. The County and Contractor desire to enter into this Amendment to extend the Agreement term under the same terms and conditions.

NOW, THEREFORE, in consideration of the mutual covenants, terms and provisions herein contained, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the County and Contractor agree as follows:

ARTICLE 1 INCORPORATION OF RECITALS

1.1 The foregoing Recitals are true and correct, and the recitals and instruments referred to therein are hereby incorporated herein by reference.

ARTICLE 2 EXTENSION OF TERM

2.1 Article 3, Contract Time, is hereby extended by 90 days. Services for the extension will be funded at a not to exceed amount of \$243,000.00.

ARTICLE 3 RATIFICATION

3.1 All other conditions and provisions of the Agreement not modified by this Amendment are hereby ratified and confirmed and remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have executed this AMENDMENT on the day noted below



COUNTY:

BOARD OF COUNTY COMMISSIONERS OF
PASCO COUNTY, FLORIDA

Heather Brines, D.C.
Nikki Alvarez-Sowles Esq.
Pasco County Clerk and Comptroller
BCC 06/20/23 C29 UTM 23-0314

By: Jack Mariano
Jack Mariano, Chairman
APPROVED
IN SESSION
Date: _____, 2023
JUL 11 2023
PASCO COUNTY
BCC

CONTRACTOR:

LYNDA MILLER
Witness (Printed Name)

Lynda Miller
Witness (Signature)

PSI Technologies, inc. _____ (SEAL)

Eric Doverspike
Signature of Contractor
Eric Doverspike - President
Name and Title of Signer

Christopher J Miller
Witness (Printed Name)

Christopher J Miller
Witness (Signature)

NOTARY ACKNOWLEDGMENT

STATE OF FLORIDA }
COUNTY OF BROWARD } ss

The foregoing instrument was acknowledged before me by means of [☒] physical presence or
[] online notarization on this 11th day of MAY, 2023 by [as applicable, complete one of the choices below]:

FOR A CORPORATION OR LIMITED LIABILITY COMPANY:

✓ [Name] Eric Doverspike, who executed the foregoing instrument as [Title] President
of [Corporation or Company Name] PSI Technologies, Inc. a [check one] [☒]
corporation [] limited liability company, organized under the laws of [State] FL
, and who severally and duly acknowledged the execution of such instrument as
aforesaid on behalf of the corporation or limited liability company.

~~FOR AN INDIVIDUAL ACTING IN HIS OR HER OWN RIGHT:~~

[Name]

~~FOR PARTNERSHIP:~~

[Name] Partner (or Agent), on behalf of [Name of Partnership]
, a [State] partnership.

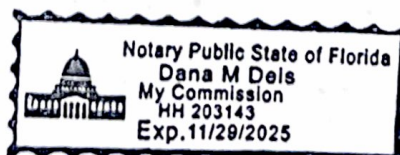
Said person is personally known to me or has produced _____ as
identification on behalf of [Name, or Name of Corporation, Company, Partnership as
applicable]:

Dana M Dels
Signature of person taking acknowledgment

Dana M Dels
Name typed, printed or stamped

Notary
Title or rank

Serial number (if any)



CONSENT ITEMS 2.6

Approval of Killebrew Agreement No. 41-19-30a / 41-22-20 Task Assignment for Massey Road Water Line

Issue:

Approval of Task Assignment to Killebrew for Massey Rd. water line

Background:

This water line will connect to the Eiland Blvd. water line, then south to Chasey Path and connect to a 12" line. Also, will provide water along Tall Pines Dr.

Attachment(s):

1. TASK ORDER Zephyrhills Massey Rd 8in Watermain
2. Zephyrhills Massey Rd WM Extension Budget

Fiscal Impact:

Currently in the FY23 budget. TA amount is \$301,584.58 with a 10% contingency. The original budgeted estimate was \$800,000.

Staff Recommendation:

Staff recommends to the City Council to approve the Task Assignment to Killebrew to construct the Masey Rd. water line.

TASK ORDER

THIS TASK ORDER ("Task Order") is made as of this ____ day of September, 2023 by and between **CITY OF ZEPHYRHILLS, a Florida municipal corporation** ("City"). **KILLEBREW, INC., a Florida corporation** ("Contractor"), and the

WHEREAS, Contractor and City entered into a Professional Services Agreement for Water & Wastewater Miscellaneous Construction/Maintenance Services dated August 12, 2019 (as amended, supplemented or modified from time to time, the "Agreement");

NOW, THEREFORE, for good and valuable consideration, the receipt of which are hereby acknowledged; and subject to the terms and conditions of the Agreement and this Task Order, Contractor and City hereby agree as follows:

1. Definitions. Each capitalized term used herein, but not defined, has the meaning specified in the Agreement unless a clear contrary interpretation otherwise applies.
2. Services To Be Performed by Contractor. Contractor agrees to perform the following Services:
 - a. Install 8" water main, fittings, restoration and survey work needed for the Zephyrhills Massey Rd 8" Water Main Extension. The 8" Water Main shall be extended from Eiland Blvd south down Massey Rd for 13,000 Linear Feet.
3. Compensation. CITY agrees to pay fees to Contractor for the Services as follows:
 - a. Three Hundred, One-Thousand, Five Hundred, Eighty-Four and 58/100s (\$301,584.58) Contract No 19-031.
4. Agreement. This Task Order is subject to all of the terms, limitations, conditions and provisions of the Agreement and shall be construed in accordance therewith.

IN WITNESS WHEREOF, each of City and Contractor has caused this Agreement to be executed on its behalf by its respective officer duly authorized to do so, all as of the date specified above in the preamble.

CITY OF ZEPHYRHILLS, FLORIDA

ATTEST:

By: _____
Lori L. Hillman, City Clerk

By: _____
Lance A. Smith, Council President

Approved as to Legal Form and Content

Matthew E. Maggard, City Attorney

Witnesses:

**KILLEBREW, INC., a Florida
corporation**

Signature

By: _____

Printed Name: _____

Title: _____

Printed Name

Signature

Printed Name

RFP 19-299 Utilities Construction Services -- Contract No. 19-031

BUDGET

PROJECT NAME: Zephyrhills Massey Rd 8" WM Extension Budget

DATE: September 14, 2023

Item #	Description	Quantity	UOM	Unit Price	Extended Price
Mobilization Reimbursement per Work Order Total					
3	\$50,001 And Over	1	EA	\$7,200.00	\$7,200.00
Audio-Video Records, Unit Price Includes Cost of Pre-Construction and Post-Construction Record					
4	Audio-Video Tape, (Per Foot of Pipeline) (Pre-construction)	2,000	LF	\$0.50	\$1,000.00
5	Audio-Video Tape, (Per Foot of Pipeline) (Post-construction)	2,000	LF	\$0.50	\$1,000.00
Restoration, Includes Maintaining for 30 Days After Completion					
6	Seed and Mulch	500	SY	\$1.00	\$500.00
7	Sodding - Bahia	500	SY	\$2.00	\$1,000.00
Control and Abatement of Erosion and Water Pollution					
12	Staked Silt Fence	500	LF	\$2.00	\$1,000.00
Clearing and Grubbing					
13	Clear Right-of- Way and Haul Off and Dispose Offsite (truck measure)	180	CY	\$50.00	\$9,000.00
Earthwork					
14	Excavation of Unsuitable Material - Haul Offsite and Dispose (truck measure)	180	CY	\$30.00	\$5,400.00
15	Borrow (truck measure)	180	CY	\$30.00	\$5,400.00
16	Pipe Bedding - Crushed Stone	54	CY	\$50.00	\$2,700.00
Asphaltic Concrete Surface and Friction Courses					
17	1-1/2" Asphalt, Type S-III	100	SY	\$45.00	\$4,500.00
20	Limerock Base, 12" Thick	100	SY	\$45.00	\$4,500.00
21	Roadway Density Test	30	EA	\$100.00	\$3,000.00
22	Proctor	1	EA	\$250.00	\$250.00
27	Remove and Dispose of Existing Asphalt and Concrete (truck measure)	126	CY	\$45.00	\$5,670.00
Traffic Control Devices					
32	Barricade Type I or II, With Warning Light	750	ED	\$1.50	\$1,125.00
34	Signs, Construction	150	ED	\$2.00	\$300.00

RFP 19-299 Utilities Construction Services -- Contract No. 19-031

BUDGET

PROJECT NAME: Zephyrhills Massey Rd 8" WM Extension Budget

DATE: September 14, 2023

Item #	Description	Quantity	UOM	Unit Price	Extended Price
37	Flagger Person	640	HR	\$21.00	\$13,440.00
PVC C900, for Water & Reclaimed Water Mains, 0' - 6' Depth					
63	8" C900 DR 18 PVC-BLUE	280	LF	\$19.00	\$5,320.00
C153 Mechanical Joint Cement Lined Fittings or Flanged Without Accessories					
140	8" x 8" Tee	4	EA	\$230.00	\$920.00
164	8" 90 Degree Bend	4	EA	\$150.00	\$600.00
174	8" Long Solid Sleeve Coupling	10	EA	\$140.00	\$1,400.00
179	Miscellaneous C153 MJ Fittings Not Listed (Sold By The Pound)	300	LB	\$8.00	\$2,400.00
Gate Valve and Box, Resilient Seated					
183	8" Gate Valve and Box	5	EA	\$1,300.00	\$6,500.00
Directional Boring					
217	4" DR11 HDPE DIPS, Roadway Undercrossing	400	LF	\$30.00	\$12,000.00
219	8" DR11 HDPE DIPS, Roadway Undercrossing	1,340	LF	\$50.00	\$67,000.00
MJ Adapter with Retainer Gland and MJ Accessories					
332	4" Diameter	4	EA	\$215.00	\$860.00
334	8" Diameter	12	EA	\$260.00	\$3,120.00
Fire Hydrant Assembly					
354	Fire Hydrant Assembly	3	EA	\$5,200.00	\$15,600.00
Restrained Joint Devices, Bell Restraint, for Ductile Iron Pipe or PVC					
357	Meg-a-Lug Series 1100 or Equal, Bell Restraint, 8"	8	EA	\$175.00	\$1,400.00
Restrained Joint Devices, Fitting Restraint, for Ductile Iron Pipe or PVC					
368	Meg-a-Lug Series 1100 or Equal, Fitting Restraint, 8"	28	EA	\$190.00	\$5,320.00
Tapping Sleeve and Valve and Line Stops					

RFP 19-299 Utilities Construction Services -- Contract No. 19-031

BUDGET

PROJECT NAME: Zephyrhills Massey Rd 8" WM Extension Budget

DATE: September 14, 2023

Item #	Description	Quantity	UOM	Unit Price	Extended Price
382	Tapping Sleeve and Valve 8" x 8"	1	EA	\$4,150.00	\$4,150.00
383	Tapping Sleeve and Valve 12" x 8"	1	EA	\$4,400.00	\$4,400.00
Initial Repair Excavation, for the First 20-Feet of Excavation at the Following Pipe Depths					
406	0'- up to 6' Depth	25	EA	\$2,000.00	\$50,000.00
Dewatering					
422	Well Point Pump Initial Set Up	2	EA	\$25.00	\$50.00
424	Well Point Header System Initial Set Up (251' - 500')	500	LF	\$11.00	\$5,500.00
426	Well Point Pump Operation and Maintenance	4	ED	\$880.00	\$3,520.00
428	Well Point Header System Operation and Maintenance (251'-500')	2,000	LF-ED	\$1.50	\$3,000.00
Pipeline "Pigging"					
512	Clean New Pipeline With a "Pig", 4" - 8" Diameter Pipeline	2,000	LF	\$2.25	\$4,500.00
Pipeline Pressure Testing					
516	Pipeline Pressure Testing Up To 8" Pipeline	2,000	LF	\$1.00	\$2,000.00
Pipeline Chlorination / Sterilization in Accordance With PCHD Regulation					
520	Chlorinating up to 8" Pipeline	2,000	LF	\$0.30	\$600.00
Water Services					
528	8" x 2" Saddle, 2" Corporation Cock and 2" Curb Stop Assembly	1	EA	\$870.00	\$870.00
540	2" x 3/4" Meter Connection - Single Service Line and Meter Box	1	EA	\$550.00	\$550.00
Final Record Documents (4 originals signed and sealed by RSM) Locations to be in Accordance with State Plane Coordinate System					
542	Record Document Maintenance and Preparation	8	HR	\$65.00	\$520.00
543	Record Document Certification by Registered Surveyor and Mapper (RSM)	8	HR	\$100.00	\$800.00
544	Surveyor (Include Construction Layout)	8	HR	\$135.00	\$1,080.00

RFP 19-299 Utilities Construction Services -- Contract No. 19-031

BUDGET**PROJECT NAME:** Zephyrhills Massey Rd 8" WM Extension Budget**DATE:** September 14, 2023

Item #	Description	Quantity	UOM	Unit Price	Extended Price
	Out of Scope				
	Contingency (10%)	1	LS	\$27,000.00	\$27,000.00
545	Public Construction Bond in the amount of \$500,000	1	EA	\$3,619.58	\$3,619.58
GRAND TOTAL:					\$301,584.58

CONSENT ITEMS 2.7

Approval of Amendment 2 to DEO Grant Agreement HL135 (24-21-07), SVB Tennis Center

Issue:

Amendment 2 to Agreement HL135 with the Florida Department of Economic Opportunity

Background:

The City was appropriated \$4,665,000 through the Florida Department of Economic Opportunity (DEO) in 2021 (Agreement No. HL135). The initial agreement expiration date was for June 30, 2023. Amendment 1 extended the agreement expiration date to June 30, 2024. The City requested another extension, extending the agreement expiration date to June 30, 2025. The attached Amendment 2 of Agreement No. HL135, prepared by DEO, reflects the City's requested changes.

Attachment(s):

1. HL135 Amendment 2 Agreement

Fiscal Impact:

\$4,665,000 State Appropriation

Staff Recommendation:

Staff recommends approval for Amendment 2 to HL135.

**AMENDMENT TWO TO
GRANT AGREEMENT
BETWEEN
THE FLORIDA DEPARTMENT OF COMMERCE
AND
THE CITY OF ZEPHYRHILLS**

On September 21, 2021 the State of Florida, Department of Commerce ("Commerce"), formerly known as the Florida Department of Economic Opportunity, and the City of Zephyrhills, Florida ("Grantee"), entered into Grant Agreement Number HL135 ("Agreement"). Commerce and Grantee are sometimes referred to herein individually as a "Party" and collectively as "the Parties."

WHEREAS, Section D, Modification, of the Agreement provides that any amendment to the Agreement shall be in writing and executed by the Parties thereto; and

WHEREAS, the Agreement was previously amended on October 21, 2022;

WHEREAS, the Parties wish to amend the Agreement as set forth herein.

NOW THEREFORE, in consideration of the mutual covenants and obligations set forth herein, the receipt and sufficiency of which are hereby acknowledged, the Parties agree to the following:

1. On July 1, 2023, pursuant to Chapter 2023-173, Laws of Florida, the Florida Department of Economic Opportunity was renamed to the Florida Department of Commerce ("Commerce"). Effective July 1, 2023, all references to "Department of Economic Opportunity" or "DEO" are hereby replaced with "Department of Commerce" or "Commerce" as appropriate.
2. Section A, Agreement Period, is hereby deleted in its entirety and is replaced with the following:

This Agreement is effective as of July 1, 2021 (the "Effective Date") and shall continue until the earlier to occur of (a) June 30, 2025 (the "Expiration Date") or (b) the date on which either Party terminates this Agreement (the "Termination Date"). The period of time between the Effective Date and the Expiration Date or Termination is the "Agreement Period."

3. All other terms and conditions of the Agreement remain in full force and effect.

Remainder of this page left intentionally blank

IN WITNESS THEREOF, by signature below, the Parties agree to abide by the terms, conditions, and provisions of Agreement Number **HL135** as amended. This Amendment is effective on the date the last Party signs this Amendment.

CITY OF ZEPHYRHILLS, FLORIDA	DEPARTMENT OF COMMERCE
SIGNED:	SIGNED:
Lance A. Smith	J. Alex Kelly
City Council President	Secretary
DATE: September 25, 2023	DATE:

Approved as to form and legal sufficiency,
subject only to full and proper execution by
the Parties.

**OFFICE OF GENERAL COUNSEL
DEPARTMENT OF COMMERCE**

By: _____

Approved Date: _____

CONSENT ITEMS 2.8

Approval of Axon Agreement No. 25-23-02 10-Year Rewrite, Amending Agreement No. 25-22-06

Issue:

The Zephyrhills Police Department requires a Records Management System to allow for accurate collection and efficient reporting of law enforcement information. Amending the current 5-year contract to a 10-year rewrite allows for long-term cost savings.

Background:

Axon Record Management Systems (RMS) and the OSP7+ Officer Safety Plan is the system adopted and implemented last year. The OSP7+ Plan bundle includes tasers, body-worn cameras, and related software, training, data migration, and data storage. In addition, it is the system Pasco County utilizes that provides seamless data sharing for improved interoperability while eliminating information gaps between agencies and investigators. It interfaces with the FBI's National Incident-Based Report System (NIBRS) and streamlines information gathering, report writing, and evidence collection to increase the amount of time spent in the community.

The 10-year rewrite option was not available at the time our initial contract was adopted. We now have the opportunity to join with other Pasco agencies who have signed similar 10-year contracts to save money by locking in current pricing. In addition, the rewrite automatically builds into the contract up to five (5) additional add-ons/subscriptions each year without having to go through the process of signing new annual contracts, while maintaining the flexibility to adjust or opt out of future purchases.

Attachment(s):

1. OSP7+ 10 year Zephyrhills Police Dept. Axon - (913)
2. Years 2_3 - Zephyrhills Police Dept. Axon OSP7+ (8_18)
3. Years 4_5 - Zephyrhills Police Dept. Axon OSP7+ (8_18)
4. Years 6_7 - Zephyrhills Police Dept. Axon OSP7+ (8_18)
5. Years 8_9_10 - Zephyrhills Police Dept. Axon OSP7+ (8_18)
6. BUDGET WORKUP - AXON OSP 10-YR REWRITE (2023)

Fiscal Impact:

The financial impact on the department for fiscal year 2024 is \$372,655.77. This amount includes consolidation of the existing contracted amount of \$219,999.98 and the addition of five (5) new add-ons/subscriptions. The total of the 10-year rewrite is \$2,592,195.28 but it should be noted that this amount is based on adding five (5) additional add-ons/subscriptions each budget year, which is likely to change as it is based on future needs.

Staff Recommendation:

Staff recommends Council approval of the Axon 10-Year OSP7+ contract rewrite.



Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-503152-45182.865RG

Issued: 09/13/2023

Quote Expiration: 10/11/2023

Estimated Contract Start Date: 12/01/2023

Account Number: 127820

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Zephyr Hills Police Dept.-6118 8th St. 6118 8th St Zephyrhills, FL 33542-3504 USA	Zephyrhills Police Dept. - FL 6118 8th St Zephyrhills FL 33542-3504 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Gershenson (Leinson) Phone: Email: rleinson@axon.com Fax:	Nathan Gardner Phone: 813-541-2917 Email: ngardner@police.zephyrhills.fl.us Fax: (813) 780-0059

Quote Summary

Program Length	120 Months
TOTAL COST	\$1,946,434.78
ESTIMATED TOTAL W/ TAX	\$1,946,434.78

Discount Summary

Average Savings Per Year	\$2,966.70
TOTAL SAVINGS	\$29,667.02

Payment Summary

Date	Subtotal	Tax	Total
Nov 2023	\$230,374.06	\$0.00	\$230,374.06
Dec 2023	\$142,281.71	\$0.00	\$142,281.71
Nov 2024	\$174,864.37	\$0.00	\$174,864.37
Nov 2025	\$174,864.33	\$0.00	\$174,864.33
Nov 2026	\$174,864.33	\$0.00	\$174,864.33
Nov 2027	\$174,864.33	\$0.00	\$174,864.33
Nov 2028	\$174,864.33	\$0.00	\$174,864.33

Payment Summary

Date	Subtotal	Tax	Total
Nov 2029	\$174,864.33	\$0.00	\$174,864.33
Nov 2030	\$174,864.33	\$0.00	\$174,864.33
Nov 2031	\$174,864.33	\$0.00	\$174,864.33
Nov 2032	\$174,864.33	\$0.00	\$174,864.33
Total	\$1,946,434.78	\$0.00	\$1,946,434.78

Quote Unbundled Price:	\$1,976,101.80
Quote List Price:	\$1,911,419.40
Quote Subtotal:	\$1,946,434.78

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1			\$1.00	\$63,340.51	\$63,340.51	\$0.00	\$63,340.51
100552	TRANSFER CREDIT - GOODS AXON	1			\$1.00	\$78,941.20	\$78,941.20	\$0.00	\$78,941.20
TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	120	\$61.07	\$66.97	\$60.27	\$14,464.80	\$0.00	\$14,464.80
TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	120	\$33.70	\$38.72	\$34.85	\$4,182.00	\$0.00	\$4,182.00
OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	120	\$286.52	\$274.94	\$229.09	\$1,319,558.40	\$0.00	\$1,319,558.40
A la Carte Hardware									
AB3C	AB3 Camera Bundle	5			\$749.00	\$674.10	\$3,370.50	\$0.00	\$3,370.50
A la Carte Software									
73638	STANDARDS ACCESS LICENSE	7	120		\$10.90	\$10.90	\$9,156.00	\$0.00	\$9,156.00
73681	AXON RECORDS FULL	7	120		\$36.35	\$29.00	\$24,360.00	\$0.00	\$24,360.00
73681	AXON RECORDS FULL	48	60		\$32.55	\$19.62	\$56,505.60	\$0.00	\$56,505.60
20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	120		\$24.23	\$13.35	\$76,896.00	\$0.00	\$76,896.00
A la Carte Services									
73896	STANDARDS IMPLEMENTATION SERVICE	1			\$30,000.00	\$23,500.00	\$23,500.00	\$0.00	\$23,500.00
85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1			\$300.00	\$272,159.77	\$272,159.77	\$0.00	\$272,159.77
Total							\$1,946,434.78	\$0.00	\$1,946,434.78

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2023
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2023
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	20018	TASER BATTERY PACK, TACTICAL	57	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	20050	HOOK-AND-LOOP TRAINING (HALT) SUIT	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	5	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	144	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	144	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	96	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	96	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	48	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	48	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2023
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	11/01/2024
VR Headset TAP Bundle, 10YR	20373	VIRTUAL REALITY HEADSET REFRESH ONE	2	05/01/2025
VR Tablet TAP Bundle, 10YR	100210	VIRTUAL REALITY TABLET REFRESH ONE	1	05/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	96	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	96	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	73309	AXON CAMERA REFRESH ONE	49	05/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	73689	MULTI-BAY BWC DOCK 1ST REFRESH	6	05/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	96	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	96	11/01/2027
VR Headset TAP Bundle, 10YR	20374	VIRTUAL REALITY HEADSET REFRESH TWO	2	11/01/2027
VR Tablet TAP Bundle, 10YR	100211	VIRTUAL REALITY TABLET REFRESH TWO	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	48	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	73310	AXON CAMERA REFRESH TWO	49	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	73688	MULTI-BAY BWC DOCK 2ND REFRESH	6	11/01/2028

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
VR Headset TAP Bundle, 10YR	20375	VIRTUAL REALITY HEADSET REFRESH THREE	2	05/01/2030
VR Tablet TAP Bundle, 10YR	100212	VIRTUAL REALITY TABLET REFRESH THREE	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73345	AXON CAMERA REFRESH THREE	49	05/01/2031
OFFICER SAFETY PLAN 7 PLUS 10 Year	73347	MULTI-BAY BWC DOCK 3RD REFRESH	6	05/01/2031
OFFICER SAFETY PLAN 7 PLUS 10 Year	73346	AXON CAMERA REFRESH FOUR	49	11/01/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73348	MULTI-BAY BWC DOCK 4TH REFRESH	6	11/01/2033

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73478	REDACTION ASSISTANT USER LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73618	AXON COMMUNITY REQUEST+ LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73638	STANDARDS ACCESS LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73680	RESPOND DEVICE PLUS LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73682	AUTO TAGGING LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	480	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73739	PERFORMANCE LICENSE	48	12/01/2023	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73746	PROFESSIONAL EVIDENCE.COM LICENSE	48	12/01/2023	11/30/2033
A la Carte	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	12/01/2023	11/30/2033
A la Carte	73638	STANDARDS ACCESS LICENSE	7	12/01/2023	11/30/2033
A la Carte	73681	AXON RECORDS FULL	7	12/01/2023	11/30/2033
A la Carte	73681	AXON RECORDS FULL	48	12/01/2028	11/30/2033

Services

Bundle	Item	Description	QTY
OFFICER SAFETY PLAN 7 PLUS 10 Year	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	48
OFFICER SAFETY PLAN 7 PLUS 10 Year	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	48
A la Carte	73896	STANDARDS IMPLEMENTATION SERVICE	1
A la Carte	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	80374	EXT WARRANTY, TASER 7 BATTERY PACK	57	11/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	1	11/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	48	11/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	1	11/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	6	11/01/2024	11/30/2033
VR Headset TAP Bundle, 10YR	100197	HTC FOCUS 3 VR HEADSET - WARRANTY	2	11/01/2024	11/30/2033
VR Tablet TAP Bundle, 10YR	100213	VIRTUAL REALITY TABLET - HARDWARE WARRANTY	1	11/01/2024	11/30/2033

Payment Details

Nov 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 1	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$9,515.86	\$0.00	\$9,515.86
OSP7+ Annual - Year 1	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$153,756.41	\$0.00	\$153,756.41
OSP7+ Annual - Year 1	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,790.02	\$0.00	\$1,790.02
OSP7+ Annual - Year 1	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$517.52	\$0.00	\$517.52
Records/Standards Annual - Year 1	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 1	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 1	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 1	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 1	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.99	\$0.00	\$27,215.99
Records/Standards Annual - Year 1	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Upfront HW + PSO	AB3C	AB3 Camera Bundle	5	\$3,370.50	\$0.00	\$3,370.50
Upfront HW + PSO	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$16,830.74	\$0.00	\$16,830.74
Total				\$230,374.06	\$0.00	\$230,374.06

Dec 2023

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Invoice Upon Fulfillment	100552	TRANSFER CREDIT - GOODS AXON	1	\$78,941.20	\$0.00	\$78,941.20
Invoice Upon Fulfillment	100553	TRANSFER CREDIT - SOFTWARE AND SERVICES	1	\$63,340.51	\$0.00	\$63,340.51
Total				\$142,281.71	\$0.00	\$142,281.71

Nov 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 2	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 2	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.21	\$0.00	\$120,969.21
OSP7+ Annual - Year 2	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.31	\$0.00	\$1,408.31
OSP7+ Annual - Year 2	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 2	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 2	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 2	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 2	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 2	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98

Nov 2024						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Records/Standards Annual - Year 2	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.37	\$0.00	\$174,864.37

Nov 2025						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 3	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 3	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 3	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 3	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 3	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 3	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 3	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 3	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 3	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 3	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 4	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 4	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 4	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 4	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 4	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 4	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 4	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 4	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 4	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 4	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 5	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 5	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 5	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 5	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 5	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 5	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 5	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 5	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 5	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 5	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 6	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 6	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 6	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 6	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 6	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 6	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 6	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 6	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 6	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 6	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 7	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 7	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 7	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 7	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 7	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60

Nov 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Records/Standards Annual - Year 7	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 7	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 7	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 7	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 7	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 8	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 8	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 8	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 8	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 8	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 8	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 8	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 8	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 8	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 8	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 9	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 9	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 9	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 9	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 9	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 9	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 9	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 9	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Records/Standards Annual - Year 9	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 9	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Nov 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
OSP7+ Annual - Year 10	20370	FULL VR TASER 7 ADD-ON USER ACCESS	48	\$7,486.68	\$0.00	\$7,486.68
OSP7+ Annual - Year 10	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$120,969.18	\$0.00	\$120,969.18
OSP7+ Annual - Year 10	TapHeadset10Y	VR Headset TAP Bundle, 10YR	2	\$1,408.30	\$0.00	\$1,408.30
OSP7+ Annual - Year 10	TapTablet10Y	VR Tablet TAP Bundle, 10YR	1	\$407.17	\$0.00	\$407.17
Records/Standards Annual - Year 10	73638	STANDARDS ACCESS LICENSE	7	\$915.60	\$0.00	\$915.60
Records/Standards Annual - Year 10	73681	AXON RECORDS FULL	7	\$2,436.00	\$0.00	\$2,436.00
Records/Standards Annual - Year 10	73681	AXON RECORDS FULL	48	\$5,650.56	\$0.00	\$5,650.56
Records/Standards Annual - Year 10	73896	STANDARDS IMPLEMENTATION SERVICE	1	\$2,350.00	\$0.00	\$2,350.00
Records/Standards Annual - Year 10	85157	PROFESSIONAL SERVICES MILESTONE PAYMENT: RECORDS	1	\$27,215.98	\$0.00	\$27,215.98
Records/Standards Annual - Year 10	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	48	\$6,024.86	\$0.00	\$6,024.86
Total				\$174,864.33	\$0.00	\$174,864.33

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency has existing contract(s) 00081535 originated via Quote(s): Q-417298

Agency is terminating those contracts effective 12/01/2023. Any change in this date will result in modification of the program value which may result in additional fees or credits due to or from Axon.

The parties agree that Axon is applying a Net Transfer Debit of (\$219,000.00) to the quote for unpaid but delivered items.

Sourcewell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Signature

Date Signed

9/13/2023





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-503399-45156.695RG

Issued: 08/18/2023

Quote Expiration: 10/11/2023

Estimated Contract Start Date: 12/01/2024

Account Number: 127820

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Zephyr Hills Police Dept.-6118 8th St. 6118 8th St Zephyrhills, FL 33542-3504 USA	Zephyrhills Police Dept. - FL 6118 8th St Zephyrhills FL 33542-3504 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Gershenson (Leinson) Phone: Email: rleinson@axon.com Fax:	Derek Brewer Phone: (813) 780-0050 Email: dbrewer@police.zephyrhills.fl.us Fax: (813) 780-0059

Quote Summary

Program Length	108 Months
TOTAL COST	\$258,039.80
ESTIMATED TOTAL W/ TAX	\$258,039.80

Discount Summary

Average Savings Per Year	\$835.59
TOTAL SAVINGS	\$90,244.20

Payment Summary

Date	Subtotal	Tax	Total
Nov 2024	\$15,743.86	\$0.00	\$15,743.86
Nov 2025	\$30,287.01	\$0.00	\$30,287.01
Nov 2026	\$30,286.99	\$0.00	\$30,286.99
Nov 2027	\$30,286.99	\$0.00	\$30,286.99
Nov 2028	\$30,286.99	\$0.00	\$30,286.99
Nov 2029	\$30,286.99	\$0.00	\$30,286.99
Nov 2030	\$30,286.99	\$0.00	\$30,286.99

Payment Summary

Date	Subtotal	Tax	Total
Nov 2031	\$30,286.99	\$0.00	\$30,286.99
Nov 2032	\$30,286.99	\$0.00	\$30,286.99
Total	\$258,039.80	\$0.00	\$258,039.80

Quote Unbundled Price:	\$348,284.00
Quote List Price:	\$285,843.80
Quote Subtotal:	\$258,039.80

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	12		\$51.00	\$51.00	\$3,060.00	\$0.00	\$3,060.00
OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	108	\$328.59	\$269.28	\$246.86	\$133,304.40	\$0.00	\$133,304.40
OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	96	\$327.12	\$263.76	\$231.28	\$111,014.40	\$0.00	\$111,014.40
A la Carte Hardware									
AB3MBD	AB3 Multi Bay Dock Bundle	1			\$1,638.90	\$1,622.95	\$1,622.95	\$0.00	\$1,622.95
AB3C	AB3 Camera Bundle	5			\$749.00	\$741.51	\$3,707.55	\$0.00	\$3,707.55
AB3MBD	AB3 Multi Bay Dock Bundle	1			\$1,638.90	\$1,622.95	\$1,622.95	\$0.00	\$1,622.95
AB3C	AB3 Camera Bundle	5			\$749.00	\$741.51	\$3,707.55	\$0.00	\$3,707.55
Total							\$258,039.80	\$0.00	\$258,039.80

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2024
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2024
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2024
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2024
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2024
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	5	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	75015	SIGNAL SIDEARM KIT	5	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2024
OFFICER SAFETY PLAN 7 PLUS 10 Year	73309	AXON CAMERA REFRESH ONE	5	05/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	05/01/2025
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2025
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2025
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2025
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2025
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2025
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	5	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2025

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	75015	SIGNAL SIDEARM KIT	5	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2025
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	73310	AXON CAMERA REFRESH TWO	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	73310	AXON CAMERA REFRESH TWO	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	5	11/01/2029
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS 10 Year	73345	AXON CAMERA REFRESH THREE	5	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73345	AXON CAMERA REFRESH THREE	5	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73347	MULTI-BAY BWC DOCK 3RD REFRESH	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73347	MULTI-BAY BWC DOCK 3RD REFRESH	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	5	11/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73346	AXON CAMERA REFRESH FOUR	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS 10 Year	73346	AXON CAMERA REFRESH FOUR	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS 10 Year	73348	MULTI-BAY BWC DOCK 4TH REFRESH	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS 10 Year	73348	MULTI-BAY BWC DOCK 4TH REFRESH	1	11/01/2032

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73638	STANDARDS ACCESS LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73682	AUTO TAGGING LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73739	PERFORMANCE LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2024	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73638	STANDARDS ACCESS LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73682	AUTO TAGGING LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73739	PERFORMANCE LICENSE	5	12/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2025	11/30/2033

Services

Bundle	Item	Description	QTY
OFFICER SAFETY PLAN 7 PLUS 10 Year	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS 10 Year	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS 10 Year	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5
OFFICER SAFETY PLAN 7 PLUS 10 Year	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2025	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2026	11/30/2033

Payment Details

Nov 2024

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 1	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 1	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 1	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 1	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.58	\$0.00	\$14,811.58
Total				\$15,743.86	\$0.00	\$15,743.86

Nov 2025

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 2	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 2	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 2	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 2	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 1	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 1	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 1	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 1	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.82	\$0.00	\$13,876.82
Total				\$30,287.01	\$0.00	\$30,287.01

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 3	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 3	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 3	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 3	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 2	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44

Nov 2026						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 3 Addition - Annual Payment 2	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 2	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 2	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80
Total				\$30,286.99	\$0.00	\$30,286.99

Nov 2027						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 4	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 4	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 4	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 4	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 3	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 3	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 3	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 3	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80
Total				\$30,286.99	\$0.00	\$30,286.99

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 5	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 5	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 5	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 5	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 4	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 4	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 4	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 4	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$30,286.99	\$0.00	\$30,286.99

Nov 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 6	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 6	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 6	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 6	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 5	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 5	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 5	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 5	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80
Total				\$30,286.99	\$0.00	\$30,286.99

Nov 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 7	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 7	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 7	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 7	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 6	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 6	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 6	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 6	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80
Total				\$30,286.99	\$0.00	\$30,286.99

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Payment 8						
Year 2 Addition - Annual Payment 8	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 8	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 8	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 7	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 7	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 7	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 7	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80
Total				\$30,286.99	\$0.00	\$30,286.99

Nov 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 2 Addition - Annual Payment 9	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$340.00	\$0.00	\$340.00
Year 2 Addition - Annual Payment 9	AB3C	AB3 Camera Bundle	5	\$411.95	\$0.00	\$411.95
Year 2 Addition - Annual Payment 9	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$180.33	\$0.00	\$180.33
Year 2 Addition - Annual Payment 9	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$14,811.60	\$0.00	\$14,811.60
Year 3 Addition - Annual Payment 8	AB3C	AB3 Camera Bundle	5	\$463.44	\$0.00	\$463.44
Year 3 Addition - Annual Payment 8	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$202.87	\$0.00	\$202.87
Year 3 Addition - Annual Payment 8	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$0.00	\$0.00	\$0.00
Year 3 Addition - Annual Payment 8	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,876.80	\$0.00	\$13,876.80
Total				\$30,286.99	\$0.00	\$30,286.99

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency shall have the right to terminate this agreement with respect to the new 5 OSP7+ licenses being added under this Quote only on the yearly anniversary of commencement date of the agreement (12/1/23) for any reason. The agency may only terminate licenses that start on that same anniversary date. Agency shall provide written notice of its intent to terminate at least sixty (60) days prior to the Anniversary Date.

Signature

Date Signed

8/18/2023





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-503419-45156.696RG

Issued: 08/18/2023

Quote Expiration: 10/11/2023

Estimated Contract Start Date: 12/01/2026

Account Number: 127820

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Zephyr Hills Police Dept.-6118 8th St. 6118 8th St Zephyrhills, FL 33542-3504 USA	Zephyrhills Police Dept. - FL 6118 8th St Zephyrhills FL 33542-3504 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Gershenson (Leinson) Phone: Email: rleinson@axon.com Fax:	Derek Brewer Phone: (813) 780-0050 Email: dbrewer@police.zephyrhills.fl.us Fax: (813) 780-0059

Quote Summary

Program Length	84 Months
TOTAL COST	\$186,135.20
ESTIMATED TOTAL W/ TAX	\$186,135.20

Discount Summary

Average Savings Per Year	\$10,252.89
TOTAL SAVINGS	\$71,770.20

Payment Summary

Date	Subtotal	Tax	Total
Nov 2026	\$14,512.48	\$0.00	\$14,512.48
Nov 2027	\$28,603.77	\$0.00	\$28,603.77
Nov 2028	\$28,603.79	\$0.00	\$28,603.79
Nov 2029	\$28,603.79	\$0.00	\$28,603.79
Nov 2030	\$28,603.79	\$0.00	\$28,603.79
Nov 2031	\$28,603.79	\$0.00	\$28,603.79
Nov 2032	\$28,603.79	\$0.00	\$28,603.79

Payment Summary

Date	Subtotal	Tax	Total
Total	\$186,135.20	\$0.00	\$186,135.20

Quote Unbundled Price:	\$257,905.40
Quote List Price:	\$213,489.20
Quote Subtotal:	\$186,135.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	12		\$51.00	\$51.00	\$3,060.00	\$0.00	\$3,060.00
OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	84	\$341.60	\$258.39	\$221.77	\$93,143.40	\$0.00	\$93,143.40
OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	72	\$279.46	\$253.16	\$219.90	\$79,164.00	\$0.00	\$79,164.00
A la Carte Hardware									
AB3C	AB3 Camera Bundle	5			\$749.00	\$749.00	\$3,745.00	\$0.00	\$3,745.00
AB3MBD	AB3 Multi Bay Dock Bundle	1			\$1,638.90	\$1,638.90	\$1,638.90	\$0.00	\$1,638.90
AB3MBD	AB3 Multi Bay Dock Bundle	1			\$1,638.90	\$1,638.90	\$1,638.90	\$0.00	\$1,638.90
AB3C	AB3 Camera Bundle	5			\$749.00	\$749.00	\$3,745.00	\$0.00	\$3,745.00
Total							\$186,135.20	\$0.00	\$186,135.20

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2026
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2026
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2026
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2026
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2026
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	5	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	75015	SIGNAL SIDEARM KIT	5	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2026
OFFICER SAFETY PLAN 7 PLUS 10 Year	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2026
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2027
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2027
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2027
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2027
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2027
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2027

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	75015	SIGNAL SIDEARM KIT	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	73310	AXON CAMERA REFRESH TWO	5	11/01/2027
OFFICER SAFETY PLAN 7 PLUS 10 Year	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	11/01/2027
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS 10 Year	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73309	AXON CAMERA REFRESH ONE	5	05/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73345	AXON CAMERA REFRESH THREE	5	05/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	73347	MULTI-BAY BWC DOCK 3RD REFRESH	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS 10 Year	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS 10 Year	20242	TASER CERTIFICATION PROGRAM YEAR 6-10 HARDWARE	5	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73310	AXON CAMERA REFRESH TWO	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS 10 Year	73346	AXON CAMERA REFRESH FOUR	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS 10 Year	73348	MULTI-BAY BWC DOCK 4TH REFRESH	1	11/01/2032

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2026	11/30/2033

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	73638	STANDARDS ACCESS LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73682	AUTO TAGGING LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73739	PERFORMANCE LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2026	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73638	STANDARDS ACCESS LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73682	AUTO TAGGING LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73739	PERFORMANCE LICENSE	5	12/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2027	11/30/2033

Services

Bundle	Item	Description	QTY
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5
OFFICER SAFETY PLAN 7 PLUS 10 Year	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS 10 Year	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS 10 Year	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS 10 Year	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2027	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2028	11/30/2033

Payment Details

Nov 2026

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 1	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual Payment 1	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00
Year 4 Addition - Annual Payment 1	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 1	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.21	\$0.00	\$13,306.21
Total				\$14,512.48	\$0.00	\$14,512.48

Nov 2027

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 2	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual Payment 2	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00
Year 4 Addition - Annual Payment 2	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 2	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.20	\$0.00	\$13,306.20
Year 5 Addition - Annual Payment 1	AB3C	AB3 Camera Bundle	5	\$624.17	\$0.00	\$624.17
Year 5 Addition - Annual Payment 1	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$273.15	\$0.00	\$273.15
Year 5 Addition - Annual Payment 1	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$13,193.98	\$0.00	\$13,193.98
Total				\$28,603.77	\$0.00	\$28,603.77

Nov 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 3	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual Payment 3	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00
Year 4 Addition - Annual Payment 3	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 3	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.20	\$0.00	\$13,306.20
Year 5 Addition - Annual Payment 2	AB3C	AB3 Camera Bundle	5	\$624.17	\$0.00	\$624.17
Year 5 Addition - Annual Payment 2	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$273.15	\$0.00	\$273.15

Nov 2028						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 5 Addition - Annual Payment 2	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$13,194.00	\$0.00	\$13,194.00
Total				\$28,603.79	\$0.00	\$28,603.79

Nov 2029						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 4	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual Payment 4	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00
Year 4 Addition - Annual Payment 4	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 4	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.20	\$0.00	\$13,306.20
Year 5 Addition - Annual Payment 3	AB3C	AB3 Camera Bundle	5	\$624.17	\$0.00	\$624.17
Year 5 Addition - Annual Payment 3	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$273.15	\$0.00	\$273.15
Year 5 Addition - Annual Payment 3	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$13,194.00	\$0.00	\$13,194.00
Total				\$28,603.79	\$0.00	\$28,603.79

Nov 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 5	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual Payment 5	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00
Year 4 Addition - Annual Payment 5	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 5	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.20	\$0.00	\$13,306.20
Year 5 Addition - Annual Payment 4	AB3C	AB3 Camera Bundle	5	\$624.17	\$0.00	\$624.17
Year 5 Addition - Annual Payment 4	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$273.15	\$0.00	\$273.15
Year 5 Addition - Annual Payment 4	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$13,194.00	\$0.00	\$13,194.00
Total				\$28,603.79	\$0.00	\$28,603.79

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 6	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Payment 6						
Year 4 Addition - Annual Payment 6	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 6	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.20	\$0.00	\$13,306.20
Year 5 Addition - Annual Payment 5	AB3C	AB3 Camera Bundle	5	\$624.17	\$0.00	\$624.17
Year 5 Addition - Annual Payment 5	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$273.15	\$0.00	\$273.15
Year 5 Addition - Annual Payment 5	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$13,194.00	\$0.00	\$13,194.00
Total				\$28,603.79	\$0.00	\$28,603.79

Nov 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 4 Addition - Annual Payment 7	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$437.14	\$0.00	\$437.14
Year 4 Addition - Annual Payment 7	AB3C	AB3 Camera Bundle	5	\$535.00	\$0.00	\$535.00
Year 4 Addition - Annual Payment 7	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$234.13	\$0.00	\$234.13
Year 4 Addition - Annual Payment 7	OSP7+10Year	OFFICER SAFETY PLAN 7 PLUS 10 Year	5	\$13,306.20	\$0.00	\$13,306.20
Year 5 Addition - Annual Payment 6	AB3C	AB3 Camera Bundle	5	\$624.17	\$0.00	\$624.17
Year 5 Addition - Annual Payment 6	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$273.15	\$0.00	\$273.15
Year 5 Addition - Annual Payment 6	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$13,194.00	\$0.00	\$13,194.00
Total				\$28,603.79	\$0.00	\$28,603.79

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency shall have the right to terminate this agreement with respect to the new 5 OSP7+ licenses being added under this Quote only on the yearly anniversary of commencement date of the agreement (12/1/23) for any reason. The agency may only terminate licenses that start on that same anniversary date. Agency shall provide written notice of its intent to terminate at least sixty (60) days prior to the Anniversary Date

Signature

Date Signed

8/18/2023





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-503440-45156.694RG

Issued: 08/18/2023

Quote Expiration: 10/11/2023

Estimated Contract Start Date: 12/01/2028

Account Number: 127820

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Zephyr Hills Police Dept.-6118 8th St. 6118 8th St Zephyrhills, FL 33542-3504 USA	Zephyrhills Police Dept. - FL 6118 8th St Zephyrhills FL 33542-3504 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Gershenson (Leinson) Phone: Email: rleinson@axon.com Fax:	Derek Brewer Phone: (813) 780-0050 Email: dbrewer@police.zephyrhills.fl.us Fax: (813) 780-0059

Quote Summary

Program Length	60 Months
TOTAL COST	\$123,294.20
ESTIMATED TOTAL W/ TAX	\$123,294.20

Discount Summary

Average Savings Per Year	\$11,012.40
TOTAL SAVINGS	\$55,062.00

Payment Summary

Date	Subtotal	Tax	Total
Nov 2028	\$13,607.18	\$0.00	\$13,607.18
Nov 2029	\$27,421.74	\$0.00	\$27,421.74
Nov 2030	\$27,421.76	\$0.00	\$27,421.76
Nov 2031	\$27,421.76	\$0.00	\$27,421.76
Nov 2032	\$27,421.76	\$0.00	\$27,421.76
Total	\$123,294.20	\$0.00	\$123,294.20

Quote Unbundled Price:	\$178,356.20
Quote List Price:	\$146,595.20
Quote Subtotal:	\$123,294.20

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	12		\$51.00	\$51.00	\$3,060.00	\$0.00	\$3,060.00
OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	48	\$317.96	\$243.11	\$195.06	\$46,814.40	\$0.00	\$46,814.40
OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	60	\$294.06	\$248.07	\$208.84	\$62,652.00	\$0.00	\$62,652.00
A la Carte Hardware									
AB3MBD	AB3 Multi Bay Dock Bundle	1			\$1,638.90	\$1,638.90	\$1,638.90	\$0.00	\$1,638.90
AB3C	AB3 Camera Bundle	5			\$749.00	\$749.00	\$3,745.00	\$0.00	\$3,745.00
AB3MBD	AB3 Multi Bay Dock Bundle	1			\$1,638.90	\$1,638.90	\$1,638.90	\$0.00	\$1,638.90
AB3C	AB3 Camera Bundle	5			\$749.00	\$749.00	\$3,745.00	\$0.00	\$3,745.00
Total							\$123,294.20	\$0.00	\$123,294.20

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2028
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2028
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2028
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2028
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2028
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	5	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	75015	SIGNAL SIDEARM KIT	5	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2028
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2028
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	6	11/01/2029
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2029
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	6	11/01/2029
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2029
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2029
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20160	TASER 7 HOLSTER - SAFARILAND, RH+CART CARRIER	5	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2029

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	75015	SIGNAL SIDEARM KIT	5	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2029
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73309	AXON CAMERA REFRESH ONE	5	05/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73309	AXON CAMERA REFRESH ONE	5	05/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	05/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73310	AXON CAMERA REFRESH TWO	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73310	AXON CAMERA REFRESH TWO	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73688	MULTI-BAY BWC DOCK 2ND REFRESH	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73638	STANDARDS ACCESS LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73682	AUTO TAGGING LICENSE	5	12/01/2028	11/30/2033

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73739	PERFORMANCE LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2028	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73638	STANDARDS ACCESS LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73682	AUTO TAGGING LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73739	PERFORMANCE LICENSE	5	12/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2029	11/30/2033

Services

Bundle	Item	Description	QTY
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2029	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2030	11/30/2033

Payment Details

Nov 2028

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6 Addition - Annual Payment 1	AB3C	AB3 Camera Bundle	5	\$749.00	\$0.00	\$749.00
Year 6 Addition - Annual Payment 1	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 6 Addition - Annual Payment 1	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$12,530.40	\$0.00	\$12,530.40
Total				\$13,607.18	\$0.00	\$13,607.18

Nov 2029

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6 Addition - Annual Payment 2	AB3C	AB3 Camera Bundle	5	\$749.00	\$0.00	\$749.00
Year 6 Addition - Annual Payment 2	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 6 Addition - Annual Payment 2	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$12,530.40	\$0.00	\$12,530.40
Year 7 Addition - Annual Payment 1	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$765.00	\$0.00	\$765.00
Year 7 Addition - Annual Payment 1	AB3C	AB3 Camera Bundle	5	\$936.25	\$0.00	\$936.25
Year 7 Addition - Annual Payment 1	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$409.73	\$0.00	\$409.73
Year 7 Addition - Annual Payment 1	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$11,703.58	\$0.00	\$11,703.58
Total				\$27,421.74	\$0.00	\$27,421.74

Nov 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6 Addition - Annual Payment 3	AB3C	AB3 Camera Bundle	5	\$749.00	\$0.00	\$749.00
Year 6 Addition - Annual Payment 3	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 6 Addition - Annual Payment 3	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$12,530.40	\$0.00	\$12,530.40
Year 7 Addition - Annual Payment 2	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$765.00	\$0.00	\$765.00
Year 7 Addition - Annual Payment 2	AB3C	AB3 Camera Bundle	5	\$936.25	\$0.00	\$936.25
Year 7 Addition - Annual Payment 2	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$409.73	\$0.00	\$409.73
Year 7 Addition - Annual Payment 2	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$11,703.60	\$0.00	\$11,703.60

Nov 2030						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Total				\$27,421.76	\$0.00	\$27,421.76

Nov 2031						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6 Addition - Annual Payment 4	AB3C	AB3 Camera Bundle	5	\$749.00	\$0.00	\$749.00
Year 6 Addition - Annual Payment 4	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 6 Addition - Annual Payment 4	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$12,530.40	\$0.00	\$12,530.40
Year 7 Addition - Annual Payment 3	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$765.00	\$0.00	\$765.00
Year 7 Addition - Annual Payment 3	AB3C	AB3 Camera Bundle	5	\$936.25	\$0.00	\$936.25
Year 7 Addition - Annual Payment 3	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$409.73	\$0.00	\$409.73
Year 7 Addition - Annual Payment 3	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$11,703.60	\$0.00	\$11,703.60
Total				\$27,421.76	\$0.00	\$27,421.76

Nov 2032						
Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 6 Addition - Annual Payment 5	AB3C	AB3 Camera Bundle	5	\$749.00	\$0.00	\$749.00
Year 6 Addition - Annual Payment 5	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$327.78	\$0.00	\$327.78
Year 6 Addition - Annual Payment 5	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$12,530.40	\$0.00	\$12,530.40
Year 7 Addition - Annual Payment 4	20245	TASER 7 CERTIFICATION PLAN TRUE UP	5	\$765.00	\$0.00	\$765.00
Year 7 Addition - Annual Payment 4	AB3C	AB3 Camera Bundle	5	\$936.25	\$0.00	\$936.25
Year 7 Addition - Annual Payment 4	AB3MBD	AB3 Multi Bay Dock Bundle	1	\$409.73	\$0.00	\$409.73
Year 7 Addition - Annual Payment 4	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$11,703.60	\$0.00	\$11,703.60
Total				\$27,421.76	\$0.00	\$27,421.76

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency shall have the right to terminate this agreement with respect to the new 5 OSP7+ licenses being added under this Quote only on the yearly anniversary of commencement date of the agreement (12/1/23) for any reason. The agency may only terminate licenses that start on that same anniversary date. Agency shall provide written notice of its intent to terminate at least sixty (60) days prior to the Anniversary Date.

Signature

Date Signed

8/18/2023





Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
VAT: 86-0741227
Domestic: (800) 978-2737
International: +1.800.978.2737

Q-503810-45156.697RG

Issued: 08/18/2023

Quote Expiration: 10/11/2023

Estimated Contract Start Date: 12/01/2030

Account Number: 127820

Payment Terms: N30

Delivery Method:

SHIP TO	BILL TO
Zephyr Hills Police Dept.-6118 8th St. 6118 8th St Zephyrhills, FL 33542-3504 USA	Zephyrhills Police Dept. - FL 6118 8th St Zephyrhills FL 33542-3504 USA Email:

SALES REPRESENTATIVE	PRIMARY CONTACT
Rachel Gershenson (Leinson) Phone: Email: rleinson@axon.com Fax:	Derek Brewer Phone: (813) 780-0050 Email: dbrewer@police.zephyrhills.fl.us Fax: (813) 780-0059

Quote Summary

Program Length	36 Months
TOTAL COST	\$78,291.30
ESTIMATED TOTAL W/ TAX	\$78,291.30

Discount Summary

Average Savings Per Year	\$37,718.80
TOTAL SAVINGS	\$113,156.40

Payment Summary

Date	Subtotal	Tax	Total
Nov 2030	\$11,015.34	\$0.00	\$11,015.34
Nov 2031	\$24,402.66	\$0.00	\$24,402.66
Nov 2032	\$42,873.30	\$0.00	\$42,873.30
Total	\$78,291.30	\$0.00	\$78,291.30

Quote Unbundled Price:	\$191,447.70
Quote List Price:	\$136,265.10
Quote Subtotal:	\$78,291.30

Pricing

All deliverables are detailed in Delivery Schedules section lower in proposal

Item	Description	Qty	Term	Unbundled	List Price	Net Price	Subtotal	Tax	Total
Program									
73976	OFFICER SAFETY PLAN 7 PLUS TRUE UP 1	5	6		\$26.25	\$26.25	\$787.50	\$0.00	\$787.50
73976	OFFICER SAFETY PLAN 7 PLUS TRUE UP 1	5	18		\$26.25	\$26.25	\$2,362.50	\$0.00	\$2,362.50
OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	36	\$319.37	\$238.28	\$161.12	\$29,001.60	\$0.00	\$29,001.60
OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	12	\$599.16	\$229.00	\$171.10	\$10,266.00	\$0.00	\$10,266.00
OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	24	\$386.72	\$233.58	\$164.35	\$19,722.00	\$0.00	\$19,722.00
A la Carte Hardware									
AB3MBD	AB3 Multi Bay Dock Bundle	3			\$4,916.70	\$1,638.90	\$4,916.70	\$0.00	\$4,916.70
AB3C	AB3 Camera Bundle	15			\$2,247.00	\$749.00	\$11,235.00	\$0.00	\$11,235.00
Total							\$78,291.30	\$0.00	\$78,291.30

Delivery Schedule

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	5	11/01/2030
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2030
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	5	11/01/2030
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2030
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2030
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	5	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	75015	SIGNAL SIDEARM KIT	5	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2030
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2030
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	5	11/01/2031
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2031
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	5	11/01/2031
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2031
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2031
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	5	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2031

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	75015	SIGNAL SIDEARM KIT	5	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2031
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2031
AB3 Camera Bundle	11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2	5	11/01/2032
AB3 Camera Bundle	73202	AXON BODY 3 - NA10 - US - BLK - RAPIDLOCK	5	11/01/2032
AB3 Camera Bundle	74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK	5	11/01/2032
AB3 Multi Bay Dock Bundle	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2032
AB3 Multi Bay Dock Bundle	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2032
AB3 Multi Bay Dock Bundle	74210	AXON BODY 3 - 8 BAY DOCK	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20008	TASER 7 HANDLE, YLW, HIGH VISIBILITY (GREEN LASER), CLASS 3R	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20018	TASER BATTERY PACK, TACTICAL	6	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20160	TASER 7 HOLSTER - SAFARILAND, RH+CARD CARRIER	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	15	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	15	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22179	TASER 7 INERT CARTRIDGE, STANDOFF (3.5-DEGREE) NS	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22181	TASER 7 INERT CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	71044	BATTERY, SIGNAL SIDEARM, CR2430 SINGLE PACK	10	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73309	AXON CAMERA REFRESH ONE	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73309	AXON CAMERA REFRESH ONE	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	74200	TASER 6-BAY DOCK AND CORE	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	75015	SIGNAL SIDEARM KIT	5	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80087	TASER TARGET, CONDUCTIVE, PROFESSIONAL (RUGGEDIZED)	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80090	TARGET FRAME, PROFESSIONAL, 27.5 IN. X 75 IN., TASER 7	1	11/01/2032
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033

Hardware

Bundle	Item	Description	QTY	Estimated Delivery Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22175	TASER 7 LIVE CARTRIDGE, STANDOFF (3.5-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22176	TASER 7 LIVE CARTRIDGE, CLOSE QUARTERS (12-DEGREE) NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22177	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, STANDOFF NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	22178	TASER 7 HOOK-AND-LOOP TRN (HALT) CARTRIDGE, CLOSE QUART NS	10	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73309	AXON CAMERA REFRESH ONE	5	11/01/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73689	MULTI-BAY BWC DOCK 1ST REFRESH	1	11/01/2033

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	1	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73638	STANDARDS ACCESS LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73682	AUTO TAGGING LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73739	PERFORMANCE LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2030	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73638	STANDARDS ACCESS LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73682	AUTO TAGGING LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73739	PERFORMANCE LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20248	TASER 7 EVIDENCE.COM LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73478	REDACTION ASSISTANT USER LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73618	AXON COMMUNITY REQUEST+ LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73638	STANDARDS ACCESS LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73680	RESPOND DEVICE PLUS LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73682	AUTO TAGGING LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	50	12/01/2032	11/30/2033

Software

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73739	PERFORMANCE LICENSE	5	12/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	73746	PROFESSIONAL EVIDENCE.COM LICENSE	5	12/01/2032	11/30/2033

Services

Bundle	Item	Description	QTY
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	11642	THIRD-PARTY VIDEO SUPPORT LICENSE	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	20246	TASER 7 DUTY CARTRIDGE REPLACEMENT ACCESS PROGRAM	5

Warranties

Bundle	Item	Description	QTY	Estimated Start Date	Estimated End Date
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2031	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2032	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80374	EXT WARRANTY, TASER 7 BATTERY PACK	6	11/01/2033	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80395	EXT WARRANTY, TASER 7 HANDLE	5	11/01/2033	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80396	EXT WARRANTY, TASER 7 SIX BAY DOCK	1	11/01/2033	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80464	EXT WARRANTY, CAMERA (TAP)	5	11/01/2033	11/30/2033
OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	80465	EXT WARRANTY, MULTI-BAY DOCK (TAP)	1	11/01/2033	11/30/2033

Payment Details

Nov 2030

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 8 Addition - Annual 1	AB3C	AB3 Camera Bundle	15	\$1,199.71	\$0.00	\$1,199.71
Year 8 Addition - Annual 1	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$525.02	\$0.00	\$525.02
Year 8 Addition - Annual 1	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$9,290.61	\$0.00	\$9,290.61
Total				\$11,015.34	\$0.00	\$11,015.34

Nov 2031

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 8 Addition - Annual 2	AB3C	AB3 Camera Bundle	15	\$1,247.69	\$0.00	\$1,247.69
Year 8 Addition - Annual 2	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$546.02	\$0.00	\$546.02
Year 8 Addition - Annual 2	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$9,662.25	\$0.00	\$9,662.25
Year 9 Addition - Annual 1	73976	OFFICER SAFETY PLAN 7 PLUS TRUE UP 1	5	\$393.75	\$0.00	\$393.75
Year 9 Addition - Annual 1	AB3C	AB3 Camera Bundle	15	\$1,872.50	\$0.00	\$1,872.50
Year 9 Addition - Annual 1	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$819.45	\$0.00	\$819.45
Year 9 Addition - Annual 1	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$9,861.00	\$0.00	\$9,861.00
Total				\$24,402.66	\$0.00	\$24,402.66

Nov 2032

Invoice Plan	Item	Description	Qty	Subtotal	Tax	Total
Year 10 Addition	73976	OFFICER SAFETY PLAN 7 PLUS TRUE UP 1	5	\$2,362.50	\$0.00	\$2,362.50
Year 10 Addition	AB3C	AB3 Camera Bundle	15	\$3,745.00	\$0.00	\$3,745.00
Year 10 Addition	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$1,638.90	\$0.00	\$1,638.90
Year 10 Addition	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$10,266.00	\$0.00	\$10,266.00
Year 8 Addition - Annual 3	AB3C	AB3 Camera Bundle	15	\$1,297.60	\$0.00	\$1,297.60
Year 8 Addition - Annual 3	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$567.86	\$0.00	\$567.86
Year 8 Addition - Annual 3	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$10,048.74	\$0.00	\$10,048.74
Year 9 Addition - Annual 2	73976	OFFICER SAFETY PLAN 7 PLUS TRUE UP 1	5	\$393.75	\$0.00	\$393.75
Year 9 Addition - Annual 2	AB3C	AB3 Camera Bundle	15	\$1,872.50	\$0.00	\$1,872.50
Year 9 Addition - Annual 2	AB3MBD	AB3 Multi Bay Dock Bundle	3	\$819.45	\$0.00	\$819.45
Year 9 Addition - Annual 2	OSP7+	OFFICER SAFETY PLAN 7 PLUS (Formerly SKU 73811)	5	\$9,861.00	\$0.00	\$9,861.00
Total				\$42,873.30	\$0.00	\$42,873.30

Tax is estimated based on rates applicable at date of quote and subject to change at time of invoicing. If a tax exemption certificate should be applied, please submit prior to invoicing.

Contract Sourcwell Contract #010720-AXN is incorporated by reference into the terms and conditions of this Agreement. In the event of conflict the terms of Axon's Master Services and Purchasing Agreement shall govern.

Standard Terms and Conditions

Axon Enterprise Inc. Sales Terms and Conditions

Axon Master Services and Purchasing Agreement:

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. In the event you and Axon have entered into a prior agreement to govern all future purchases, that agreement shall govern to the extent it includes the products and services being purchased and does not conflict with the Axon Customer Experience Improvement Program Appendix as described below.

ACEIP:

The Axon Customer Experience Improvement Program Appendix, which includes the sharing of de-identified segments of Agency Content with Axon to develop new products and improve your product experience (posted at www.axon.com/legal/sales-terms-and-conditions), is incorporated herein by reference. By signing below, you agree to the terms of the Axon Customer Experience Improvement Program.

Acceptance of Terms:

Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Exceptions to Standard Terms and Conditions

Agency shall have the right to terminate this agreement with respect to the new 5 OSP7+ licenses being added under this Quote only on the yearly anniversary of commencement date of the agreement (12/1/23) for any reason. The agency may only terminate licenses that start on that same anniversary date. Agency shall provide written notice of its intent to terminate at least sixty (60) days prior to the Anniversary Date.

Signature

Date Signed

8/18/2023



AXON: OSP7+ (5 YR>10 YR)

25-22-06

	Current	10-YR Rewrite	YR2:3	YR4:5	YR6:7	YR8:9:10	FY TOTAL (10-YR Contract)**
FY23 (43)	\$124,999.98						
FY24 (48)	\$219,999.98	\$152,655.79					\$372,655.77
FY25 (53)	\$219,999.98	\$174,864.37	\$15,743.86				\$190,608.23
FY26 (58)	\$219,999.98	\$174,864.33	\$30,287.01				\$205,151.34
FY27 (63)	\$219,999.98	\$174,864.33	\$30,286.99	\$14,512.48			\$219,663.80
FY28 (68)		\$174,864.33	\$30,286.99	\$28,603.77			\$233,755.09
FY29 (73)		\$174,864.33	\$30,286.99	\$28,603.79	\$13,607.18		\$247,362.29
FY30 (78)		\$174,864.33	\$30,286.99	\$28,603.79	\$27,421.74		\$261,176.85
FY31 (83)		\$174,864.33	\$30,286.99	\$28,603.79	\$27,421.76	\$11,015.34	\$272,192.21
FY32 (88)		\$174,864.33	\$30,286.99	\$28,603.79	\$27,421.76	\$24,402.66	\$285,579.53
FY33 (93)		\$174,864.33	\$30,286.99	\$28,603.79	\$27,421.76	\$42,873.30	\$304,050.17
	\$1,004,999.90	\$1,726,434.80	\$258,039.80	\$186,135.20	\$123,294.20	\$78,291.30	\$2,592,195.28

**FY TOTAL = Maximum cost to add up to (5) additional OSP plans per year

NOTE: 60-day notice prior to shipment required for # adjustment(s)

CONSENT ITEMS 2.9

Community Planning Technical Assistance Grant Agreement No. 24-23-02 for Mobility Plan Creation

Issue:

The Planning Dept. applied for and received a \$75,000.00 grant from the DEO / FL Dept of Commerce. The proposal / scope for this grant is to develop a City Mobility Plan to provide for a Safe, Efficient, Context-Sensitive, and Multimodal Transportation system for the Zephyrhills Planning Area. Staff will be working with Tammy Vrana (Planner) and Robert Cursey (Transportation Planner - Benesch) to create the Mobility Plan.

Background:

The Mobility Plan will be an asset to the City's Comprehensive Plan update - Transportation Element in efforts to continue to maximize transportation opportunities / safety.

Attachment(s):

1. FY23-24_TA_CityOfZephyrhills_MobilityPlan

Fiscal Impact:

Funded by State grant

Staff Recommendation:

Approval

**COMMUNITY PLANNING TECHNICAL ASSISTANCE
GRANT AGREEMENT
STATE OF FLORIDA
DEPARTMENT OF COMMERCE**

THIS GRANT AGREEMENT ("Agreement") is made and entered into by and between the State of Florida, Department of Commerce ("Commerce"), and _____ ("Grantee"). Commerce and Grantee are sometimes referred to herein individually as a "Party" and collectively as "the Parties."

WHEREAS, Commerce has the authority to enter into this Agreement and distribute State of Florida funds ("Award Funds") in the amount and manner set forth in this Agreement and in the following Attachments incorporated herein as an integral part of this Agreement:

- **Attachment 1: Scope of Work**
- **Attachment 1-A:** Invoice: Grantee's Subcontractor(s) (Contractual Services)
- **Attachment 1-B:** Invoice: Grantee's Employee(s)
- **Attachment 1-C:** Invoice: Combination of Grantee's Subcontractor(s) and Grantee's Employee(s)
- **Attachment 1-D:** Grant Agreement Final Closeout Form
- **Attachment 1-E:** SERA Access Authorization Form (form provided after execution of this agreement)
- **Attachment 2 and Exhibit 1 to Attachment 2:** Audit Requirements
- **Attachment 3:** Audit Compliance Certification

WHEREAS, the Agreement and its aforementioned Attachments are hereinafter collectively referred to as the "Agreement", and if any inconsistencies or conflict between the language of this Agreement and its Attachments arise, then the language of the Attachments shall control, but only to the extent of the conflict or inconsistency;

WHEREAS, Grantee hereby represents and warrants that Grantee's signatory to this Agreement has authority to bind Grantee to this Agreement as of the Effective Date and that Grantee, through its undersigned duly authorized representative in his or her official capacity, has the authority to request, accept, and expend Award Funds for Grantee's purposes in accordance with the terms and conditions of this Agreement;

NOW THEREFORE, for and in consideration of the covenants and obligations set forth herein and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties intending to be legally bound hereby agree to perform the duties described herein in this Agreement as follows:

A. AGREEMENT PERIOD

This Agreement is effective as of July 1, 2023 (the "Effective Date") and shall continue until the earlier to occur of (a) June 30, 2024 (the "Expiration Date") or (b) the date on which either Party terminates this Agreement (the "Termination Date"). The period of time between the Effective Date and the Expiration Date or Termination Date is the "Agreement Period."

B. FUNDING

This Agreement is a **cost reimbursement** Agreement. Commerce shall pay Grantee up to _____ **Dollars (\$_____)** in consideration for Grantee's performance under this Agreement. Commerce, in its sole and absolute discretion, may provide Grantee an advance of Award Funds under this Agreement. Travel expenses are authorized under this Agreement. Grantee shall submit bills for such travel expenses and shall be reimbursed only in accordance with Section (s.) 112.061, Florida Statutes (F.S.), and the Invoice Submittal Procedures delineated in Attachment 1, Scope of Work. Commerce shall not pay Grantee's costs related to this Agreement incurred outside of the Agreement Period. In conformity with s. 287.0582, F.S., the State of Florida and Commerce's performance and obligation to pay any Award Funds under this Agreement is contingent upon an annual appropriation by the Legislature. Commerce shall have final unchallengeable authority as to both the availability of funds and what constitutes an "annual appropriation" of funds. Grantee shall not expend Award Funds for the purpose of lobbying the Legislature, the judicial branch, or a state agency. Grantee shall not expend Award Funds to pay any costs incurred in connection with any defense against any claim or appeal of the State of Florida or any agency or instrumentality thereof (including Commerce); or to pay any costs incurred in connection with the prosecution of any claim or appeal against the State of Florida or any agency or instrumentality thereof (including Commerce), which Grantee instituted or in which Grantee has joined as a claimant. Grantee shall either (i) maintain Award Funds in a separate bank account, or (ii) expressly designate in Grantee's business records and accounting system that the Award Funds originated from this Agreement. Grantee shall not commingle Award Funds with any other funds. Commerce may refuse to reimburse Grantee for purchases made with commingled funds. Grantee's costs must be in compliance with all laws, rules, and regulations applicable to expenditures of State funds, including the Reference Guide for State Expenditures (https://www.myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2).

C. ELECTRONIC FUNDS TRANSFER

Within 30 calendar days of the date the last Party has signed this Agreement, Grantee shall enroll in Electronic Funds Transfer (EFT) from the State's Chief Financial Officer. A copy of the Authorization form can be found on the vendor instruction page at: <https://www.myfloridacfo.com/division/aa/vendors>. Any questions should be directed to the Direct Deposit Section of the Division of Accounting and Auditing at (850) 413-5517. Once enrolled, invoice payments shall be made by EFT.

D. RENEGOTIATION OR MODIFICATION

The Parties agree to renegotiate this Agreement if federal and/or state revisions of any applicable laws or regulations make changes to this Agreement necessary. In addition to changes necessitated by law, Commerce may at any time, with written notice to Grantee, make changes within the general scope and purpose of this Agreement, at Commerce's sole and absolute discretion. Such changes may include modifications of the requirements, changes to processing procedures, or other changes as decided by Commerce. Grantee shall be responsible for any due diligence necessary to determine the impact of each aforementioned modification or change. Any modification of this Agreement Grantee requests must be in writing and duly signed and dated by all Parties in order to be valid and enforceable.

E. AUDIT REQUIREMENTS AND COMPLIANCE

1. **Section 215.971, Florida Statutes ("F.S.").** Grantee shall comply with all applicable provisions of s. 215.971, F.S., and Attachment 2 and Exhibit 1 to Attachment 2: Audit Requirements. Grantee shall perform the deliverables and tasks set forth in Attachment 1, Scope of Work. Grantee may only expend Award Funds for allowable costs resulting from obligations incurred during the Agreement Period. Grantee shall refund to Commerce any: (1) balance of unobligated Award Funds which have been advanced or paid to Grantee; or (2) Award Funds paid in excess of the amount to which Grantee is entitled under the terms and conditions of this Agreement and Attachments hereto, upon expiration or termination of this Agreement.
2. **Audit Compliance.** Grantee understands and shall comply with the requirements of s. 20.055(5), F.S. Grantee agrees to reimburse the State for the reasonable costs of investigation the Inspector General or other authorized State official incurs for investigations of Grantee's compliance with the terms of this or any other agreement between the Grantee and the State which results in the suspension or debarment of Grantee. Grantee shall not be responsible for any costs of investigations that do not result in Grantee's suspension or debarment.

F. RECORDS AND INFORMATION RELEASE

1. **Records Compliance.** Commerce is subject to the provisions of chapter 119, F.S., relating to public records. Any document Grantee submits to Commerce under this Agreement may constitute public records under the Florida Statutes. Grantee shall cooperate with Commerce regarding Commerce's efforts to comply with the requirements of chapter 119, F.S. Grantee shall respond to requests to inspect or copy such records in accordance with chapter 119, F.S. for records made or received by Grantee in connection with this Agreement. Grantee shall immediately notify Commerce of the receipt and content of any request by sending an e-mail to PRRequest@commerce.fl.gov within one (1) business day after receipt of such request. Grantee shall indemnify, defend, and hold Commerce harmless from any violation of Florida's public records laws wherein Commerce's disclosure or nondisclosure of any public record was predicated upon any act or omission of Grantee. As applicable, Grantee shall comply with s. 501.171, F.S. Commerce may terminate this Agreement if Grantee fails to comply with Florida's public records laws. Grantee shall allow public access to all records made or received by Grantee in connection with this Agreement, unless the records are exempt from s. 24(a) of Article I of the State Constitution or s. 119.07(1), F.S.
2. **Identification of Records.** Grantee shall clearly and conspicuously mark all records submitted to Commerce if such records are confidential and exempt from public disclosure. Grantee's failure to clearly mark each record and identify the legal basis for each exemption from the requirements of chapter 119, F.S., prior to delivery of the record to Commerce serves as Grantee's waiver of a claim of exemption. Grantee shall ensure that public records that are exempt or confidential and exempt from public records disclosure requirements are not disclosed except as authorized by law for as long as those records are confidential and exempt pursuant to Florida law. If Commerce's claim of exemption asserted in response to Grantee's assertion of confidentiality is challenged in any court of law, Grantee shall defend, assume, and be responsible for all fees, costs, and expenses in connection with such challenge.
3. **Keeping and Providing Records.** Commerce and the State have an absolute right to view, inspect, or make or request copies of any records arising out of or related to this Agreement. Grantee has an absolute duty to keep and maintain all records arising out of or related to this Agreement. Commerce may request copies of any records made or received in connection

with this Agreement, or arising out of Grantees use of Award Funds, and Grantee shall provide Commerce with copies of any records within ten (10) business days after Commerce's request at no cost to Commerce. Grantee shall maintain all books, records, and documents in accordance with generally accepted accounting procedures and practices which sufficiently and properly reflect all expenditures of Award Funds. For avoidance of doubt, Grantee's duties to keep and provide records to Commerce includes all records generated in connection with or as a result of this Agreement. Upon expiration or termination of this Agreement, Grantee shall transfer, at no cost, to Commerce all public records in possession of Grantee or keep and maintain public records required by Commerce to perform the service. If Grantee keeps and maintains public records upon completion of this Agreement, Grantee shall meet all applicable requirements for retaining public records. All records stored electronically must be provided to Commerce, upon request from Commerce's custodian of records, in a format that is compatible with the information technology systems of Commerce.

4. **Audit Rights.** Representatives of the State of Florida, Commerce, the State Chief Financial Officer, the State Auditor General, the Florida Office of Program Policy Analysis and Government Accountability or representatives of the federal government and their duly authorized representatives shall have access to any of Grantee's books, documents, papers, and records, including electronic storage media, as they may relate to this Agreement, for the purposes of conducting audits or examinations or making excerpts or transcriptions.
5. **Single Audit Compliance Certification.** Annually within 60 calendar days of the close of Grantee's fiscal year, Grantee shall electronically submit a completed Audit Compliance Certification (a version of this certification is attached hereto as Attachment 3) to Audit@commerce.fl.gov. Grantee's timely submittal of one completed Audit Compliance Certification for each applicable fiscal year will fulfill this requirement for all agreements between Commerce and Grantee.
6. **Ensure Compliance.** Grantee shall ensure that any entity which is paid from, or for which Grantee's expenditures will be reimbursed by, Award Funds, is aware of and will comply with the aforementioned audit and record keeping requirements.
7. **Contact Custodian of Public Records for Questions. IF THE GRANTEE HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES, TO THE GRANTEE'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS by telephone at (850) 245-7140, via e-mail at PRRequest@commerce.fl.gov, or by mail at Department of Commerce, Public Records Coordinator, 107 East Madison Street, Caldwell Building, Tallahassee, Florida 32399-4128.**

G. TERMINATION AND FORCE MAJEURE

1. **Termination due to Lack of Funds:** In the event funds to finance this Agreement become unavailable or if federal or state funds upon which this Agreement is dependent are withdrawn or redirected, Commerce may terminate this Agreement upon no less than 24 hour written notice to Grantee. Commerce shall be the final authority as to the availability

of funds and will not reallocate funds earmarked for this Agreement to another program thus causing "lack of funds." In the event of termination of this Agreement under this provision, Grantee will be paid for any work satisfactorily completed prior to notification of termination. The lack of funds shall not constitute Commerce's default under this Agreement.

2. **Termination for Cause:** Commerce may terminate the Agreement if Grantee fails to: (1) deliver the services within the time specified in the Agreement or any extension; (2) maintain adequate progress, thus endangering performance of the Agreement; (3) honor any term of the Agreement; or (4) abide by any statutory, regulatory, or licensing requirement. The rights and remedies of Commerce in this clause are in addition to any other rights and remedies provided by law or under the Agreement. Grantee shall not be entitled to recover any cancellation charges or lost profits.
3. **Termination for Convenience:** Commerce, by written notice to Grantee, may terminate this Agreement in whole or in part when Commerce determines in Commerce's sole and absolute discretion that it is in Commerce's interest to do so. Grantee shall not provide any deliverable pursuant to Attachment 1: Scope of Work after it receives the notice of termination, except as Commerce otherwise specifically instructs Grantee in writing. Grantee shall not be entitled to recover any cancellation charges or lost profits.
4. **Grantee's Responsibilities Upon Termination:** If Commerce issues a Notice of Termination to Grantee, except as Commerce otherwise specifies in that Notice, Grantee shall: (1) Stop work under this Agreement on the date and to the extent specified in the notice; (2) complete performance of such part of the work Commerce does not terminate; (3) take such action as may be necessary, or as Commerce may specify, to protect and preserve any property which is in the possession of Grantee and in which Commerce has or may acquire an interest; and (4) upon the effective date of termination, Grantee shall transfer, assign, and make available to Commerce all property and materials belonging to Commerce pursuant to the terms of this Agreement and all Attachments hereto. Grantee shall not receive additional compensation for Grantee's services in connection with such transfers or assignments.
5. **Force Majeure and Notice of Delay from Force Majeure.** Neither Party shall be liable to the other for any delay or failure to perform under this Agreement if such delay or failure is neither the fault nor the negligence of the Party or its employees or agents and the delay is due directly to acts of God, wars, acts of public enemies, strikes, fires, floods, or other similar cause wholly beyond the Party's control, or for any of the foregoing that affects subcontractors or suppliers if no alternate source of supply is available. However, in the event of delay from the foregoing causes, the Party shall take all reasonable measures to mitigate any and all resulting delay or disruption in the Party's performance obligation under this Agreement. If the delay is excusable under this FORCE MAJEURE AND NOTICE OF DELAY FROM FORCE MAJEURE section, the delay will not result in any additional charge or cost under the Agreement to either Party. In the case of any delay Grantee believes is excusable under this FORCE MAJEURE AND NOTICE OF DELAY FROM FORCE MAJEURE section, Grantee shall notify Commerce in writing of the delay or potential delay and describe the cause of the delay either: (1) within ten (10) calendar days after the cause that creates or will create the delay first arose, if Grantee could reasonably foresee that a delay could occur as a result; or (2) within five (5) calendar days after the date Grantee first had reason to believe that a delay could result, if the delay is not reasonably foreseeable. THE FOREGOING SHALL CONSTITUTE GRANTEE'S SOLE REMEDY OR EXCUSE WITH RESPECT TO DELAY. Providing notice in strict

accordance with this FORCE MAJEURE AND NOTICE OF DELAY FROM FORCE MAJEURE section is a condition precedent to such remedy. Commerce, in its sole discretion, will determine if the delay is excusable under this FORCE MAJEURE AND NOTICE OF DELAY FROM FORCE MAJEURE section and will notify Grantee of its decision in writing. No claim for damages, other than for an extension of time, shall be asserted against Commerce. Grantee shall not be entitled to an increase in the Agreement price or payment of any kind from Commerce for direct, indirect, consequential, impact, or other costs, expenses or damages, including but not limited to costs of acceleration or inefficiency arising because of delay, disruption, interference, or hindrance from any cause whatsoever. If performance is suspended or delayed, in whole or in part, due to any of the causes described in this FORCE MAJEURE AND NOTICE OF DELAY FROM FORCE MAJEURE section, after the causes have ceased to exist, Grantee shall perform at no increased cost, unless Commerce determines, in its sole discretion, that the delay will significantly impair the value of the Agreement to Commerce or the State, in which case, Commerce may terminate the Agreement in whole or in part.

H. BUSINESS WITH PUBLIC ENTITIES

Grantee is aware of and understands the provisions of s. 287.133(2)(a), F.S., and s. 287.134(2)(a), F.S. As required by s. 287.135(5), F.S., Grantee certifies that it is not: (1) listed on the Scrutinized Companies that Boycott Israel List, created pursuant to s. 215.4725, F.S.; (2) engaged in a boycott of Israel; (3) listed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, created pursuant to s. 215.473, F.S.; or (4) engaged in business operations in Cuba or Syria. Commerce may immediately terminate this Agreement if Grantee submits a false certification as to the above, or if Grantee is placed on the Scrutinized Companies that Boycott Israel List, engages in a boycott of Israel, is placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has engaged in business operations in Cuba or Syria.

I. CONTINUING DISCLOSURE OF LEGAL PROCEEDINGS. *(Not applicable)*

J. ADVERTISING AND SPONSORSHIP DISCLOSURE

- 1. Limitations on Advertising of Agreement.** Commerce does not endorse any Grantee, commodity, or service. Unless authorized under the scope of work, subject to chapter 119, F.S., Grantee shall not publicly disseminate any information concerning this Agreement without prior written approval from Commerce, including, but not limited to mentioning this Agreement in a press release or other promotional material, identifying Commerce or the State as a reference, or otherwise linking Grantee's name and either a description of the Agreement or the name of Commerce or the State in any material published, either in print or electronically, to any entity that is not a Party to this Agreement, except potential or actual employees, agents, representatives, or subcontractors with the professional skills necessary to perform the work services required by the Agreement.
- 2. Disclosure of Sponsorship.** As required by s. 286.25, F.S., if Grantee is a nongovernmental organization which sponsors a program financed wholly or in part by state funds, including any funds obtained through this Agreement, it shall, in publicizing, advertising, or describing the sponsorship of the program, state: "Sponsored by (Grantee's name) and the State of Florida, Department of Commerce." If the sponsorship reference is in written material, the

words "State of Florida, Department of Commerce" shall appear in the same size letters or type as the name of the organization.

K. INVOICES AND PAYMENTS

1. Grantee will provide invoices in accordance with the requirements of the State of Florida Reference Guide for State Expenditures (https://www.myfloridacfo.com/docs-sf/accounting-and-auditing-libraries/state-agencies/reference-guide-for-state-expenditures.pdf?sfvrsn=b4cc3337_2), with detail sufficient for a proper pre-audit and post-audit thereof. Grantee shall comply with the Invoice Submittal and Payment provisions of Section 10 of Attachment 1, Scope of Work, and with the following requirements:
 - a. Invoices must be legible and must clearly reflect the goods/services that were provided in accordance with the terms of the Agreement for the invoice period. Payment does not become due under the Agreement until the invoiced deliverable(s) and any required report(s) are approved and accepted by Commerce.
 - b. Invoices must contain the Grantee's name, address, federal employer identification number or other applicable Grantee identification number, the Agreement number, the Grantee's invoice number, an invoice date, the dates of service, the deliverable number, a description of the deliverable, a statement that the deliverable has been completed, and the amount being requested. Commerce or the State may require any additional information from Grantee that Commerce or the State deems necessary to process an invoice.
 - c. Invoices must be submitted in accordance with the time requirements specified in the Scope of Work.
2. If the Grantee is a county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., the payment of submitted invoices may be issued for verified and eligible performance that has been completed in accordance with the terms and conditions set forth in this Agreement to the extent that federal or state law, rule, or other regulation allows such payments. Upon meeting either of the criteria set forth below, the Grantee may elect in writing to exercise this provision.
 - a. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., that demonstrates financial hardship; or
 - b. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., and which is located in a fiscally constrained county, as defined in section 218.67(1). If the Grantee meets the criteria set forth in this paragraph, then the Grantee is deemed to have demonstrated a financial hardship.
3. At Commerce's or the State's option, Grantee may be required to invoice electronically pursuant to guidelines of the Department of Management Services.
4. Payment shall be made in accordance with s. 215.422, F.S., Rule 69I-24, F.A.C., and s. 287.0585, F.S., which govern time limits for payment of invoices. Section 215.422, F.S., provides that agencies have five (5) working days to inspect and approve goods and services

unless the Scope of Work specifies otherwise. Commerce has twenty (20) days to deliver a request for payment (voucher) to the Department of Financial Services. The twenty (20) days are measured from the latter of the date the invoice is received or the goods or services are received, inspected, and approved. The Scope of Work may specify conditions for retainage. Invoices returned to a Grantee due to preparation errors will result in a delay of payment. Invoice payment requirements do not start until a properly completed invoice is provided to Commerce. Commerce is responsible for all payments under the Agreement.

5. Section 55.03(1), F.S., identifies the process applicable to the determination of the rate of interest payable on judgments and decrees, and pursuant to s. 215.422(3)(b), F.S., this same process applies to the determination of the rate of interest applicable to late payments to vendors for goods and services purchased by the State and for contracts which do not specify a rate of interest. The applicable rate of interest is published at:

<https://www.myfloridacfo.com/Division/AA/LocalGovernments/Current.htm>

6. Grantee shall submit the final invoice for payment to Commerce no later than **60 calendar days** after the Agreement ends or is terminated. If Grantee fails to do so, Commerce, in its sole discretion, may refuse to honor any requests submitted after this time period and may consider Grantee to have forfeited any and all rights to payment under this Agreement.

L. RETURN OR RECOUPMENT OF FUNDS

1. **Recoupment.** Notwithstanding anything in this Agreement to the contrary, Commerce has an absolute right to recoup Award Funds. Commerce may refuse to reimburse Grantee for any cost if Commerce determines that such cost was not incurred in compliance with the terms of this Agreement. Commerce may demand a return of Award Funds if Commerce terminates this Agreement. The application of financial consequences as set forth in the Scope of Work is cumulative to any of Commerce's rights to recoup Award Funds. Notwithstanding anything in this Agreement to the contrary, in no event shall the application of any financial consequences or recoupment of Award Funds exceed the amount of Award Funds, plus interest.
2. **Overpayments.** If Grantee's (a) noncompliance with this Agreement or any applicable federal, state, or local law, rule, regulation or ordinance, or (b) Grantee's performance or nonperformance of any term or condition of this Agreement results in (i) an unlawful use of Award Funds; (ii) a use of Award Funds that doesn't comply with the terms of this Agreement; or (iii) a use which constitutes a receipt of Award Funds to which Grantee is not entitled (each such event an "Overpayment"), then Grantee shall return such Overpayment of Award Funds to Commerce.
3. **Discovery of Overpayments.** Grantee shall refund any Overpayment of Award Funds to Commerce within 30 calendar days of Grantee's discovery of an Overpayment, or receipt of notification from Commerce that an Overpayment has occurred. Commerce is the final authority as to what may constitute an Overpayment of Award Funds. Refunds should be sent to Commerce's Agreement Manager and made payable to the "Florida Department of Commerce". Should repayment not be made in a timely manner, Commerce may charge interest at the lawful rate of interest on the outstanding balance beginning 30 calendar days after the date of notification or discovery.

4. **Right of Set-Off.** Commerce and the State shall have all of its common law, equitable and statutory rights of set-off, including, without limitation, the State's option to withhold for the purposes of set-off any moneys due to Grantee under this Agreement up to any amounts due and owing to Commerce with respect to this Agreement, any other contract with any State department or agency, including any contract for a term commencing prior to the term of this Agreement, plus any amounts due and owing to the State for any other reason. The State shall exercise its set-off rights in accordance with normal State practices including, in cases of set-off pursuant to an audit, the finalization of such audits by the State or its representatives.

M. INSURANCE

Unless Grantee is a state agency or subdivision as defined in s. 768.28(2), F.S., Grantee shall provide and maintain at all times during this Agreement adequate commercial general liability insurance coverage. A self-insurance program established and operating under the laws of the State of Florida may provide such coverage.

Grantee, at all times during the Agreement, at Grantee's sole expense, shall provide commercial insurance of such a type and with such terms and limits as may be reasonably associated with this Agreement, which, as a minimum, shall be: workers' compensation and employer's liability insurance in accordance with chapter 440, F.S., with minimum employer's liability limits of \$100,000 per accident, \$100,000 per person, and \$500,000 policy aggregate. Such policy shall cover all employees engaged in any Agreement work.

Grantee shall maintain insurance coverage of such types and with such terms and limits as may be reasonably associated with this Agreement, as required by law, and as otherwise necessary and prudent for the Grantee's performance of its operations in the regular course of business. The limits of coverage under each policy maintained by Grantee shall not be interpreted as limiting Grantee's liability and obligations under this Agreement. All insurance policies shall be through insurers licensed and authorized to write policies in Florida, and such policies shall cover all employees engaged in any Agreement work. Grantee shall maintain any other insurance required in the Scope of Work. Upon request, Grantee shall produce evidence of insurance to Commerce.

Commerce shall not pay for any costs of any insurance or policy deductible, and payment of any insurance costs shall be Grantee's sole responsibility. Providing and maintaining adequate insurance coverage is a material obligation of Grantee, and failure to maintain such coverage may void the Agreement, at Commerce's sole and absolute discretion, after Commerce's review of Grantee's insurance coverage when Grantee is unable to comply with Commerce's requests concerning additional appropriate and necessary insurance coverage. Upon execution of this Agreement, Grantee shall provide Commerce written verification of the existence and amount for each type of applicable insurance coverage. Within 30 calendar days of the Effective Date of the Agreement, Grantee shall furnish Commerce proof of applicable insurance coverage by standard ACORD form certificates of insurance. In the event that an insurer cancels any applicable coverage for any reason, Grantee shall immediately notify Commerce of such cancellation and shall obtain adequate replacement coverage conforming to the requirements herein and provide proof of such replacement coverage within 15 business days after the cancellation of coverage. Copies of new insurance certificates must be provided to Commerce's Agreement Manager with each insurance renewal.

N. CONFIDENTIALITY AND SAFEGUARDING INFORMATION

Each Party may have access to confidential information made available by the other. The provisions of the Florida Public Records Act, Chapter 119, F.S., and other applicable state and federal laws will govern disclosure of any confidential information received by the State of Florida.

Grantee must implement procedures to ensure the appropriate protection and confidentiality of all data, files, and records involved with this Agreement.

Except as necessary to fulfill the terms of this Agreement and with the permission of Commerce, Grantee shall not divulge to third parties any confidential information obtained by Grantee or its agents, distributors, resellers, subcontractors, officers, or employees in the course of performing Agreement work, including, but not limited to, security procedures, business operations information, or commercial proprietary information in the possession of the State or Commerce.

Grantee shall not use or disclose any information concerning a recipient of services under this Agreement for any purpose in conformity with state and federal law or regulations except upon written consent of the recipient, or Recipients' responsible parent or guardian when authorized by law, if applicable.

When Grantee has access to Commerce's network and/or applications, in order to fulfill Grantee's obligations under this Agreement, Grantee shall abide by all applicable Commerce Information Technology Security procedures and policies. Grantee (including its employees, subcontractors, agents, or any other individuals to whom Grantee exposes confidential information obtained under this Agreement), shall not store, or allow to be stored, any confidential information on any portable storage media (e.g., laptops, thumb drives, hard drives, etc.) or peripheral device with the capacity to hold information. Failure to strictly comply with this provision shall constitute a breach of Agreement.

Grantee shall immediately notify Commerce in writing when Grantee, its employees, agents, or representatives become aware of an inadvertent disclosure of Commerce's unsecured confidential information in violation of the terms of this Agreement. Grantee shall report to Commerce any Security Incidents of which it becomes aware, including incidents sub-contractors or agents reported to Grantee. For purposes of this Agreement, "Security Incident" means the attempted or successful unauthorized access, use, disclosure, modification, or destruction of Commerce information in Grantee's possession or electronic interference with Commerce operations; provided, however, that random attempts at access shall not be considered a security incident. Grantee shall make a report to Commerce not more than seven (7) business days after Grantee learns of such use or disclosure. Grantee's report shall identify, to the extent known: (i) the nature of the unauthorized use or disclosure, (ii) the confidential information used or disclosed, (iii) who made the unauthorized use or received the unauthorized disclosure, (iv) what Grantee has done or shall do to mitigate any detrimental effect of the unauthorized use or disclosure, and (v) what corrective action Grantee has taken or shall take to prevent future similar unauthorized use or disclosure. Grantee shall provide such other information, including a written report, as Commerce's Information Security Manager requests.

In the event of a breach of security concerning confidential personal information involved with this Agreement, Grantee shall comply with s. 501.171, F.S., as applicable. When notification to affected persons is required under this section of the statute, Grantee shall provide that

notification, but only after receipt of Commerce’s written approval of the contents of the notice. Defined statutorily under section 501.171(1)(a), F.S., and for purposes of this Agreement, “breach of security” or “breach” means the unauthorized access of data in electronic form containing personal data. Good faith acquisition of personal information by an employee or agent of Grantee is not a breach, provided the information is not used for a purpose unrelated to Grantee’s obligations under this Agreement or is not subject to further unauthorized use.

O. PATENTS, COPYRIGHTS, AND ROYALTIES

1. All legal title and every right, interest, claim or demand of any kind, in and to any patent, trademark or copyright, or application for the same, or any other intellectual property right to, the work developed or produced under or in connection with this Agreement, is the exclusive property of Commerce to be granted to and vested in the Florida Department of State for the use and benefit of the state; and no person, firm or corporation shall be entitled to use the same without the written consent of the Florida Department of State. Any contribution by Grantee or its employees, agents or contractors to the creation of such works shall be considered works made for hire by Grantee for Commerce and, upon creation, shall be owned exclusively by Commerce. To the extent that any such works may not be considered works made for hire for Commerce under applicable law, Grantee agrees, upon creation of such works, to automatically assign to Commerce ownership, including copyright interests and any other intellectual property rights therein, without the necessity of any further consideration.
2. If any discovery or invention arises or is developed in the course or as a result of work or services performed with funds from this Agreement, Grantee shall refer the discovery or invention to Commerce who will refer it to the Department of State to determine whether patent protection will be sought in the name of the State of Florida.
3. Where activities supported by this Agreement produce original writings, sound recordings, pictorial reproductions, drawings or other graphic representations and works of any similar nature, Commerce has the right to use, duplicate, and disclose such materials in whole or in part, in any manner, for any purpose whatsoever and to allow others acting on behalf of Commerce to do so. Grantee shall give Commerce written notice when any books, manuals, films, websites, web elements, electronic information, or other copyrightable materials are produced.
4. Notwithstanding any other provisions herein, in accordance with s. 1004.23, F.S., a State University is authorized in its own name to perform all things necessary to secure letters of patent, copyrights, and trademarks on any works it produces. Within 30 calendar days of same, the president of a State University shall report to the Department of State any such university’s action taken to secure or exploit such trademarks, copyrights, or patents in accordance with s. 1004.23(6), F.S.

P. INFORMATION TECHNOLOGY RESOURCE

Grantee shall obtain prior written approval from the appropriate Commerce authority before purchasing any Information Technology Resource (ITR) or conducting any activity that will impact Commerce’s electronic information technology equipment or software in any way. ITR includes computer hardware, software, networks, devices, connections, applications, and data. Grantee

shall contact the Commerce Agreement Manager listed herein in writing for the contact information of the appropriate Commerce authority for any such ITR purchase approval.

Q. NONEXPENDABLE PROPERTY

1. For the requirements of this Nonexpendable Property section of the Agreement, "nonexpendable property" is the same as "property" as defined in s. 273.02, F.S., (equipment, fixtures, and other tangible personal property of a non-consumable and nonexpendable nature).
2. All nonexpendable property, purchased under this Agreement, shall be listed on the property records of Grantee. Grantee shall inventory annually and maintain accounting records for all nonexpendable property purchased and submit an inventory report to Commerce with the final expenditure report. The records shall include, at a minimum, the following information: property tag identification number, description of the item(s), physical location, name, make or manufacturer, year, and/or model, manufacturer's serial number(s), date of acquisition, and the current condition of the item.
3. At no time shall Grantee dispose of nonexpendable property purchased under this Agreement without the written permission of and in accordance with instructions from Commerce.
4. Immediately upon discovery, Grantee shall notify Commerce, in writing, of any property loss with the date and reason(s) for the loss.
5. Grantee shall be responsible for the correct use of all nonexpendable property Grantee purchases or Commerce furnishes under this Agreement.
6. A formal Agreement amendment is required prior to the purchase of any item of nonexpendable property not specifically listed in Attachment 1, Scope of Work.
7. Upon the Expiration Date of this Agreement, Grantee is authorized to retain ownership of any nonexpendable property purchased under this Agreement; however, Grantee hereby grants to Commerce a right of first refusal in all such property prior to disposition of any such property during its depreciable life, in accordance with the depreciation schedule in use by Grantee. Grantee shall provide written notice of any such planned disposition and await Commerce's response prior to disposing of the property. "Disposition" as used herein, shall include, but is not limited to, Grantee no longer using the nonexpendable property for the uses authorized herein; the sale, exchange, transfer, trade-in, or disposal of any such nonexpendable property. Commerce, in its sole discretion, may require Grantee to refund to Commerce the fair market value of the nonexpendable property at the time of disposition rather than taking possession of the nonexpendable property.

R. REQUIREMENTS APPLICABLE TO THE PURCHASE OF OR IMPROVEMENTS TO REAL PROPERTY (*Not applicable*)

S. CONSTRUCTION AND INTERPRETATION

The title of and the section and paragraph headings in this Agreement are for convenience of reference only and shall not govern or affect the interpretation of any of the terms or provisions

of this Agreement. The term “this Agreement” means this Agreement together with all attachments and exhibits hereto, as the same may from time to time be amended, modified, supplemented, or restated in accordance with the terms hereof. The use in this Agreement of the term “including” and other words of similar import mean “including, without limitation” and where specific language is used to clarify by example a general statement contained herein, such specific language shall not be deemed to modify, limit, or restrict in any manner the construction of the general statement to which it relates. The word “or” is not exclusive and the words “herein,” “hereof,” “hereunder,” and other words of similar import refer to this Agreement, including any Exhibits and Attachments, and not to any particular section, subsection, paragraph, subparagraph, or clause contained in this Agreement. As appropriate, the use herein of terms importing the singular shall also include the plural, and vice versa. The reference to an agreement, instrument, or other document means such agreement, instrument, or other document as amended, supplemented, and modified from time to time to the extent permitted by the provisions thereof and the reference to a statute means such statute as amended from time to time and includes any successor legislation thereto and any regulations promulgated thereunder. All references to “\$” shall mean United States dollars. The term “Grantee” includes any person or entity which has been duly authorized to and has the actual authority to act or perform on Grantee’s behalf. The term “Commerce” includes the State of Florida and any successor office, department, or agency of Commerce, and any person or entity which has been duly authorized to and has the actual authority to act or perform on Commerce’s behalf. The recitals of this Agreement are incorporated herein by reference and shall apply to the terms and provisions of this Agreement and the Parties. Time is of the essence with respect to the performance of all obligations under this Agreement. Each Party has read and understands this Agreement. In the event an ambiguity or question of intent or interpretation arises, this Agreement shall be construed as if drafted jointly by the Parties, and no presumption or burden of proof shall arise favoring or disfavoring any Party by virtue of the authorship of any of the provisions of this Agreement.

T. CONFLICT OF INTEREST

This Agreement is subject to chapter 112, F.S. Grantee shall disclose the name of any officer, director, employee, or other agent who is also an employee of the State. Grantee shall also disclose the name of any State employee who owns, directly or indirectly, more than a 5% interest in Grantee or its affiliates.

U. GRANTEE AS INDEPENDENT CONTRACTOR

Grantee is at all times acting and performing as an independent contractor. Commerce has no ability to exercise any control or direction over the methods by which Grantee may perform its work and functions, except as provided herein. Nothing in this Agreement may be understood to constitute a partnership or joint venture between the Parties.

V. EMPLOYMENT ELIGIBILITY VERIFICATION – E-VERIFY

1. E-Verify is an Internet-based system that allows an employer, using information reported on an employee’s Form I-9, Employment Eligibility Verification, to determine the eligibility of all new employees hired to work in the United States. There is no charge to employers to use E-Verify. The Department of Homeland Security’s E-Verify system can be found at: <https://www.e-verify.gov/>.

2. Section 448.095, F.S., requires the following:
 - a. Every public agency and its contractors and subcontractors shall register with and use the E-Verify system to verify the work authorization status of all newly hired employees. A public agency or a contractor or subcontractor thereof may not enter into a contract unless each party to the contract registers with and uses the E-Verify system.
 - b. An employer shall verify each new employee's employment eligibility within three (3) business days after the first day that the new employee begins working for pay as required under 8 C.F.R. 274a. Beginning July 1, 2023, a private employer with 25 or more employees shall use the E-Verify system to verify a new employee's employment eligibility.
3. If an entity does not use E-Verify, the entity shall enroll in the E-Verify system prior to hiring any new employee or retaining any contract employee after the effective date of this Agreement.

W. NOTIFICATIONS OF INSTANCES OF FRAUD

Upon discovery, Grantee shall report all known or suspected instances of Grantee, or Grantee's agents, contractors or employees, operational fraud or criminal activities to Commerce's Agreement Manager in writing within 24 chronological hours.

X. NON-DISCRIMINATION

Grantee shall not discriminate unlawfully against any individual employed in the performance of this Agreement because of race, religion, color, sex, physical handicap unrelated to such person's ability to engage in this work, national origin, ancestry, or age. Grantee shall provide a harassment-free workplace, with any allegation of harassment to be given priority attention and action.

Y. ASSIGNMENTS AND SUBCONTRACTS

1. Grantee shall not assign, subcontract, or otherwise transfer its rights, duties, or obligations under this Agreement, by operation of law or otherwise, without the prior written consent of Commerce, which consent may be withheld in Commerce's sole and absolute discretion. Commerce is at all times entitled to assign or transfer its rights, duties, or obligations under this Agreement to another governmental entity in the State of Florida. Any attempted assignment of this Agreement or any of the rights hereunder by Grantee in violation of this provision shall be void *ab initio*.
2. Grantee agrees to be responsible for all work performed and all expenses incurred in fulfilling the obligations of this Agreement. If in the scope of work or in a separate writing Commerce permits Grantee to subcontract all or part of the work contemplated under this Agreement, including entering into subcontracts with vendors for services, it is understood by Grantee that all such subcontract arrangements shall be evidenced by a written document containing all provisions necessary to ensure subcontractor's compliance with applicable state and federal law, and that Grantee remains fully responsible for all work performed and all expenses incurred in fulfilling the obligations of this Agreement. Grantee further agrees that

Commerce shall not be liable to the subcontractor for any expenses or liabilities incurred under the subcontract and Grantee shall be solely liable to the subcontractor for all expenses and liabilities incurred under the subcontract. Grantee, at its expense, will defend Commerce against such claims.

3. Grantee agrees that all Grantee employees, subcontractors, or agents performing work under the Agreement shall be properly trained technicians who meet or exceed any specified training qualifications. Upon request, Grantee shall furnish a copy of technical certification or other proof of qualification. All Grantee employees, subcontractors, or agents performing work under the Agreement must comply with all Commerce security and administrative requirements identified herein. Commerce may conduct, and Grantee shall cooperate in, a security background check or otherwise assess any employee, subcontractor, or agent furnished by Grantee. Commerce may refuse access to, or require replacement of, any of Grantee's employees, subcontractors, or agents for cause, including, but not limited to, technical or training qualifications, quality of work, change in security status, or non-compliance with Commerce's security or administrative requirements identified herein. Such refusal shall not relieve Grantee of its obligation to perform all work in compliance with the Agreement. Commerce may reject and bar from any facility for cause any of Grantee's employees, subcontractors, or agents.
4. Grantee agrees that the State of Florida shall at all times be entitled to assign or transfer its rights, duties, or obligations under this Agreement to another governmental agency in the State of Florida, upon giving prior written notice to Grantee. In the event the State of Florida approves transfer of Grantee's obligations, Grantee remains responsible for all work performed and all expenses incurred in connection with the Agreement. In addition, this Agreement shall bind the successors, assigns, and legal representatives of Grantee and of any legal entity that succeeds to the obligations of the State of Florida.
5. Grantee agrees to make payments to the subcontractor within seven (7) working days after receipt of full or partial payments from Commerce in accordance with s. 287.0585, F.S., unless otherwise stated in the Agreement between Grantee and subcontractor. Grantee's failure to pay its subcontractors within seven (7) working days will result in a penalty charged against Grantee and paid to the subcontractor in the amount of one-half of one percent of the amount due per day from the expiration of the period allowed herein for payment. Such penalty shall be in addition to actual payments owed and shall not exceed fifteen (15) percent of the outstanding balance due.
6. Grantee shall provide a monthly Minority and Service-Disabled Veteran Business Enterprise Report for each invoice period summarizing the participation of certified and non-certified minority and service-disabled veteran subcontractors/material suppliers for that period, and project to date. The report shall include the names, addresses and dollar amount of each certified and non-certified Minority Business Enterprise and Service-Disabled Veteran Enterprise participant and a copy must be forwarded to Commerce's Agreement Manager. The Office of Supplier Diversity at (850) 487-0915 will assist in furnishing names of qualified minorities. Commerce's Minority Coordinator at (850) 245-7471 will assist with questions and answers.
7. Commerce shall retain the right to reject any of Grantee's or subcontractor's employees whose qualifications or performance, in Commerce's judgment, are insufficient.

Z. ENTIRE AGREEMENT; SEVERABILITY; CONFLICTS; COUNTERPARTS.

This Agreement, and the attachments and exhibits hereto, embody the entire agreement of the Parties with respect to the subject matter hereof. There are no provisions, terms, conditions, or obligations other than those contained in this Agreement; and this Agreement supersedes all previous communications, representations, or agreements, either verbal or written, between the Parties. If a court of competent jurisdiction voids or holds unenforceable any provision of this Agreement, then that provision shall be enforced only to the extent that it is not in violation of law or is not otherwise unenforceable, and all other provisions shall remain in full force and effect. If any inconsistencies or conflict between the language of this Agreement and its Attachments arise, then the language of the attachments shall control, but only to the extent of the conflict or inconsistency. This Agreement may be executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instruments.

AA. WAIVER; GOVERNING LAW; ATTORNEYS' FEES, DISPUTE RESOLUTION

1. **Waiver.** No waiver by Commerce of any of provision herein shall be effective unless explicitly set forth in writing and signed by Commerce. No waiver by Commerce may be construed as a waiver of any failure, breach, or default not expressly identified by such written waiver, whether of a similar or different character, and whether occurring before or after that waiver. No failure by Commerce to exercise, or delay in exercising, any right, remedy, power or privilege under this Agreement may be construed as a waiver thereof; nor shall any single or partial exercise of any right, remedy, power or privilege hereunder preclude any other or further exercise thereof or the exercise of any other right, remedy, power or privilege. The rights and remedies set forth herein are cumulative and not exclusive.
2. **Governing Law.** The laws of the State of Florida shall govern the construction, enforcement, and interpretation of this Agreement, regardless of and without reference to whether any applicable conflicts of laws principles may point to the application of the laws of another jurisdiction. The Parties expressly consent to exclusive jurisdiction and venue in any state court located in Leon County, Florida, and waive any defense of forum non conveniens, lack of personal jurisdiction, or like defense. IN ANY LEGAL OR EQUITABLE ACTION BETWEEN THE PARTIES, THE PARTIES HEREBY EXPRESSLY WAIVE TRIAL BY JURY TO THE FULLEST EXTENT PERMITTED BY LAW.
3. **Attorneys' Fees, Expenses.** Except as set forth otherwise herein, each of the Parties shall pay its own attorneys' fees and costs in connection with the execution and delivery of this Agreement and the transactions contemplated hereby.
4. **Dispute Resolution.** Commerce shall decide disputes concerning the performance of the Agreement, and Commerce shall serve written notice of same to Grantee. Commerce's decision shall be final and conclusive unless within 21 calendar days from the date of receipt, Grantee submits a petition for an administrative hearing to Commerce's Agency Clerk. Commerce's final order on the petition shall be final, subject to any right of Grantee to judicial review pursuant to s. 120.68, F.S. Exhaustion of administrative remedies is an absolute condition precedent to Grantee's ability to pursue any other form of dispute resolution; provided however, that the Parties may employ the alternative dispute resolution procedures outlined in chapter 120, F.S.

BB. IDENTIFICATION

1. If Grantee is a state agency or subdivision, as defined in s. 768.28(2), F.S., pursuant to s. 768.28(19), F.S., neither Party indemnifies nor insures or assumes any liability for the other Party for the other Party's negligence.
2. Grantee shall be fully liable for the actions of its agents, employees, partners, or subcontractors and shall fully indemnify, defend, and hold harmless the State and Commerce, and their officers, agents, and employees, from suits, actions, damages, and costs of every name and description, including attorneys' fees, arising from or relating to personal injury and damage to real or personal tangible property alleged to be caused in whole or in part by Grantee, its agents, employees, partners, or subcontractors; provided, however, that Grantee shall not indemnify, defend, and hold harmless the State and Commerce, and their officers, agents, and employees for that portion of any loss or damages the negligent act or omission of Commerce or the State proximately caused.
3. Further, Grantee shall fully indemnify, defend, and hold harmless the State and Commerce from any suits, actions, damages, and costs of every name and description, including attorneys' fees, arising from or relating to violation or infringement of a trademark, copyright, patent, trade secret or intellectual property right; provided, however, that the foregoing obligation shall not apply to Commerce's misuse or modification of Grantee's products or Commerce's operation or use of Grantee's products in a manner not contemplated by this Agreement. If any product is the subject of an infringement suit, or in Grantee's opinion is likely to become the subject of such a suit, Grantee may, at Grantee's sole expense, procure for Commerce the right to continue using the product or to modify it to become non-infringing. If Grantee is not reasonably able to modify or otherwise secure for Commerce the right to continue using the product, Grantee shall remove the product and refund Commerce the amounts paid in excess of a reasonable fee, as determined by Commerce in its sole and absolute discretion, for past use. Commerce shall not be liable for any royalties.
4. Grantee's obligations under the two immediately preceding paragraphs above, with respect to any legal action are contingent upon the State or Commerce giving Grantee: (1) written notice of any action or threatened action, (2) the opportunity to take over and settle or defend any such action at Grantee's sole expense, and (3) assistance in defending the action at Grantee's sole expense. Grantee shall not be liable for any cost, expense, or compromise incurred or made by the State or Commerce in any legal action without Grantee's prior written consent, which shall not be unreasonably withheld.
5. The State and Commerce may, in addition to other remedies available to them at law or equity and upon notice to Grantee, retain such monies from amounts due Grantee as may be necessary to satisfy any claim for damages, penalties, costs and the like asserted by or against them. The State may set off any liability or other obligation of Grantee or its affiliates to the State against any payments due Grantee under any Agreement with the State.

CC. CONTACT INFORMATION FOR GRANTEE AND COMMERCE

Grantee's Agreement Manager:

Insert Name of Grantee's Agreement Manager
 Insert Street Address Here
 Insert City, State, Zip
 Telephone: ###-###-####
 Facsimile: ###-###-####
 Insert Email Address

FLORIDACOMMERCE's Agreement Manager:

Cristin Beshears
 Department of Commerce
 107 East Madison Street, MSC 160
 Tallahassee, FL 32399-4120
 Telephone: (850) 717-8486
 Facsimile: (850) 717-8522
 Email: Cristin.Beshears@commerce.fl.gov

DD. NOTICES

The Parties' respective contact information is set forth in the immediately preceding paragraph and may be subject to change at the Parties' discretion. If the contact information changes, the Party making such change will notify the other Party in writing. Where the term "written notice" is used to specify a notice requirement herein, said notice shall be deemed to have been given (i) when personally delivered; (ii) when transmitted via email with proof of delivery; (iii) the next business day following the day on which the same has been delivered prepaid to a recognized overnight delivery service; or (iv) the day on which the same is sent by certified or registered mail, postage prepaid, with return receipt.

[Rest of page left intentionally blank; Attachments to follow after signature page]

IN WITNESS THEREOF, and in consideration of the mutual covenants set forth above and in the attachments hereto, the Parties, through their duly-authorized representatives, sign this Agreement and represent and warrant that they understand the Agreement and Attachments’ terms and conditions as of the Effective Date.

FLORIDA DEPARTMENT OF COMMERCE		INSERT GRANTEE NAME	
By	_____ Signature	By	_____ Signature
	_____		Type in Name
Title	_____	Title	Type in Title
Date	_____	Date	_____

Approved as to form and legal sufficiency, subject only to full and proper execution by the Parties.

OFFICE OF GENERAL COUNSEL
FLORIDA DEPARTMENT OF COMMERCE

By: _____
Approved Date: _____

Attachment 1 SCOPE OF WORK

1. **GRANT AUTHORITY.** This Community Planning Technical Assistance grant is provided pursuant to Section (s.) 163.3168, Florida Statutes (F.S.), and Specific Appropriation _____, Chapter 2023-____ Laws of Florida, to provide direct and/or indirect technical assistance to help Florida communities find creative solutions to fostering vibrant, healthy communities, while protecting the functions of important State resources and facilities.

2. **PROJECT DESCRIPTION:**

The project is Mobility Plan for the Zephyrhills incorporated area and Joint Planning Area. The Mobility Plan will identify multimodal projects and long-range estimated costs to effectively move people while providing mobility choices. Consideration will be given to integrating land uses, utilizing people-focused complete streets, innovative parking strategies, and establishing the groundwork for a new micro-mobility and micro-transit technologies. The preliminary goals of the Mobility Plan are to:

- Identify current and future-year traffic circulation needs in consideration of economic development (job creation), population growth, neighborhood livability, social equity, and community sustainability
- Enhance safety, comfort, and function for all travel modes within key corridors
- Leverage partnerships with Pasco County, the MPO, FDOT, and TBRPC to identify solutions to accommodate travel demand
- Develop recommendations for implementation projects and policy amendments based on needs assessment, prior planning, and community input

The Mobility Plan will be informed by existing conditions, trends, the Comprehensive Plan Future Land Use Map, and public and agency stakeholder input. Culmination of the project will include a public process for consideration of adoption of the Mobility Plan.

3. **GRANTEE'S RESPONSIBILITIES:** Grantee shall timely perform the Deliverables and Tasks described in this section and in Section 5 below, and in doing so, Grantee shall comply with all the terms and conditions of this Agreement. **All deliverables and tasks under this Agreement must be completed on or before the end of the agreement period in Section A. of this Agreement, unless extended by an amendment to this Agreement signed by both parties.**

- A. **Deliverable 1. Project Initiation and Discovery**

Grantee shall:

1. Conduct a project team kickoff meeting to establish the project goals, public outreach approach, and timeline for draft and final deliverables.
2. Produce a base map of the planning area to record information derived from the kick-off meeting discussion and field review.
3. Compile a list of existing data and synopses of relevant prior planning efforts.
4. Produce a map series depicting existing and planned mobility features including, but not limited, to the following:

- Thoroughfares
 - Active transportations facilities
 - Transit routes and bus stops/hubs
 - Railroads
 - Airport facilities
5. Consider key information in the development of the Mobility Plan including, but not limited to, the following:
 - Countywide and local government land use plans
 - Key destinations
 - Roadway characteristics (e.g., traffic counts, crash data)
 - Transit ridership
 6. Conduct up to six (6) small group stakeholder interviews/listening sessions to learn about mobility issues and opportunities in the planning area and prepare a summary of the interview/listening session results.
 7. Create a project website/webpage to share project information and collect the community input/feedback.
 8. Submit deliverables, meeting agenda, meeting summaries, and other back-up information to the Florida Department of Commerce in accordance with the schedule in Section 5 below.

B. Deliverable 2. Analysis and Recommendations

Grantee shall:

1. Based on data, analysis, relevant prior planning, and public and agency input, develop a mobility needs assessment and future-year conditions maps.
2. Develop strategies, including multimodal projects, to meet the mobility needs/opportunities in the planning area through 2035. Mobility projects will be based on multimodal quality of service standards established as part of the Mobility Plan and future person travel demand based on the latest travel demand model, adjusted for person travel from the latest National Household Travel Survey. Strategies may also include policy recommendations for future consideration in the Comprehensive Plan, Land Development Code, Public Works Manual, etc.
3. Develop up to three (3) illustrative concepts to help articulate aspects of the Mobility Plan.
4. Draft plan recommendations including, but not limited to, the following:
 - Future-year transportation network
 - High-priority multimodal projects
 - Regional connectivity opportunities
 - Illustrative concepts of key projects
5. Conduct a public workshop to obtain feedback on the plan recommendations.
6. Submit deliverables, meeting agenda, meeting summaries, and other back-up information to the Florida Department of Commerce in accordance with the schedule in Section 5 below.

C. Deliverable 3. Documentation and Public Review

Grantee shall:

1. Prepare the draft Mobily Plan document.
 2. Post the draft Mobility Plan public on the community engagement website/webpage for public review and input.
 3. Present the draft at public meetings that provide opportunities for public input including the following meetings:
 - Public open house (1)
 - City Planning Commission meeting (1)
 - City Council meeting (1)
 4. Post the final Mobility Plan on the community engagement website/webpage.
 5. Submit deliverables, meeting agenda, meeting summaries, and other back-up information to the Florida Department of Commerce in accordance with the schedule in Section 5 below.
- 4. COMMERCE RESPONSIBILITIES:** Commerce shall receive and review the Deliverables and, upon Commerce's acceptance of the Deliverables and receipt of Grantee's pertinent invoices in compliance with the invoice procedures of Section K of this Agreement and of Section 10 of this Scope of Work, Commerce shall process payment to Grantee in accordance with the terms and conditions of this Agreement.
- 5. DELIVERABLES:** The specific deliverables, tasks, minimum levels of service, due dates, and payment amounts are set forth in the following table:

Deliverables and Tasks	Minimum Level of Service	Payment Amount Not to Exceed	Financial Consequences
Deliverable 1. Project Initiation and Discovery Grantee shall complete the bulleted items below in accordance with Section 3.A. of this Scope of Work: • A kickoff meeting to discuss plan objectives and public outreach strategy • A field review • Data collection and mappings • Stakeholder group interviews Deliverable due date: December 15, 2023	Completion of Deliverable 1 as evidenced by submission of all of the following: a. Kickoff meeting notes b. Field review notes c. Deliverables schedule d. Public outreach strategy e. Existing/planned conditions maps f. Stakeholder interviews summary g. Community engagement website Grantee shall submit copies of all required documentation identified above on paper or electronically in MS Word or PDF format. If maps	\$15,000	As provided in Section 12 of this Scope of Work, below.

	are required, they shall be uploaded to SERA system or provided on a compact disc in PDF format with ArcGIS 10.3.1 compatible shapefiles if they are available.		
Deliverable 2. Analysis and Recommendations Grantee shall complete the bulleted items below in accordance with Section 3.B. of this Scope of Work: • Assess mobility needs and opportunities • Identify strategies to address needs and opportunities • Create illustrative concepts • Obtain public input Deliverable due date: February 29, 2024	Completion of Deliverable 2 as evidenced by submission of all of the following: a. Existing conditions report b. Multimodal mobility maps c. Preliminary concepts and recommendations d. Public workshop summary (presentation, handouts, comments) Grantee shall submit copies of all required documentation identified above on paper or electronically in MS Word or PDF format. If maps are required, they shall be uploaded to SERA system or provided on a compact disc in PDF format with ArcGIS compatible shapefiles if they are available.	\$30,000	As provided in Section 12 of this Scope of Work, below.
Deliverable 3. Documentation and Public Review Grantee shall complete the bulleted items below in accordance with Section 3.C. of this Scope of Work: • Develop draft plan document • Present draft at public meetings - Public Open House - Planning Commission - City Council • Develop final plan document Deliverable due date: April 30, 2024	Completion of Deliverable 3 as evidenced by submission of all of the following: a. Draft mobility plan b. Public open house, planning commission, and city council meeting summaries (presentation, handouts, comments) c. Final mobility plan Grantee shall submit copies of all required documentation identified above on paper or electronically in MS Word or PDF format. If maps are required, they shall be uploaded to SERA system or provided on a compact disc in PDF format with ArcGIS compatible shapefiles if they are available.	\$25,000	As provided in Section 12 of this Scope of Work, below.
Total Amount Not to Exceed \$75,000			

6. **SUBCONTRACTS.** In accordance with **Section Y., Assignments and Subcontracts**, of this Agreement and subject to the terms and conditions in sections Y.1. through 7 of this Agreement, this paragraph constitutes Commerce's written approval for Grantee to subcontract for any of the deliverables and/or tasks identified in the Scope of Work for this Agreement. A copy of any executed subcontract(s) or amendment to any existing subcontract(s) shall be provided to Commerce's Agreement Manager when submitting reimbursement request documents for payment. Grantee shall be solely liable for all work performed and all expenses incurred as a result of any such subcontract. Any subcontracts between the Grantee and a subcontractor for work performed under this Agreement shall identify the hourly rate of pay to be charged by the subcontractor and shall require all invoices from the subcontractor to the Grantee to identify the hourly rate of pay, actual hours worked on the grant project, and any expenses incurred by the subcontractor in performing such work.
7. **DELIVERABLE DUE DATE.** The "deliverable due date" is the date the deliverable must be received by Commerce by 11:59 p.m. on that date. For extensions of deliverable due dates, see Section 15 of this Scope of Work.
8. **BUSINESS DAY; COMPUTATION OF TIME.** For the purpose of this Agreement, a "business day" is any day that is not a Saturday, Sunday, or a state or federal legal holiday. In computing any time period provided in this Agreement, the date from which the time period runs is not counted. The last day of the time period ends at 11:59 p.m. on that day.
9. **COST SHIFTING.** The deliverable amounts specified within the Deliverables section above are established based on the Parties' estimation of sufficient delivery of services fulfilling grant purposes under the Agreement in order to designate payment points during the Agreement Period; however, this is not intended to restrict Commerce's ability to approve and reimburse allowable costs, incurred by Grantee in providing the deliverables herein. Prior written approval from Commerce's Agreement Manager is required for changes to the above Deliverable amounts that do not exceed **ten (10) percent** of each deliverable total funding amount. Changes that exceed **ten (10) percent** of each deliverable total funding amount will require a formal written amendment, as described in **Section D., Renegotiation or Modification**, of this Agreement. Regardless, in no event shall Commerce reimburse costs of more than the total amount of this Agreement.

10. INVOICE SUBMITTAL AND PAYMENT.

- A. Commerce agrees to reimburse the Grantee for costs under this Agreement in accordance with **Section K, Invoices and Payments**, of this Agreement in the amount(s) identified per deliverable in Section 5 of this Scope of Work, above. The deliverable amount specified does not establish the value of the deliverable. Pursuant to s. 215.971(1), F.S., Grantee will be reimbursed for allowable costs incurred during the Agreement Period by Grantee in carrying out the Project.
- B. Subject to the terms and conditions of this Agreement, an itemized invoice and all documentation necessary to support the payment request for each deliverable shall be submitted into Commerce's Subrecipient Enterprise Resource Application (SERA). SERA Access Authorization Form will be provided after the execution of this Agreement. Invoices are not required to be submitted through the Ariba Supplier Network described in Section K.2. of this Agreement. **Invoices shall be submitted in the format shown on Attachments 1-A, 1-B, and 1-C hereto, electronic copies of which shall be provided by Commerce to the Grantee. Grantee shall use**

Attachment 1-A if work for the deliverable is completed entirely by a subcontractor, Attachment 1-B if work for the deliverable is completed entirely by Grantee's employee(s), and Attachment 1-C if work for the deliverable is completed both by a subcontractor and by Grantee's employee(s).

- C. Grantee shall provide one (1) itemized invoice for each deliverable submitted during the applicable period of time. The invoice shall include, at a minimum, the following:
 - 1. Grantee's name and address;
 - 2. Grantee's federal employer identification number;
 - 3. the Agreement number;
 - 4. the Grantee's invoice number;
 - 5. an invoice date;
 - 6. the dates of service;
 - 7. the deliverable number;
 - 8. a description of the deliverable;
 - 9. a statement that the deliverable has been completed; and
 - 10. the amount being requested.

- D. Grantee shall submit a **final invoice** no later than **60** days after this Agreement ends or is terminated as provided in Section K.5. of this Agreement.

- E. **Documentation that must accompany each itemized invoice:** The following documents shall be submitted with the itemized invoice:
 - 1. **For Work Performed by a Subcontractor:**
 - a. A cover letter signed by the Grantee's Agreement Manager certifying that the payments claimed for the deliverables were specifically for the project, as described in this Scope of Work;
 - b. Copies of paid invoices submitted to Grantee by the Subcontractor that show the hourly rate of pay charged for the work performed, the actual hours expended on the work performed, and any expenses incurred by the subcontractor in performing said work; and
 - c. Proof of payment of invoices submitted to Grantee by the Subcontractor for work performed pursuant to this Agreement (e.g., cancelled checks, bank statement showing deduction).

 - 2. **For Work Performed by Grantee's Employees:**
 - a. A cover letter signed by the Grantee's Agreement Manager certifying that the payments claimed for the deliverables were specifically for the project, as described in this Scope of Work.
 - b. Identification of Grantee's employees who performed work under this Agreement and, for each such employee:
 - i. The percentage of the employee's time devoted to work under this Agreement or the number of total hours each employee devoted to work under this Agreement.

- ii. Payroll register or similar documentation that shows the employee's gross salary, fringe benefits, other deductions, and net pay. If the employee is paid hourly, a document reflecting the hours worked times the rate of pay is acceptable.
 - c. Invoices or receipts for other direct costs.
 - d. Usage log for in-house charges (e.g., postage, copies, etc.) that shows the number of units times the rate charged. The rate must be reasonable.
- F. Payment shall be provided to Grantee in accordance with **Section K., Invoices and Payments**, of this Agreement.
- G. If the Grantee is a county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., the payment of submitted invoices may be issued for verified and eligible performance that has been completed in accordance with the terms and conditions set forth in this Agreement to the extent that federal or state law, rule, or other regulation allows such payments. Upon meeting either of the criteria set forth below, the Grantee may elect in writing to exercise this provision.
 - 1. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., that demonstrates financial hardship; or
 - 2. A county or municipality that is a rural community or rural area of opportunity as those terms are defined in section 288.0656(2), F.S., and which is located in a fiscally constrained county, as defined in section 218.67(1), F.S. If the Grantee meets the criteria set forth in this paragraph, then the Grantee is deemed to have demonstrated a financial hardship.

11. SUBMITTAL, REVIEW AND ACCEPTANCE OF DELIVERABLES; NOTICE; OPPORTUNITY TO CURE.

Grantee shall submit all deliverables to the Commerce CPTA Deliverables email at CPTADeliverables@commerce.fl.gov and Commerce's Agreement Manager or upload the deliverable documents into Commerce's SERA system for review. Commerce will review all work submitted for payment under the deliverables and will determine in Commerce's sole and absolute discretion whether the deliverables are sufficient to satisfy the requirements in this Scope of Work. Within 15 business days after receipt of a deliverable, Commerce shall provide written notice to Grantee by electronic mail of Commerce's determination that the deliverable is sufficient and is accepted or that the deliverable is not sufficient to satisfy the requirements in the Scope of Work and how the Grantee can address the insufficiency. If Commerce determines that a deliverable is not sufficient under this Agreement, Grantee shall have 10 business days from the date of receipt of notice from Commerce to correct the insufficiency, and during this 10-business day period, the financial consequences specified in Section 12 of this Scope of Work will not be assessed. Commerce may extend this timeframe in writing (which may be by electronic mail) if Grantee is actively working with Commerce to resolve the insufficiency; provided, however, that any extension of time under this section will not extend the Agreement Period in Section A. of this Agreement and provided further that, notwithstanding the timeframes in this section, all deliverables and tasks must be completed on or before the end of the Agreement Period in Section A of this Agreement. An extension of time under this section does not require an amendment to this Agreement. Payment for a deliverable shall not be due until Commerce notifies the Grantee's Agreement Manager in writing that the deliverable or corrected deliverable is sufficient under the Scope of Work and is accepted by Commerce.

12. FINANCIAL CONSEQUENCES.

- A.** Financial consequences of \$50 a business day up to a maximum amount of \$500 shall be imposed in each of the following circumstances:
1. Grantee submits a deliverable to Commerce more than ten (10) business days after the deliverable due date. Financial consequences begin to accrue on the eleventh business day following the deliverable due date and continue until the deliverable is received by Commerce or the maximum amount of financial consequence accrues, whichever occurs first.
 2. Grantee is given a notice of insufficiency and fails to submit to Commerce a corrected deliverable within the timeframe provided in Section 11 of this Scope of Work. Financial consequences begin to accrue on the business day following the deadline under Section 11 of this Scope of Work and continue until the corrected deliverable is received by Commerce or the maximum financial consequence accrues, whichever occurs first.
- B.** Imposition of the above-described financial consequences shall in no manner affect Commerce's right to impose or implement other provisions in this Agreement including the right to terminate this Agreement.

13. PRELIMINARY DRAFT DELIVERABLES; COMMERCE REVIEW AND COMMENT. Preliminary draft deliverables of proposed or adopted comprehensive plan amendments are required to be provided to Commerce for comment prior to the deliverable due date as provided in Section 3. of this Scope of Work. Unless other preliminary draft deliverables are required to be submitted to Commerce under Section 3 of this Scope of Work, above, Grantee is encouraged, but not required, to submit preliminary drafts of all substantive written deliverables (e.g., master plans, studies, reports) to Commerce for review and comment no later than ten (10) business days before the deliverable due date. If Commerce provides comments, Grantee is urged to address them in the deliverable submitted to Commerce for payment. If submission of a preliminary draft deliverable for Commerce review and comment is required under Section 3 or Section 5 of this Scope of Work, above, Commerce shall provide comments to the Grantee no later than four business days before the deliverable due date and the deliverable must address Commerce's comments.

14. LIMITED COMPLIANCE REVIEW; NO DUPLICATION OF WRITTEN MATERIAL. Proposed comprehensive plan amendments that are deliverables under the Scope of Work must be "in compliance" as defined in s. 163.3184(1)(b), F.S., and will be evaluated for compliance as part of Commerce's review and determination of whether the deliverable is sufficient to satisfy the requirements in the Scope of Work. Commerce's compliance determination will be a limited determination without input from the reviewing agencies identified in s. 163.3184(1)(c), F.S. A limited compliance determination for the purpose of this Agreement is not binding on Commerce in a subsequent review under section 163.3184, F.S. Further, a limited compliance determination under this Agreement does not preclude review and comment by reviewing agencies and does not preclude a challenge to the adopted plan amendment by Commerce based on comments by Commerce or other reviewing agencies. Documents submitted to Commerce for payment under this Agreement may not copy or duplicate reports or other written material prepared prior to the Agreement Period in **Section A., Agreement Period**, of this Agreement or prepared by or on behalf of someone other than the Grantee for a purpose other than the specific grant project identified in this Scope of Work. At the option of the

Grantee, copies of such relevant documents may be appended to documents submitted to Commerce for payment.

15. EXTENSIONS OF TIME OF DELIVERABLE DUE DATES. Notwithstanding **Section D., Renegotiation or Modification**, of this Agreement, Commerce's Agreement Manager, in Commerce's sole discretion, may authorize extensions of deliverable due dates without a written modification of this Agreement. Extensions shall be requested by Grantee's Agreement Manager (not Grantee's consultant or subcontractor) in accordance with the following:

- A. Requests for extension of one or more deliverable due dates shall be submitted by Grantee's Agreement Manager in writing (which may be by electronic mail) to Commerce's Agreement Manager **no later than one (1) business day before the deliverable due date** (or the earliest of multiple due dates for which the extension is requested);
- B. A request for an extension of time received by Commerce's Agreement Manager on or after the deliverable due date to which the extension applies will not be granted;
- C. If requested by Commerce's Agreement Manager, Grantee's Agreement Manager must explain the reason for the requested extension; and
- D. Commerce's Agreement Manager shall approve or deny a request for extension of a deliverable due date by electronic mail to Grantee's Agreement Manager within two (2) business days after receipt of the request. Only written approvals of extensions shall be effective.

This authority and procedure do not apply to an extension of the Agreement Period defined in **Section A., Agreement Period**, of this Agreement.

16. ADVERTISING AND INFORMATION RELEASE. Notwithstanding **Section J., Advertising and Sponsorship Disclosure**, and **Section F., Records and Information Release**, of this Agreement, Grantee is authorized to disclose to the public on its website or by other means that it has been awarded a Community Planning Technical Assistance Grant from Commerce for the work described in this Scope of Work.

17. NOTIFICATION OF INSTANCES OF FRAUD. Instances of Grantee's operational fraud or criminal activities shall be reported to Commerce's Agreement Manager in writing within twenty-four (24) chronological hours.

18. GRANTEE'S RESPONSIBILITIES UPON TERMINATION. If Commerce issues a Notice of Termination to Grantee, except as otherwise specified by Commerce in that notice, the Grantee shall:

- A. Stop work under this Agreement on the date and to the extent specified in the notice;
- B. Complete performance of such part of the work as shall not have been terminated by Commerce;
- C. Take such action as may be necessary, or as Commerce may specify, to protect and preserve any property which is in the possession of Grantee and in which Commerce has or may acquire an interest; and

- D. Upon the effective date of termination of this Agreement, Grantee shall transfer, assign, and make available to the Commerce all property and materials belonging to Commerce. No extra compensation will be paid to Grantee for its services in connection with such transfer or assignment.

19. CONFLICTS BETWEEN SCOPE OF WORK AND REMAINDER OF AGREEMENT. In the event of a conflict between the provisions of this Scope of Work and other provisions of this Agreement, the provisions of this Scope of Work shall govern.

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Attachment 1-A – Invoice: Grantee’s Subcontractor(s) (Contractual Services)

INVOICE

GRANTEE’S NAME: _____

INVOICE NO.: _____

FEIN: _____

INVOICE DATE: _____

Agreement No.: _____

TO:

Florida Department of Commerce
Division of Community Development
Attn.: Cristin Beshears
107 East Madison Street
Caldwell Building, MSC 160
Tallahassee, FL 32399

FOR:

[Grantee name]
[Grantee address]
[Grantee phone number]

DESCRIPTION	AMOUNT
Dates of Service: _____ Deliverable _____ Completed: [copy description of the deliverable from Scope of Work, Section 3] <u>Category expenditures:</u> Contractual Services	 \$__
TOTAL	\$__

Attachment 1-C – Invoice: Combination of Grantee’s Subcontractor(s) and Grantee’s Employee(s)

INVOICE

GRANTEE’S NAME: _____

INVOICE NO.: _____

FEIN: _____

INVOICE DATE: _____

Agreement No.: _____

TO:

Florida Department of Commerce
Division of Community Development
Attn.: Cristin Beshears
107 East Madison Street
Caldwell Building, MSC 160
Tallahassee, FL 32399

FOR:

[Grantee name]
[Grantee address]
[Grantee phone number]

DESCRIPTION	AMOUNT
Dates of Service: _____ Deliverable _____ Completed: [copy description of the deliverable from Scope of Work, Section 3] <u>Category expenditures:</u> Contractual Services \$ __ Salaries \$ __ Fringe Benefits \$ __ Travel \$ __ Postage \$ __ [other direct costs: identify them] \$ __	
TOTAL	\$ __

Attachment 1-D – Grant Agreement Final Closeout Form

Ron DeSantis
GOVERNOR

**GRANT
AGREEMENT FINAL
CLOSEOUT FORM**

J. Alex Kelly
SECRETARY

FLAIR Contract ID:	_____		
Recipient Name:	_____	Contract Amount	_____
Vendor ID:	_____	Deobligated Funds	_____
Contract End Date:	_____	Final Contract Amount	_____

Section A: Financial Reconciliation

1. Total Recipient Funds Received from Commerce	_____
2. Total Recipient Expenditures	_____
3. Balance of Unexpended Program Income (from Section B)	_____
4. If negative, this amount must be refunded to the Department. If positive, this amount is to be remitted to the Recipient.	_____

Section B: Statement of Recipient Income

- There was no recipient income earned under this contract. - The following recipient income was earned under this contract.			
Description of Recipient Income			
Source	Amount	Expended	Balance
Total Program Income	\$0.00	\$0.00	\$0.00

Section C: Property Inventory Certification

- No tangible property was purchased in the contract period. - All non-expendable and non-consumable tangible property having a useful life of more than one year and acquired at a cost of \$1,000 or more per unit with grant funds are listed below. I do hereby certify that the property inventory described below is complete and correct. Notification will be sent immediately to the Department of Commerce if any changes occur to this inventory. I will not destroy, sell, or otherwise dispose of this property without written permission of the Department.					
Description of Property Inventory					
Description and Serial Number	Quantity	Acquisitions		Condition	Location
		Cost	Date		

Section D: Recipient Certification

By signing below, I certify, that the above representations for Financial Reconciliation, Recipient Income, and Property Inventory are true and accurate.	
Name: _____	Signature: _____
Title: _____	Date Signed: _____

Section E: COMMERCE Internal Review and Approval

By signing below, I certify, that the above representations for Financial Reconciliation, Recipient Income, and Property Inventory are true and accurate.	
Name: _____	Signature: _____

Attachment 1-E – Subrecipient Enterprise Resource Application (SERA) Form

Attachment 1-E will be provided after execution of this Agreement

Attachment 2

AUDIT REQUIREMENTS

The administration of resources awarded by Commerce to the recipient (herein otherwise referred to as "Grantee") may be subject to audits and/or monitoring by Commerce as described in this Attachment 2.

MONITORING. In addition to reviews of audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and section 215.97, Florida Statutes (F.S.), as revised (see AUDITS below), monitoring procedures may include, but not be limited to, on-site visits by Commerce staff, limited scope audits as defined by 2 CFR §200.425, or other procedures. By entering into this agreement, the recipient agrees to comply and cooperate with any monitoring procedures or processes deemed appropriate by Commerce. In the event the Commerce determines that a limited scope audit of the recipient is appropriate, the recipient agrees to comply with any additional instructions provided by Commerce staff to the recipient regarding such audit. The recipient further agrees to comply and cooperate with any inspections, reviews, investigations, or audits deemed necessary by the Chief Financial Officer (CFO) or Auditor General.

AUDITS.

PART I: FEDERALLY FUNDED. This part is applicable if the recipient is a state or local government or a nonprofit organization as defined in 2 CFR §200.90, §200.64, and §200.70.

1. A recipient that expends \$750,000 or more in federal awards in its fiscal year must have a single or program-specific audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. EXHIBIT 1 to this form lists the federal resources awarded through Commerce by this agreement. In determining the federal awards expended in its fiscal year, the recipient shall consider all sources of federal awards, including federal resources received from Commerce. The determination of amounts of federal awards expended should be in accordance with the guidelines established in 2 CFR §§200.502-503. An audit of the recipient conducted by the Auditor General in accordance with the provisions of 2 CFR §200.514 will meet the requirements of this Part.
2. For the audit requirements addressed in Part I, paragraph 1, the recipient shall fulfill the requirements relative to auditee responsibilities as provided in 2 CFR §§200.508-512.
3. A recipient that expends less than \$750,000 in federal awards in its fiscal year is not required to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements. If the recipient expends less than \$750,000 in federal awards in its fiscal year and elects to have an audit conducted in accordance with the provisions of 2 CFR 200, Subpart F - Audit Requirements, the cost of the audit must be paid from non-federal resources (i.e., the cost of such an audit must be paid from recipient resources obtained from other than federal entities).

PART II: STATE FUNDED. This part is applicable if the recipient is a nonstate entity as defined by Section 215.97(2), Florida Statutes.

1. In the event that the recipient expends a total amount of state financial assistance equal to or in excess of \$750,000 in any fiscal year of such recipient (for fiscal years ending June 30, 2017, and thereafter), the recipient must have a state single or project-specific audit for such fiscal year in accordance with s. 215.97, F.S.; Rule Chapter 69I-5, F.A.C., State Financial Assistance; and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General. EXHIBIT 1 to this form lists the state financial assistance awarded through Commerce by this agreement. In determining the state financial assistance expended in its fiscal year, the recipient shall consider all sources of state financial assistance, including state

financial assistance received from Commerce, other state agencies, and other nonstate entities. State financial assistance does not include federal direct or pass-through awards and resources received by a nonstate entity for federal program matching requirements.

2. For the audit requirements addressed in Part II, paragraph 1, the recipient shall ensure that the audit complies with the requirements of section 215.97(8), F.S. This includes submission of a financial reporting package as defined by section 215.97(2), F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General.
3. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year (for fiscal years ending June 30, 2017, and thereafter), an audit conducted in accordance with the provisions of s. 215.97, F.S., is not required. If the recipient expends less than \$750,000 in state financial assistance in its fiscal year and elects to have an audit conducted in accordance with the provisions of s. 215.97, F.S., the cost of the audit must be paid from the nonstate entity's resources (i.e., the cost of such an audit must be paid from the recipient's resources obtained from other than state entities).

PART III: OTHER AUDIT REQUIREMENTS.

(NOTE: This part would be used to specify any additional audit requirements imposed by the State awarding entity that are solely a matter of that State awarding entity's policy (i.e., the audit is not required by Federal or State laws and is not in conflict with other Federal or State audit requirements). Pursuant to Section 215.97(8), Florida Statutes, State agencies may conduct or arrange for audits of state financial assistance that are in addition to audits conducted in accordance with Section 215.97, Florida Statutes. In such an event, the State awarding agency must arrange for funding the full cost of such additional audits.)

INSERT ADDITIONAL AUDIT REQUIREMENTS, IF APPLICABLE, OTHERWISE TYPE "N/A": N/A

PART IV: REPORT SUBMISSION.

1. Copies of reporting packages for audits conducted in accordance with 2 CFR 200, Subpart F - Audit Requirements, and required by Part I of this form shall be submitted, when required by 2 CFR §200.512, by or on behalf of the recipient directly to the Federal Audit Clearinghouse (FAC) as provided in 2 CFR §200.36 and §200.512.

The FAC's website provides a data entry system and required forms for submitting the single audit reporting package. Updates to the location of the FAC and data entry system may be found at the OMB website.

2. Copies of financial reporting packages required by Part II of this form shall be submitted by or on behalf of the recipient directly to each of the following:

- a. Commerce at each of the following addresses:

Electronic copies (preferred):	or	Paper (hard copy):
Audit@commerce.fl.gov		Department of Commerce
		MSC # 75, Caldwell Building
		107 East Madison Street
		Tallahassee, FL 32399-4126

- b. The Auditor General's Office at the following address: Auditor General

Local Government Audits/342 Claude Pepper Building, Room 401 111 West Madison Street
Tallahassee, Florida 32399-1450

The Auditor General's website (<https://flauditor.gov/>) provides instructions for filing an electronic copy of a financial reporting package.

3. Copies of reports or the management letter required by Part III of this form shall be submitted by or on behalf of the recipient directly to:

Electronic copies (preferred):
Audit@commerce.fl.gov

or

Paper (hard copy):
Florida Department of Commerce
MSC # 75, Caldwell Building
107 East Madison Street
Tallahassee, FL. 32399-4126

4. Any reports, management letters, or other information required to be submitted Commerce pursuant to this agreement shall be submitted timely in accordance with 2 CFR §200.512, section 215.97, F.S., and Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, as applicable.
5. Recipients, when submitting financial reporting packages to Commerce for audits done in accordance with 2 CFR 200, Subpart F - Audit Requirements, or Chapters 10.550 (local governmental entities) and 10.650 (nonprofit and for-profit organizations), Rules of the Auditor General, should indicate the date that the reporting package was delivered to the recipient in correspondence accompanying the reporting package.

PART V: RECORD RETENTION. The recipient shall retain sufficient records demonstrating its compliance with the terms of this Agreement for a period of five (5) years from the date the audit report is issued, or five (5) state fiscal years after all reporting requirements are satisfied and final payments have been received, whichever period is longer, and shall allow Commerce, or its designee, CFO, or Auditor General access to such records upon request. The recipient shall ensure that audit working papers are made available to Commerce, or its designee, CFO, or Auditor General upon request for a period of five (5) years from the date the audit report is issued, unless extended in writing by Commerce. In addition, if any litigation, claim, negotiation, audit, or other action involving the records has been started prior to the expiration of the controlling period as identified above, the records shall be retained until completion of the action and resolution of all issues which arise from it, or until the end of the controlling period as identified above, whichever is longer.

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EXHIBIT 1 to Attachment 2

FEDERAL RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

N/A

COMPLIANCE REQUIREMENTS APPLICABLE TO THE FEDERAL RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

N/A

STATE RESOURCES AWARDED TO THE RECIPIENT PURSUANT TO THIS AGREEMENT CONSIST OF THE FOLLOWING:

MATCHING RESOURCES FOR FEDERAL PROGRAMS:

N/A

SUBJECT TO SECTION 215.97, FLORIDA STATUTES:

State Project: **DEPARTMENT OF COMMERCE – CSFA 40.024 – GROWTH MANAGEMENT IMPLEMENTATION - \$ _____**

COMPLIANCE REQUIREMENTS APPLICABLE TO STATE RESOURCES AWARDED PURSUANT TO THIS AGREEMENT ARE AS FOLLOWS:

- ACTIVITIES ARE LIMITED TO THOSE IN THE SCOPE OF WORK.

NOTE: Title 2 C.F.R. § 200.331, as revised, and Section 215.97(5), Florida Statutes, require that the information about Federal Programs and State Projects included in Exhibit 1 be provided to the recipient.

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ATTACHMENT 3
Audit Compliance Certification

Grantee Name: _____

FEIN: _____ Grantee's Fiscal Year: _____

Contact Person Name and Phone Number: _____

Contact Person Email Address: _____

1. Did Grantee expend state financial assistance, during its fiscal year, that it received under any agreement (e.g., agreement, grant, memorandum of agreement, memorandum of understanding, economic incentive award agreement, etc.) between Grantee and the Department of Commerce (Commerce)?
_____ Yes _____ No

If the above answer is yes, also answer the following before proceeding to item 2:

Did Grantee expend \$750,000 or more of state financial assistance (from Commerce and all other sources of state financial assistance combined) during its fiscal year? _____ Yes _____ No

If yes, Grantee certifies that it will timely comply with all applicable state single or project-specific audit requirements of section 215.97, Florida Statutes, and the applicable rules of the Department of Financial Services and the Auditor General.

2. Did Grantee expend federal awards, during its fiscal year that it received under any agreement (e.g., agreement, grant, memorandum of agreement, memorandum of understanding, economic incentive award agreement, etc.) between Grantee and Commerce? _____ Yes _____ No

If the above answer is yes, also answer the following before proceeding to execution of this certification:

Did Grantee expend \$750,000 or more in federal awards (from Commerce and all other sources of federal awards combined) during its fiscal year? _____ Yes _____ No

If yes, Grantee certifies that it will timely comply with all applicable single or program-specific audit requirements of 2 C.F.R. part 200, subpart F, as revised.

By signing below, I certify, on behalf of Grantee, that the above representations for items 1 and 2 are true and correct.

Signature of Authorized Representative

Date

Printed Name of Authorized Representative

Title of Authorized Representative

BUSINESS ITEMS/PUBLIC HEARING 3.1

Second Reading **ORDINANCE NO. 1469-23 - "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, LEVYING THE MILLAGE RATE FOR FISCAL YEAR 2023-2024 FOR THE CITY OF ZEPHYRHILLS."**

- A. Council President opens Public Hearing
- B. Council President closes Public Hearing
- C. City Council considers Ordinance No. 1469-23 on the Second Reading

Issue:

At the July 24, 2023 City Council meeting, Council voted to set the preliminary millage rate at 6.25. The preliminary rate can be decreased prior to final adoption, but cannot be increased. The certified taxable value is \$1,345,792,668. With a 6.25 millage rate, ad valorem tax revenue in the General Fund is budgeted at \$7,990,644, an increase of \$1,399,095 from the \$6,591,549 budgeted for Fiscal Year 2023.

Background:

The State of Florida regulates the manner in which local governments set millage rates. There will be two public hearings concerning the millage rate.

Attachment(s):

1. Ordinance 1469-23 - Adopt Millage

Fiscal Impact:

Setting the millage rate at 6.25 will generate \$7,990,644 of ad valorem tax revenue for the General Fund.

Staff Recommendation:

The staff recommends the approval of the 6.25 millage rate on first reading.

ORDINANCE NO.: 1469-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, LEVYING THE MILLAGE RATE FOR FISCAL YEAR 2023-2024 FOR THE CITY OF ZEPHYRHILLS.

WHEREAS, the City Council of the City of Zephyrhills, Florida, has timely advised the Pasco County Property Appraiser's office that it proposed to levy a millage rate of 6.25 mills, which is more than the rolled back rate of 5.6768 mills computed pursuant to Florida Statute 200.065(1) by 10.10%; and

WHEREAS, the City Council of the City of Zephyrhills, Florida did on September 12, 2023 conduct a Public Hearing and a second Public Hearing on September 25, 2023, and following the second Public Hearing, did adopt a tentative budget of One Hundred and Six Million, Four Hundred Seventy Thousand, Three Hundred Ninety-Nine Dollars and No Cents (\$106,470,399.00).

WHEREAS, the City Council of the City of Zephyrhills, Florida did advertise on September 21, 2023, its intent to adopt a final budget and millage rate during a Public Hearing held September 25, 2023; and

WHEREAS, the City Council of the City of Zephyrhills, Florida, did after receiving input from the public, adopt a final budget of One Hundred and Six Million, Four Hundred Seventy Thousand, Three Hundred Ninety-Nine Dollars and No Cents (\$106,470,399.00).

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, sitting in regular session that:

1. The millage rate to be levied for ad valorem taxes within the municipality of the City of Zephyrhills for the 2023-2024 fiscal year shall be 6.25 mills.
2. This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1469-23 was read and passed on the first reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 12th day of September, 2023.

Attest: _____
Lori L. Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1469-23 was read and passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 25th day of September, 2023.

Attest: _____
Lori L. Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1469-23 was approved by me this 25th day of September, 2023.

Melonie Bahr Monson, Mayor

Approved as to legal form and legal content
for the reliance of the City of Zephyrhills only:

Matthew E. Maggard, City Attorney

BUSINESS ITEMS/PUBLIC HEARING 3.2

Second Reading **ORDINANCE NO. 1470-23 - "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, ADOPTING A BUDGET FOR THE 2023-2024 FISCAL YEAR."**

- A. Council President opens Public Hearing
- B. Council President closes Public Hearing
- C. City Council considers Ordinance No. 1470-23 on the Second Reading

Issue:

Approval of FY 23/24 Budget.

Background:

N/A

Attachment(s):

- 1. Ordinance 1470-23 - Adopt Budget
- 2. FY 23-24 Adopted Budget

Fiscal Impact:

N/A

Staff Recommendation:

Staff recommends approval of Ordinance No. 1470-23.

ORDINANCE NO.: 1470-23

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA, ADOPTING A BUDGET FOR THE 2023-2024 FISCAL YEAR.

WHEREAS, the City Council of the City of Zephyrhills, Florida, adopted a tentative budget in the amount of One Hundred and Six Million, Four Hundred Seventy Thousand, Three Hundred Ninety-Nine Dollars and No Cents (\$106,470,399.00).

WHEREAS, the City Council of the City of Zephyrhills, Florida has scheduled a Public Hearing and timely advertised, according to law, a Public Hearing on the budget rate for the purpose of receiving input from the general public and the purpose of answering any and all questions prior to the adoption of any measure by this governing body pertaining thereto; and

WHEREAS, the City Council of the City of Zephyrhills, Florida has concluded the Public Hearing and considered all comments.

NOW THEREFORE BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, sitting in regular session that:

1. The proposed budget for the 2023-2024 fiscal year for the municipality of the City of Zephyrhills is hereby adopted in the amount of One Hundred and Six Million, Four Hundred Seventy Thousand, Three Hundred Ninety-Nine Dollars and No Cents (\$106,470,399.00).
2. This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1470-23 was read and passed on the first reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 12th day of September, 2023.

Attest: _____
Lori L. Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1470-23 was read and passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 25th day of September, 2023.

Attest: _____
Lori L. Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1470-23 was approved by me this 25th day of September, 2023.

Melonie Bahr Monson, Mayor

Approved as to legal form and legal content
for the reliance of the City of Zephyrhills only:

Matthew E. Maggard, City Attorney



City of Zephyrhills Fiscal Year 2023-2024



Adopted Version - 9/25/2023



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INTRODUCTION





Budget Message

William C. Poe, Jr., City Manager

Honorable Mayor and City Council:

This current fiscal year millage rate is 6.25 mills. The proposed budget draft as presented is based on a millage of 6.25 mills, which will generate \$7,990,644 in ad valorem taxes based on a citywide property valuation of \$1,345,792,668. Last year's valuation was \$1,110,155,587 and the ad valorem generated was \$6,591,549. Total budget expenditures are expected to be \$106,470,399.

- The proposed budget is balanced and is based on the 6.25 millage rate as approved by Council.
- Employee salary and benefits are included under each department. Total costs for health care increased 9.75%.
- The proposed budget includes a percentage raise to all employees to cover the final results of a city wide salary study.
- **City Council** Salaries increased by \$100 a month which will take affect at each election for the newly elected Council member.
- **Administration** Increase to Marketing and Publicity to implement the new City re-branding.
- **Human Resources** Property & Casualty & Worker's Comp did increase city wide for 2023-2024 by \$236,681 (25%).
- **IT** budgeted \$16,000 for a battery backup and firewall replacement for City Hall (General Fund), \$43,000 for Police laptops and \$21,000 for the firewall replacement and 5 additional security cameras (Penny Funds).
- **Police** expenses will include \$57,000 for property/evidence storage unit, speed sign, portable marquee sign, and an ice machine. In addition, there will be \$1,292,500 (Penny Funds) for the purchase of 5 new SUV vehicles, 7 replacement vehicles, new crime scene vehicle, vehicle equipment and building improvements.
- **Fire** has merged with Pasco County Fire Rescue. Operating expenses will be \$568,564 to Pasco County per contract and \$75,000 for PSAP.
- **Fleet Maintenance** will spend \$24,000 on a heavy vehicle diagnostic scanner tool, shop fan, and tire changing machine.
- **Stormwater** has budgeted \$475,000 for 6th Ave drainage improvements (Penny Funds), \$50,000 for retention pond fencing, \$50,000 for pumping station upgrades and \$170,000 for an emergency generator for pump station #5.
- **Streets** will spend \$25,000 for a bat wing mower, \$125,000 for a John Deere tractor, \$150,000 for a skid steer loader and \$75,000 for a new 3/4 ton fleet truck (Gas Tax), \$185,000 flat bed truck and \$137,500 for a grapple truck (Penny), and \$700,000 for street resurfacing (GasTax).
- **Parks** will spend \$1,200,000 on design and engineering for the City Yard facility (Penny) \$75,000 for a 2 60" mowers and a 96" mower (Gas Tax), \$300,000 for park improvements/playground equipment (Park Impact Fee).
- **CRA** revenues are expected to increase from \$722,466 to \$989,820. Capital projects include: \$100,000 for public art downtown, \$240,000 for commercial and residential land purchases, \$160,000 Zephyr Park, Oakside neighborhood improvements, \$200,000 Clock Plaza improvements, \$250,000 sidewalk and trails design and engineering, \$100,000 park signage, \$100,000 entrance signage and \$150,000 5th ave hardscape improvements.
- **Water** major projects include City Yard design and engineering \$600,000, Water Line Extensions: Alston to Tucker & Eiland to Massey \$2,305,000, Well #10 Building Reno \$500,000, Backflow Replacement Program \$125,000 and Well Bldg Rehabs \$85,000. Equipment purchases include \$13,000 for a mobile data collector and \$76,000 for data collectors for AMI system.
- **Wastewater** major projects include Kossik & Fort King Sewer/Water Main \$4,000,000, Pasco Reclaimed & Water Systems \$1,650,000, South 301 Wastewater Redevelopment \$1,300,000, Sewer Gravity Line Lining \$750,000, Lift Station Major Rehabs \$550,000, Manhole Major Rehabs \$250,000, Lift Station Generator \$150,000.
- **Airport** received a 100% state appropriation for \$6,201,073 for new Terminal/Box Hangars/Taxiway and \$4,200,000 for existing Runway 1-19 rehab (FDOT 80%/20%)
- **Sanitation** will spend \$856,500 on a new front load garbage truck, grapple truck, main lift hydraulic cylinders, truck arm lift, 40' gooseneck trailer, flat bed truck, Z-Carts and a truck canopy safety guard. Also includes \$200,000 for the City Yard design and engineering.

Major Projects for FY2024

- SVB Indoor Tennis Facility \$4,665,000 (100% State Funded)
- South Ave Ext. Natl Guard \$1,940,000 (100% State Funded)
- Sidewalks Phase II \$700,000 (P4P)
- Annual Road Resurfacing \$700,000 (Gas Tax)
- CR 54 East of Hercules \$581,907 (P4P)
- Stormwater Design Phase \$475,000 (P4P)
- Zephyr Park Improvements \$500,000 (P4P)
- Gateway Project \$350,000 (Transportation Impact Fee)
- SVB Outdoor Tennis Courts \$600,000 (100% State Funded)

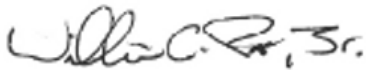


- Park Improvements \$300,000 (Park Impact Fees)
- Parks Master Plan \$100,000 (Park Impact Fees & CRA)
- Design of City Yard \$2,000,000 (P4P, Utility Fund, Sanitation Fund)
- Terminal/Box Hangars/Taxiway \$6,201,073 (100% State Funded)
- Runway 1-19 Pavement Rehab \$4,200,000 (FDOT 80%/Local 20%)
- Airfield Pavement Rehab \$1,000,000 (FDOT 80%/Local 20%)
- Water Line Extensions:
 - Alston to Tucker \$1,230,000
 - Palm Grove Dr. to HWY 301 \$1,100,000
 - Eiland to Massey \$1,000,000
- Kossick to Fort King Sewer/Water Main \$4,000,000 (\$3.5M State Appropriation)
- 12" Reclaim Dairy Rd to Simons Rd \$2,000,000 (SWFWMD \$1M/Local \$1M)
- 8" Reclaimed Eiland to Abbott Square \$1,650,000
- South 301 Wastewater Redevelopment \$1,300,000 (FDEP \$650K/Local \$650K)

Personnel Changes

- Patrol Officers +5 (NEW)
- Crime Analyst +1 (Reclass)
- Deputy Building Official +1 (NEW)
- Deputy City Clerk +1 (Reclass)
- F.O.G. Inspector +1 (NEW)
- Intern +1 (Reclass)
- Parks Maintenance Worker 1 +1 (NEW)
- Sanitation Worker 1 +1 (NEW)
- Senior Customer Service Representative +1 (Reclass)

Sincerely,



William C. Poe, Jr.
City Manager

City Council



City Council - Elected Officials

Lance A. Smith, Council President
Kenneth M. Burgess, Jr., Vice President
Charles E. Proctor
Jodi Wilkeson
Steven F. Spina, Ph.D.

Mayor

Melonie Bahr Monson

City Manager

William C. Poe, Jr.

City Attorney

Matthew Maggard

Appointed Officials

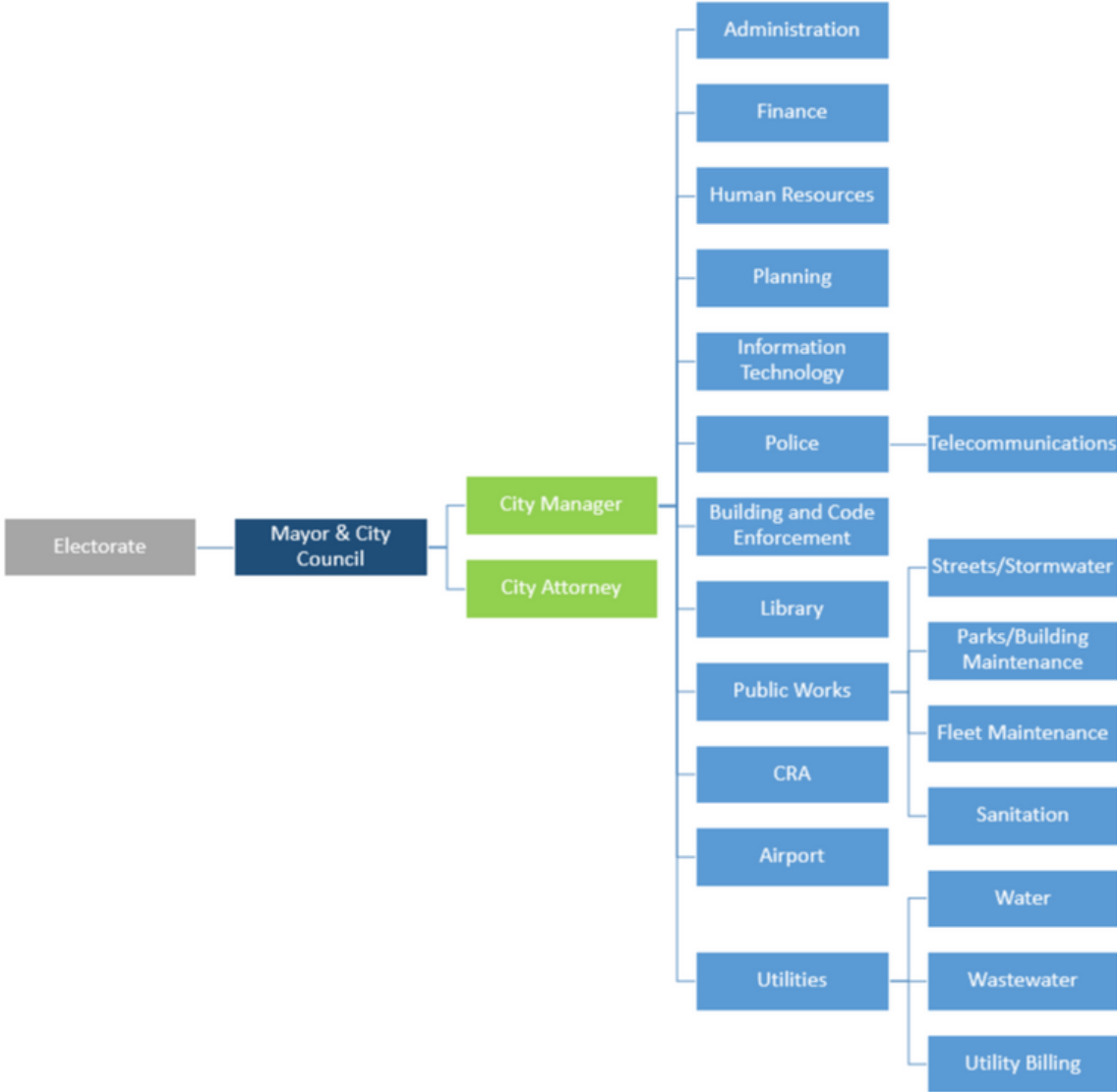
Airport Manager	Nathan Coleman
Building Official	William Burgess
City Clerk	Lori Hillman
CRA Director	Gail Hamilton
Finance Director	Ted Beason
HR/Risk Management Director	Sandra Amerson
Information Technology Director	Michael Panak
Library & Museum Services Director	Peggy Panak
Planning Director	Todd Vande Berg
Police Chief	Derek Brewer
Public Works Director	Shane LeBlanc
Utilities Director	John Bostic II

Prepared By:

Finance Department	
Ted Beason	Jessica Carter
Finance Director	Finance Supervisor

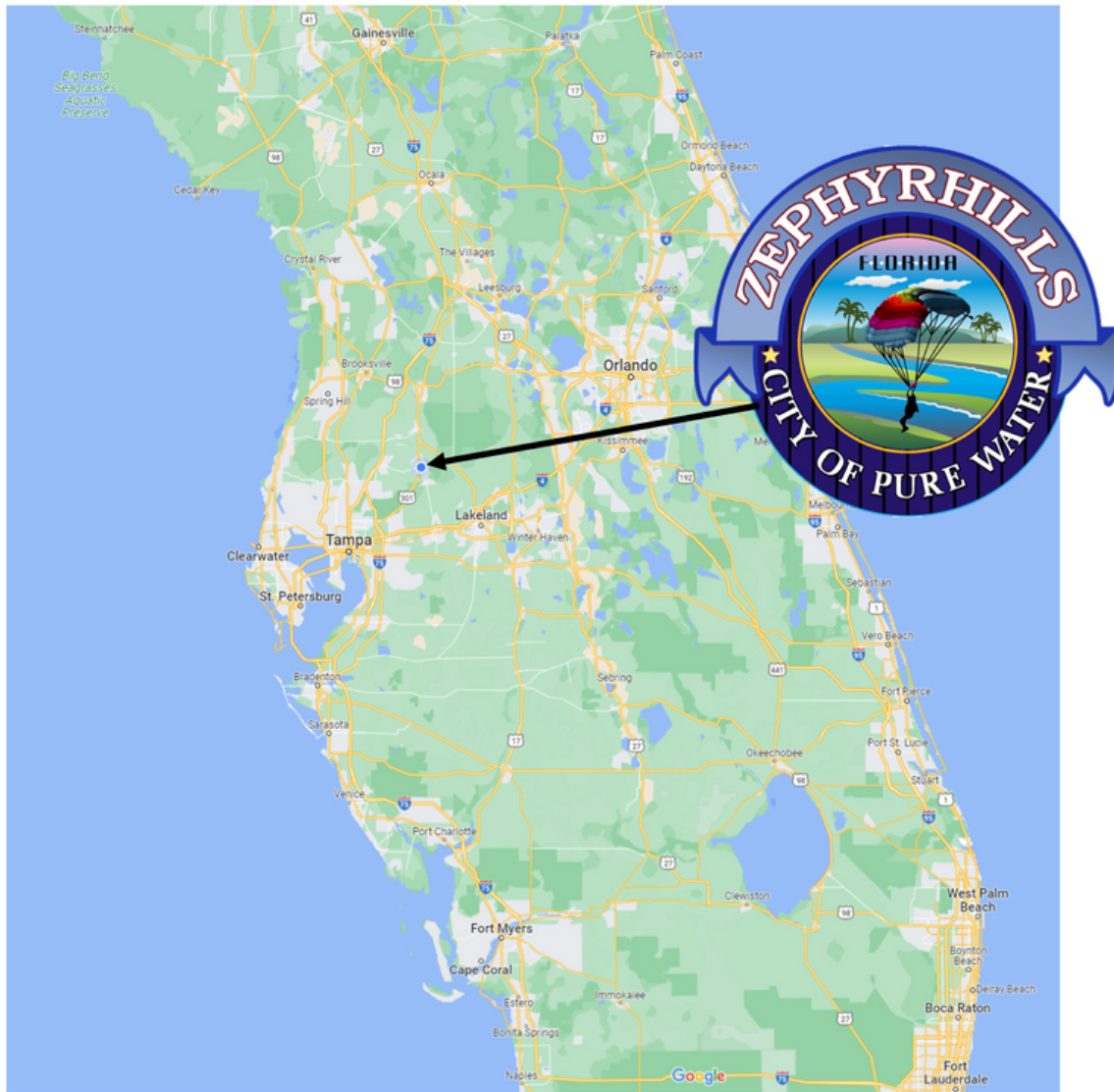


Organization Chart



City Overview

Zephyrhills is located in the scenic rolling hills, citrus groves and lake sections of Central Florida. It is in the southeastern part of Pasco County about midway north and south in peninsular Florida, 40 miles from the Gulf of Mexico, 45 minutes northeast of Tampa, 35 minutes from Lakeland, 75 minutes from St. Petersburg, and southwest of the famed Disney World near Orlando by 90 minutes driving time.



Governance

Founding: 1910

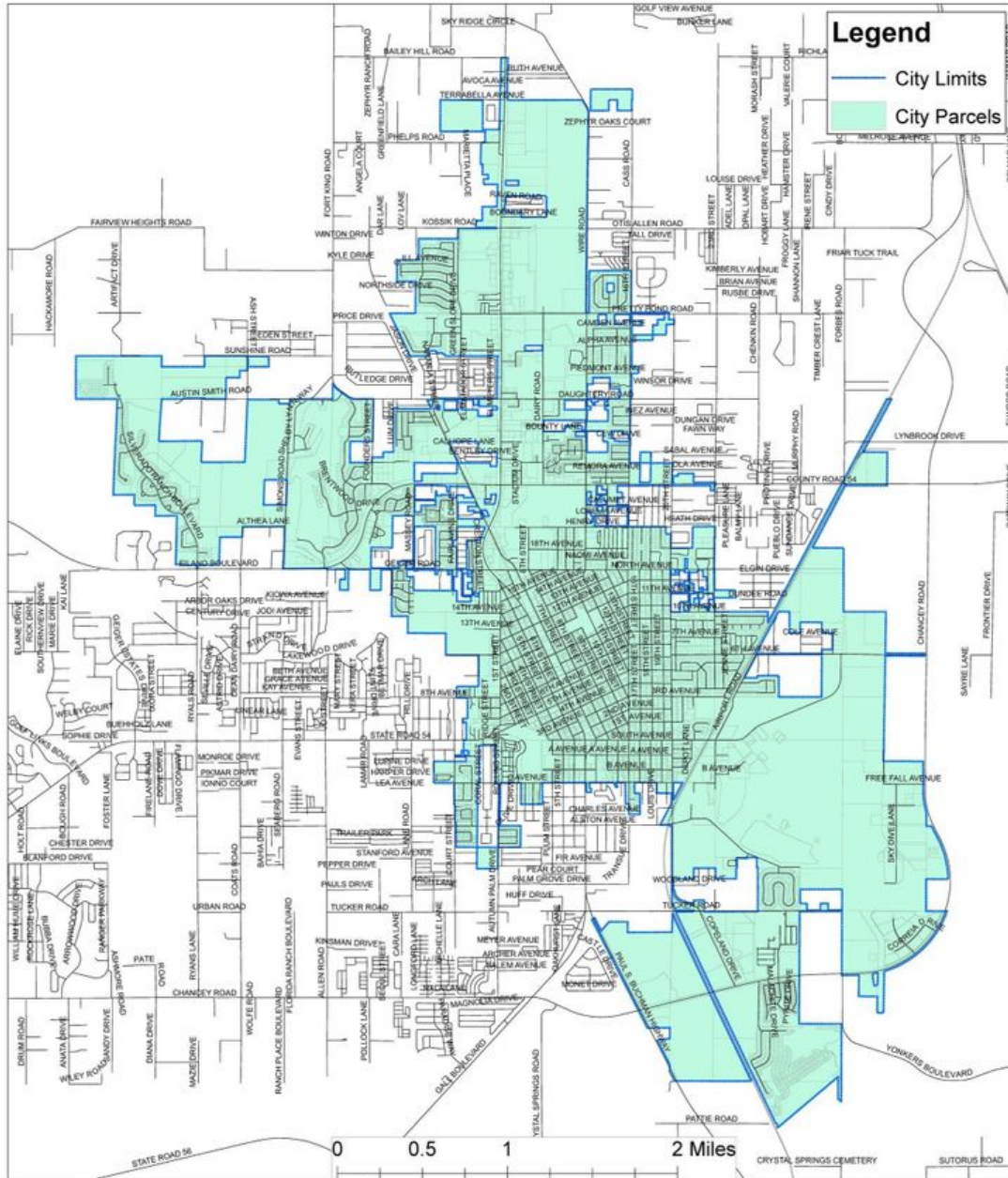
Date of Incorporation and Original Charter Adoption: 1914

Mayors Serving Zephyrhills since 1917: 21

City Managers Serving Zephyrhills since 1974: 8

Fiscal Year: October 1 - September 30

Form of Government: City Council - Manager



Contact Information

Website: www.ci.zephyrhills.fl.us

Address: 5335 8th Street, Zephyrhills, FL 33542

Phone: 813-780-0000



City Facilities

Facility	Address
City Hall	5335 8th Street
Oakside Cemetery	5301 1st Street
Library	5347 8th Street
Police	6118 8th Street
Airport	39450 South Avenue
Train Depot Museum	39110 South Avenue
City Yard	39421 South Avenue
Wastewater Treatment	39825 Alston Avenue

Historic Overview

Abbott Station

When Pasco County was formed in 1887, the site of Abbott forerunner of Zephyrhills was controlled by Simon J. Temple, who had purchased the land from Florida Railway and Navigation Corp. on November 11, 1886, paying \$1,026.69 for 280.74 acres. Abbott, named for a Dr. Abbott who ran a drug store and practiced medicine, was laid out for Temple and the plot recorded April 18, 1888. It became a voting precinct in 1893 and “Station” was added to the name in 1896 when the Seaboard Coast Line depot was built to facilitate the shipping of naval stores and lumber. In the early 1900’s the land was covered with virgin pine. Old-timers recall four operational phases, each of which left its imprint on the community. Successively, the pine trees were tapped for turpentine production, and then cut for lumber, the stumps uprooted and pushed out, and then the land seeded to pasture or set in citrus groves.

Zephyrhills

Captain H.B. Jeffries, a Civil War veteran from Pennsylvania, chose the Abbott Station location in December 1909, for a veteran colony because the land was high and fertile, there was an abundance of good water, and the area had no swamps, malaria or mosquitoes. While showing the countryside to prospective residents from the top of LeHeup Hill on historic Fort King Road, he overheard a chance remark about the rolling hills and Zephyr-like breezes. Impressed by the melodic combination, he coined the name “Zephyrhills” for this colony company which was founded January 1910.

On March 10, 1910, Abbott Station officially changed its name to Zephyrhills. The town was incorporated November 17, 1914, and on February 15, 1916, the charter granted by the Florida Legislature in 1915 was ratified at a meeting held in the Grand Army of the Republic (GAR) Hall – which now is the American Legion Hall – by a vote of 65 for and 12 against.



Detail Overview

Our Narrative

Nestled in the heart of Florida, Zephyrhills beckons with its warm embrace and a promise of endless adventures. From the moment you arrive, you're greeted with a sense of belonging that's as refreshing as a glass of the crystal-clear spring water that led it to be called the city of pure water. But Zephyrhills isn't just a place. It's an invitation to jump right in – to a world of natural beauty, vibrant community, heart-pounding skydiving experiences and thriving business opportunities.

Even more than the allure of its namesake springs—the area's rich history and natural oases have been drawing visitors and residents for generations. Families and friends gather in local parks to play and picnic, residents enjoy room to stretch out and enjoy their beautiful surroundings. Enduring legends and lore speak of the rejuvenating powers of this place, inspiring you to jump right in – to relax, explore and refresh.

But Zephyrhills isn't just about its environment – it's about the people who call it home. As you wander through the historic streets, you'll find yourself drawn to the welcoming atmosphere of small town living with ready access to all of the modern conveniences you need. The vibrant Main Street offers local shops, eateries, and gatherings each offering a unique taste of the community's character. With all this and fun, family-friendly events throughout the year, Zephyrhills beckons you to jump right in – to the heart of its close-knit community.

Beyond its natural beauty and sense of community, Zephyrhills presents a landscape of business potential. The town's strategic location provides ready access to major highways, combined with an in-town Municipal Airport that makes it a prime destination for entrepreneurs and investors alike. With space available, a growing population of new talent bringing their fresh ideas and ambition and a supportive local government, the path to success is as simple as – jump right in.

Zephyrhills has earned its place on the skydiving map too with its state-of-the-art facilities and a community of skydiving enthusiasts that's second to none. Skydive City, located at the heart of the airport, has become a hub for both seasoned jumpers and those taking their first leap. The thrill of freefalling over the stunning Florida landscape, with the Gulf of Mexico in the distance is an experience that is hard to put into words. From the rush of the freefall to the embrace of the skydiving community, this place embodies the spirit to jump right in—to the unknown with open arms and let your dreams take flight.

For those that prefer to remain on solid ground, the community delivers a wonderful park system for all to enjoy along with a bustling YMCA. Perhaps the crown jewel of sporting pursuits here is relative newcomer to the community, the Sarah Vande Berg Tennis Center. This world-class facility stands as a testament to Zephyrhills' commitment to sports and community. It is more than just a collection of courts; offering professional coaches and a welcoming atmosphere, it's a place where friendships are forged, victories are celebrated, and the love for sports is cherished.

The center offers the opportunity for tennis enthusiasts of all skill levels to jump right in—to the excitement of the game.

Whether you're considering a permanent move or just a visit, Zephyrhills offers a life where you can dive into a world of opportunities, both natural and professional. So, take a leap of faith into the vibrant tapestry of Zephyrhills. Let the flow wash away your worries, the community embrace you, and the business prospects propel you toward your dreams. In Zephyrhills, the sky's the limit, the people are warm, and the possibilities are endless.

Jump Right In.

Profile of the Government

The City of Zephyrhills, a municipal corporation of the State of Florida located in Pasco County, was initially incorporated on Nov. 17, 1914.

Zephyrhills is strategically located in Central Florida, along the I-4 corridor nestled between three large metropolitan cities: 30 miles northeast of Tampa, and 75 miles southwest of Orlando, and within 25 miles northwest of Lakeland.

Zephyrhills prides itself on its hometown charm of a warm, thriving, and welcoming community. With its network of highways, state roads, active rail lines, and municipal airport that run through the community, Zephyrhills provides the perfect location for all types of aviation, manufacturing, and distribution ventures.

In addition, Zephyrhills offers a business-friendly climate welcoming an assortment of small, family-owned and independent establishments.



Zephyrhills has a reputation as a proud, passionate community that offers safe walkable neighborhoods, charming historic districts, prideful local schools, and unique retail, dining and entertainment options.

The City's location, climate, natural resources, and sense of community have influenced the City's growth. Residents and visitors enjoy numerous year-round recreational opportunities, which results in the perfect blend of community and prosperity.

Zephyrhills citizens enjoy a full range of services including general government, airport, police, streets, parks and facilities management, planning, zoning, community redevelopment, code enforcement, and public library.

The City also provides water, wastewater treatment and solid waste as enterprise activities. Fire rescue services are contracted out through Pasco County, with two stations in the municipal limits. Electric, telephone, gas and cable television services are provided by franchisees. The City includes a dependent special district called the Community Redevelopment Agency.

City Structure

The City operates under the Council/Manager form of government.

A Mayor and five Council members are elected at large for a four-year term with no term limits, which constitute the governing body of the City with legislative authority. The Mayor and City Council serve as representatives of the electors of the City of Zephyrhills and are responsible for establishing the direction and policies of all affairs of the City.

Their primary duties include exercising legislative leadership and policy to promulgate the laws and ordinances of the City, approving an annual budget to provide for the needs and services of the City, setting policy and direction for the various functions of City government, and appointing citizens to serve on various advisory boards and committees.

The City Manager is the chief administrative officer of the City and responsible to the City Council for administration of all City affairs and performance of its municipal functions. The City Manager appoints, removes and determines compensation for the department heads and all other City employees, except those specified by the Charter.

Redevelopment

Although it functions within the City of Zephyrhills, the Zephyrhills Community Redevelopment Agency (CRA) is a separate and distinct legal entity. The Zephyrhills City Council also serves as the appointed board governing the Zephyrhills CRA.

The CRA encompasses approximately 501.6 acres in the historic downtown area, which includes the following core neighborhoods: Hercules, Historic Jeffries, Historic Abbott, Moore's Estate, Zephyr Lake, Oakside and Plaza, respectively.

The CRA is a dependent special district in which any future increases in property values are set aside in a Trust Fund to support economic development and redevelopment projects within the designated district.

CRA Boards do not establish policy for the city or county, they develop and administer a Master Plan to implement that policy. The CRA acts officially as a body distinct and separate from the governing body, even when it is the same group of people.

The CRA has certain powers the city or county by itself may not do, such as establish tax increment financing, and leverage local public funds with private dollars to make redevelopment happen. The CRA term is limited to 30 years, 40 years if extended, after that time all tax revenues are retained by each taxing entity that contributed to the CRA Trust Fund.

Comprehensive Plan and Zoning Code

The City of Zephyrhills Planning Department advises the City Manager, City Council, the business community and the general public on general planning and regulatory development issues.

The Planning Department is committed to providing the community with high-quality, proactive services and programs to enhance the quality of life of the City's residents, businesses and visitors, and to promote a well-designed, sustainable, physically integrated, livable and economically diverse and prosperous community.

The Planning Department is in the process of updating the City's adopted 2025 Comprehensive Plan, referred to as PlanZephyrhills2035.



This City of Zephyrhills Comprehensive Plan takes a long view to envision the places where people will live, work, learn, play, socialize, maintain health, and preserve assets for the benefit of current and future generations.

The Comprehensive Plan looks out 10 years, at minimum, to identify and address needs, such as an adequate drinking water supply, and wants, such as spaces for arts, culture, and other leisure activities.

Local Economy

The City's very location – in the middle of an impressive framework of highways, rail lines, a major sea port and several airports just north of Tampa Bay and the I-4 corridor – makes it a desirable area to grow a business.

Additionally, the City also has passed ordinances meant to entice new businesses and industries with attractive incentives. The City boasts highly competitive prices for real property, previously-approved development parks and public facilities that meet the needs of the business community.

Leading industries in Zephyrhills include healthcare and social assistance, manufacturing, and retail trade. Among the top employers are Florida Medical Clinic, AdventHealth, Blue Triton Brands (formerly Zephyrhills Bottled Water Company), Morrow Steel, and Heyl Truck Lines, respectively.

A snapshot of Zephyrhills (figures are as of 2021/2022 U.S. Census Estimates)

- Population: 19,295
- Season (Fall/Winter) Population: 85,000
- Median Age: 51.3 years old
- Estimated Per Capita Income: \$23, 847
- Median Value of Owner-Occupied Housing Units: \$124,900
- Average Temperature: 71.4 degrees
- Average Annual Precipitation: 53 inches



BUDGET OVERVIEW



Executive Summary

Citywide revenues and expenditures at \$106.47 million are \$5.19 million more than the 2023 budget. A summary follows with details provided at the Fund level.

Personnel Services – The 2024 budget funds a percentage increase for all employees to cover the final results of our salary study and a 9.75% increase for health insurance. With the 9.75% health insurance increase and the percentage to cover the salary study, the City's personnel increased 13.8% from \$14,583,121 in Fiscal Year 2023 to \$16,592,499 in 2024. The City overall position count can be found under the Personnel Summary.

Operating Expenditures – This category increased 16.8% from \$10,451,599 to \$12,210,366. One factor contributing to this increase is a 25% increase in property & casualty and worker's compensation insurance premium. Also included are funds for rebranding, new IT software purchases, additional Patrol Officer positions, CRA master plan, Neptune 360 AMI meter reading software, employee training and the increase cost of gas and oil.

Capital Outlay – The budgeted appropriation in this category increased from \$51,597,054 to \$53,214,748. Significant projects for FY2024 include SVB Indoor Tennis Facility at \$4,665,000, Terminal/Box Hangars/Taxiway \$6,201,073, City Yard Redesign \$2,000,000, Kossick to Fort King Sewer/Water Main \$4,000,000, South Ave Ext. National Guard \$1,940,000, and Sidewalks \$700,000. A complete list of capital outlay is located under Capital Improvements.

Debt – Total budgeted debt service payments increased by \$109,866 from \$2,776,109 to \$2,885,975. Debt Service includes the annual payments on the state revolving fund loans used to build the wastewater treatment plant which matures in 2028 and 2040, AWT upgrade which matures in 2043, Reclaimed Water Line which matures 2043; the annual payment for the City hall loan which has a final payment in 2032; and the lease on our AMI Metering System/Software, which has a final payment in 2026.

Contributions – This category increased from \$224,000 to \$1,364,000. One contributing factor to this increase is the \$990,000 economic development grant in place for new businesses.

GENERAL FUND

The General Fund budget increased \$2,906,971 from \$16,391,197 to \$19,298,168. This is a result of a percentage increase for all employees to cover the final results of our salary study and a 9.75% increase for health insurance. A 25% increase in property & casualty and worker's compensation insurance premium. This includes the approval of 6 new full time positions.

Revenues

Ad Valorem Tax – The City's gross taxable value increased from \$1,115,113,999 at prior year final certification to \$1,345,792,668 – an increase of \$230,678,669. Budgeted ad valorem taxes increased by \$1,399,095 to \$7,990,644, the millage rate remained the same at 6.2500.

The millage rate remained the same at 6.2500 mills, which is more than the rolled-back rate of 5.6768 mills per \$1,000 assessed property value. Property values are based on the market at the end of 2022. The City of Zephyrhills has an optimistic outlook for the future. The following table provides a recap of millage levied for the past six years.

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
Millage Rate						
(Mills per \$1,000)	6.3500	6.3500	6.3500	6.3500	6.2500	6.2500

The Fiscal Year 2023-2024 budgeted revenues include \$99,534 of unspent fund balance carried forward from Fiscal Year 2022-2023.

Expenditures

With a percentage increase for all employees to cover the final results of our salary study, a health insurance increase of 9.75%, personnel costs increased 13.7% by \$1,463,022 from \$10,658,629 to \$12,121,652. Operating expenditures increased \$664,747 from \$4,440,484 to \$5,105,231 due to an economic development grant in the amount of \$660,000.



SPECIAL REVENUE FUND

The Special Revenue Fund contains the budget for all City gas taxes, Penny for Pasco which is the 7th penny per dollar of sales tax charged in Pasco County, American Rescue Plan Act funds and awarded State Appropriation funds. All of these funds have restrictions on how they may be expended. Neither funding source may be used to cover personnel services costs. Allowable use for operating costs is very limited. Mostly, these funds may be used for capital projects or debt related to capital projects. More information on capital projects is available under the Capital Outlay in the back of the budget book.

CRA FUND

The Community Redevelopment Area (CRA) Fund was established in 1998 and is funded through tax increment financing. The dollar value of all real property in the original Community Redevelopment Area was determined as of 1998, also known as the "frozen value". In 2012, the Community Redevelopment Area district was enlarged. The dollar value of the expansion area was determined as of 2012 and frozen. The City and the County continue to receive property tax revenues based on the frozen value. These frozen value revenues are available for general government purposes. However, any tax revenues from increases in real property value, referred to as "tax increment," are deposited into the Community Redevelopment Agency Fund and dedicated to the redevelopment area. Property values are increasing in the CRA, resulting in increased revenue for the Community Redevelopment Agency.

IMPACT FEE FUND

The Impact Fee Fund contains the budget for all impact fees collected by the City except for Water and Wastewater capacity fees. The collection of impact fees related to new or proposed development assists in paying for a portion of the growth related costs that the development may cause. Current economic conditions have slowed development and the related collection of impact fees. Several capital projects have been budgeted to be paid from impact fee funds. More information is available in Capital Outlay in the back of the budget book.

UTILITY CAPACITY FEE FUND

The Utility Capacity Fee Fund was created in Fiscal Year 2011-2012 to separately account for capacity fees – or connection fees - related to the City's Utility Fund. These funds may be used to pay for projects related to growth or added capacity and may be used to pay debt on projects related to growth or added capacity. Wastewater connection fee reserves have been budgeted toward wastewater treatment plant debt and water connection fee reserves have been budgeted for qualified water capital projects. More information is available at the back of the budget book in Capital Outlay.

ENTERPRISE FUND – UTILITY FUND

Utility Fund Fiscal Year 2023-2024 expenses increased by \$368,031 or 1.2% over Fiscal Year 2022-2023. The major impact on this year's budget was the increase of personnel and debt services. Capital projects include City Yard Building Design and Engineering \$600,000; Water Line Extensions to include Alston to Tucker \$1,230,000 and Massey Eiland \$1,000,000; City/County Reclaimed & Water Systems \$2,000,000; South 301 Wastewater Redevelopment \$1,300,000 and Kossick & Fort King Sewer & Water Main Extension \$4,000,000.

Revenues: Charges for Services revenues are budgeted to increase by 2% over last year's budget.

Expenses: With a percentage increase for all employees to cover the final results of our salary study and a health insurance increase of 9.75% contributed to the \$325,392 or 12.6% increase in budgeted personnel services costs. Operating expenses have increased by \$938,511 or 23.1%. Capital purchases and projects, which decreased by \$1,448,000, are detailed following each division's line item budget and located under Capital Improvements. Debt service increased \$109,990 to start paying back SRF loan WW510531 and WW510550.

ENTERPRISE FUND – AIRPORT FUND

The Airport Fund budget increased from \$8,963,569 to \$13,375,756 because of the increase in state grants and appropriations.



Revenues: Charges for Services revenues are budgeted \$30,923 or 1.8% more than the previous year. This is primarily due to a projected increase in airport rentals, leases and fuel sales.

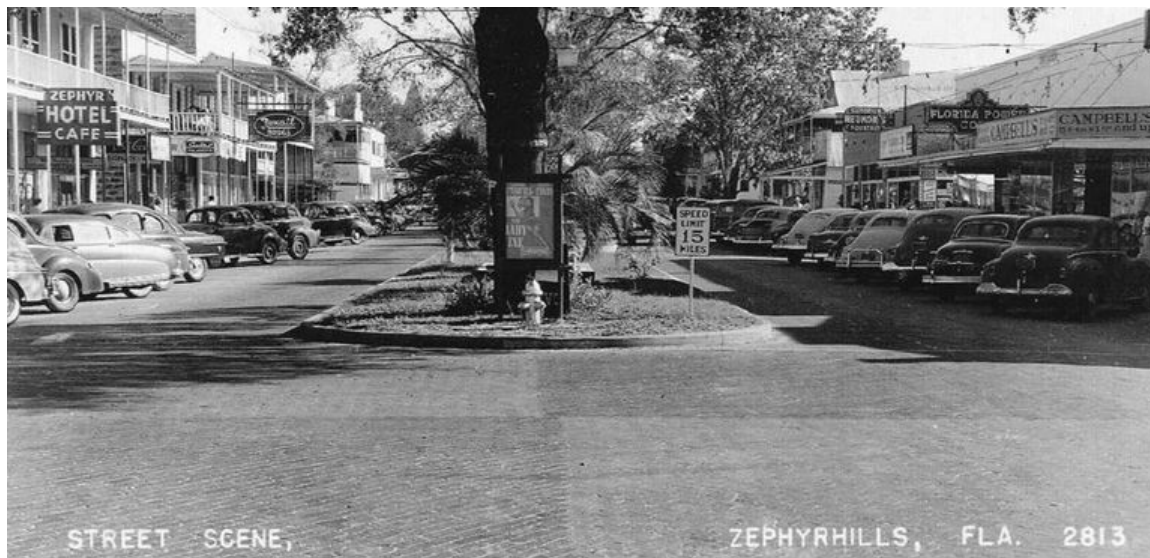
Expenses: Airport personnel costs increased with a percentage increase for all employees to cover the final results of our salary study and a health insurance increase of 9.75%. Operating costs have increased by \$42,314 or 12.1%. This is due to an increase in aeronautical communications with the AWOS yearly maintenance, infrastructure maintenance and the rising cost of fuel. Capital Outlay has increased by \$4,361,073 due to the costs of the 2 major projects for FY2024. More detail on Airport capital projects is located under Capital Improvements.

ENTERPRISE FUND – SANITATION FUND

The Sanitation Fund reflects a \$733,679 or 32.8% increase in expenses for a total 2023-2024 annual budget of \$2,973,349.

Revenues: Charges for Services revenues increased \$149,051 based on an 6.7% increase in rates tied to the consumer price index and new growth in newly constructed living units.

Expenses: Personnel costs increased with a percentage increase for all employees to cover the final results of our salary study and a health insurance increase of 9.75%. Budgeted operating expenses increased from \$566,577 to \$637,629. Capital outlay increased from \$565,000 to \$1,106,500 as the city is purchasing a front load garbage truck, grapple truck, z-carts, and their portion of the City Yard building design and engineering. More detail on Sanitation capital projects is located under Capital Improvements.



Budget Process

Budget Review and Adoption: The Budget process is a year-long event. The budget for the fiscal year is implemented beginning **October 1** and runs through the fiscal year ending **September 30**. Each year, generally in **December and January**, the City prepares its Audited Financial Statements, which is audited by a firm of independent certified public accountants. These Statements provide the results of the prior year, including comparisons of actual revenues and expenditures to budgeted revenues and expenditures, a form of monitoring budget compliance.

Production of the budget numbers begins in **April and May** with the preparation of the individual department's operating budget and capital outlay requests, while the Finance Director completes preliminary revenue estimates. Capital outlay requests undergo a vigorous review. In **June and July**, the City Manager and Finance Director begin an extensive review process with the respective departments and revise the budget accordingly. At the same time, the Finance Director finalizes revenue estimates and recommends budget revisions to the City Manager.

No later than **July 1**, the County Property Appraiser provides an assessment of the value of all property to the City. Also no later than **August 4**, based on the Property Appraiser's preliminary numbers, the City Council approves the millage certification including tentative millage rate, rolled-back rate, and date, time, and place for the September public hearings and provides budgetary guidance. The tentative millage rate and hearing data is provided to the County Property Appraiser for distribution to City property owners. Upon the City Manager's review and approval, the Finance Director compiles the proposed budget. Budget workshops are held during **August** to discuss and refine the proposed budget. During **September**, in accordance with the timing specified in Florida Law (F.S. 200.065), the budget is adopted at a series of two public hearings. At the same public hearings, ad valorem millage rates required to fund the budget are adopted. The public is invited and encouraged to attend and participate in all work sessions and public hearings.

Budgetary Control: The budget process allows for amendments during the year as conditions warrant. The City Council is authorized to make such changes to the budget as it deems necessary for the proper and economical operation of the City. If, at any time during the fiscal year, the City Manager recommends the re-appropriation of funds not needed for the purpose for which they were appropriated, or the appropriation of any unappropriated cash surplus, the City Council may appropriate such funds to any municipal purpose. An amendment may be initiated by the Finance Director, reviewed and approved by the City Manager, and submitted to the City Council for consideration. With the City Council approval, the fund appropriations are realigned. In addition, the enabling legislation allows the City Manager or Finance Director to transfer part or all of any encumbered appropriated balance among programs and/or broad characters within an operating fund. Department directors are authorized to move funds within broad characters of its respective divisions and between the same broad characters of divisions in the same fund. Transfers between broad characters or departments must be approved by the City Manager. Transfers may not be made between funds.

Budgetary Basis: Budgets for funds that have formal budgetary integration are prepared in accordance with generally accepted accounting principles. This includes an original appropriation ordinance and any other budget amendments adopted by the City Council. Appropriations for these funds lapse at the end of each fiscal year.

Budgets for governmental funds are adopted using the modified accrual basis of accounting. Revenues are recognized when they become measurable and available. Expenditures are recognized in the period in which the fund liability is incurred (except matured interest on general long-term debt, which is recognized when due). While budgets for the proprietary fund types are not required by generally accepted accounting principles (GAAP) or by state or local law, they are adopted using the modified accrual basis of accounting to provide for comparability with the other funds.

Accounting and Financial Policies

Basis of Presentation: The City's accounts are organized by funds or account groups, each of which is considered a separate accounting entity. The operations of each fund are accounted for in separate self-balancing accounts which comprise its assets and other debits, liabilities, fund equities and other credits, revenues, and expenditures or expenses. Government resources are allocated to and for individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. The various funds and account groups are reported by generic classification within the budget and other financial statements.

Basis of Accounting and Measurement Focus: Basis of accounting refers to the point revenues and expenditures are recognized in the accounts and relates to the timing of the measurements, regardless of the measurement focus applied. All governmental funds are accounted for using the modified accrual basis of accounting. Their revenues are recognized in the period in which they become susceptible to accrual; i.e., when they become measurable and available to pay liabilities of the current period. Ad valorem taxes, special assessments, and charges for services are susceptible to accrual when collected in the current year or within 60 days subsequent to year-end; provided that amounts received pertain to billings through the fiscal year just ended. Intergovernmental revenues, which include state revenue sharing allotments, local government one-half cent sales tax, and county-shared revenue, among other sources, are recorded in accordance with their legal or contractual requirements if collected in the current period or within 60 days after year-end. Interest is recorded when earned. Other miscellaneous revenues are recorded as revenues when received in cash because they are generally not measurable until actually received. Expenditures are generally recognized under the modified accrual basis of accounting when the related fund liability is incurred. Exceptions to this general rule include principal and interest on long-term debt which is recognized when due.

Enterprise funds are accounted for using the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred. Unbilled utility service receivables are estimated and recorded at year-end. Fees collected in advance of the period to which they apply are recorded as deferred revenue.

Budget Accounting: State of Florida Statutes requires that all municipal governments establish budgetary systems and approve annual operating budgets. Budgets are adopted consistent with generally accepted accounting principles. The City adopts a non-appropriated operating budget for enterprise funds substantially consistent with generally accepted accounting principles. All appropriations lapse at fiscal year-end unless specifically designated to be carried forward.

Cash and Investments: Cash and investments of each fund, except certain investments in the debt service and enterprise funds, are accounted for in pooled cash and investment accounts with each fund maintaining its proportionate equity in the pool accounts. The use of a pooled cash and investments account enables the Council to invest idle cash for short periods of time, thereby maximizing earnings potential. Income earned from pooling cash and investments is allocated to the respective funds based upon average monthly proportionate balances. The funds are diversified; invested in U.S. Treasury Securities and Agencies, CDs, local government pools, and money market accounts.

Capitalization Threshold: This budget has been prepared with a capitalization threshold of \$5,000.

Interfund Transactions: During the course of normal operations, it is necessary for the City to enter into interfund transactions among its various funds. These transactions consist of one or more of the following types:

- Payments from a fund responsible for the expenditures or expenses to a fund that initially paid the cost to provide a service.
- Operating transfers in and out, as appropriate, for all interfund transactions that are shown as other financing sources or uses.
- All other outstanding balances between funds are reported as "due to/from other funds."



Financial Structure

The City of Zephyrhills utilizes a **fund structure**, whereby a fund is a fiscal and accounting entity with a self-balancing set of accounts recording cash and other financial resources, together with all related liabilities and residual equities or balances and changes therein, which are segregated for the purpose of conducting specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Funds are divided into various types according to the legal restrictions imposed upon them or by their uses. The following fund structure is contained in the budget:

Governmental Funds: Governmental Funds are accounted for on a “spending” or “financial flow” measurement focus. Accordingly, the budgeted fund balances provide an indicator of available, spendable resources.

General Fund - The general fund of a government unit serves as the primary reporting vehicle for current government operations including Police, Fire, Public Works, Library, Planning, Building, Finance and Administration. The general fund accounts for all current financial resources not required by law to be accounted for in another fund.

Special Revenue Funds - The special revenue funds account for the proceeds of specific revenue sources that are legally restricted to expenditure for specified purposes other than debt service or capital projects. This budget contains four Special Revenue Funds: Special Revenue Fund, CRA Fund, Impact Fee Fund and Utility Capacity Fee Fund.

Proprietary Funds: Proprietary Funds are accounted for on a cost of services or “capital maintenance” measurement focus. Accordingly, assets, liabilities, and net assets included on their balance sheet, and operating statements provide an indication of the economic net worth of the fund.

Enterprise Funds - The enterprise funds account for operations that are financed and operated in a manner similar to private business enterprises. Enterprise Funds budgeted and included in the document are: Utility Fund, Airport Fund and Sanitation Fund.



Revenue Forecast Methodology

A balanced budget is presented for each of the City's funds. Revenues are estimated, and fund balance is appropriated only to the extent that appropriations exceed estimated revenues. The purpose of detailing forecast methodologies for revenues is to determine the validity of the forecast over time and to utilize the information in making future forecasts.

Revenues are classified pursuant to the uniform classification of accounts prescribed by the State Comptroller's office. The following information provides a fund-by-fund basis for major revenues forecasted in the Fiscal Year 2023-2024 budget:

General Fund

Ad valorem property tax – The specific formula used to budget ad valorem tax revenues is to multiply the approved millage rate of 6.25 per \$1,000 by the aggregate assessed property value (as certified by the County Property Appraiser) less 5%.

$$(1,345,792,668 \times 6.25/1000) \times 95\%$$

The 2023 property value estimate of \$1,345,792,668 represents an increase of \$230,678,669 or 20.7% over the 2022 final taxable value of \$1,115,113,999. The increase can be attributed to the continued strength of the area's real estate market. The values are based on the market at the end of 2022. The millage rate has remained the same at 6.25 mills and is 10.10% more than the rolled-back rate as established by the Florida Legislature.

Service and Business Taxes – The analysis of recent trends in this revenue source category indicates revenues have been relatively stable compared to last year.

Permits, Fees & Special Assessments - Includes building and utility permits, development review fees, franchise fees, and other local permits all of which have dropped. Franchise fees from electric and gas utilities are included in this category and remained relatively stable over the past five years.

Intergovernmental Revenues - Includes federal, state, and local grant revenue. State Shared Revenues include cigarette tax, half-cent sales tax, and alcoholic beverage licenses.

Charges for Services - Includes payment in lieu of taxes, certification and copy of City documents and records, sale of official maps and publications, recording, inspection, and other user charges.

Fines and Forfeitures - Includes court fines, traffic violations, parking tickets, false alarms, library fines, and other penalties. These estimates are developed from historical data trends, which remain relatively constant from year to year.

Miscellaneous Revenues - Includes interest on investments, rents, sales of surplus property, insurance proceeds from lost or destroyed property, refunds, contributions, and revenues that are not more properly recorded in other classifications. The revenues in this category are examined based on economic conditions and use a variety of methods to develop good estimates.

Transfers - Includes interfund transfers and administrative overhead allocation charges. Overhead allocations are based on the equitable share of goods and services provided by one City department for another.

Cash Balance Carry Forward – This budgeted item represents a source of revenue previously accumulated in the fund.

Special Revenue Fund

Penny for Pasco – This tax is to be utilized for non-personnel related and non-operating costs such as, but not limited to, the construction costs of renovations, additions or new construction of various government facilities of diverse types and uses; public safety capital assets such as police cars and fire engines; City drainage projects; and City park enhancements or additions. Financing is provided through a local option sales surtax and the interest revenue earned. Voters renewed this local option sales tax slated to expire in late 2014 for an additional 10 years. The current '1 penny' local option sales tax expires in December of 2024.



Intergovernmental Revenues - Includes state and county shared revenues such as the City's share of state collected motor fuel taxes. Historical trend analysis is used in conjunction with state forecasts. The City anticipates and has budgeted for a significant drop beginning Fiscal Year 2014-2015 in County Gas Taxes due to action taken by the County. This may significantly impair the City's ability to fund road maintenance projects.

CRA Fund

Community Redevelopment Agency – The Zephyrhills Community Redevelopment Agency was formed as a special district by Council Resolution number 437 adopted March 9, 1998. This special district is fully dependent on the City and its funding and expenditures. Declining property values have adversely impacted funds available for the Community Redevelopment Agency. The district was enlarged in 2012 to include midtown (US 301 corridor).

Impact Fee Fund

Impact Fees - The collection of impact fees related to new or proposed development assists in paying for a portion of the growth related costs that the development may cause. Current economic conditions have slowed development and the related collection of impact fees.

Utility Capacity Fee Fund

Utility Capacity Fees - May be used to pay Utility Fund debt and used for capital projects related to growth. The City's development activity remains strong.

Enterprise Funds

Charges for Services – Are designed to recover the cost of City services provided to customers. In addition to day to day operating costs, rates are designed to include the costs of maintaining and/or replacing system infrastructure. The projections are calculated by assessing current consumption, adjusting to match historic trend analysis and allowing for changes in assumptions based on growth, fees, and rate increases. Annexations of property with customers in the utility area outside the City have a negative effect on water and sewer revenue, but generate additional revenue for the Sanitation and General Funds.

Utility Fund

A water and wastewater rate study presented to City Council during Fiscal Year 2016-2017 revealed that the City charges the second lowest rates in the area and recommended rate increases be enacted over the next five (5) years. Adequate rates must be charged to ensure costs are covered, system deterioration is prevented and bond covenants are met. The City's citizens can continue to enjoy some of the lowest rates in the area.

Airport Fund

Revenue estimates are developed from historical data trends, which remain relatively constant from year to year. Revenues are primarily from rents, service fees, and fuel sales.

Sanitation Fund

Revenue estimates are developed from historical data trends, which remain relatively constant from year to year. Annexations and a strong rate increase tied to the Consumer Price Index (CPI) have contributed to a substantial increase in budgeted operating revenue.

Total Budget Summary

CITY OF ZEPHYRHILLS FISCAL YEAR 2023-2024 THE PROPOSED OPERATING BUDGET EXPENDITURES OF CITY OF ZEPHYRHILLS ARE 17.7% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES

Estimated Revenues	General Fund	Special Revenue Fund	CRA Fund	Imapct Fees Fund	Utility Capacity Fees Fund	Utility Fund	Airport Fund	Sanitation Fund	Total All Funds
Taxes:									
Ad Valorem Taxes	7,990,644		989,820						8,980,464
Sales & Use Taxes		4,039,080							4,039,080
Utility Svc Taxes	3,479,291								3,479,291
Permits, Fees & Special Assessments	3,060,400			2,900,000	3,314,000				9,274,400
Charges for Services	140,300					12,906,284	1,736,626	2,364,600	17,147,810
Intergovernmental Revenue	2,443,015	8,705,000				8,927,423	11,097,000		31,172,438
Fines & Forfeitures	70,000								70,000
Miscellaneous Revenue	461,503	548,000	151,000	256,000	25,000	223,000	57,741	66,000	1,788,244
TOTAL SOURCES	17,645,153	13,292,080	1,140,820	3,156,000	3,339,000	22,056,707	12,891,367	2,430,600	75,951,727
Transfers In	1,553,481					8,339,000	285,030		10,177,511
Fund Balances/Reserves/ Net Assets									
	99,534	6,834,175	925,344	6,740,000	5,000,000		199,359	542,749	20,341,161
TOTAL REVENUES, TRANSFERS & BALANCES	19,298,168	20,126,255	2,066,164	9,896,000	8,339,000	30,395,707	13,375,756	2,973,349	106,470,399
Expenditures									
General Government	6,705,190		641,164						7,346,354
Public Safety	7,767,655	48,500							7,816,155
Physical Environment	550,167					7,912,981		1,484,747	9,947,895
Transportation	1,208,395			1,021,907			971,683		3,201,985
Culture & Recreation	1,829,476			25,000					1,854,476
Debt Service		590,056				2,275,257		20,662	2,885,975
TOTAL EXPENDITURES	18,060,883	638,556	641,164	1,046,907	-	10,188,238	971,683	1,505,409	33,052,840
Capital Outlay	564,500	17,675,675	1,425,000	1,912,000		18,327,000	12,384,073	1,106,500	53,394,748
Transfers Out	18,740				8,339,000	1,438,331	20,000	361,440	10,177,511
Fund Balances/Reserves/ Net Assets									
	654,045	1,812,024		6,937,093		442,138			9,845,300
TOTAL APPROPRIATED EXPENDITURES, TRANSFERS, RESERVES & BALANCES	19,298,168	20,126,255	2,066,164	9,896,000	8,339,000	30,395,707	13,375,756	2,973,349	106,470,399

Total Budget Summary by Object

Projected Total Revenues

\$106,470,399

▲ \$5,189,472 vs. 2023

Projected Total Expenditures

\$106,470,399

▲ \$5,189,472 vs. 2023

Projected Surplus

\$0

Projected Surplus

Revenues

Shared Revenues	\$29,110,589
Budget Carry-Over	\$20,341,161
Charges for Services	\$18,701,291
Taxes	\$16,284,261
Transfers In	\$10,901,453
Permits, Fees, and Special Assessments	\$9,299,400
Interest Earnings	\$1,354,000
Miscellaneous Revenues	\$408,244
Fines and Forfeitures	\$70,000
TOTAL	\$106,470,399

Expenditures

Capital Outlay	\$53,394,748
Transfers Out	\$20,022,811
Personnel Services	\$16,592,499
Operating Expenditures	\$12,210,366
Debt Service	\$2,885,975
Grants & Contributions	\$1,364,000
TOTAL	\$106,470,399



Personnel Summary

General Fund

Administration

Pay Grade	Position	FY 2022	FY 2023	FY 2024
	City Manager *	1	1	1
Z-25	City Clerk *	1	1	1
NEW	Deputy City Clerk	0	0	1
Z-23	Public Information Officer *	1	1	1
Z-17	Main Street Event Coordinator	1	1	1
Z-17	Administrative Coordinator	0	1	0
Z-07	Intern PT	0	2	1
Total		4	7	6

Finance

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-33	Finance Director *	1	1	1
Z-25	Finance Supervisor *	1	1	1
Z-16	Purchasing Agent/Accounting Specialist	1	1	1
Z-13	Payroll-HR Clerk	1	1	1
Total		4	4	4

Human Resources

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-30	HR/Risk Management Director *	1	1	1
Z-21	Human Resources Coordinator	1	1	1
Z-16	Human Resources Assistant	1	1	1
Total		3	3	3

Planning

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-31	Planning Director *	1	1	1
Z-26	Senior Planner *	1	1	1
Z-19	GIS Technician/Community Planner	1	1	1
Z-19	Historic Preservation Officer/Community Planner	1	1	1
Z-12	Planning Support Specialist	0	1	1
Total		4	5	5

Information Technology

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	IT Director *	1	1	1
Z-20	IT Systems Administrator	1	1	1
Z-19	IT Specialist	1	1	1
Total		3	3	3

Police

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-34	Police Chief *	1	1	1
Z-31	Police Captain *	1	1	0
Z-28	Police Lieutenant *	2	2	2
Z-23	Police Sergeant	5	5	5
Z-20	Detective/Patrol Officer/K-9	28	31	36
Z-17	Patrol Officer Trainee	0	1	1
Z-16	Executive Assistant	1	1	1
Z-14	Crime Scene Technician	1	1	1
NEW	Crime Analyst	0	0	1



Z-14	Certified Evidence Specialist	1	1	1
Z-13	Building Maintenance Specialist II	1	1	1
Z-09	Records Clerk	2	2	2
Total		43	47	52

Telecommunications

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-20	Communications Supervisor	1	1	1
Z-14	Telecommunications Operator	9	9	9
Total		10	10	10

Building and Code Enforcement

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	Building Official *	1	1	1
NEW	Deputy Building Official	0	0	1
Z-22	Senior Code Inspector	1	1	0
Z-22	Fire Inspector	1	1	1
Z-20	Public Safety Inspector	1	1	1
Z-17	Code Enforcement Officer	2	2	2
Z-15	Senior Code Support Specialist	1	1	1
Z-12	Code Support Specialist	1	1	1
Total		8	8	8

Library

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-27	Library Director *	1	1	1
Z-20	Assistant Library Director *	1	1	1
Z-14	Senior Circulation Clerk	1	1	1
Z-11	Circulation Clerk	1	1	1
Z-08	Office Assistant II	0.5	1	1
Z-07	Office Assistant I PT	0.5	0	0
Total		5	5	5

Fleet Maintenance

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Fleet Superintendent *	1	1	1
Z-20	Fleet Maintenance Foreman	1	1	1
Z-16	Senior Maintenance Mechanic	2	2	2
Total		4	4	4

Streets

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-33	Public Works Director *	1	1	1
Z-24	Streets & Stormwater Superintendent *	1	1	1
Z-19	Streets Foreman	1	1	1
Z-14	Heavy Equipment Operator III	1	1	1
Z-14	Sign Technician	1	1	1
Z-12	Heavy Equipment Operator II	1	1	1
Z-09	Equipment Operator I	2	3	3
Total		8	9	9

Parks and Facilities Management

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-21	Parks & Facilities Superintendent *	1	1	1
Z-21	Environmental Specialist	1	1	1
Z-18	Parks Foreman	1	1	1
Z-14	Horticultural Specialist	1	1	1



Z-14	Parks Maintenance Worker III	1	1	1
Z-13	Building Maintenance Specialist II	2	2	2
Z-12	Parks Maintenance Worker II	2	2	2
Z-09	Parks Maintenance Worker I	4	5	6
Total		13	14	15
Total General Fund		109	119	124

Community Redevelopment Agency Fund

Community Redevelopment Agency

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	Community Redevelopment Agency Director *	1	1	1
Total		1	1	1
Total Community Redevelopment Agency		1	1	1

Utility Fund

Utility Admin

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-33	Utilities Director *	1	1	1
Z-16	Executive Assistant	1	1	1
Total		2	2	2

Utility Billing

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Accountant *	1	1	0
Z-15	Senior Customer Service Representative - Utility Billing	1	1	2
Z-10	Customer Service Representative - Utility Billing	3	3	3
Total		5	5	5

Water

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Water Superintendent *	1	1	1
Z-19	Water Foreman	1	1	1
Z-20 to Z-11	Water Plant Operator (A, B, C or Trainee)	3	3	3
Z-17	Meter Foreman	1	1	1
Z-14 to Z-11	Utilities Service Worker (I, II or III)	6	6	6
Z-12 to Z-09	Meter Reader (I or II)	1	1	1
Total		13	13	13

Wastewater

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-22	Wastewater Superintendent *	1	1	1
Z-21	Chief Wastewater Plant Operator *	1	1	1
Z-20 to Z-11	WWTP Operator (A, B, C or Trainee)	5	5	5
Z-19	Electrical Instrumentation Technician	1	1	1
Z-19	SCADA Specialist	1	1	1
Z-19	Wastewater Foreman	1	1	1
NEW	F.O.G. Inspector	0	0	1
Z-16 to Z-11	Utilities Service Worker (I, II or III)	7	7	7
Total		17	17	18

Total Utility Fund		37	37	38
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Airport Fund

Airport

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-29	Airport Manager *	1	1	1
Z-18	Airport Operations Foreman	1	1	1
Z-16	Executive Assistant	1	1	1
Z-13	Airport Maintenance Specialist III	1	1	1
Z-12	Airport Maintenance Specialist II	2	2	2
Total		6	6	6
Total Airport Fund		6	6	6

Sanitation Fund

Sanitation

Pay Grade	Position	FY 2022	FY 2023	FY 2024
Z-24	Sanitation Superintendent *	1	1	1
Z-20	Sanitation Foreman	1	1	1
Z-16	Senior Maintenance Mechanic	1	1	1
Z-12	Sanitation Driver	5	6	6
Z-11	Customer Service Representative - Sanitation	1	1	1
Z-09	Sanitation Worker I	2	1	2
Total		11	11	12
Total Sanitation Fund		11	11	12
Total City of Zephyrhills Personnel		164	174	181



DEPARTMENTS



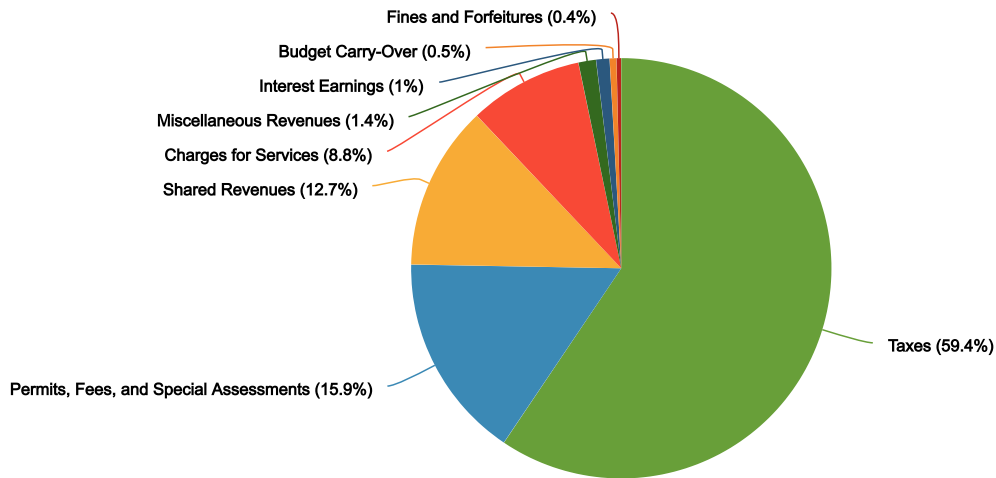
General Fund



General Fund
Org Code: 0100*

General Fund - Revenues by Source

Projected 2024 Revenues by Source



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
Budget Carryover	01010300-300100	\$10,250	\$0
Budget Carryover	01040300-300100	\$163,825	\$51,000
Budget Carryover	01050300-300100	\$42,316	
Budget Carryover	01147100-300100	\$0	\$48,534
Total Budget Carry-Over:		\$216,391	\$99,534
Taxes			
Ad Valorem Taxes			
Property Taxes	01000311-311000	\$6,591,549	\$7,990,644
Total Ad Valorem Taxes:		\$6,591,549	\$7,990,644
Utilities Service Taxes			
Utility Tax Electric	01000314-314100	\$2,168,000	\$2,487,000
Utility Tax Propane	01000314-314800	\$29,700	\$29,000
Communications Service Tax	01000315-315000	\$730,000	\$871,291
Business Tax	01000316-316000	\$92,000	\$92,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Utilities Service Taxes:		\$3,019,700	\$3,479,291
Total Taxes:		\$9,611,249	\$11,469,935
Permits, Fees, and Special Assessments			
Building Permits	01000322-322000	\$700,000	\$1,200,000
Franchise Fees Electric	01000323-323100	\$1,790,000	\$1,810,000
Franchise Fees Gas	01000323-323400	\$6,000	\$6,000
Plans Review Fire	01000329-329004	\$5,600	\$5,000
Inspections Fire	01000329-329006	\$3,800	\$3,000
Permits Fire	01000329-329008	\$18,500	\$16,000
False Security Alarms-Police	01000329-329011	\$4,000	\$0
Safety Inspections	01000329-329200	\$400	\$400
Tree Mitigation	01110329-329110	\$20,000	\$20,000
Total Permits, Fees, and Special Assessments:		\$2,548,300	\$3,060,400
Shared Revenues			
State Grant-General Government	01000334-334110	\$0	\$75,000
St Rev Sharing Cig/Motor Fuel	01000335-335120	\$604,856	\$690,000
Mobile Home License	01000335-335140	\$134,000	\$145,000
Alcoholic Beverage License	01000335-335150	\$17,000	\$17,000
Local Govt Half Cent Tax	01000335-335180	\$1,333,136	\$1,516,015
Total Shared Revenues:		\$2,088,992	\$2,443,015
Charges for Services			
Building Administrative Fees	01000341-341200	\$10,000	\$20,000
ZPD Extra Duty Assignment	01000341-341201	\$40,000	\$50,000
ZPD MOU Operation Stonegarden	01000341-341202	\$5,000	\$10,000
City 1% Fee-TIF	01000341-341301	\$6,000	\$10,000
Sif 1 Or 2 1/2 % Admin Fee	01000341-341302	\$15,000	\$25,000
5% Adm Fee Police/Fire Imp Fee	01000341-341303	\$12,500	\$15,000
Transfer Fr Utility Fund	01000341-341341	\$1,203,481	\$1,203,481
Transfer Fr Airport Fund	01000341-341342	\$20,000	\$20,000
Transfer Fr Sanitation Fund	01000341-341343	\$327,033	\$330,000
Code Enforcement Mowing	01000343-343900	\$10,000	\$10,000
Outside Services	01000349-349100	\$300	\$300
Total Charges for Services:		\$1,649,314	\$1,693,781
Fines and Forfeitures			
Fines and Forfeitures-County	01000351-351100	\$66,000	\$65,000
Library Income Fines/Gifts/Mem	01000352-352100	\$2,000	\$1,000
Police Education (\$2.00)	01120351-351300	\$4,000	\$4,000
Total Fines and Forfeitures:		\$72,000	\$70,000
Interest Earnings			
Interest Income General	01000361-361100	\$80,000	\$200,000

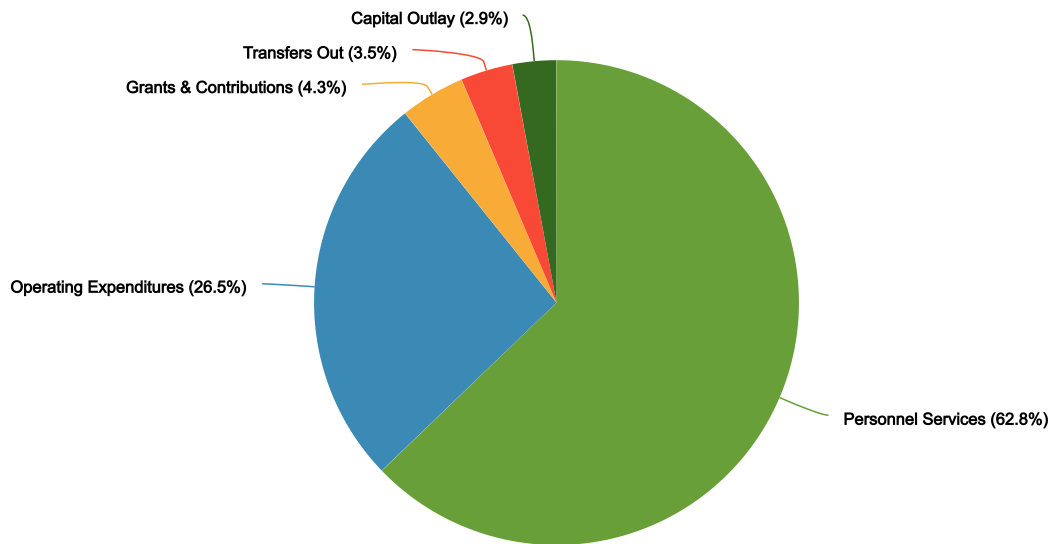


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Interest Earnings:		\$80,000	\$200,000
Miscellaneous Revenues			
Building / Land Rental	01000362-362200	\$0	\$30,000
Cemetery Sales	01000364-364100	\$25,000	\$0
Surplus Property Sales	01000364-364400	\$10,000	\$50,000
Sale of Surplus Material/Scrap	01000365-365000	\$1,000	\$1,000
Miscellaneous Revenue	01000369-369900	\$44,816	\$10,000
FDOT Street Lighting Reimb	01000369-369905	\$43,935	\$50,303
Planning Dept. Revenues	01000369-369911	\$0	\$80,000
Library Miscellaneous Sales	01000369-369930	\$200	\$200
Cemetery Sales	01070364-364100	\$0	\$40,000
Total Miscellaneous Revenues:		\$124,951	\$261,503
Total Revenue Source:		\$16,391,197	\$19,298,168



General Fund - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services		\$10,658,630	\$12,121,652
Operating Expenditures		\$4,440,484	\$5,105,231
Capital Outlay		\$773,325	\$564,500
Grants & Contributions		\$174,000	\$834,000
Transfers Out		\$344,758	\$672,785
Total Expense Objects:		\$16,391,197	\$19,298,168

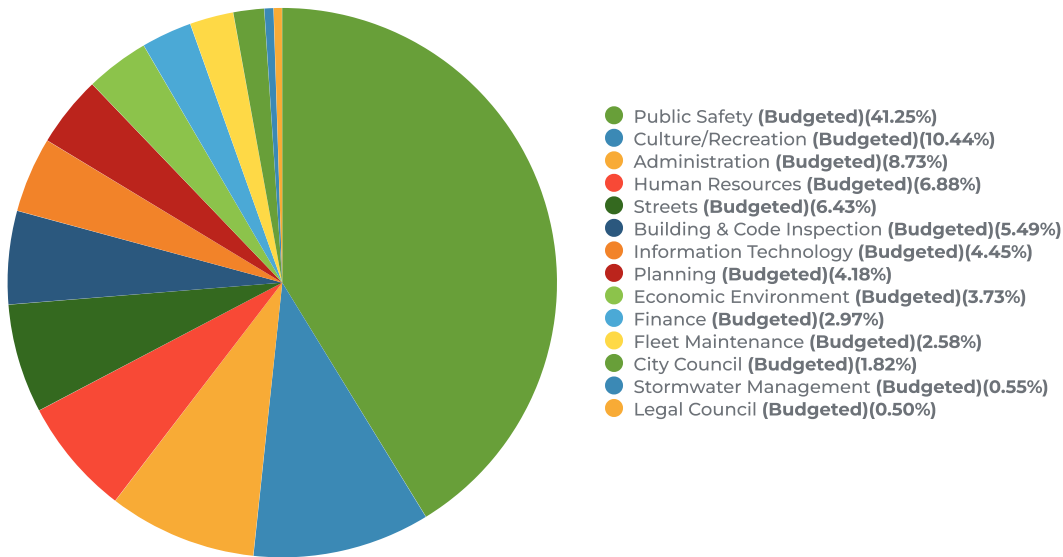
Expenditures by Fund

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
General Fund		\$16,217,372	\$19,198,634
PD CAD Reserve		\$163,825	\$51,000
Library Donations		\$10,000	\$48,534
Total:		\$16,391,197	\$19,298,168



General Fund - Expenditure Summary by Department

Expenditure Summary by Department



Department	Budget FY22/23	Budget FY23/24
City Council	209,668	348,988
Administration	1,222,878	1,803,508
Legal Council	95,000	95,000
Admin - Economic Development	55,000	715,000
Finance	507,760	570,417
Human Resources	1,137,889	1,319,224
Planning	643,972	802,175
Information Technology	787,903	853,912
Police	5,235,265	6,388,850
Police - Telecommunications	859,590	871,241
Fire	814,747	643,564
Building	968,525	1,052,217
Library	501,279	504,403
Public Works - Equipment Maintenance	477,849	494,667
Public Works - Stormwater Management	102,000	104,500
Public Works - Streets	1,245,364	1,233,395
Public Works - Parks & Facilities Management	1,526,508	1,497,107
Total	16,391,197	19,298,168

City Council



General Fund

Org Code: 01001100

The Mayor and City Council serve as representatives of the electors of the City of Zephyrhills and are responsible for establishing the direction and policies of all affairs of the City.

Their primary duties include exercising legislative leadership and policy to promulgate the laws and ordinances of the City, approving an annual budget to provide for the needs and services of the City, setting policy and direction for the various functions of City government, and appointing citizens to serve on various advisory boards and committees.

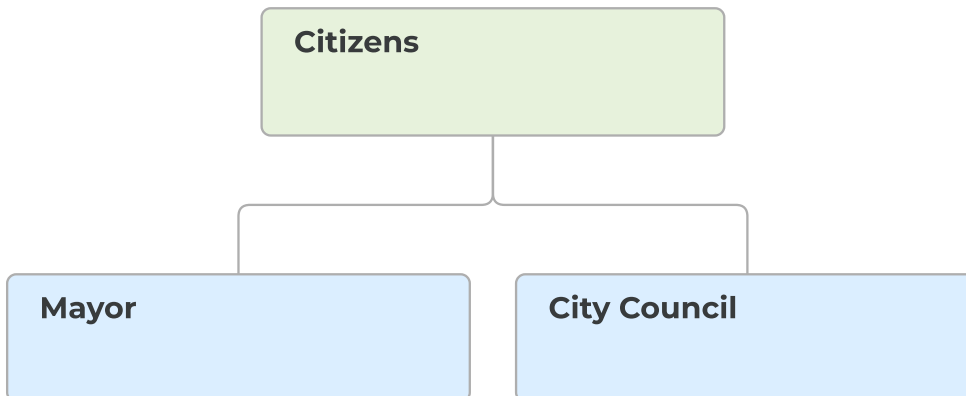
Mission Statement

"Zephyrhills is a friendly community which respects and embraces its past and heritage, values the diversity of its residents, and encourages economic growth and development while retaining its small town, neighborly charm."

City Council - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Mayor	1	1	1
City Council	5	5	5
Total	6	6	6

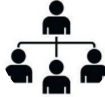


City Council - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Council/Mayor Compensation	01001100-511000	\$39,400	\$41,804
Fica Taxes	01001100-521100	\$2,443	\$2,596
Medicare Taxes	01001100-521200	\$571	\$610
Group Health	01001100-523000	\$75,526	\$92,622
Workers Comp Insurance	01001100-524000	\$1,028	\$1,656
Total Personnel Services:		\$118,968	\$139,288
Operating Expenditures			
Telephone & Data Communication	01001100-541000	\$2,200	\$2,200
Office Supplies	01001100-551000	\$500	\$1,000
Operating Supplies	01001100-552000	\$1,000	\$9,500
Memberships/Dues	01001100-554200	\$3,000	\$8,000
Training	01001100-555500	\$10,000	\$15,000
Total Operating Expenditures:		\$16,700	\$35,700
Capital Outlay			
Machinery & Equipment	01001100-564000	\$0	\$100,000
Total Capital Outlay:		\$0	\$100,000
Grants & Contributions			
Contrib. to Chamber of Comm.	01001100-582100	\$10,000	\$10,000
Contrib. to YMCA	01001100-582200	\$40,000	\$40,000
Scholarship	01001100-582400	\$10,000	\$10,000
Community Youth Grants	01001100-582450	\$14,000	\$14,000
Total Grants & Contributions:		\$74,000	\$74,000
Total Expense Objects:		\$209,668	\$348,988



Administration



General Fund

Org Code: 01001200

Administration includes the Offices of the City Manager, City Clerk, and Public Information Officer.

The City Manager serves at the pleasure of City Council as the City's Chief Administrative Officer. The City Manager is responsible for administering policies established by City Council and overseeing the City's day-to-day activities to provide effective delivery of all municipal services and programs. The City Manager presents recommendations to City Council for policy adoption through ordinance and/or resolution; maintaining a well-trained and motivated workforce; developing and implementing a fiscally responsive annual budget; and delivering a sound public relations program that emphasizes a transparent government operation.

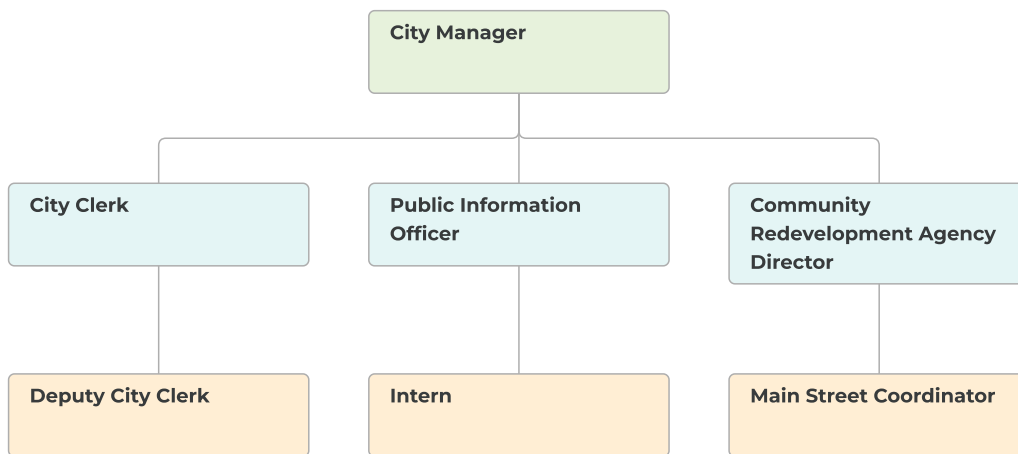
The City Clerk is under the general supervision of the City Manager. This position is a City Charter position which provides services to the Mayor, City Council, City Manager and City staff. The City Clerk's office maintains, records and preserves all official documents and proceedings of the City Council and serves as the Records Management Liaison Officer to the State of Florida archives; provides public notices, prepares and distributes City Council agendas and minutes, provides access to public records, and coordinates the codification and publication of the City's Code of Ordinances. The City Clerk Office qualifies candidates and manages municipal elections. The City Clerk's Office is dedicated to continuing the preservation of the City's history.

The Public Information Officer is accomplished under the general supervision of the City Manager in collaboration with all departments to promote a positive image of the city while providing educational information to the public and employees. The office develops, implements, and assesses strategic plans and objectives to reach optimum presence and results in the media and the community and provides consultation and support to executive staff on subjects of public information and community relations activities. The Public Information Officer(s), or PIO, serves as the spokesperson for the departments. The office is also responsible for disseminating information through multiple mediums to the public and media, outside agencies, and internally.

Administration - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
City Manager *	1	1	1
City Clerk *	1	1	1
Deputy City Clerk	0	0	1
Public Information Officer *	1	1	1
Main Street Event Coordinator	1	1	1
Administrative Coordinator	0	1	0
Intern PT	0	2	1
Total	4	7	6



Administration - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001200-512000	\$387,131	\$417,422
Overtime Administration	01001200-514000	\$500	\$500
Fica Taxes	01001200-521100	\$24,002	\$23,153
Medicare Taxes	01001200-521200	\$5,613	\$5,417
Retirement Contributions	01001200-522100	\$79,173	\$93,851
Group Health	01001200-523000	\$61,313	\$80,289
Workers Comp Insurance	01001200-524000	\$654	\$14,775
Total Personnel Services:		\$558,386	\$635,407
Operating Expenditures			
Elections	01001200-530000	\$7,000	\$7,000
Additional Legal Services	01001200-531050	\$20,000	\$20,000
Medical Services	01001200-531200	\$200	\$300
Professional Services	01001200-531500	\$70,000	\$70,000
Credit Card Processing Fees	01001200-533000	\$4,000	\$4,000
Contractual Services	01001200-534000	\$15,500	\$45,500
Ordinance Codification	01001200-537000	\$10,000	\$15,000
Property Taxes	01001200-538000	\$250	\$250
Telephone & Data Communication	01001200-541000	\$2,600	\$2,600
Freight and Postage Services	01001200-542000	\$1,000	\$1,000
Electricity	01001200-543000	\$47,000	\$50,000
Water & Sewer Expense	01001200-543300	\$6,500	\$6,500
Refuse Removal	01001200-543400	\$2,500	\$2,000
Leases & Rentals	01001200-544000	\$7,500	\$7,500
Copy Machine Leases	01001200-544500	\$5,000	\$5,000
Repair & Maint-Buildings	01001200-546010	\$4,500	\$4,500
Repair & Maint-Equipment	01001200-546100	\$1,000	\$1,000
Repair & Maint Vehicles	01001200-546200	\$1,500	\$1,500
Marketing/Publicity	01001200-548000	\$75,000	\$100,000
Legal Ads	01001200-549000	\$6,600	\$6,600
Office Supplies	01001200-551000	\$2,000	\$2,000
Operating Supplies	01001200-552000	\$6,000	\$10,200
Gas & Oil	01001200-552700	\$2,400	\$2,400
Employee Recognition	01001200-552800	\$25,000	\$35,000
Books & Subscriptions	01001200-554000	\$500	\$500
Memberships/Dues	01001200-554200	\$6,000	\$6,000
Training	01001200-555500	\$10,000	\$10,000
Tuition Reimbursement	01001200-555600	\$12,500	\$12,500
Total Operating Expenditures:		\$352,050	\$428,850
Capital Outlay			



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Building & Building Improvemen	01001200-562000	\$0	\$100,000
Total Capital Outlay:		\$0	\$100,000
Transfers Out			
Administrative Transfer to Air	01001200-591420	\$18,740	\$18,740
Reserve	01001200-599100	\$293,702	\$620,511
Total Transfers Out:		\$312,442	\$639,251
Total Expense Objects:		\$1,222,878	\$1,803,508



City Attorney



General Fund
Org Code: 01001400

The City Attorney (independent contractor), provides legal counsel to the Mayor, City Council and staff of the City and attends City Council meetings and workshops. The City Attorney represents the City in litigation, collects delinquent taxes, forecloses liens upon real property, prosecutes code enforcement violations, and is the legal advisor to the police and fire departments. The City Attorney prepares/reviews all resolutions, ordinances, contracts, and legal agreements.

City Attorney - Personnel Information

City Manager

City Attorney

City Attorney - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
City Attorney	01001400-531000	\$95,000	\$95,000
Total Operating Expenditures:		\$95,000	\$95,000
Total Expense Objects:		\$95,000	\$95,000



Economic Development



General Fund
Org Code: 01005200

It is the mission of the Economic Development Department to provide an environment that enhances communication with our economic development community partners, which include Main Street, the Chamber of Commerce, Pasco Economic Development Council, and Pasco County. This coalition of partners shall work together to retain, expand, and attract new businesses through marketing, assistance in site selection, and offering incentives when available. Implement key aspects of the City of Zephyrhills economic development goals and community redevelopment plan.

Economic Development - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
Contractual Services	01005200-534000	\$50,000	\$50,000
Marketing/Publicity	01005200-548000	\$5,000	\$5,000
Total Operating Expenditures:		\$55,000	\$55,000
Grants & Contributions			
Economic Development Grant	01005200-582700	\$0	\$660,000
Total Grants & Contributions:		\$0	\$660,000
Total Expense Objects:		\$55,000	\$715,000



Finance



General Fund

Org Code: 01001350

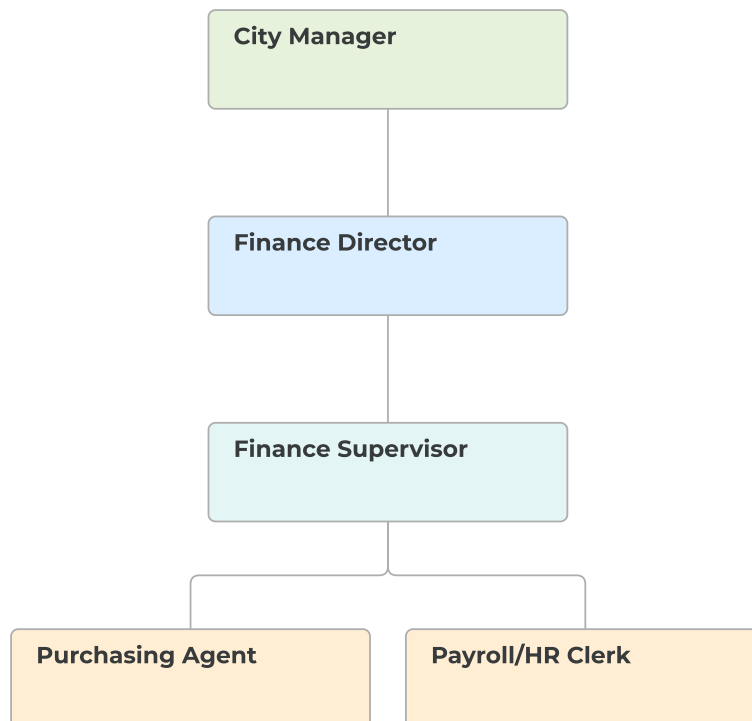
It is the mission of the Finance Department to account for all transactions of the City using generally accepted accounting principles, to develop, prepare, coordinate, and deliver the annual operating budget, to prepare the Comprehensive Annual Financial Report, schedule the annual audit, to oversee procurement functions, to maintain debt compliance, to maintain fiscal responsibility, and to provide quality information in a timely manner, while maintaining the highest level of ethical professional standards.

The Finance Department is responsible for the proper accounting of all City funds and compliance with all applicable regulations and law as they pertain to fiscal matters. Routine duties include payroll, accounts payable, accounts receivable, fund accounting, single audit reporting and disclosure, Comprehensive Annual Financial Report (CAFR) preparation, centralized purchasing, preparation of applicable State and Federal reports, capital asset reporting, periodic financial reports to management, administering debt service, investment of City funds, and development, preparation, implementation, and control of the approved budget. The department also assists other departments with financial issues that arise during the year.

Finance - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Finance Director *	1	1	1
Finance Supervisor *	1	1	1
Purchasing Agent/Accounting Specialist	1	1	1
Payroll-HR Clerk	1	1	1
Total	4	4	4



Finance - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001350-512000	\$259,950	\$283,930
Fica Taxes	01001350-521100	\$16,117	\$17,605
Medicare Taxes	01001350-521200	\$3,769	\$4,119
Retirement Contributions	01001350-522100	\$53,432	\$65,497
Group Health	01001350-523000	\$84,393	\$92,622
Workers Comp Insurance	01001350-524000	\$439	\$11,234
Total Personnel Services:		\$418,100	\$475,007
Operating Expenditures			
Medical Services	01001350-531200	\$50	\$50
Professional Services	01001350-531500	\$15,000	\$15,000
Auditing	01001350-532000	\$55,000	\$60,000
Telephone & Data Communication	01001350-541000	\$800	\$800
Freight and Postage Services	01001350-542000	\$60	\$60
Office Supplies	01001350-551000	\$1,000	\$1,000
Operating Supplies	01001350-552000	\$8,000	\$8,000
Books & Subscriptions	01001350-554000	\$250	\$1,000
Memberships/Dues	01001350-554200	\$3,500	\$3,500
Training	01001350-555500	\$6,000	\$6,000
Total Operating Expenditures:		\$89,660	\$95,410
Total Expense Objects:		\$507,760	\$570,417



Human Resources



General Fund

Org Code: 01001370

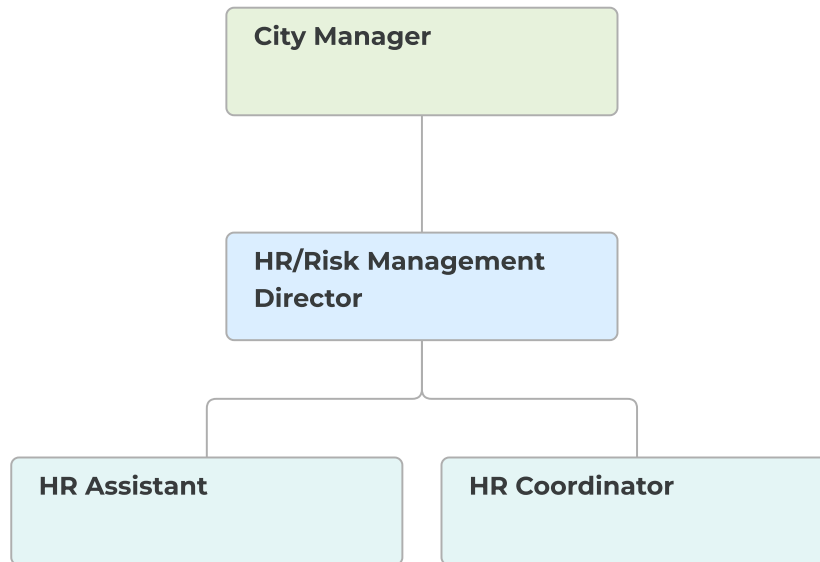
Human Resources (HR) is responsible for managing the people-related aspects and has a focus on the workforce to ensure that we are effectively recruiting, developing, utilizing, and retaining employees. Key responsibilities of HR include recruitment/hiring, training, and development, employee relations, compensation, and benefits. Other duties include participating in Union negotiations, employee wellness, and engagement, overseeing the drug-free workplace program, administering the Federal Medical Leave Act (FMLA), ADA compliance, and other labor law regulations, state laws, and statutes.

Risk Management (RM) is responsible for identifying, assessing, and mitigating various types of risks that the City may face. RM handles potential risks, all insurance claims, all insurance property renewals, measures to reduce or mitigate identified risks, workers' compensation, risk transfer, safety committee, compliance, and regulations to comply with the organization's standards. Additional duties are responding to unexpected events, crises, and natural disasters.

Human Resources - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
HR/Risk Management Director *	1	1	1
Human Resources Coordinator	1	1	1
Human Resources Assistant	1	1	1
Total	3	3	3





Goals and Objectives

- 3rd Annual Chili Cook Off Competition
- Employee Recognition Program
- Revise the City's Employee Policy & Procedure Manual
- Revise the City's Employee Safety Manual
- Implement a safety culture
- Launch an online applications portal
- Continued updating of job descriptions and job bulletins
- Annual employee events
- Continued recruitment
- Providing evolving trainings
- Enhance Wellness Program

Human Resources - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001370-512000	\$176,840	\$192,458
Fica Taxes	01001370-521100	\$10,964	\$11,934
Medicare Taxes	01001370-521200	\$2,564	\$7,527
Retirement Contributions	01001370-522100	\$37,270	\$45,573
Group Health	01001370-523000	\$34,712	\$28,366
Group Health Ins-Retirees	01001370-523100	\$365,183	\$401,701
Group Life	01001370-523500	\$9,000	\$9,000
Worker's Comp Insurance	01001370-524000	\$7,082	\$7,615
Total Personnel Services:		\$643,615	\$704,174
Operating Expenditures			
Medical Services	01001370-531200	\$2,765	\$3,000
Professional Services	01001370-531500	\$20,000	\$20,000
Telephone & Data Communication	01001370-541000	\$1,400	\$1,700
Freight and Postage Services	01001370-542000	\$750	\$850
Copy Machine Leases	01001370-544500	\$1,800	\$1,800
Property & Casualty Insurance	01001370-545000	\$446,159	\$557,700
Recruiting Advertising	01001370-549100	\$1,500	\$5,000
Office Supplies	01001370-551000	\$800	\$800
Operating Supplies	01001370-552000	\$4,000	\$4,000
Safety Committee	01001370-554100	\$1,100	\$1,100
Memberships/Dues	01001370-554200	\$1,500	\$1,500
Training	01001370-555500	\$7,500	\$7,600
City Wide Training	01001370-555550	\$5,000	\$10,000
Total Operating Expenditures:		\$494,274	\$615,050
Total Expense Objects:		\$1,137,889	\$1,319,224



Planning



General Fund

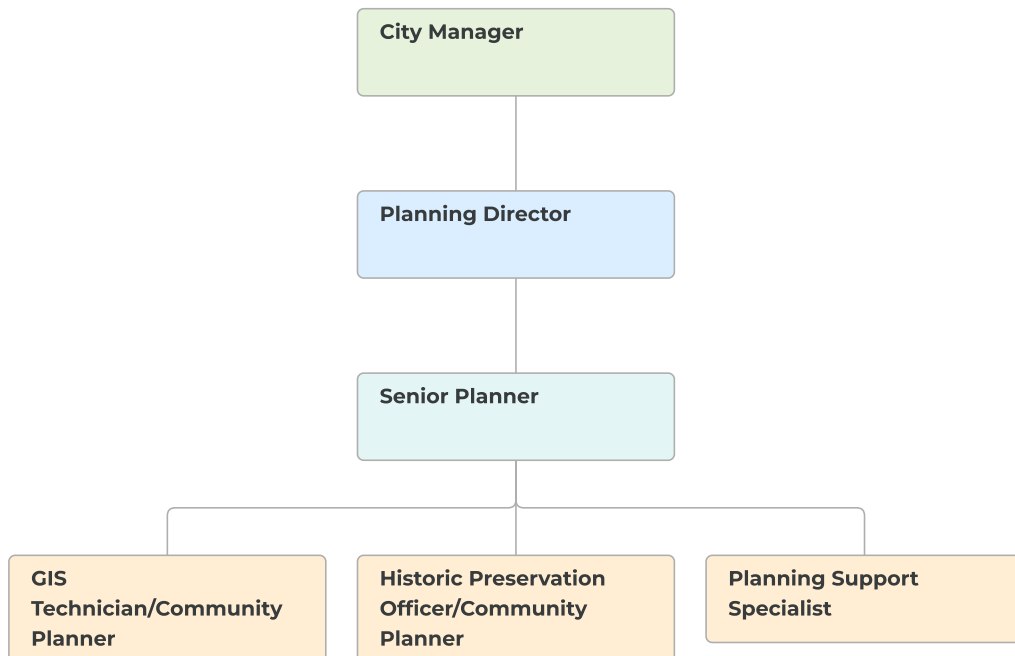
Org Code: 01001500

The Planning Department advises the City Manager, City Council, the business community and the general public on general planning and regulatory development issues. The Planning Department is committed to providing the community with high-quality, proactive services and programs to enhance the quality of life of the City's residents, businesses and visitors, and to promote a well designed, sustainable, physically integrated, livable and economically diverse and prosperous community.

Planning - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Planning Director *	1	1	1
Senior Planner *	1	1	1
GIS Technician/Community Planner	1	1	1
Historic Preservation Officer/Community Planner	1	1	1
Planning Support Specialist	0	1	1
Total	4	5	5



Planning - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001500-512000	\$314,182	\$326,341
Fica Taxes	01001500-521100	\$19,479	\$20,236
Medicare Taxes	01001500-521200	\$4,556	\$4,556
Retirement Contributions	01001500-522100	\$44,238	\$53,225
Group Health	01001500-523000	\$34,712	\$47,830
Workers Comp Insurance	01001500-524000	\$530	\$12,912
Total Personnel Services:		\$417,697	\$465,100
Operating Expenditures			
Medical Services	01001500-531200	\$75	\$75
Professional Services	01001500-531500	\$100,000	\$210,000
Contractual Services	01001500-534000	\$500	\$500
Telephone & Data Communication	01001500-541000	\$2,000	\$2,000
Freight and Postage Services	01001500-542000	\$250	\$500
Copy Machine Leases	01001500-544500	\$2,500	\$2,500
R & M-Vehicles	01001500-546200	\$2,000	\$0
Legal Ads	01001500-549000	\$1,500	\$3,000
Office Supplies	01001500-551000	\$400	\$1,500
Sustainability Program	01001500-552650	\$5,000	\$5,000
Gas & Oil	01001500-552700	\$300	\$0
Books & Subscriptions	01001500-554000	\$500	\$500
Memberships/Dues	01001500-554200	\$1,750	\$2,000
Training	01001500-555500	\$9,500	\$9,500
Total Operating Expenditures:		\$126,275	\$237,075
Grants & Contributions			
Historical Preservation	01001500-582500	\$100,000	\$100,000
Total Grants & Contributions:		\$100,000	\$100,000
Total Expense Objects:		\$643,972	\$802,175

Information Technology



General Fund

Org Code: 01001600

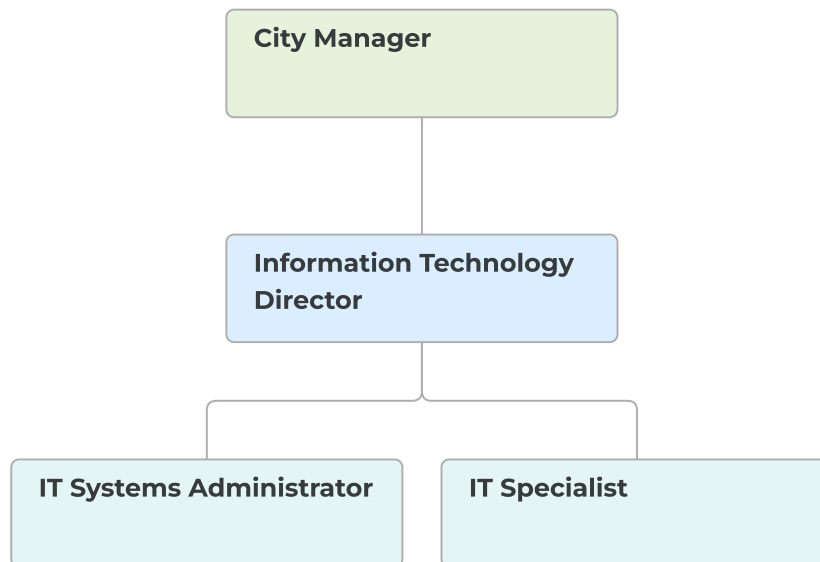
It is the mission of the Information Technology Division to meet the ever-changing technology needs of its users, within an integrated network environment comprised of many locations and functions. The division will continually strive to improve the network and the computer environment, of the end user and our stakeholders, through research and use of new technology for overall effective and efficient use of City resources, while limiting the need for specialized and expensive consultative support.

The Information Technology Division is responsible for researching, evaluating, purchasing, installing, and maintaining all City-owned computer related equipment and software. While maintaining an emphasis on customer service, the division provides technology support and training to all City departments and staff.

Information Technology - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
IT Director *	1	1	1
IT Systems Administrator	1	1	1
IT Specialist	1	1	1
Total	3	3	3



Information Technology - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001600-512000	\$209,589	\$231,289
Fica Taxes	01001600-521100	\$12,995	\$14,341
Medicare Taxes	01001600-521200	\$3,039	\$3,355
Retirement Contributions	01001600-522100	\$42,772	\$52,696
Group Health	01001600-523000	\$36,326	\$39,868
Workers Comp Insurance	01001600-524000	\$354	\$9,151
Total Personnel Services:		\$305,075	\$350,700
Operating Expenditures			
Medical Services	01001600-531200	\$75	\$75
Professional Services	01001600-531500	\$55,000	\$35,000
Prof Ser - Software & Support	01001600-531700	\$326,303	\$378,487
Telephone & Data Communication	01001600-541000	\$3,000	\$3,000
Freight and Postage Services	01001600-542000	\$500	\$500
Repair & Maint-Equipment	01001600-546100	\$10,000	\$10,000
Office Supplies	01001600-551000	\$250	\$250
Operating Supplies	01001600-552000	\$250	\$250
Gas & Oil	01001600-552700	\$350	\$350
Software	01001600-552900	\$62,800	\$10,000
Computers	01001600-552950	\$10,000	\$15,000
Computer Supplies & Peripheral	01001600-552951	\$9,000	\$9,000
Memberships/Dues	01001600-554200	\$300	\$300
Training	01001600-555500	\$5,000	\$25,000
Total Operating Expenditures:		\$482,828	\$487,212
Capital Outlay			
Machinery and Equipment	01001600-564000	\$0	\$16,000
Total Capital Outlay:		\$0	\$16,000
Total Expense Objects:		\$787,903	\$853,912

Police



General Fund

Org Code: 01002100

The City of Zephyrhills Police Department (ZPD) serves ever aware of the following mission statement:

*"The Zephyrhills Police Department mission is to protect the lives, property, and rights of all people as well as provide quality **service** with **respect** and **dignity**."*

At full staff, ZPD is comprised of 37 sworn officers plus 16 civilian support staff. ZPD is a full-service law enforcement agency serving a resident population of over 17,000 people with a large influx of seasonal visitors who make Zephyrhills their winter home. The Department recognizes its core values as the following:

CORE VALUES

RESPECT: Embrace individual character, personality, lifestyle, culture, ethnicity, and uniqueness as well as honor diverse life and work styles. We operate in a spirit of cooperation and value human dignity; however, expect the same consideration in return.

HONOR: Always act with the utmost integrity, and be honest and truthful. Enforce the laws equally and without bias. Hold yourself and other members to the highest ethical standards.

INTEGRITY: We place the highest value on honesty and adherence to a strict code of ethics; we will always engage in behavior beyond ethical reproach to maintain public confidence.

SERVICE: Putting responsibilities before self-interest, performing duties to meet the needs of others, promoting partnerships to identify and solve problems, doing what is right for the community.

KNOWLEDGE: We seek truth, awareness, and understanding through investigation, education, and experience.

DIGNITY: Always consider the right of a person to be valued and respected for his or her own sake, and to be treated ethically.

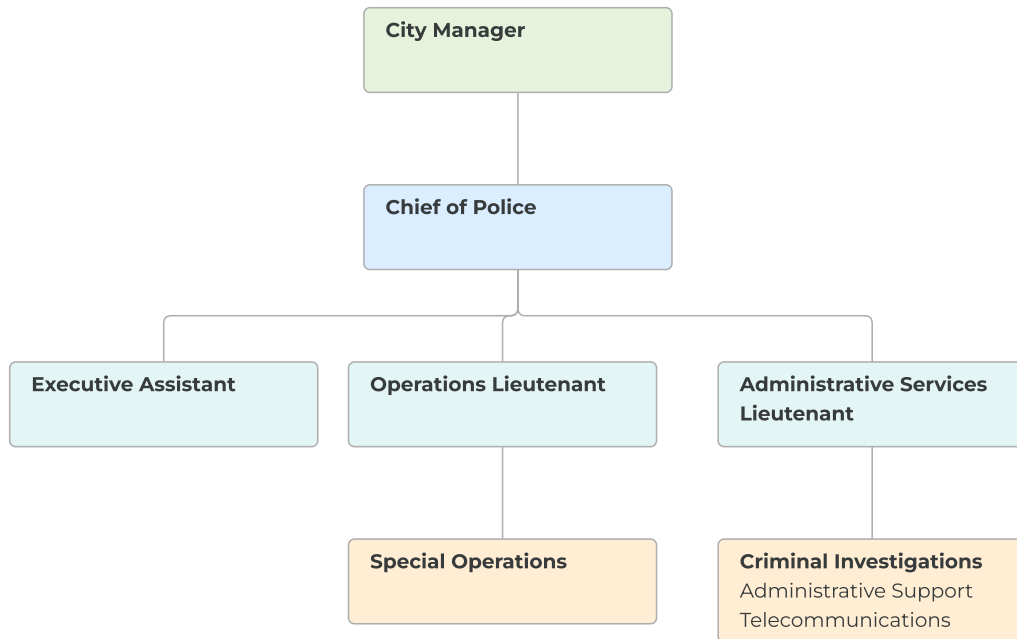
TEAMWORK: Teamwork is essential to the successful operation of the Department. The team must include all employees working in partnership with each other and the community to attain our goals.

The Zephyrhills Police Department's mission statement is influenced by the principles of community-oriented policing. Community policing is a collaborative effort between the police department and the community that identifies crime and disorder problems and involves all elements of the population in the search for solutions to these problems. It is founded on close, mutually beneficial ties between police and community members. Effective community policing has a positive impact on reducing neighborhood crime, helping to overcome the fear of crime, and enhancing the community's quality of life. It accomplishes these things by combining the police, local government, and community members' efforts and resources. The Zephyrhills Police Department has adopted a community policing philosophy and will act as a facilitating agency in resolving problems that face our community by utilizing community-wide resources.

Police - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Police Chief *	1	1	1
Police Captain *	1	1	0
Police Lieutenant *	2	2	2
Police Sergeant	5	5	5
Detective/Patrol Officer/K-9	28	31	36
Patrol Officer Trainee	0	1	1
Executive Assistant	1	1	1
Crime Scene Technician	1	1	1
Crime Analyst	0	0	1
Certified Evidence Specialist	1	1	1
Building Maintenance Specialist II	1	1	1
Records Clerk	2	2	2
Total	43	47	52



Police - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01002100-512000	\$2,637,792	\$3,065,746
Salaries-Extra Duty Assignment	01002100-512100	\$40,000	\$50,000
Overtime Police	01002100-514000	\$120,000	\$120,000
Overtime Tact	01002100-514030	\$5,000	\$5,500
Fica Taxes	01002100-521100	\$163,543	\$187,707



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Medicare Taxes	01002100-521200	\$38,248	\$43,920
Retirement Contributions	01002100-522100	\$646,045	\$941,258
Group Health	01002100-523000	\$680,667	\$761,425
Workers Comp Insurance	01002100-524000	\$82,570	\$119,774
Total Personnel Services:		\$4,413,865	\$5,295,330
Operating Expenditures			
K-9 Veterinary Services	01002100-531100	\$5,000	\$6,000
Medical Services	01002100-531200	\$12,000	\$26,000
Professional Services	01002100-531500	\$70,000	\$63,600
Credit Card Processing Fees	01002100-533000	\$800	\$960
Contractual Services	01002100-534000	\$25,000	\$70,600
Ordinance Infraction Costs	01002100-534150	\$0	\$200
Animal Control	01002100-534200	\$150,000	\$160,000
Investigations	01002100-535000	\$1,000	\$1,000
Police Supplies	01002100-535100	\$20,000	\$20,000
Telephone & Data Communication	01002100-541000	\$35,000	\$60,000
Freight and Postage Services	01002100-542000	\$1,200	\$1,320
Electricity	01002100-543000	\$60,000	\$75,000
Water & Sewer Expense	01002100-543300	\$16,500	\$18,150
Refuse Removal	01002100-543400	\$4,500	\$4,950
Copy Machine Leases	01002100-544500	\$7,400	\$8,140
Repair & Maint-Buildings	01002100-546000	\$17,000	\$20,000
Repair & Maint-Equipment	01002100-546100	\$15,000	\$16,500
Repair & Maint Vehicles	01002100-546200	\$60,000	\$75,000
Office Supplies	01002100-551000	\$7,500	\$8,250
Operating Supplies	01002100-552000	\$15,000	\$16,500
Uniforms	01002100-552100	\$25,000	\$35,000
Bullet Proof Vests	01002100-552170	\$47,000	\$26,000
Firearms & Accessories	01002100-552180	\$10,000	\$17,000
K-9 Supplies	01002100-552250	\$3,500	\$3,850
Tools & Small Equipment	01002100-552300	\$0	\$44,500
Gas & Oil	01002100-552700	\$120,000	\$161,000
Memberships/Dues	01002100-554200	\$3,000	\$4,000
Training	01002100-555500	\$50,000	\$65,000
Total Operating Expenditures:		\$781,400	\$1,008,520
Capital Outlay			
Buildings/Bldg Improvements	01002100-562000	\$40,000	\$85,000
Total Capital Outlay:		\$40,000	\$85,000
Total Expense Objects:		\$5,235,265	\$6,388,850



Telecommunications



General Fund

Org Code: 01002150

The telecommunications section answers 9-1-1 emergency telephone and alarm system calls, determines the type of emergency, its location, and decides the appropriate response. Telecommunications coordinate the dispatch of emergency response personnel to scenes and monitor and track the status of those units. Additionally, they provide advice to callers about the appropriate actions to take while waiting for assistance. Telecommunications operators keep detailed records of calls and synchronize responses with other area communication centers. The telecommunications section is vital to the department's overall operation and the safety of emergency personnel and the community.

Telecommunications - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Communications Supervisor	1	1	1
Telecommunications Operator	9	9	9
Total	10	10	10

Telecommunications - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01002150-512000	\$426,016	\$387,991
Overtime	01002150-514000	\$45,000	\$60,000
Fica Taxes	01002150-521100	\$26,413	\$24,060
Medicare Taxes	01002150-521200	\$6,177	\$5,630
Retirement Contributions	01002150-522100	\$50,144	\$52,654
Group Health	01002150-523000	\$138,099	\$149,354
Workers Comp Insurance	01002150-524000	\$716	\$15,352
Total Personnel Services:		\$692,565	\$695,041
Operating Expenditures			
Contractual Services	01002150-534000	\$0	\$122,000
Training	01002150-555500	\$3,200	\$3,200
Total Operating Expenditures:		\$3,200	\$125,200
Capital Outlay			
Machinery & Equipment	01042100-564000	\$163,825	\$51,000
Total Capital Outlay:		\$163,825	\$51,000
Total Expense Objects:		\$859,590	\$871,241

Fire



General Fund

Org Code: 01002200

Zephyrhills Fire Rescue has protected our community for over 100 years, starting as an all-volunteer department. On September 27, 2020, marked a new chapter in the city with the merger of Zephyrhills Fire Rescue and Pasco County Fire Rescue. Part of the added benefits of the merger with Pasco County Fire Rescue is that Zephyrhills' residents now have increased staffing levels. The increased staffing will help with response times inside Zephyrhills and on the East side of Pasco County. Also, each station has one ambulance to provide faster and more efficient care. This merger was a success for both the City of Zephyrhills and Pasco County, working together to provide better service to the City and citizens in this community.

Fire - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
Contractual Services	01002200-534000	\$739,747	\$568,564
Software	01002200-552900	\$75,000	\$75,000
Total Operating Expenditures:		\$814,747	\$643,564
Total Expense Objects:		\$814,747	\$643,564

Building and Code Enforcement



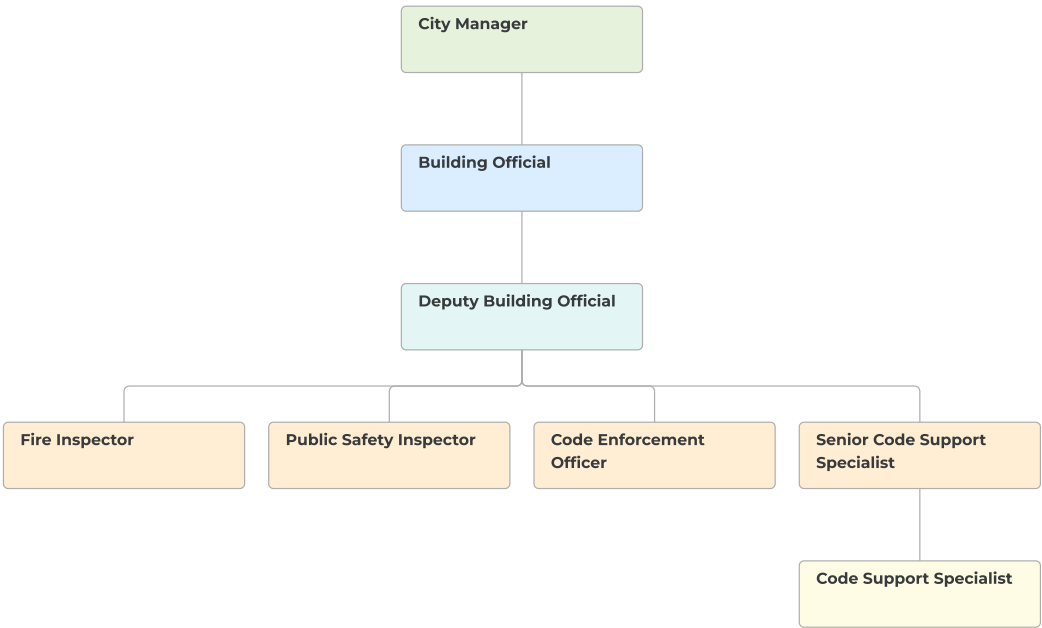
General Fund
Org Code: 01002400

The Building, Code Enforcement and Fire Safety Department issues residential and commercial building permits to the property owners and business owners of the City of Zephyrhills. It also advises applicants about the permitting process, and provides information for all types of customer questions and requests. It reviews building plans and performs inspections to ensure compliance with the Florida Building Code. Code Enforcement staff is dedicated to the enforcement of city and state standards. These standards allow for safe and orderly practices as related to maintenance of all property, whether developed or undeveloped and other related enforcement issues.

Building and Code Enforcement - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Building Official *	1	1	1
Deputy Building Official	0	0	1
Senior Code Inspector	1	1	0
Fire Inspector	1	1	1
Public Safety Inspector	1	1	1
Code Enforcement Officer	2	2	2
Senior Code Support Specialist	1	1	1
Code Support Specialist	1	1	1
Total	8	8	8



Building and Code Enforcement - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01002400-512000	\$467,335	\$505,934
Overtime	01002400-514000	\$4,000	\$4,000
Fica Taxes	01002400-521100	\$28,975	\$32,364
Medicare Taxes	01002400-521200	\$6,776	\$7,572
Retirement Contributions	01002400-522100	\$75,688	\$102,200
Group Health	01002400-523000	\$139,713	\$174,295
Workers Comp Insurance	01002400-524000	\$15,138	\$20,652
Total Personnel Services:		\$737,625	\$847,017
Operating Expenditures			
Medical Services	01002400-531200	\$200	\$200
Credit Card Processing Fees	01002400-533000	\$100,000	\$100,000
Code Enforcement Costs	01002400-534100	\$2,000	\$3,000
Telephone & Data Communication	01002400-541000	\$4,000	\$5,000
Freight and Postage Services	01002400-542000	\$2,800	\$3,000
Copy Machine Leases	01002400-544500	\$2,500	\$3,000
Repair & Maint-Equipment	01002400-546100	\$500	\$500
Repair & Maint Vehicles	01002400-546200	\$2,500	\$3,500
Printing & Binding	01002400-547010	\$500	\$500
Legal Ads	01002400-549000	\$500	\$2,000
Office Supplies	01002400-551000	\$2,500	\$2,500
Operating Supplies	01002400-552000	\$2,500	\$3,000
Uniforms	01002400-552100	\$1,500	\$1,500
Tools, Small Equipment	01002400-552300	\$2,000	\$500
Abatements	01002400-552550	\$5,000	\$10,000
Demolitions	01002400-552660	\$20,000	\$50,000
Gas & Oil	01002400-552700	\$6,000	\$6,000
Memberships/Dues	01002400-554200	\$900	\$1,000
Training	01002400-555500	\$10,000	\$10,000
Total Operating Expenditures:		\$165,900	\$205,200
Capital Outlay			
Building & Building Improvemen	01002400-562000	\$30,000	\$0
Machinery and Equipment	01002400-564000	\$35,000	\$0
Total Capital Outlay:		\$65,000	\$0
Total Expense Objects:		\$968,525	\$1,052,217



Library



General Fund

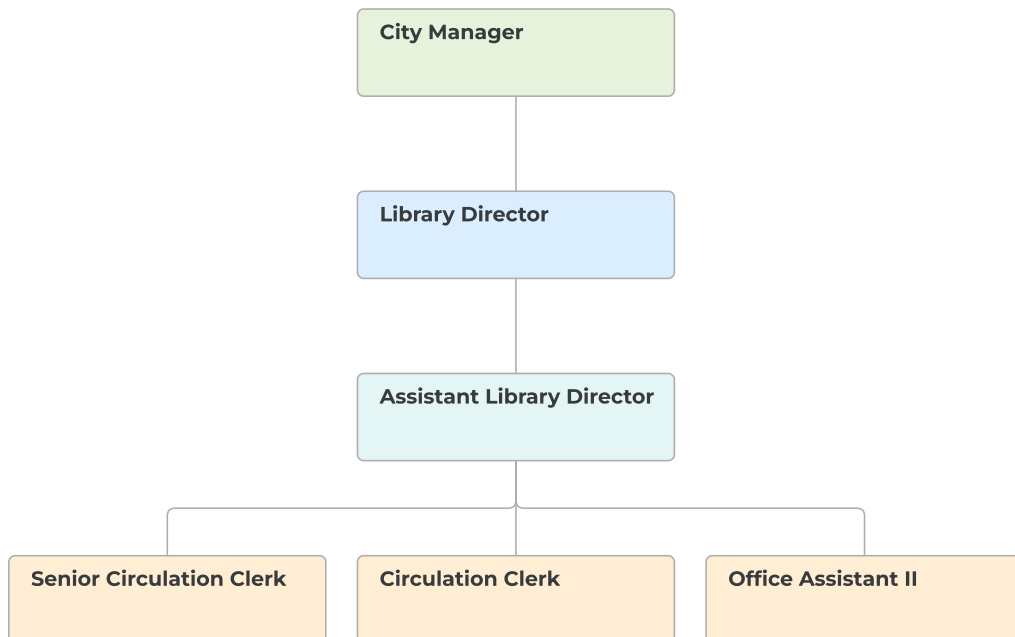
Org Code: 01007100

Originally founded in 1912, the Zephyrhills Public Library currently resides downtown in the heart of the community in an 8,463 sq. ft. facility that opened in December 2014. The library's mission is to encourage reading and the use of technology for life-long learning and the enhancement of the community's quality of life. The library provides open and equal access to all of its resources and services. The library offers books, audio books, DVDs, computers, free Wi-Fi, scanning, printing and copier availability as well as a variety of free classes. As a member of the Pasco County Library Cooperative, our patrons also enjoy access to a wide array of electronic databases, audiobooks, e-books, and all of the print and digital resources the county libraries offer.

Library - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Library Director *	1	1	1
Assistant Library Director *	1	1	1
Senior Circulation Clerk	1	1	1
Circulation Clerk	1	1	1
Office Assistant II	0.5	1	1
Office Assistant I PT	0.5	0	0
Total	5	5	5



Library - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01007100-512000	\$246,139	\$248,411
Fica Taxes	01007100-521100	\$15,261	\$15,404
Medicare Taxes	01007100-521200	\$3,569	\$3,605
Retirement Contributions	01007100-522100	\$43,487	\$48,798
Group Health	01007100-523000	\$35,468	\$29,196
Workers Comp Insurance	01007100-524000	\$414	\$9,830
Total Personnel Services:		\$344,338	\$355,244
Operating Expenditures			
Medical Services	01007100-531200	\$300	\$300
Contractual Services	01007100-534000	\$4,000	\$4,000
Telephone & Data Communication	01007100-541000	\$11,500	\$11,500
Freight and Postage Services	01007100-542000	\$125	\$125
Electricity	01007100-543000	\$19,000	\$19,000
Water & Sewer Expense	01007100-543300	\$3,000	\$3,000
Copy Machine Leases	01007100-544500	\$2,000	\$2,000
Repair & Maint-Buildings	01007100-546000	\$29,000	\$2,000
Repair & Maint-Equipment	01007100-546100	\$2,000	\$2,000
Promotional Advertising	01007100-548000	\$1,000	\$5,000
Educational Programs	01007100-548100	\$7,000	\$12,000
Office Supplies	01007100-551000	\$1,500	\$1,500
Operating Supplies	01007100-552000	\$6,000	\$6,000
Memberships/Dues	01007100-554200	\$1,200	\$1,200
Training	01007100-555500	\$1,000	\$5,000
Operating Supplies	01147100-552000	\$0	\$5,000
Total Operating Expenditures:		\$88,625	\$79,625
Capital Outlay			
Books, Pubs & Library Material	01007100-566000	\$26,000	\$26,000
Library Books & Materials	01147100-566000	\$10,000	\$10,000
Total Capital Outlay:		\$36,000	\$36,000
Transfers Out			
Budget Reserves	01007100-599100	\$32,316	\$0
Budget Reserves	01147100-599100	\$0	\$33,534
Total Transfers Out:		\$32,316	\$33,534
Total Expense Objects:		\$501,279	\$504,403

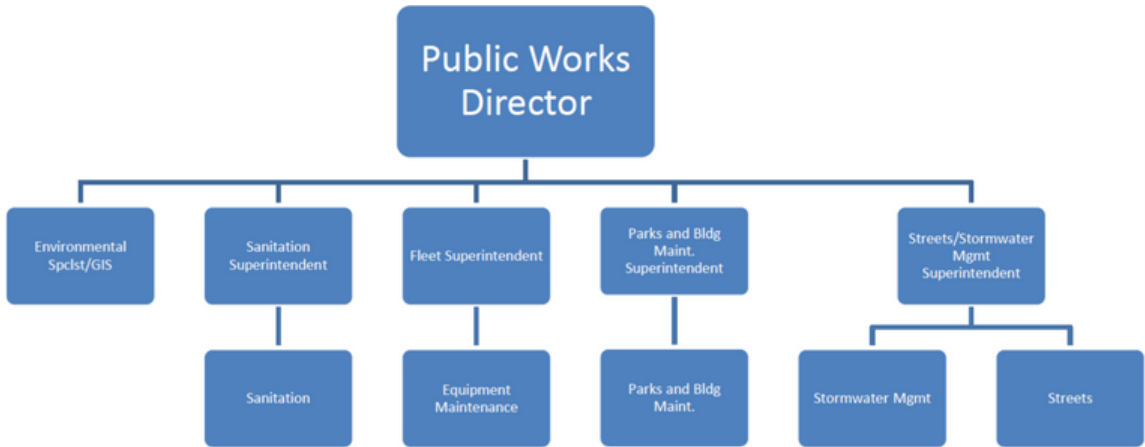


Public Works



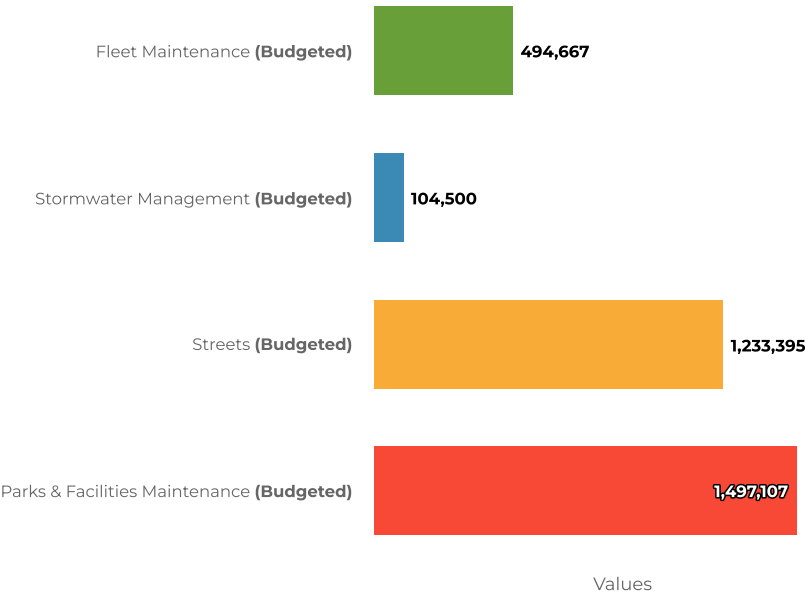
General Fund
Public Works

Organizational Chart



Expenditures Summary by Division

Expenditure Summary by Division



Fleet Maintenance



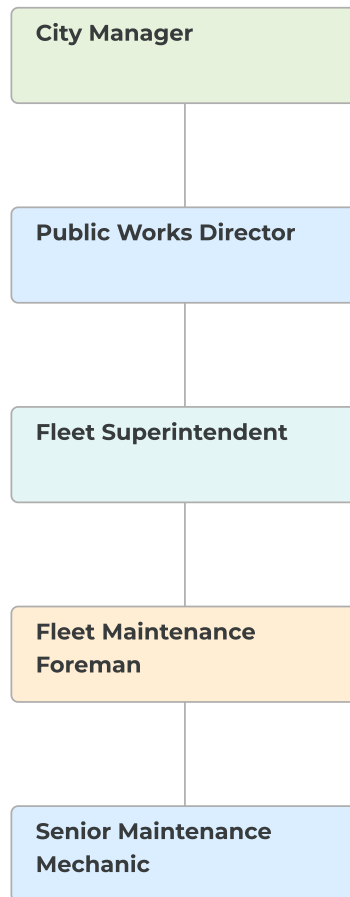
General Fund
Org Code: 01001900

The Fleet Maintenance Division provides maintenance and repairs for all City -owned light and heavy vehicles, construction equipment, mowing equipment and emergency generators. Services offered include preventative maintenance, diagnostics, and corrective repairs along with the purchasing of repair parts, tires, fuel and lubricants. Staff evaluates City-wide vehicle efficiency to aid in the reduction of maintenance, operating and energy-related costs; makes recommendations on the replacement of existing vehicles; and reviews vehicle addition requests to ensure their suitability to the type of work to be performed. All staff mechanics are ASE certified.

Fleet Maintenance - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Fleet Superintendent *	1	1	1
Fleet Maintenance Foreman	1	1	1
Senior Maintenance Mechanic	2	2	2
Total	4	4	4



Fleet Maintenance - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01001900-512000	\$220,550	\$232,966
Overtime Equipment Maintenance	01001900-514000	\$6,000	\$7,000
Fica Taxes	01001900-521100	\$13,674	\$14,445
Medicare Taxes	01001900-521200	\$3,198	\$3,379
Retirement Contributions	01001900-522100	\$24,938	\$31,616
Group Health	01001900-523000	\$65,801	\$72,218
Workers Comp Insurance	01001900-524000	\$5,863	\$9,218
Total Personnel Services:		\$340,024	\$370,842
Operating Expenditures			
Telephone & Data Communication	01001900-541000	\$1,700	\$2,000
Freight and Postage Services	01001900-542000	\$75	\$75
Electricity	01001900-543000	\$11,000	\$11,000
Water & Sewer Expense	01001900-543300	\$4,000	\$4,000
Refuse Removal	01001900-543400	\$2,100	\$2,100
Copy Machine Leases	01001900-544500	\$450	\$450
Repair & Maint-Buildings	01001900-546000	\$8,000	\$8,000
Repair & Maint-Equipment	01001900-546100	\$3,500	\$3,500
Repair & Maint Vehicles	01001900-546200	\$6,500	\$6,500
Operating Supplies	01001900-552000	\$6,000	\$6,000
Bulk Oil	01001900-552050	\$2,500	\$2,500
Uniforms	01001900-552100	\$3,000	\$3,000
Tool Allowance	01001900-552300	\$6,000	\$18,200
Gas & Oil	01001900-552700	\$6,000	\$6,000
Training	01001900-555500	\$1,500	\$1,500
Total Operating Expenditures:		\$62,325	\$74,825
Capital Outlay			
Building & Building Improvemen	01001900-562000	\$5,000	\$25,000
Machinery and Equipment	01001900-564000	\$70,500	\$24,000
Total Capital Outlay:		\$75,500	\$49,000
Total Expense Objects:		\$477,849	\$494,667



Stormwater



General Fund

Org Code: 01003800

The Stormwater Management Division is responsible for the construction, cleaning, maintenance and restoration of the City's stormwater drainage infrastructure. Facilities include stormwater inlets, catch basins, french drains, road-side swales, culverts, conveyance pipes, retention and detention sites, pumping stations and outfalls. All of the City's stormwater systems require regular maintenance and inspections. The City's stormwater system is governed by a federal program: National Pollutant Discharge Elimination System (NPDES).

Stormwater - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Operating Expenditures			
Professional Services	01003800-531000	\$0	\$50,000
NPDES	01003800-531600	\$25,000	\$25,000
Refuse Removal & Street Sweepi	01003800-543400	\$4,000	\$4,000
Repair & Maintenance	01003800-546000	\$20,000	\$20,000
Operating Supplies	01003800-552000	\$2,000	\$2,000
Training	01003800-555500	\$1,000	\$3,500
Total Operating Expenditures:		\$52,000	\$104,500
Capital Outlay			
Infrastructure	01003800-563000	\$50,000	\$0
Total Capital Outlay:		\$50,000	\$0
Total Expense Objects:		\$102,000	\$104,500

Streets



General Fund

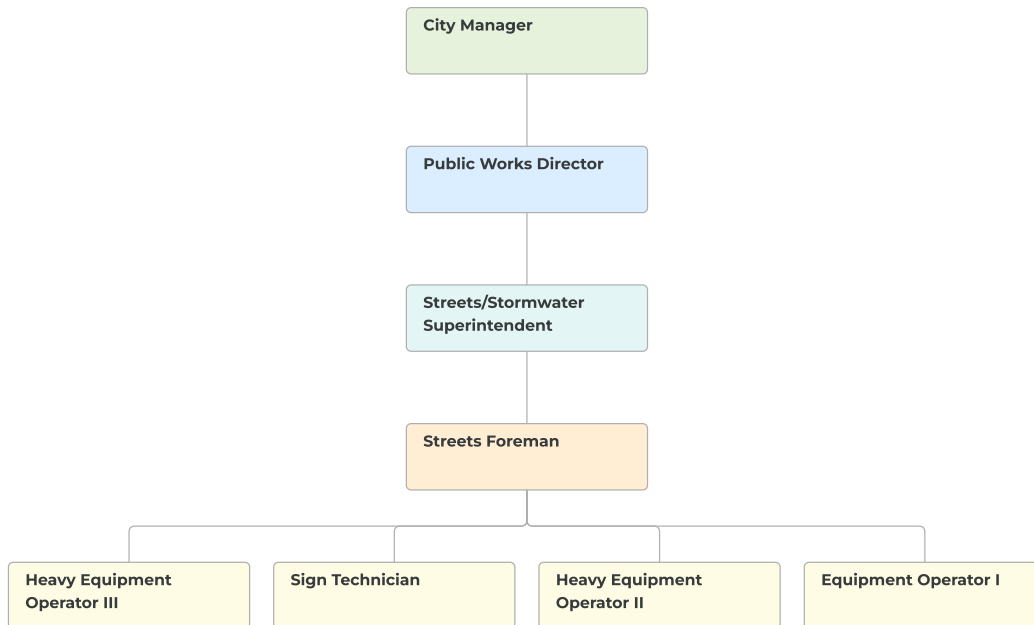
Org Code: 01004100

The Street Division is responsible for the maintenance, repairs, construction and improvements to approximately sixty-eight miles of paved roads within the City limits. Additional responsibilities include maintenance of public right-of-ways, sidewalks, curbs, gutters, alleys, the fabrication and maintenance of street signs, pavement markings, tree maintenance, street sweeping, and special event traffic control.

Streets - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Public Works Director *	1	1	1
Streets & Stormwater Superintendent *	1	1	1
Streets Foreman	1	1	1
Heavy Equipment Operator III	1	1	1
Sign Technician	1	1	1
Heavy Equipment Operator II	1	1	1
Equipment Operator I	2	3	3
Total	8	9	9



Streets - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Salaries	01004100-512000	\$478,578	\$459,528
Overtime Streets	01004100-514000	\$12,000	\$14,000
Fica Taxes	01004100-521100	\$29,672	\$28,494
Medicare Taxes	01004100-521200	\$6,939	\$6,667
Retirement Contributions	01004100-522100	\$82,619	\$92,126
Group Health	01004100-523000	\$151,801	\$128,396
Workers Comp Insurance	01004100-524000	\$35,755	\$18,184
Total Personnel Services:		\$797,364	\$747,395
Operating Expenditures			
Medical Services	01004100-531200	\$250	\$250
Professional Services	01004100-531500	\$20,000	\$20,000
Telephone & Data Communication	01004100-541000	\$3,500	\$3,500
Freight and Postage Services	01004100-542000	\$200	\$200
Electricity	01004100-543000	\$189,000	\$189,000
Street Lighting Electricity	01004100-543100	\$5,000	\$6,000
Water & Sewer Expense	01004100-543300	\$1,500	\$1,500
Refuse Removal	01004100-543400	\$1,000	\$1,000
Copy Machine Leases	01004100-544500	\$450	\$450
R & M-Buildings	01004100-546000	\$0	\$5,000
Repair & Maint-Equipment	01004100-546100	\$30,000	\$30,000
Repair & Maint-Street Sweeper	01004100-546130	\$2,000	\$10,000
Repair & Maint Vehicles	01004100-546200	\$20,000	\$20,000
Office Supplies	01004100-551000	\$100	\$100
Operating Supplies	01004100-552000	\$6,500	\$6,500
Uniforms	01004100-552100	\$3,000	\$5,000
Tools, Small Equipment	01004100-552300	\$4,000	\$4,000
Gas & Oil	01004100-552700	\$25,000	\$30,000
Street Repair	01004100-553000	\$12,000	\$20,000
Street Marking Signs	01004100-553100	\$25,000	\$25,000
Street Marking-Striping	01004100-553150	\$25,000	\$25,000
Tree Services	01004100-553200	\$15,000	\$20,000
Swale Repair/Resodding	01004100-553350	\$15,000	\$15,000
Sidewalks	01004100-553400	\$10,000	\$10,000
Signal/Rr Crossing Maint	01004100-553500	\$4,000	\$5,000
Memberships/Dues	01004100-554200	\$500	\$500
Training	01004100-555500	\$5,000	\$8,000
Total Operating Expenditures:		\$423,000	\$461,000
Capital Outlay			
Buildings/Bldg Improvements	01004100-562000	\$25,000	\$25,000
Total Capital Outlay:		\$25,000	\$25,000
Total Expense Objects:		\$1,245,364	\$1,233,395



Parks and Facilities Management



General Fund

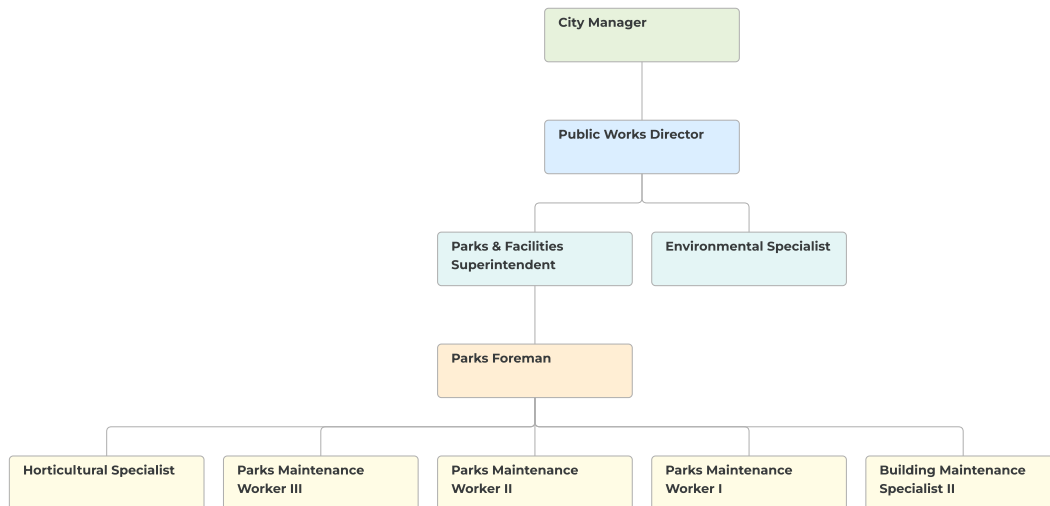
Org Code: 01007200

The Parks & Facilities Division is responsible for the maintenance, enhancement, and new construction of all City parks, public buildings, medians, public right of ways, litter control, athletic facilities and Oakside Cemetery. Services include mowing, trimming, landscaping design, installation & maintenance, irrigation maintenance, playground safety inspections, building remodeling, janitorial services, painting, electrical repairs, plumbing repairs, HVAC repairs, carpentry work and new construction. Staff coordinates the use of athletic facilities, administers the summer recreation program, assists with special events and provides set-ups at the Alice Hall Community Center and the Depot Museum for various special events.

Parks and Facilities Management - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Parks & Facilities Superintendent *	1	1	1
Environmental Specialist	1	1	1
Parks Foreman	1	1	1
Horticultural Specialist	1	1	1
Parks Maintenance Worker III	1	1	1
Building Maintenance Specialist II	2	2	2
Parks Maintenance Worker II	2	2	2
Parks Maintenance Worker I	4	5	6
Total	13	14	15



Parks and Facilities Management - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	01007200-512000	\$541,661	\$632,522
Temporary/Seasonal Wages	01007200-513000	\$15,000	\$20,250
Overtime	01007200-514000	\$12,000	\$12,000
Fica Taxes	01007200-521100	\$33,583	\$39,380
Medicare Taxes	01007200-521200	\$7,854	\$9,220
Retirement Contributions	01007200-522100	\$62,487	\$85,693
Group Health	01007200-523000	\$178,811	\$216,906
Workers Comp Insurance	01007200-524000	\$19,612	\$25,136
Total Personnel Services:		\$871,008	\$1,041,107
Operating Expenditures			
Medical Services	01007200-531200	\$800	\$800
Contractual Services	01007200-534000	\$8,500	\$8,500
Contractual Svcs-Summer Rec	01007200-534600	\$20,000	\$20,000
Telephone & Data Communication	01007200-541000	\$7,500	\$7,500
Freight and Postage Services	01007200-542000	\$200	\$200
Electricity	01007200-543000	\$34,500	\$34,500
Water & Sewer Expense	01007200-543300	\$52,000	\$52,000
Refuse Removal	01007200-543400	\$12,500	\$12,500
Copy Machine Leases	01007200-544500	\$500	\$500
R & M-Bldgs/Infrastructure	01007200-546000	\$75,000	\$75,000
R & M-Equipment	01007200-546100	\$15,000	\$20,000
R & M-Water Park/Fountains	01007200-546120	\$10,000	\$15,000
R & M-Vehicles	01007200-546200	\$15,000	\$15,000
R & M-Landscaping	01007200-546620	\$25,000	\$27,500
R & M-Tree Planting	01007200-546650	\$5,000	\$5,000
Operating Supplies	01007200-552000	\$22,500	\$22,500
Uniforms	01007200-552100	\$5,000	\$5,000
Tools, Small Equipment	01007200-552300	\$6,500	\$6,500
Gas & Oil	01007200-552700	\$17,500	\$20,000
Memberships/Dues	01007200-554200	\$500	\$500
Training	01007200-555500	\$4,000	\$5,000
Total Operating Expenditures:		\$337,500	\$353,500
Capital Outlay			
Buildings/Bldg Improvements	01007200-562000	\$3,000	\$10,000
Infrastructure	01007200-563000	\$300,000	\$77,500
Landscaping	01007200-563200	\$15,000	\$15,000
Total Capital Outlay:		\$318,000	\$102,500
Total Expense Objects:		\$1,526,508	\$1,497,107



Special Revenue Fund

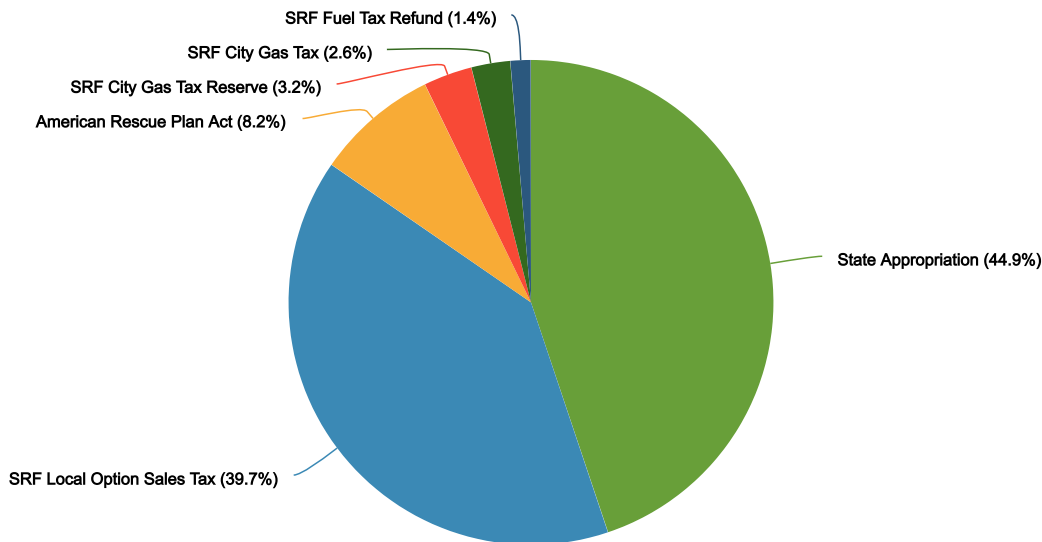


Special Revenue Fund
Org Code: 100*

The Special Revenue Fund contains the budget for all City gas taxes, Penny for Pasco which is the 7th penny per dollar of sales tax charged in Pasco County, American Rescue Plan Act funds and awarded State Appropriation funds. All of these funds have special restrictions in how they may be expended. Neither funding source may be used to cover personnel services costs. Allowable use for operating costs is very limited. Mostly, these funds may be used for capital projects or debt related to capital projects. More information on capital projects is available under the Capital Outlay in the back of the budget book.

Special Revenue Fund - Revenue by Fund

2024 Revenue by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF Local Option Sales Tax			
C/O Balance	10010300-300100	\$5,291,292	\$4,500,000
Local Option Sales Tax	10010312-312100	\$3,000,000	\$3,300,000
Int Inc Local Opt Sales Tax	10010361-361100	\$60,000	\$200,000
Total SRF Local Option Sales Tax:		\$8,351,292	\$8,000,000
SRF City Gas Tax			
First County Fuel Tax	10020312-312410	\$531,271	\$524,506
Total SRF City Gas Tax:		\$531,271	\$524,506
SRF City Gas Tax Reserve			
Budget Carryover	10030300-300100	\$152,282	\$418,000
8th Cent/Spcl Motor Fuel Tax	10030335-335120	\$170,601	\$194,574
Interest Income	10030361-361100	\$0	\$40,000

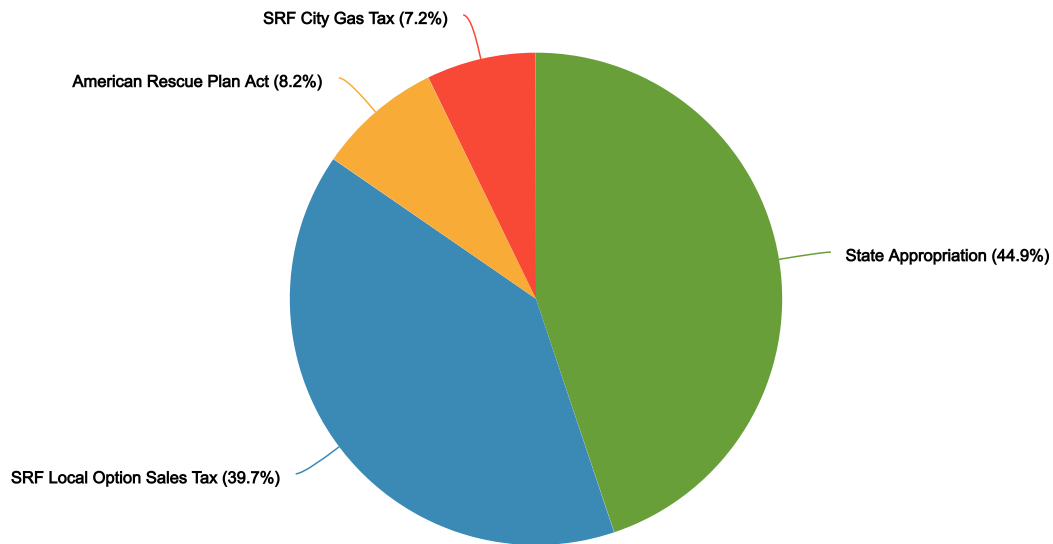


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total SRF City Gas Tax Reserve:		\$322,883	\$652,574
SRF Fuel Tax Refund			
Budget Carryover	10040300-300100	\$215,000	\$244,000
Gas Tax Refund	10040335-335490	\$25,000	\$20,000
Interest Income	10040361-361100	\$0	\$8,000
Total SRF Fuel Tax Refund:		\$240,000	\$272,000
American Rescue Plan Act			
Budget Carryover	10050300-300100	\$4,127,776	\$1,346,675
Interest Income	10050361-361100	\$36,000	\$300,000
Total American Rescue Plan Act:		\$4,163,776	\$1,646,675
State Appropriation			
Budget Carryover	10060300-300100	\$325,415	\$325,500
State Grant-General Government	10060334-334110-21P01	\$7,415,000	\$4,665,000
State Grant-General Government	10060334-334110-22P04	\$3,500,000	\$0
State Grant-General Government	10060334-334110-23P03	\$1,940,000	\$1,940,000
State Grant-General Government	10060334-334110-23P06	\$0	\$600,000
State Grant-General Government	10060334-334110-23P07	\$10,000	\$0
State Grant-General Government	10060334-334110-24P05	\$0	\$1,500,000
Total State Appropriation:		\$13,190,415	\$9,030,500
Total:		\$26,799,637	\$20,126,255



Special Revenue Fund - Expenditures by Fund

2024 Expenditures by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF Local Option Sales Tax			
Operating Supplies	10012100-552000	\$0	\$5,500
Computers	10012100-552950	\$0	\$43,000
Contractual Services	10014100-534000	\$581,907	\$0
Machinery & Equipment	10012100-564000	\$798,000	\$1,493,500
5 additional cameras around police station - Equipment		\$0	\$15,000
Replacement Firewall for PD - Equipment		\$0	\$6,000
Fleet Vehicle (Replacement) - Vehicle Cost		\$0	\$315,000
Fleet Vehicle (Replacement) - Other		\$0	\$175,000
Fleet Vehicle (New) - Vehicle Cost		\$0	\$225,000
Fleet Vehicle (New) - Other		\$0	\$125,000
Fleet Vehicle (CSI) - Vehicle Cost		\$0	\$45,000
Fleet Vehicle (CSI) - Other		\$0	\$25,000
Utility Trailer - Vehicle Cost		\$0	\$6,000
Furniture - Equipment		\$0	\$50,000
AXON 2023 RMS Bundle YR2 - Software		\$0	\$400,000
AXON 2024 RMS Bundle YR2 Addendum - Equipment		\$0	\$22,500
AXON 2024 (12) In-Car Cameras - Equipment		\$0	\$24,000
Mobile Radio Vehicle Equipment 2024 (12) - Equipment		\$0	\$60,000
Infrastructure	10013800-563000-23P01	\$500,000	\$475,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
<i>6th Avenue Drainage Improvements - Design</i>		\$0	\$25,000
<i>6th Avenue Drainage Improvements - Construction/Maintenance</i>		\$0	\$450,000
Building & Building Improvemen	10017200-562000	\$75,000	\$100,000
<i>Historic Building Renovations - Repairs/Improvements</i>		\$0	\$100,000
Infrastructure	10017200-563000	\$150,000	\$174,500
Infrastructure	10017200-563000-21P07	\$200,000	\$2,200,000
<i>City Yard Building Design & Construction Documents - Construction/Maintenance</i>		\$0	\$1,200,000
<i>City Yard Building Construction - Construction/Maintenance</i>		\$0	\$1,000,000
Infrastructure	10017200-563000	\$3,246,224	\$0
Infrastructure	10017200-563000	\$400,000	\$0
<i>SVB (4) Outdoor Tennis Courts - Construction/Maintenance (2)</i>		\$0	\$174,500
Machinery & Equipment	10017200-564000	\$65,000	\$113,000
<i>Parks 3/4 Ton Truck - Vehicle Cost</i>		\$0	\$53,000
<i>Parks Utility Tractor - Vehicle Cost</i>		\$0	\$60,000
Sidewalk Capital Projects	10014100-563111-21P11	\$1,400,000	\$700,000
<i>Sidewalk Construction Phase II - Construction/Maintenance</i>		\$0	\$700,000
Machinery & Equipment	10014100-564000	\$250,000	\$322,500
<i>Streets Grapple Truck - Vehicle Cost</i>		\$0	\$137,500
<i>Streets Flat Bed Truck - Vehicle Cost</i>		\$0	\$185,000
Chase City Hall Principal	10011200-571004	\$461,594	\$472,417
Chase City Hall Interest	10011200-572004	\$128,586	\$117,639
Reserve	10014100-599100	\$94,981	\$1,782,944
Total SRF Local Option Sales Tax:		\$8,351,292	\$8,000,000
SRF City Gas Tax			
Infrastructure	10023800-563000	\$35,000	\$50,000
<i>Retention Pond Fencing - Construction/Maintenance</i>		\$0	\$50,000
Machinery & Equipment	10023800-564000	\$50,000	\$220,000
<i>Pumping Station Upgrades - Construction/Maintenance</i>		\$0	\$50,000
<i>Emergency Generator Pumping Station #5 - Construction/Maintenance</i>		\$0	\$170,000
Paving and Resurfacing	10024100-563100	\$600,000	\$700,000
<i>Annual Street Resurfacing - Gas Tax - Construction/Maintenance</i>		\$0	\$700,000
Machinery & Equipment	10024100-564000	\$70,000	\$375,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
<i>Streets 3/4 Ton Truck w/ Utility Body - Vehicle Cost</i>		\$0	\$75,000
<i>Skid Steer Loader - Vehicle Cost</i>		\$0	\$150,000
<i>Tractor John Deere 5120 - Vehicle Cost</i>		\$0	\$125,000
<i>Streets 15' Bat Wing Mower - Equipment</i>		\$0	\$25,000
Machinery & Equipment	10027200-564000	\$93,000	\$75,000
<i>96" Mower - Vehicle Cost</i>		\$0	\$50,000
<i>60" Zero-Turn Mower - Vehicle Cost</i>		\$0	\$13,000
<i>60" Stand-On Mower - Vehicle Cost</i>		\$0	\$12,000
Budget Reserves	10024100-599100	\$246,154	\$29,080
Total SRF City Gas Tax:		\$1,094,154	\$1,449,080
American Rescue Plan Act			
City Wide Park Improvements	10057200-563000		\$1,506,675
Infrastructure	10057200-563000-21P09	\$1,163,776	\$140,000
<i>Public Art/ Signage for Hercules - Other</i>		\$0	\$140,000
Transfer to Utility Fund	10054100-591410	\$3,000,000	\$0
Total American Rescue Plan Act:		\$4,163,776	\$1,646,675
State Appropriation			
Machinery & Equipment	10062100-564000	\$10,000	\$0
Building & Building Improvemen	10067200-562000-24P05	\$0	\$1,500,000
<i>Cultural Arts Center - Construction</i>		\$0	\$1,500,000
Infrastructure	10067200-563000	\$325,415	\$325,500
Infrastructure	10067200-563000-21P01	\$7,415,000	\$4,665,000
<i>SVB Tennis Center Phase II - Construction/Maintenance</i>		\$0	\$4,665,000
Infrastructure	10067200-563000-23P06	\$0	\$600,000
<i>Zephyr Park Improvements - Design</i>		\$0	\$600,000
<i>SVB (4) Outdoor Tennis Courts - Construction/Maintenance</i>		\$0	\$325,500
Infrastructure	10064100-563000-23P03	\$1,940,000	\$1,940,000
<i>South Avenue Extension - Construction/Maintenance</i>		\$0	\$1,940,000
Transfer to Utility Fund	10064100-591410	\$3,500,000	\$0
Transfer to Airport Fund	10064100-591420	\$6,600,000	\$0
Total State Appropriation:		\$19,790,415	\$9,030,500
Total:		\$33,399,637	\$20,126,255



Community Redevelopment Agency



CRA Fund

Org Code: 11005900

The CRA is a dependent special district in which any future increases in property values are set aside in a Trust Fund to support economic development and redevelopment projects within the designated district.

Under Florida Statute Chapter 163, Part III, local governments have the ability to designate areas as Community Redevelopment Areas when certain conditions exist. To document the required conditions, the local governments must survey the proposed redevelopment area and prepare a Finding of Necessity. If the Finding of Necessity determines the required conditions of slum and blight exist, the local government may create a Community Redevelopment Agency to provide the tools needed to foster and support positive redevelopment of the targeted area. The Community Redevelopment Agency is responsible for developing and implementing the Community Redevelopment Plan or Master Plan that addresses the unique needs of the targeted area. The plan includes the overall goals for redevelopment in the area, as well as identifying the types of projects planned for the area.

Tax Increment Financing or TIF is a unique tool available to cities and counties for redevelopment activities as provided in the Master Plan. It is used to leverage public funds to promote private sector activity in the CRA. The dollar value of all real property in the Community Redevelopment Area is determined as of a fixed date, also known as the "frozen value". Taxing Authorities continue to receive property tax revenues based on the frozen value. These frozen revenues are available for general government purposes. Any tax revenues from increases in real property value within the CRA are deposited into the Community Redevelopment Agency Trust Fund and dedicated to specific redevelopment projects and plans within the Redevelopment Area and are not for general government purposes. The tax increment revenues can be used immediately, saved for a particular project, or can be bonded to maximize the funds available.

CRA Boards do not establish policy for the city or county, they develop and administer a Master Plan to implement that policy. The CRA acts officially as a body distinct and separate from the governing body, even when it is the same group of people. The CRA has certain powers the city or county by itself may not do, such as establish tax increment financing, and leverage local public funds with private dollars to make redevelopment happen. The CRA term is limited to 30 years, 40 years if extended. After that time all tax revenues are retained by each taxing entity that contributed to the CRA Trust Fund.

Community Redevelopment Agency - Personnel Information

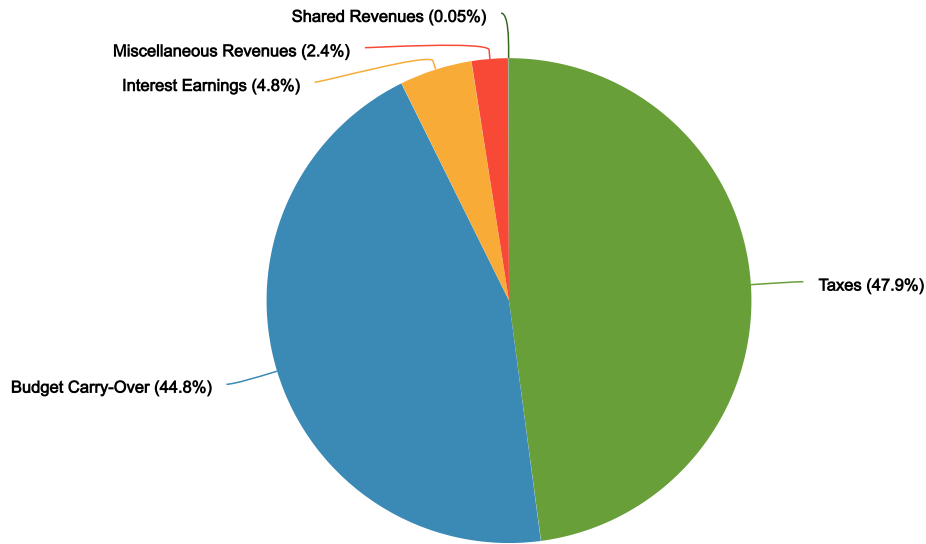
Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Community Redevelopment Agency Director *	1	1	1
Total	1	1	1



Community Redevelopment Agency - Revenues by Source

Projected 2024 Revenues by Source

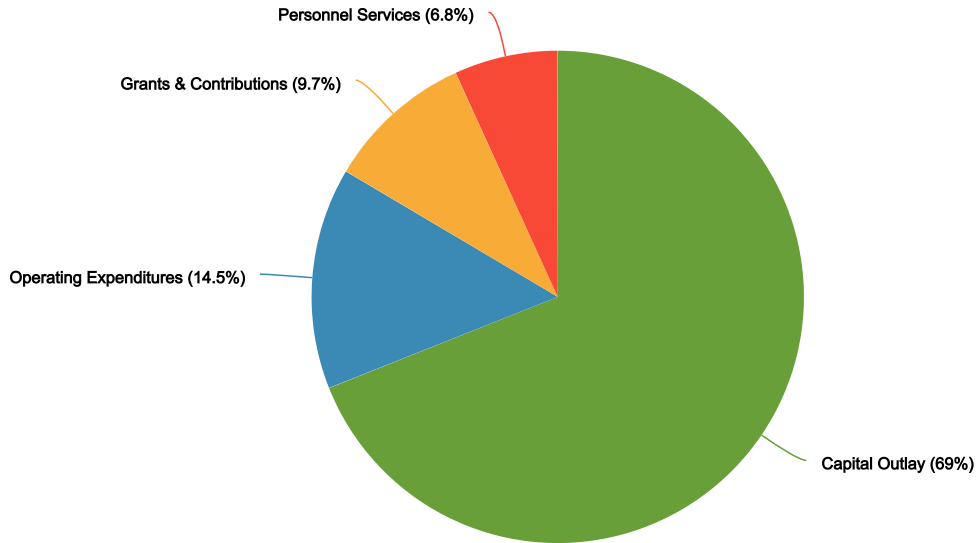


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	11000300-300100	\$657,305	\$925,344
Total Budget Carry-Over:		\$657,305	\$925,344
Taxes			
Ad Valorem Taxes			
Property Tax	11010311-311000	\$328,685	\$446,425
Property Tax	11020311-311000	\$393,781	\$543,395
Total Ad Valorem Taxes:		\$722,466	\$989,820
Total Taxes:		\$722,466	\$989,820
Shared Revenues			
Main Street Reimbursement	11000338-338300	\$0	\$1,000
Total Shared Revenues:		\$0	\$1,000
Interest Earnings			
Interest Income	11000361-361100	\$1,000	\$100,000
Total Interest Earnings:		\$1,000	\$100,000
Miscellaneous Revenues			
Surplus Property Sales	11000364-364400	\$0	\$50,000
Total Miscellaneous Revenues:		\$0	\$50,000
Total Revenue Source:		\$1,380,771	\$2,066,164



Community Redevelopment Agency - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	11005900-512000	\$81,163	\$89,526
Fica Taxes	11005900-521100	\$5,032	\$5,551
Medicare Taxes	11005900-521200	\$1,177	\$1,299
Retirement Contributions	11005900-522100	\$25,465	\$30,905
Group Health	11005900-523000	\$8,867	\$9,732
Workers Comp Insurance	11005900-524000	\$195	\$3,542
Total Personnel Services:		\$121,899	\$140,555
Operating Expenditures			
Professional Services	11005900-531500	\$100,000	\$50,000
Prof Ser - Software & Support	11005900-531700	\$2,096	\$2,096
Auditing Services	11005900-532000	\$5,807	\$6,039
Contractual Services	11005900-534000	\$50,000	\$75,000
Telephone & Data Communication	11005900-541000	\$3,200	\$3,200
Refuse Removal	11005900-543400	\$600	\$600
Property & Casualty Insurance	11005900-545000	\$5,619	\$7,024
Promotional Activities	11005900-548000	\$5,000	\$50,100
Office Supplies	11005900-551000	\$150	\$150
Operating Supplies	11005900-552000	\$2,400	\$2,400
Memberships/Dues	11005900-554200	\$1,500	\$1,500



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Training	11005900-555500	\$2,500	\$2,500
CRA Initiatives	11005900-556200	\$100,000	\$100,000
Total Operating Expenditures:		\$278,872	\$300,609
Capital Outlay			
Building & Building Improvemen	11005900-562000	\$300,000	\$340,000
Building & Building Improvemen	11005900-562000-24P05	\$0	\$125,000
Infrastructure	11005900-563000	\$630,000	\$360,000
Sidewalk Capital Projects	11005900-563111-21P11	\$0	\$250,000
Machinery & Equipment	11005900-564000	\$0	\$350,000
Total Capital Outlay:		\$930,000	\$1,425,000
Grants & Contributions			
Building Facade Grants	11005900-583010	\$50,000	\$100,000
Restaurant Grants			\$100,000
Total Grants & Contributions:		\$50,000	\$200,000
Total Expense Objects:		\$1,380,771	\$2,066,164



Impact Fee Fund



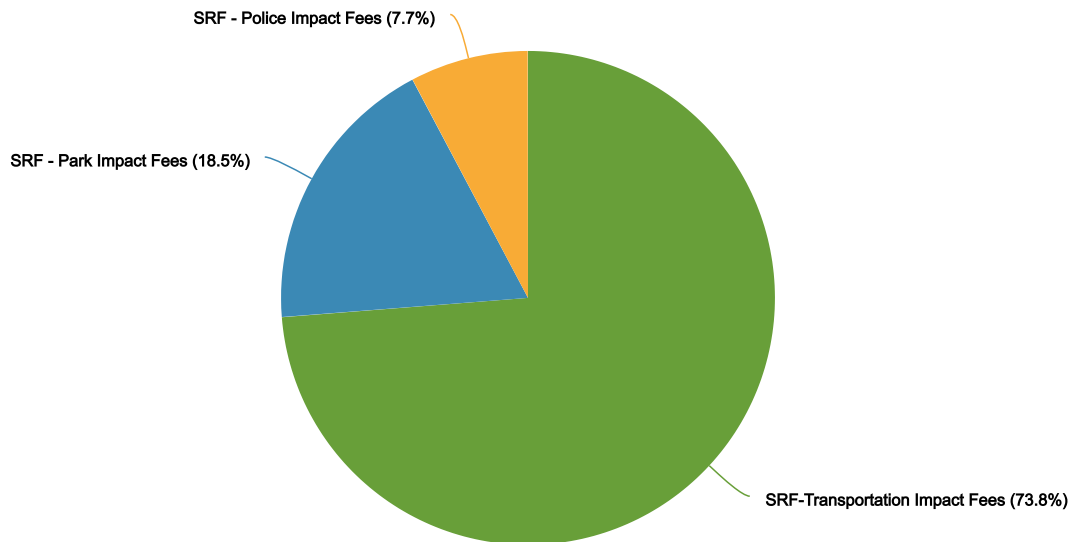
Impact Fee Fund

Org Code: 120*

The Impact Fee Fund contains the budget for all impact fees collected by the City except for Water and Wastewater Capacity fees. The collection of impact fees related to new or proposed development assists in paying for a portion of the growth related costs that the development may cause. Current economic conditions have slowed development and the related collection of impact fees. Several capital projects have been budgeted to be paid from impact fee funds. More information is available in Capital Outlay in the back of the budget book.

Impact Fee Fund - Revenue by Fund

2024 Revenue by Fund



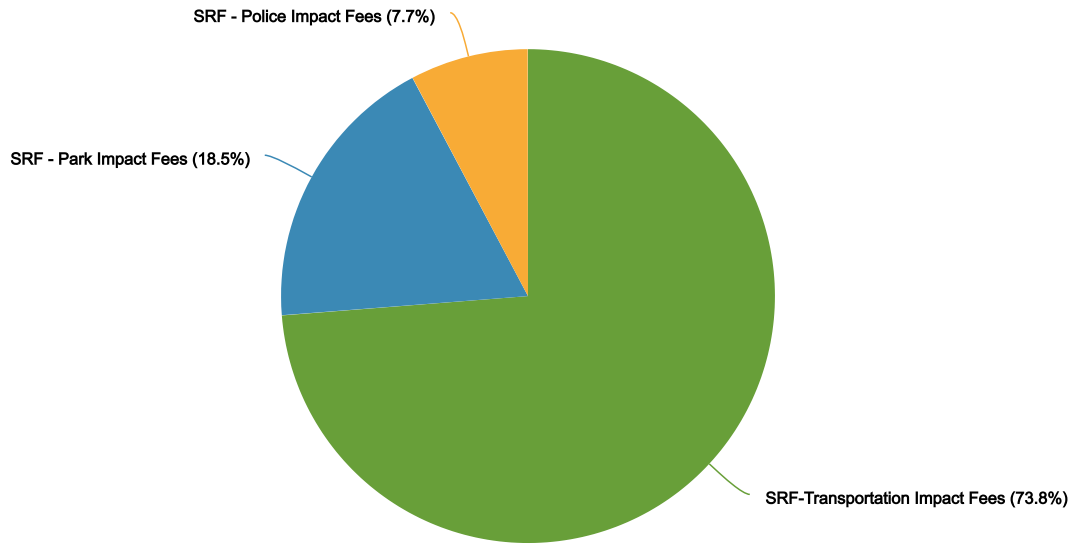
Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF-Transportation Impact Fees			
C/O Balance	12010300-300100	\$1,371,720	\$4,800,000
Transportation Impact Fees	12010324-324100	\$600,000	\$2,300,000
Interest-Transp Impact Fees	12010361-361100	\$7,000	\$200,000
Total SRF-Transportation Impact Fees:		\$1,978,720	\$7,300,000
SRF - Fire Impact Fees			
C/O Balance	12020300-300100	\$43	\$0
Total SRF - Fire Impact Fees:		\$43	\$0
SRF - Park Impact Fees			
C/O Balance	12030300-300100	\$630,990	\$1,440,000
Park Impact Fees	12030324-324100	\$60,000	\$350,000
Interest-Park Impact Fees	12030361-361100	\$200	\$40,000

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total SRF - Park Impact Fees:		\$691,190	\$1,830,000
SRF - Police Impact Fees			
C/O Balance	12040300-300100	\$287,254	\$500,000
Police Impact Fees	12040324-324100	\$80,000	\$250,000
Interest-Police Impact Fees	12040361-361100	\$200	\$16,000
Total SRF - Police Impact Fees:		\$367,454	\$766,000
Total:		\$3,037,407	\$9,896,000



Impact Fee Fund - Expenditures by Fund

2024 Expenditures by Fund



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF-Transportation Impact Fees			
Contractual Services	12014100-534000	\$50,000	\$691,907
<i>CR 54 Improvements - IA Pasco County</i>		\$0	\$581,907
<i>Traffic Hot Spots Study</i>		\$0	\$110,000
Infrastructure	12014100-563000	\$1,150,000	\$1,555,000
<i>Gateway Project - Design</i>		\$0	\$350,000
<i>Intersection Improvements - Design</i>		\$0	\$1,000,000
<i>Duke Energy Power Pole - Planning</i>		\$0	\$205,000
Economic Development Grant	12014100-582700	\$0	\$330,000
Budget Contingency	12014100-599000	\$778,720	\$4,723,093
Total SRF-Transportation Impact Fees:		\$1,978,720	\$7,300,000
SRF - Fire Impact Fees			
Contractual Services	12022200-534000	\$43	\$0
Total SRF - Fire Impact Fees:		\$43	\$0
SRF - Park Impact Fees			
Contractual Services	12037200-534000	\$0	\$25,000
Machinery & Equipment	12037200-564000	\$150,000	\$300,000



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
<i>Parks Improvements / Playground Equipment - Equipment/Vehicle/Furnishings</i>		\$0	\$300,000
Budget Contingency	12037200-599000	\$541,190	\$1,505,000
Reserve	12037200-599100	\$0	\$0
Total SRF - Park Impact Fees:		\$691,190	\$1,830,000
SRF - Police Impact Fees			
Machinery & Equipment	12042100-564000	\$367,454	\$57,000
<i>Ice Machine - Equipment</i>		\$0	\$7,000
<i>Ice Machine - Installation</i>		\$0	\$4,000
<i>Ice Machine - Other</i>		\$0	\$1,000
<i>Portable Marquee Sign - Equipment</i>		\$0	\$20,000
<i>Speed Sign - Equipment</i>		\$0	\$5,000
<i>Property/Evidence Storage Unit - Other</i>		\$0	\$20,000
Budget Contingency	12042100-599000	\$0	\$709,000
Total SRF - Police Impact Fees:		\$367,454	\$766,000
Total:		\$3,037,407	\$9,896,000



Utility Capacity Fee Fund



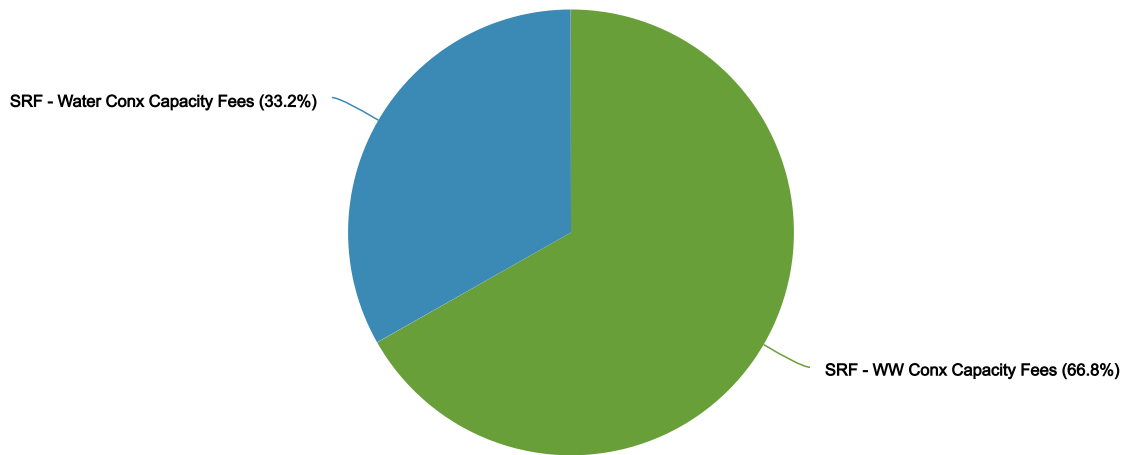
Utility Capacity Fee Fund

Org Code: 140*

The Utility Capacity Fee Fund was created in Fiscal Year 2011-2012 to separately account for capacity fees – or connection fees - related to the City's Utility Fund. These funds may be used to pay for projects related to growth or added capacity and may be used to pay debt on projects related to growth or added capacity. Wastewater connection fee reserves have been budgeted toward wastewater treatment plant debt and water connection fee reserves have been budgeted for qualified water capital projects. More information is available at the back of the budget book in Capital Outlay.

Utility Capacity Fee Fund - Revenue by Fund

2024 Revenue by Fund

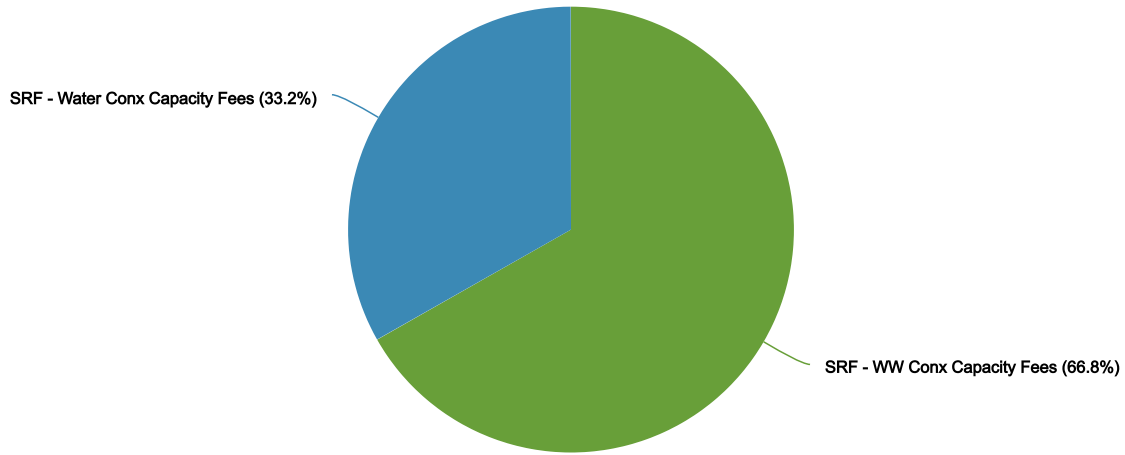


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF - Water Conx Capacity Fees			
C/O Balance	14010300-300100	\$5,000,000	\$1,666,667
Water Cnxn Capacity Fees	14010324-324100	\$309,000	\$1,093,000
Interest-Water Cnxn Cap Fees	14010361-361100	\$5,000	\$10,000
Total SRF - Water Conx Capacity Fees:		\$5,314,000	\$2,769,667
SRF - WW Conx Capacity Fees			
C/O Balance	14020300-300100	\$0	\$3,333,333
Wastewater Cnxn Capacity Fees	14020324-324100	\$522,000	\$2,221,000
Interest-WW Cnxn Capacity Fees	14020361-361100	\$5,000	\$15,000
Total SRF - WW Conx Capacity Fees:		\$527,000	\$5,569,333
Total:		\$5,841,000	\$8,339,000



Utility Capacity Fee Fund - Expenditures by Fund

2024 Expenditures by Fund



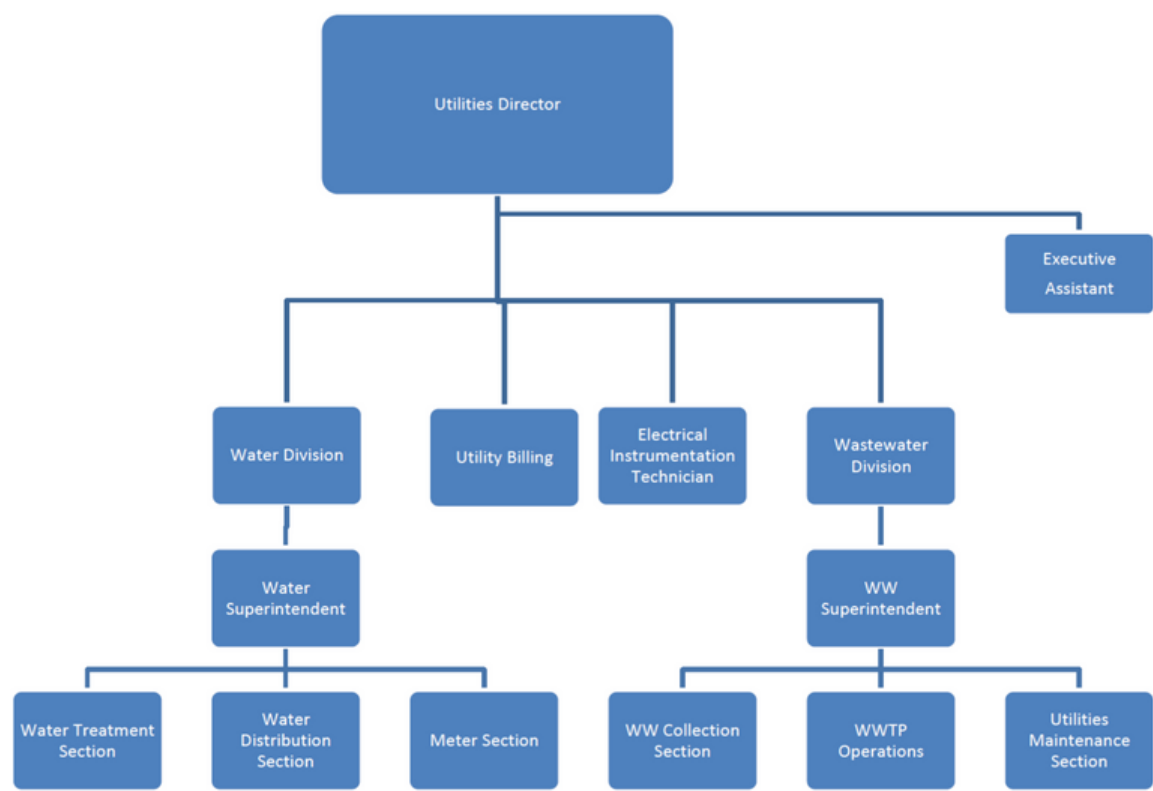
Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
SRF - Water Conx Capacity Fees			
Transfer To Utility Fund	14013300-591001	\$1,947,000	\$2,769,667
Total SRF - Water Conx Capacity Fees:		\$1,947,000	\$2,769,667
SRF - WW Conx Capacity Fees			
Transfer To Utility Fund	14023500-591001	\$3,894,000	\$5,569,333
Total SRF - WW Conx Capacity Fees:		\$3,894,000	\$5,569,333
Total:		\$5,841,000	\$8,339,000

Utilities



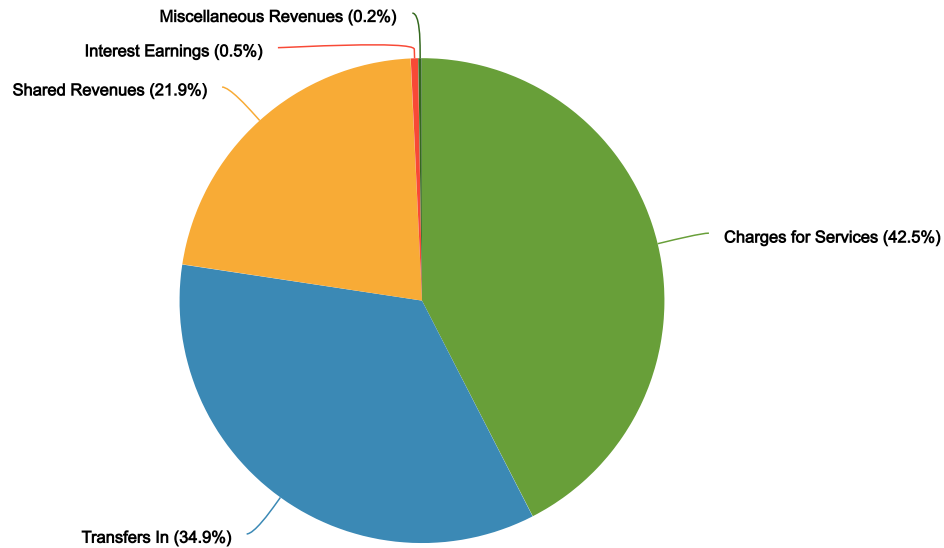
Utility Fund
Org Code: 410

Organizational Chart



Utilities - Revenues by Source

Projected 2024 Revenues by Source

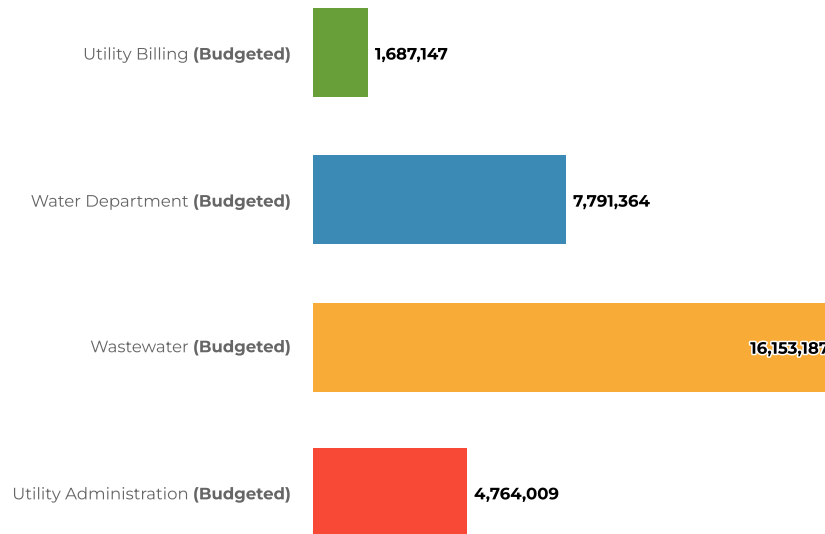


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	41000300-300100	\$575,926	
Total Budget Carry-Over:		\$575,926	
Shared Revenues			
Federal Grants - Other Phy Env	41000331-331390-21P13	\$1,500,000	\$1,500,000
State Grants - Water System	41000334-334310-22P01	\$1,000,000	\$1,000,000
State Grants - Water System	41000334-334310-22P03	\$650,000	\$650,000
State Grants - Water System	41000334-334310-22P04	\$0	\$3,500,000
Total Shared Revenues:		\$3,150,000	\$6,650,000
Charges for Services			
Water & Sewer Charges	41000343-343600	\$12,653,220	\$12,906,284
Total Charges for Services:		\$12,653,220	\$12,906,284
Interest Earnings			
Interest Income	41000361-361100	\$10,000	\$150,000
Total Interest Earnings:		\$10,000	\$150,000
Miscellaneous Revenues			
Surplus Property Sales	41000364-364400	\$10,000	\$10,000
SCRAP Sales - Utility	41000365-365000	\$6,000	\$6,000
Miscellaneous Revenue	41000369-369900	\$57,000	\$57,000

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Miscellaneous Revenues:		\$73,000	\$73,000
Transfers In			
Transfer From Special Revenue	41000381-381200	\$3,000,000	\$0
Transfer From Special Revenue	41000381-381200	\$3,500,000	\$0
SRF 14 Water Capacity Fees	41000381-381330	\$5,841,000	\$8,339,000
Proceeds from Debt	41000384-384000	\$1,224,530	\$0
Debt Proceeds	41000384-384000-21P06	\$0	\$1,224,530
Debt Proceeds	41000384-384000-21P12	\$0	\$1,052,893
Total Transfers In:		\$13,565,530	\$10,616,423
Total Revenue Source:		\$30,027,676	\$30,395,707

Utilities - Expenditure Summary by Division

Expenditure Summary by Division



Values

Utilities - Expenditures by Function

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expenditures			
Physical Environment		\$30,027,676	\$30,395,707
Personnel Services		\$2,578,226	\$2,903,618
Operating Expenditures		\$4,070,852	\$5,009,363
Capital Outlay		\$19,775,000	\$18,327,000
Debt Service		\$2,165,267	\$2,275,257
Transfers Out		\$1,438,331	\$1,880,469
Total Expenditures:		\$30,027,676	\$30,395,707



Utility Administration



Utility Fund

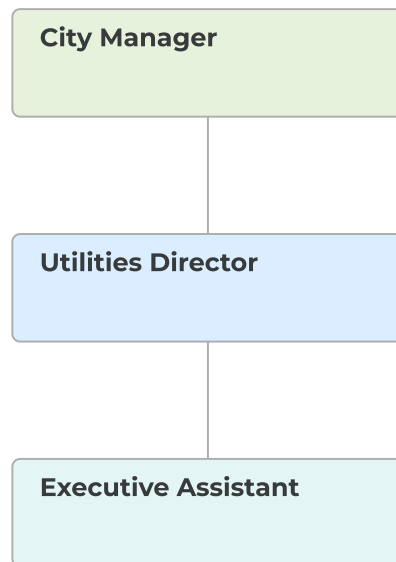
Org Code: 41003000

The Administration Division is accountable for the direction, supervision, and planning of both the Water and Wastewater Divisions. Responsibilities include budgeting, purchasing, technical specifications, contract administration, engineering review, maintenance coordination, providing City Council presentations, customer complaint investigations, and payroll. Also, providing technical, professional, and safety training, and the hiring, promoting, and disciplining of the department's employees. There are two employees in the Utilities Administration Division.

Utility Administration - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Utilities Director *	1	1	1
Executive Assistant	1	1	1
Total	2	2	2



Utility Administration - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41003000-512000	\$148,682	\$164,043
Fica Taxes	41003000-521100	\$9,218	\$10,171
Medicare Taxes	41003000-521200	\$2,156	\$2,379
Retirement Contributions	41003000-522100	\$36,504	\$44,654
Group Health	41003000-523000	\$33,956	\$37,268
Workers Comp Insurance	41003000-524000	\$2,415	\$6,491
Total Personnel Services:		\$232,931	\$265,006
Operating Expenditures			
Professional Services	41003000-531500	\$75,000	\$75,000
Prof Ser - Software & Support	41003000-531700	\$104,339	\$111,209
Contractual Services	41003000-534000	\$120,000	\$120,000
Telephone & Data Communication	41003000-541000	\$1,000	\$1,000
Freight and Postage Services	41003000-542000	\$200	\$200
Copy Machine Leases	41003000-544500	\$1,400	\$1,400
Property & Casualty Insurance	41003000-545000	\$19,654	\$24,568
Repair & Maint Vehicles	41003000-546200	\$500	\$500
Office Supplies	41003000-551000	\$700	\$700
Operating Supplies	41003000-552000	\$1,000	\$1,000
Gas & Oil	41003000-552700	\$500	\$700
Memberships/Dues	41003000-554200	\$1,000	\$1,000
Training	41003000-555500	\$5,000	\$6,000
Total Operating Expenditures:		\$330,293	\$343,277
Debt Service			
Loan Principal - SRF Loan	41003000-571002	\$1,427,352	\$1,537,342
Loan Principal - Meter Rplc	41003000-571003	\$737,915	\$737,915
Total Debt Service:		\$2,165,267	\$2,275,257
Transfers Out			
Transfer To General Fund	41003000-591001	\$1,203,481	\$1,203,481
Transfer to Airport Fund	41003000-591420	\$234,850	\$234,850
Reserve	41003000-599100	\$0	\$442,138
Total Transfers Out:		\$1,438,331	\$1,880,469
Total Expense Objects:		\$4,166,822	\$4,764,009



Utility Billing



Utility Fund

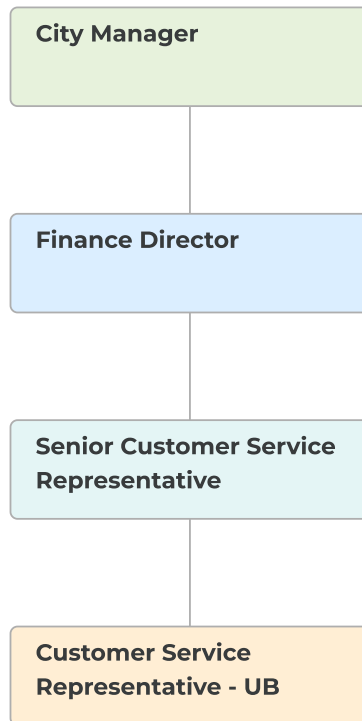
Org Code: 41001300

The Utility Billing (UB) Division is a division of the Finance Department. This division maintains and processes all water, sewer, and sanitation billing records; processing four scheduled billing cycles each month; and providing customer service to utility and sanitation customers regarding their accounts. In conjunction with Utility Department meter readers, UB coordinates work related to checking for leaks, lock offs, and reread orders. UB functions as the primary cash receipts area within the City, collecting and aggregating receipts from other City departments to prepare the City's daily banking deposit.

Utility Billing - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Accountant *	1	1	0
Senior Customer Service Representative - Utility Billing	1	1	2
Customer Service Representative - Utility Billing	3	3	3
Total	5	5	5



Utility Billing - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41001300-512000	\$186,131	\$181,165
Overtime	41001300-514000	\$500	\$500
FICA Taxes	41001300-521100	\$11,540	\$9,794
Medicare Taxes	41001300-521200	\$2,699	\$2,292
Retirement Contributions	41001300-522100	\$21,931	\$24,422
Group Health Insurance	41001300-523000	\$44,335	\$50,682
Workers Comp Insurance	41001300-524000	\$313	\$6,251
Total Personnel Services:		\$267,449	\$275,106
Operating Expenditures			
Medical Services	41001300-531200	\$300	\$300
Professional Services	41001300-531500	\$10,000	\$10,000
Contractual Services	41001300-534000	\$650,000	\$890,000
Contract Svcs-Proc CC Fees	41001300-534700	\$135,000	\$145,000
Telephone & Data Communication	41001300-541000	\$2,500	\$2,000
Freight & Postage	41001300-542000	\$90,000	\$100,000
Copy Machine Leases	41001300-544500	\$1,320	\$1,100
Property & Casualty Insurance	41001300-545000	\$10,993	\$13,741
Office Supplies	41001300-551000	\$600	\$600
Operating Supplies	41001300-552000	\$600	\$1,300
Training	41001300-555500	\$3,000	\$3,000
Total Operating Expenditures:		\$904,313	\$1,167,041
Capital Outlay			
Building & Building Improvemen	41001300-562000	\$50,000	\$50,000
Machinery & Equipment	41001300-564000	\$150,000	\$195,000
Total Capital Outlay:		\$200,000	\$245,000
Total Expense Objects:		\$1,371,762	\$1,687,147



Water



Utility Fund

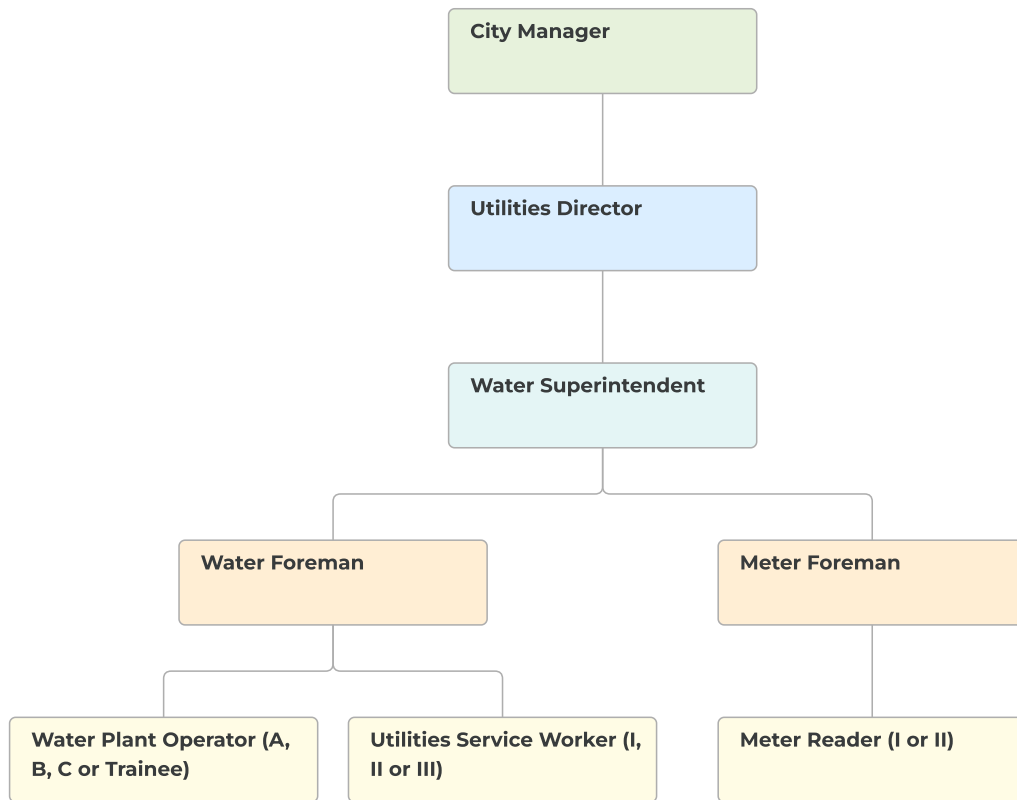
Org Code: 41003300

The Water Division is accountable for the City's Drinking Water Supply, treatment operations, distribution piping, and reclaimed water distribution system. This responsibility includes the water treatment operations and distribution pumping (to the customer's tap), well and distribution sampling, flushing programs, Florida Department of Environmental Protection (FDEP), and Southwest Florida Water Management District (SWFWMD) operating permits. In addition, chemical ordering, meter turn ons/turn offs/lock offs, water main breaks, Backflow Prevention Program, Cross Connection Control Program, utility locates, customer complaints, new water services, valve exercising, and operations/maintenance of the valve system, fire hydrant operation, testing, and maintenance, meter reading, meter box repairs and installation, meter change-outs and meter leaks. The FDEP and SWFWMD permits the Water Treatment Plants and distribution system. The Water Division is in charge of the operation and maintenance of this system in accordance with the operating permits and Florida Administrative Codes.

Water - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Water Superintendent *	1	1	1
Water Foreman	1	1	1
Water Plant Operator (A, B, C or Trainee)	3	3	3
Meter Foreman	1	1	1
Utilities Service Worker (I, II or III)	6	6	6
Meter Reader (I or II)	1	1	1
Total	13	13	13



Water - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41003300-512000	\$591,299	\$644,590
Overtime	41003300-514000	\$30,000	\$30,000
Fica Taxes	41003300-521100	\$36,661	\$39,971
Medicare Taxes	41003300-521200	\$8,574	\$9,352
Retirement Contributions	41003300-522100	\$68,791	\$87,478

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Group Health	41003300-523000	\$232,217	\$226,496
Workers Comp Insurance	41003300-524000	\$20,677	\$25,507
Total Personnel Services:		\$988,219	\$1,063,394
Operating Expenditures			
Medical Services	41003300-531200	\$200	\$300
Laboratory Analysis	41003300-531300	\$50,000	\$30,000
Professional Services	41003300-531500	\$150,000	\$150,000
Contractual Services	41003300-534000	\$95,000	\$275,000
Property Tax	41003300-538000	\$200	\$200
Telephone & Data Communication	41003300-541000	\$25,000	\$25,000
Freight and Postage Services	41003300-542000	\$500	\$500
Electricity	41003300-543000	\$140,000	\$150,000
Water & Sewer Expense	41003300-543300	\$200	\$250
Leases & Rentals	41003300-544000	\$1,000	\$1,000
Copy Machine Leases	41003300-544500	\$500	\$500
Property & Casualty Insurance	41003300-545000	\$40,176	\$50,220
Repair & Maint-Buildings	41003300-546000	\$4,000	\$4,000
Repair & Maint-Equipment	41003300-546100	\$45,000	\$75,000
Repair & Maint Vehicles	41003300-546200	\$18,000	\$30,000
Water Tank Maintenance	41003300-546300	\$40,000	\$60,000
Repair & Maint-Water Lines	41003300-546400	\$150,000	\$150,000
Licenses and Permits	41003300-549200	\$2,000	\$2,000
Office Supplies	41003300-551000	\$3,000	\$3,000
Operating Supplies	41003300-552000	\$48,000	\$48,000
Uniforms	41003300-552100	\$4,000	\$4,000
Tools, Small Equipment	41003300-552300	\$8,000	\$10,000
Chemicals	41003300-552400	\$25,000	\$40,000
Gas & Oil	41003300-552700	\$35,000	\$50,000
Memberships/Dues	41003300-554200	\$2,000	\$2,000
Training	41003300-555500	\$15,000	\$20,000
Total Operating Expenditures:		\$901,776	\$1,180,970
Capital Outlay			
Buildings/Bldg Improvements	41003300-562000	\$0	\$500,000
Building & Building Improvemen	41003300-562000-21P07	\$3,000,000	\$600,000
Infrastructure	41003300-563000	\$2,270,000	\$1,460,000
Infrastructure	41003300-563000-24P02	\$0	\$1,100,000
Infrastructure	41003300-563000-24P03	\$0	\$1,230,000
Machinery and Equipment	41003300-564000	\$235,000	\$157,000
Inventory Purchases	41003300-565900	\$500,000	\$500,000
Total Capital Outlay:		\$6,005,000	\$5,547,000
Total Expense Objects:		\$7,894,995	\$7,791,364



Wastewater



Utility Fund

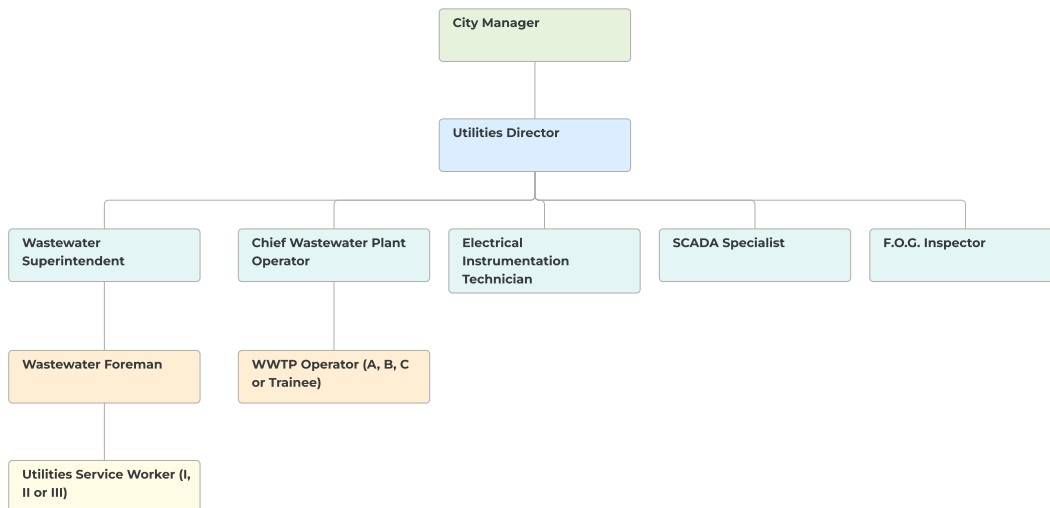
Org Code: 41003500

The Wastewater Division is held accountable for the operation and maintenance of the City's 4.5 million gallons per day Wastewater Treatment Plant, reclaimed water pumping station, 38 acres of rapid infiltration basins, 67 sewage lift stations and all of the City's sewer collection system. Which includes over 300 miles of gravity and pressurized underground sewer pipes and ~1,600 sanitary sewer manholes. The Division is also in charge of sewer line installations, breaks and preventative maintenance, manhole maintenance, utility locates, the Fats, Oils, and Grease Program (FOG), and customer complaints. The Florida Department of Environmental Protection (FDEP) permits the Wastewater Treatment Plant and Sewer Collection system and the Division is responsible for the proper operation and maintenance of these systems in accordance with the FDEP operating permit and Florida Administrative Codes. There are 18 employees in the Wastewater Division.

Wastewater - Personnel Information

Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Wastewater Superintendent *	1	1	1
Chief Wastewater Plant Operator *	1	1	1
WWTP Operator (A, B, C or Trainee)	5	5	5
Electrical Instrumentation Technician	1	1	1
SCADA Specialist	1	1	1
Wastewater Foreman	1	1	1
F.O.G. Inspector	0	0	1
Utilities Service Worker (I, II or III)	7	7	7
Total	17	17	18



Wastewater - Expenditures by Expense Type

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	41003500-512000	\$719,025	\$792,379
Overtime Sewer	41003500-514000	\$50,000	\$100,000
Fica Taxes	41003500-521100	\$44,580	\$47,649
Medicare Taxes	41003500-521200	\$10,426	\$11,148
Retirement Contributions	41003500-522100	\$77,458	\$107,631
Group Health	41003500-523000	\$170,693	\$210,899
Workers Comp Insurance	41003500-524000	\$17,445	\$30,406
Total Personnel Services:		\$1,089,627	\$1,300,112
Operating Expenditures			
Medical Services	41003500-531200	\$500	\$1,000
Laboratory Analysis	41003500-531300	\$25,000	\$25,000
Professional Services	41003500-531500	\$500,000	\$510,000
Contractual Services	41003500-534000	\$500	\$500
Contractual Hauling	41003500-534500	\$95,000	\$150,000
Property Tax	41003500-538000	\$50	\$50
Telephone & Data Communication	41003500-541000	\$12,000	\$15,000
Freight and Postage Services	41003500-542000	\$500	\$500
Electricity	41003500-543000	\$400,000	\$500,000
Water & Sewer Expense	41003500-543300	\$12,000	\$30,000
Refuse Removal	41003500-543400	\$6,000	\$8,000
Property & Casualty Insurance	41003500-545000	\$264,420	\$330,525
Repair & Maint-Buildings	41003500-546000	\$28,000	\$28,000
Repair & Maint-Equipment	41003500-546100	\$90,000	\$125,000
Repair & Maint Vehicles	41003500-546200	\$25,000	\$40,000
Repair & Maint-Infrastructure	41003500-546300	\$125,000	\$150,000
Licenses and Permits	41003500-549200	\$1,500	\$1,500
Office Supplies	41003500-551000	\$1,200	\$1,200
Operating Supplies	41003500-552000	\$35,000	\$65,000
Uniforms	41003500-552100	\$5,000	\$5,000
Tools, Small Equipment	41003500-552300	\$6,000	\$10,000
Chemicals & Chlorine Gas	41003500-552400	\$250,000	\$250,000
Gas & Oil	41003500-552700	\$35,000	\$50,000
Memberships/Dues	41003500-554200	\$1,800	\$1,800
Training	41003500-555500	\$15,000	\$20,000
Total Operating Expenditures:		\$1,934,470	\$2,318,075
Capital Outlay			
Buildings/Bldg Improvements	41003500-562000	\$0	\$150,000
Infrastructure	41003500-563000	\$2,230,000	\$2,900,000
Infrastructure	41003500-563000	\$4,500,000	\$0



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Infrastructure	41003500-563000-22P01	\$2,000,000	\$2,000,000
Infrastructure	41003500-563000-22P03	\$1,300,000	\$1,300,000
Infrastructure	41003500-563000-22P04	\$3,500,000	\$4,000,000
Infrastructure	41003500-563000-24P04	\$0	\$1,650,000
Machinery and Equipment	41003500-564000	\$20,000	\$515,000
Inventory Purchases	41003500-565900	\$20,000	\$20,000
Total Capital Outlay:		\$13,570,000	\$12,535,000
Total Expense Objects:		\$16,594,097	\$16,153,187



Airport



Airport Fund

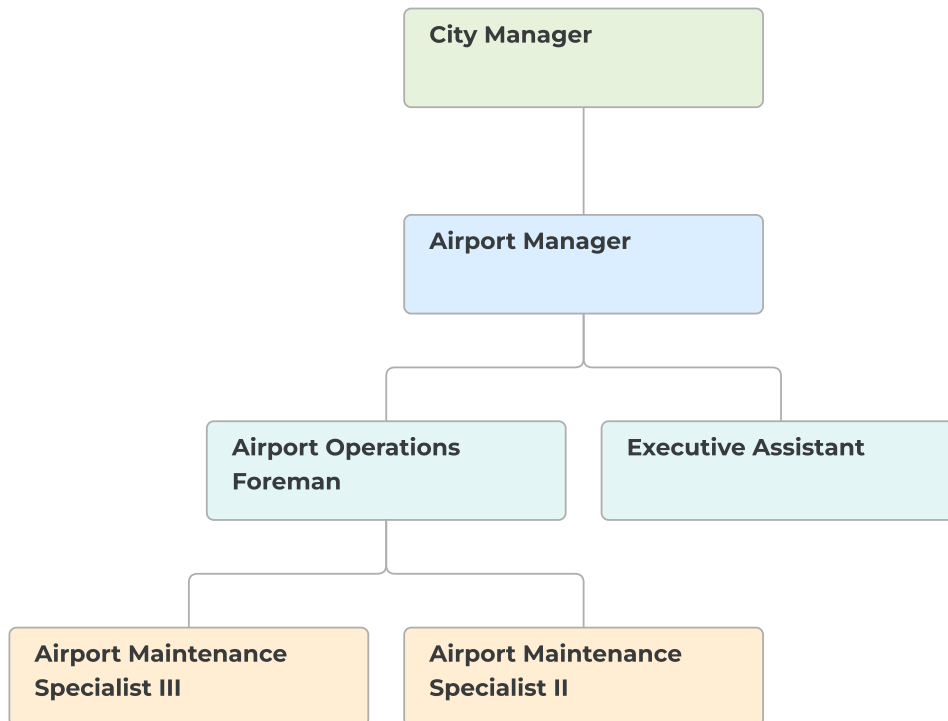
Org Code: 42004200

The Zephyrhills Municipal Airport, 840 acres consisting of four Non-Precision RNAV (GPS) instrument approach Runways 01/19 and 05/23. Home for 210+ based personal and business category aircraft. Housing: 137 t-hangars, 25 half hangars and 10 shade units plus home of 10 Conventional Hangars. The Airport is part of the National Plan of Integrated Airport Systems (NPIAS), Identified as a reliever Airport to Tampa International Airport. The Airport has an estimated air traffic activity of just over 45,000 - 50,000 annual flight operations with a mix of aircraft ranging from light sport recreational thru corporate business style aircraft. Staffed 8am to 5pm daily except for public holidays and offers basic Fixed Base Operations (FBO) amenities with 100 LL self-service fueling facilities (open 24 hrs.) and Jet-A truck only fueling available during business hours.

Airport - Personnel Information

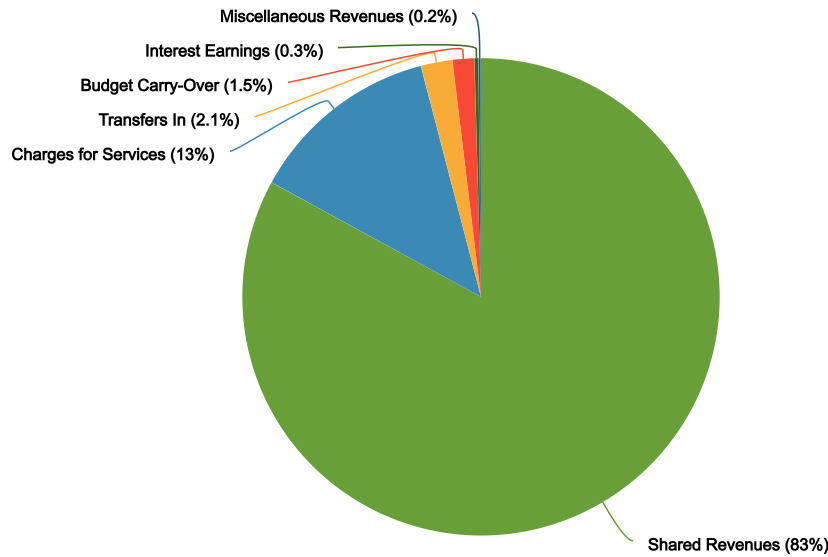
Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Airport Manager *	1	1	1
Airport Operations Foreman	1	1	1
Executive Assistant	1	1	1
Airport Maintenance Specialist III	1	1	1
Airport Maintenance Specialist II	2	2	2
Total	6	6	6



Airport - Revenues by Source

Projected 2024 Revenues by Source



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	42000300-300100	\$0	\$199,359
Total Budget Carry-Over:		\$0	\$199,359
Shared Revenues			
State Grants - Airport Develop	42000334-334410-21P04	\$0	\$25,000
State Grants - Airport Develop	42000334-334410-23P02		\$6,600,000
State Grants - Airport Develop	42000334-334410-23P04	\$312,000	\$312,000
State Grants - Airport Develop	42000334-334410-23P05	\$32,000	\$0
State Grants - Airport Develop	42000334-334410-24P01	\$0	\$800,000
State Grants - Airport Develop	42000334-334410-24P06	\$0	\$3,360,000
Total Shared Revenues:		\$344,000	\$11,097,000
Charges for Services			
Airport Rental & Lease Income	42000344-344100	\$289,684	\$302,379
Tie Down Fees	42000344-344101	\$11,484	\$10,903
Fuel Sales	42000344-344102	\$904,811	\$928,940
Oil Sales	42000344-344103	\$12,547	\$13,292
Fuel Flowage Fees	42000344-344105	\$5,051	\$4,421
Shade Hangar Rent	42000344-344106	\$15,167	\$14,537
T Hangar Rent	42000344-344107	\$453,896	\$453,149
Trailer Parking	42000344-344109	\$11,063	\$7,005
Airport Venue Events	42000347-347510	\$2,000	\$2,000

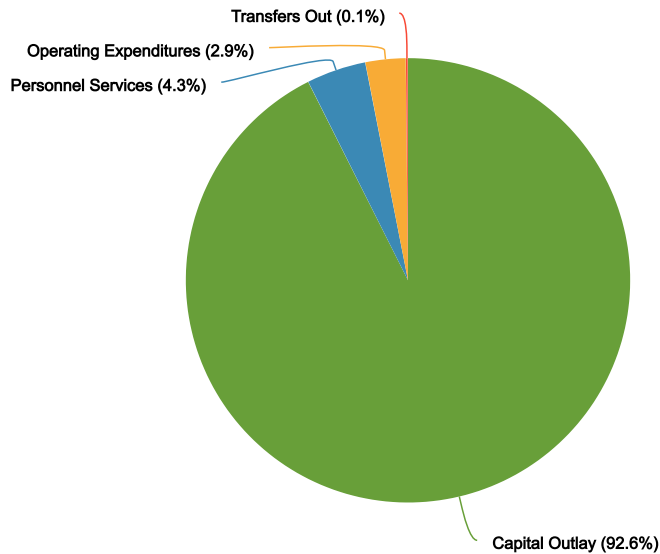


Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Total Charges for Services:		\$1,705,703	\$1,736,626
Interest Earnings			
Interest Income	42000361-361100	\$3,000	\$35,000
Total Interest Earnings:		\$3,000	\$35,000
Miscellaneous Revenues			
Surplus Property Sales	42000364-364400	\$5,000	\$5,000
Miscellaneous Revenue	42000369-369900	\$20,836	\$17,741
Total Miscellaneous Revenues:		\$25,836	\$22,741
Transfers In			
Transfer From General Fund	42000381-381100	\$18,740	\$18,740
Transfer From Special Revenue	42000381-381200	\$6,600,000	\$0
Transfer from Utility Fund	42000381-381410	\$234,850	\$234,850
Transfer from Sanitation Fund	42000381-381430	\$31,440	\$31,440
Total Transfers In:		\$6,885,030	\$285,030
Total Revenue Source:		\$8,963,569	\$13,375,756



Airport - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	42004200-512000	\$304,888	\$328,101
Overtime Airport	42004200-514000	\$6,000	\$9,000
Fica Taxes	42004200-521100	\$18,903	\$20,345
Medicare Taxes	42004200-521200	\$4,421	\$4,760
Retirement Contributions	42004200-522100	\$35,007	\$66,510
Group Health	42004200-523000	\$113,868	\$137,858
Workers Comp Insurance	42004200-524000	\$12,322	\$12,982
Total Personnel Services:		\$495,409	\$579,556
Operating Expenditures			
Medical Services	42004200-531200	\$320	\$330
Professional Services	42004200-531500	\$20,000	\$12,000
Prof Ser - Software & Support	42004200-531700	\$11,925	\$12,371
Contractual Services	42004200-534000	\$11,000	\$11,550
Processing Fees Credit Cards	42004200-534700	\$57,000	\$58,850
Property Tax	42004200-538000	\$2,000	\$2,000
Telephone & Data Communication	42004200-541000	\$5,700	\$5,100
Aeronautical Communications	42004200-541200	\$5,500	\$8,500
Freight and Postage Services	42004200-542000	\$1,200	\$1,242
Electricity	42004200-543000	\$28,700	\$32,700
Water & Sewer Expense	42004200-543300	\$8,500	\$7,500

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Refuse Removal	42004200-543400	\$1,000	\$1,000
Copy Machine Leases	42004200-544500	\$1,775	\$1,500
Property & Casualty Insurance	42004200-545000	\$95,843	\$119,804
Repair & Maint-Buildings	42004200-546000	\$8,000	\$8,000
Repair & Maint-Equipment	42004200-546100	\$17,850	\$15,000
Repair & Maint Vehicles	42004200-546200	\$4,800	\$7,000
Repair & Maint-Infrastructure	42004200-546300	\$35,000	\$50,000
Marketing/Publicity	42004200-548000	\$500	\$500
Special Event	42004200-548900	\$500	\$500
Legal Ads	42004200-549000	\$500	\$500
Office Supplies	42004200-551000	\$950	\$980
Operating Supplies	42004200-552000	\$9,850	\$11,000
Uniforms	42004200-552100	\$1,500	\$1,200
Tools, Small Equipment	42004200-552300	\$2,200	\$2,000
Gas & Oil City Use	42004200-552700	\$13,000	\$16,500
Memberships/Dues	42004200-554200	\$1,200	\$1,000
Training	42004200-555500	\$3,500	\$3,500
Total Operating Expenditures:		\$349,813	\$392,127
Capital Outlay			
Buildings/Bldg Improvements	42004200-562000	\$8,000	\$0
Infrastructure	42004200-563000-21P04	\$0	\$95,000
Infrastructure	42004200-563000-23P02	\$6,600,000	\$6,201,073
Infrastructure	42004200-563000-23P04	\$390,000	\$0
Infrastructure	42004200-563000-24P01	\$0	\$1,000,000
Infrastructure	42004200-563000-24P06	\$0	\$4,200,000
Machinery and Equipment	42004200-564000	\$110,000	\$13,000
Machinery & Equipment	42004200-564000-23P05	\$40,000	\$0
Inventory Purchases	42004200-565900	\$800,000	\$875,000
Total Capital Outlay:		\$7,948,000	\$12,384,073
Transfers Out			
Transfer To General Fund	42004200-591001	\$20,000	\$20,000
Budget Contingency	42004200-599000	\$150,347	\$0
Total Transfers Out:		\$170,347	\$20,000
Total Expense Objects:		\$8,963,569	\$13,375,756



Sanitation



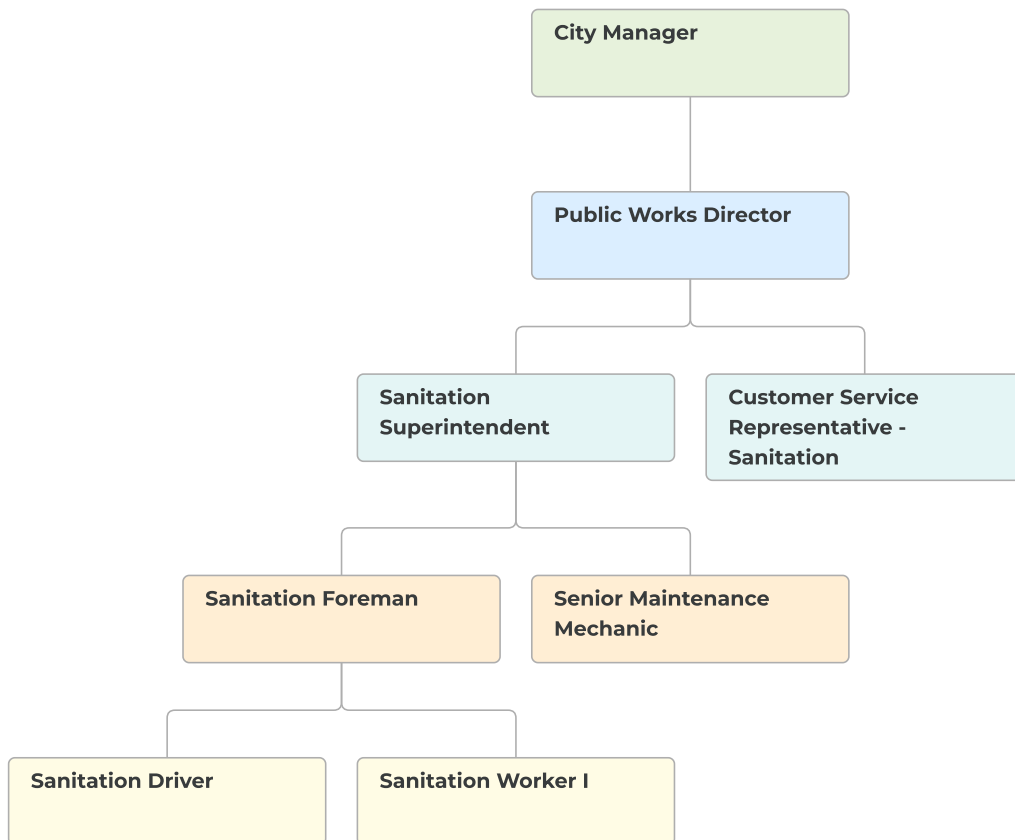
Sanitation Fund
Org Code: 43003400

The Sanitation Division provides residential and commercial solid waste collection and disposal services. The Sanitation Division also offers bi-weekly recycling services. All solid waste and recyclables are transported to Pasco County facilities via City-owned collection vehicles for sorting and processing. Additional services include transportation of trash compactors and roll-off type construction containers. The Sanitation Division is an enterprise fund.

Sanitation - Personnel Information

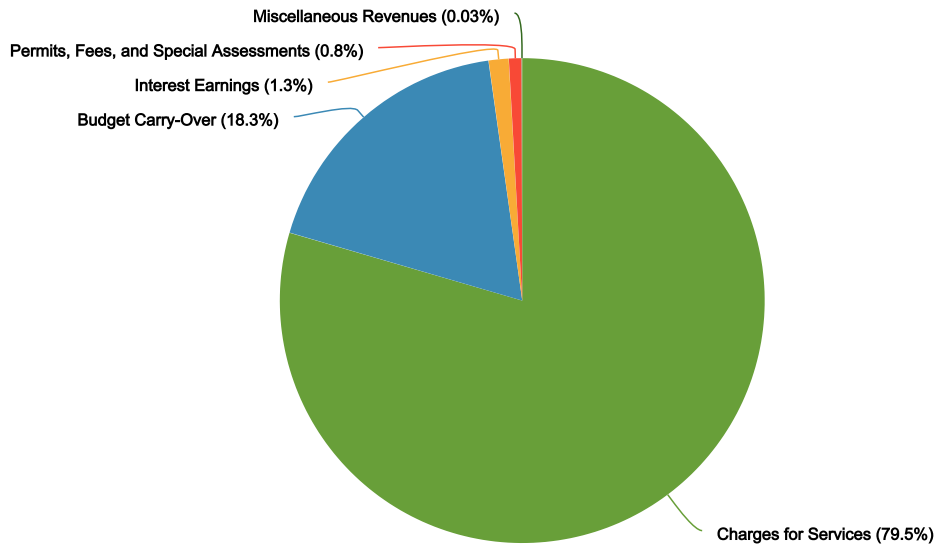
Personnel by Position

Position	FY 2022	FY 2023	FY 2024
Sanitation Superintendent *	1	1	1
Sanitation Foreman	1	1	1
Senior Maintenance Mechanic	1	1	1
Sanitation Driver	5	6	6
Customer Service Representative - Sanitation	1	1	1
Sanitation Worker I	2	1	2
Total	11	11	12



Sanitation - Revenues by Source

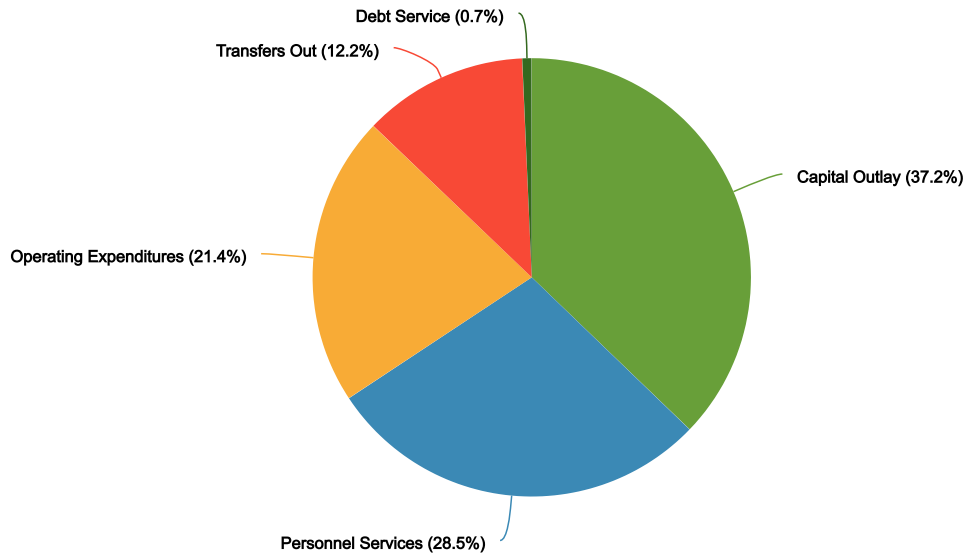
Projected 2024 Revenues by Source



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Revenue Source			
Budget Carry-Over			
C/O Balance	43000300-300100	\$0	\$542,749
Total Budget Carry-Over:		\$0	\$542,749
Permits, Fees, and Special Assessments			
Sanitation Franchise Fees	43000323-323430	\$18,121	\$25,000
Total Permits, Fees, and Special Assessments:		\$18,121	\$25,000
Charges for Services			
Sanitation Charges	43000343-343700	\$2,215,549	\$2,364,600
Total Charges for Services:		\$2,215,549	\$2,364,600
Interest Earnings			
Interest Income	43000361-361100	\$5,000	\$40,000
Total Interest Earnings:		\$5,000	\$40,000
Miscellaneous Revenues			
Miscellaneous Income	43000369-369900	\$1,000	\$1,000
Total Miscellaneous Revenues:		\$1,000	\$1,000
Total Revenue Source:		\$2,239,670	\$2,973,349

Sanitation - Expenditures by Expense Type

Budgeted Expenditures by Expense Type



Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Expense Objects			
Personnel Services			
Salaries	43003400-512000	\$460,500	\$520,790
Overtime Sanitation	43003400-514000	\$16,053	\$35,000
Fica Taxes	43003400-521100	\$28,554	\$31,200
Medicare Taxes	43003400-521200	\$6,678	\$7,300
Retirement Contributions	43003400-522100	\$58,023	\$75,396
Group Health	43003400-523000	\$132,004	\$157,522
Workers Comp Insurance	43003400-524000	\$27,146	\$19,910
Total Personnel Services:		\$728,958	\$847,118
Operating Expenditures			
Medical Services	43003400-531200	\$300	\$500
Professional Services	43003400-531500	\$25,000	\$30,000
Prof Ser - Software & Support	43003400-531700	\$22,024	\$24,913
Contractual Services	43003400-534000	\$500	\$500
Contractual Services-TempLabor	43003400-534300	\$3,000	\$3,000
Telephone & Data Communication	43003400-541000	\$3,500	\$3,500
Freight and Postage Services	43003400-542000	\$300	\$300
Refuse Removal	43003400-543400	\$2,000	\$2,000
Rentals & Leases	43003400-544000	\$10,000	\$10,000
Copy Machine Leases	43003400-544500	\$500	\$500
Property & Casualty Insurance	43003400-545000	\$63,853	\$79,816

Name	ERP Code	FY2023 Original Budget	FY2024 Budgeted
Repair & Maint-Equipment	43003400-546100	\$20,000	\$20,000
Repair & Maint Vehicles	43003400-546200	\$140,000	\$150,000
Operating Supplies	43003400-552000	\$42,000	\$42,000
Dumpsters <\$5,000	43003400-552090	\$45,000	\$45,000
Uniforms	43003400-552100	\$4,500	\$5,000
Tools, Small Equipment	43003400-552300	\$3,000	\$4,000
Landfill Fees	43003400-552500	\$30,000	\$30,000
Community Clean Up	43003400-552665	\$7,500	\$7,500
Gas & Oil	43003400-552700	\$140,000	\$175,000
Memberships/Dues	43003400-554200	\$600	\$600
Training	43003400-555500	\$3,000	\$3,500
Total Operating Expenditures:		\$566,577	\$637,629
Capital Outlay			
Buildings/Bldg Improvements	43003400-562000	\$10,000	\$20,000
Building & Building Improvemen	43003400-562000-21P07	\$0	\$200,000
Machinery and Equipment	43003400-564000	\$535,000	\$856,500
Roll-off Dumpsters	43003400-564090	\$20,000	\$30,000
Total Capital Outlay:		\$565,000	\$1,106,500
Debt Service			
BB&T Loan	43003400-571000	\$20,662	\$20,662
Total Debt Service:		\$20,662	\$20,662
Transfers Out			
Transfer To General Fund	43003400-591001	\$327,033	\$330,000
Transfer to Airport Fund	43003400-591420	\$31,440	\$31,440
Total Transfers Out:		\$358,473	\$361,440
Total Expense Objects:		\$2,239,670	\$2,973,349



CAPITAL IMPROVEMENTS



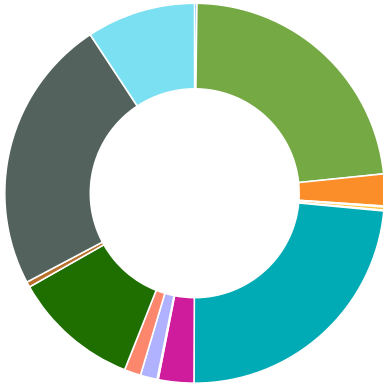
Capital Improvements: One-year Plan

Total Capital Requested

\$53,394,748

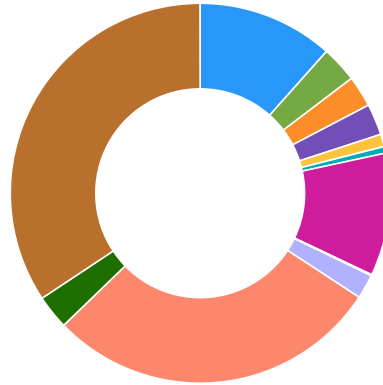
117 Capital Improvement Projects

Total Funding Requested by Department



Administration (0%)	\$100,000.00
Airport (23%)	\$12,384,073.00
CRA (3%)	\$1,440,000.00
Fleet Maintenance (0%)	\$49,000.00
Information Technology (0%)	\$137,000.00
Library (0%)	\$36,000.00
Parks & Facilities Maintenance (24%)	\$12,587,175.00
Police (3%)	\$1,614,500.00
Police Dispatch (0%)	\$51,000.00
Sanitation (1%)	\$769,000.00
Stormwater Management (1%)	\$745,000.00
Streets (11%)	\$5,755,000.00
Utility Billing (0%)	\$245,000.00
Wastewater (23%)	\$12,535,000.00
Water Department (9%)	\$4,947,000.00
TOTAL	\$53,394,748.00

Total Funding Requested by Source



Airport Fund (12%)	\$6,183,000.00
ARPA (3%)	\$1,646,675.00
CRA Fund (3%)	\$1,425,000.00
Gas Tax (3%)	\$1,420,000.00
General Fund (1%)	\$554,500.00
Library Reserves (0%)	\$10,000.00
Parks Impact Fee (1%)	\$300,000.00
Penny 4 Pasco (10%)	\$5,578,500.00
Police Impact Fee (0%)	\$57,000.00
Sanitation Fund (2%)	\$1,106,500.00
State Appropriation (29%)	\$15,231,573.00
Transportation Impact Fee (3%)	\$1,555,000.00
Utility Fund (34%)	\$18,327,000.00
TOTAL	\$53,394,748.00

Airport Requests

Itemized Requests for 2024

61" commercial mower	\$13,000
61" Scag Cheeta II mower.	
Airfield Pavement rehabilitation.	\$1,000,000
T-hangar ramp pavement rehabilitation, along taxiway Bravo. FDOT joint participation. 80/20, FDOT \$800,000. Local \$200,000.	
Fuel Inventory for Resale	\$875,000
Fuel inventory for resale.	
Runway 01/19 Pavement rehabilitation.	\$4,200,000
Pavement rehabilitation to the north end of Runway 01/19. FDOT joint participation. 80/20 FDOT \$3,360,000. Local \$840,000.00	
Terminal, Box Hangars and Taxiway Construction	\$6,201,073
New Terminal, Box Hangars and Taxiway Construction. \$6.6 million with 100% State Appropriation. Design & Engineering started in FY2023. Remaining project costs \$6,201,073.	
Wetland Mitigation, SWFWMD Requirement.	\$95,000
Runway 01/19 extension, wetlands mitigation, planting and monitoring.	
Total: \$12,384,073	

Library Requests

Itemized Requests for 2024

New Library Books and Materials	\$36,000
New library books, movies and materials for the patrons to checkout.	
Total: \$36,000	

Administration Requests

Itemized Requests for 2024

Additional office space in City Hall	\$100,000
The project will provide 4 additional offices within City Hall. Offices 110, 214, 218, 234 will all be split in half as originally planned with the design of the building. \$35,000 for remodeling \$36,000 for furniture \$29,000 for...	
Total: \$100,000	



Streets Requests

Itemized Requests for 2024

Annual Street Resurfacing - Gas Tax	\$700,000
Annual Street Resurfacing (Maintenance)	
Building Improvements (Streets)	\$25,000
Streets Department is moving into the CD building out at the City Yard. This building will need more improvements and upgrades to be more efficient for the Streets Department.	
Duke Energy Power Pole	\$205,000
Duke Energy ran new electrical poles and lines down Wire Road and has placed a pole directly in the center of the extension of Kossick Road for it to meet Wire Road. This is the first step to possibly moving the pole. Duke Energy will need to...	
Gateway Project	\$350,000
Gateway project.	
Intersection Improvements	\$1,000,000
Once we receive the Traffic Hot Spot study, we can use these funds to start design and engineering and surveying the priority areas.	
Sidewalk Construction Phase II	\$700,000
Continued sidewalk construction phase II - Raymond B. Stewart North	
Skid Steer Loader	\$150,000
Skid Steer will be used for road maintenance to include a loader, stump grinder attachment and asphalt milling attachment.	
South Avenue Extension	\$1,940,000
Extension of South Avenue (North of 6th Avenue) - National Guard Entrance	
Streets 15' Bat Wing Mower	\$25,000
Mower for ROW maintenance. Replaces ST502 1989 Alamo Bat Wing Mower	
Streets 3/4 Ton Truck w/ Utility Body	\$75,000
This vehicle will replace ST32 2002 Dodge 3500	
Streets Flat Bed Truck	\$185,000
ROW / Road Maintenance. Replaces ST118 1985 Flat Bed Truck	
Streets Grapple Truck	\$275,000
Grapple Truck to be used for tree maintenance, debris collection, storm debris collection, community clean ups and abatements. 50/50 between Streets and Sanitation.	
Tractor John Deere 5120	\$125,000
Tractor will replace ST51 2003 Massey Ferguson.	
Total: \$5,755,000	



Parks & Facilities Maintenance Requests

Itemized Requests for 2024

60" Stand-On Mower	\$12,000
This mower will be used for ROW's and drainage swales.	
60" Zero-Turn Mower	\$13,000
This mower will replace PK57 2015 Gravely Mower.	
96" Mower	\$50,000
This mower replaces PK20 2014 Gravely Mower. Will maintain public ROW	
Building Improvements (Parks)	\$10,000
Parks Department building improvements as needed.	
City Wide Park Improvements	\$1,506,675
The remining ARPA fundsa will be used to improve various parks around the City.	
City Yard Building Construction	\$1,000,000
The existing facility was constructed in 1984 - the facilities are antiquated and more space and modernization is needed.	
City Yard Building Design & Construction Documents	\$2,000,000
The existing facility was constructed in 1984 - the facilities are antiquated and more space and modernization is needed. FY23-24 \$2,000.000 Design and Construction Plans only. Split 60/30/10 between Public Works, Utilities and Sanitation.	
Cultural Arts Center	\$1,625,000
Downtown historic Home Theatre to be purchased and renovated. \$1.5 million in State Appropriations.	
Historic Building Renovations	\$100,000
Renovations to include ADA ramp, deck refurbishment and painting.	
Landscaping	\$15,000
Landscaping in various areas around the City.	
Paint Caboose @ Depot Park	\$7,500
In an effort to propoerly maintain the caboose at Depot Park, the exterior requires re-painting every 4-5 years.	
Parks 3/4 Ton Truck	\$53,000
This 3/4 ton truck will replace PK26 2007 Chevy 2500.	
Parks Improvements / Playground Equipment	\$300,000
Parks improvements and equipment replacement as needed.	
Parks Utility Tractor	\$60,000
This tractor will be replaced by both PK69 1982 John Deere Tractor and PK43 2002 John Deere Tractor.	
Re-Surface Tennis Courts at Zephyr Park	\$70,000
Periodic maintenance is required to keep the courts in playable condition. The courts were last resurfaced in 2017.	
SVB (4) Outdoor Tennis Courts	\$500,000
Construct (4) Additional Outdoor Tennis Courts at SVB Tennis Center 6585 Simons Road	



SVB Tennis Center Phase II	\$4,665,000
Construction of Indoor Tennis Facility adjacent to SVB Tennis Center 6585 Simons Road	
Zephyr Park Improvements	\$600,000
Continued prep work on improvements to Zephyr Park. Surveying, public input, concept designs, etc.	
Total: \$12,587,175	

Sanitation Requests

Itemized Requests for 2024

40' Gooseneck Trailer	\$25,000
This trailer will be used to transport dumpsters, misc. equipment, heavy truck parts, sod etc.	
Building Improvements (Sanitation)	\$20,000
Installation of a large concrete pad for the stored roll off dumpsters to sit on so that they are not sitting on the ground.	
Flat Bed Truck	\$80,000
This truck will be used to haul dumpsters and heavy truck parts, wheels, etc. Will pull a 40' Gooseneck Trailer. Replaces 2006 Chevrolet 2500 Truck (17 years old).	
Front Load Sanitation Truck - New	\$420,000
Due to the additional growth and new sanitation customers, the Sanitation Department will start a new route in January 2024 in order to service the new residents and keep up with growth.	
Roll Off Dumpsters	\$30,000
Purchase of new roll off dumpsters to replace around the city. These dumpsters are the larger sizes, 20 YD and 30 YD.	
Sanitation Truck Lift Arm - Replacement	\$60,000
Replacement lift arm for truck #700 (2020 Peterbilt)	
Sanitation Truck Main Lift Hydraulic Cylinders	\$6,000
Sanitation Truck Main Lift Cylinders	
Truck Canopy Safety Guard	\$5,000
Replace damaged Truck Canopy Safety Guard Truck # 705	
Z-Carts	\$123,000
Due to growth, the Sanitation department is in need of additional Z-Carts for distribution.	
Total: \$769,000	



Police Requests

Itemized Requests for 2024

AXON 2023 RMS Bundle YR2	\$400,000
Recurring contract amount: \$400,000. Includes RMS Software purchase includes data migration, implementation and the renewal of body cameras and tasers.	
AXON 2024 (12) In-Car Cameras	\$24,000
(7) in-car cameras for replacement fleet vehicles; (5) in-car cameras for new vehicles/positions. \$6,000/vehicle x 12 = \$72,000 / 3-year contract = \$24,000/yr	
AXON 2024 RMS Bundle YR2 Addendum	\$22,500
Addendum to recurring contract for additional subscriptions for 5 new positions. Equipment plus software.	
Building Improvements (Security Upgrades)	\$25,000
Upgrade bulletproof glass (lobby), locks and locking mechanisms, main lobby doors, and door windows.	
Building Improvements (Window Coverings-Blinds)	\$10,000
Window coverings for three (3) administrative offices, dispatch and records.	
Conceptual Design Work for Building Interior	\$15,000
Expand upon existing branding design that will be used for wayfinding, culture, and employee ownership. *Capital outlay/general fund	
Fleet Vehicle (CSI)	\$70,000
One (1) new crime scene vehicle.	
Fleet Vehicle (New)	\$350,000
Nine (5) vehicles for additional staff requests.	
Fleet Vehicle (Replacement)	\$490,000
Seven (7) replacement vehicles.	
Flooring	\$35,000
Replacement Carpet: conference room, chief's office, accreditation office, two lieutenant's offices, training office, property/evidence office, records office, old CID office, interview room, viewing room, CID, CID sergeant's office,...	
Furniture	\$50,000
Nine (9) CID cubicles and four (4) administrative workstations.	
Ice Machine	\$12,000
One (1) ice machine.	
Mobile Radio Vehicle Equipment 2024 (12)	\$60,000
(7) mobile radios and mounts for replacement fleet vehicles; (5) mobile radios and mounts for new vehicles/positions. \$5,000/vehicle = \$60,000	
Portable Marquee Sign	\$20,000
One (1) portable messaging sign for public notification of traffic changes and public awareness.	
Property/Evidence Storage Unit	\$20,000
Replace current property/evidence shed to properly secure evidentiary items. Installation of ventilation system.	



Speed Sign	\$5,000
One (1) solar-powered speed sign.	
Utility Trailer	\$6,000
One (1) multi-purpose utility trailer.	
Total: \$1,614,500	

Police Dispatch Requests

Itemized Requests for 2024	
Axon RMS/CAD Annual Maintenance	\$51,000
Annual maintenance of the new RMS/CAD system.	
Total: \$51,000	

Stormwater Management Requests

Itemized Requests for 2024	
6th Avenue Drainage Improvements	\$475,000
Stormwater Improvements along 6th Avenue (between 7th Street & 8th Street) and adjacent alley.	
Emergency Generator Pumping Station #5	\$170,000
Pumping Station # 5 (1st Street & 14th Avenue) currently has no emergency power. Without emergency power, this pumping station can go offline during a storm event, causing localized flooding. This infrastructure deficiency was noted in the...	
Pumping Station Upgrades	\$50,000
Stormwater Pumping Station Upgrades	
Retention Pond Fencing	\$50,000
Replace Retention Pond Fencing as needed.	
Total: \$745,000	

Utility Billing Requests

Itemized Requests for 2024

Re-work the Utility Customer service Area	\$50,000
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As the City has grown, the staff recommends reconfiguring the Utility Customer Service Area. There could be more room for the staff to meet with customers and move supervisors closer to front-line staff.

Utility Customer Service Software	\$195,000
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In September of 2016, the City purchased a number of Tyler Technologies software modules including accounting, general ledger, budget, accounts payable, capital assets, building permits and inspections. The cost of these modules was \$680,000....

Total: \$245,000

CRA Requests

Itemized Requests for 2024

5th Avenue Hardscape Improvements	\$150,000
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Install new black street poles and signs \$100,000 Landscape pots \$30,000 Benches and trash receptacles \$20,000 Total \$150,000

Clock Plaza Improvements	\$200,000
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Improvements to Clock Plaza.

Commercial and Residential Land Purchase	\$240,000
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Funds to be used for the purchase of residential and commercial properties. The properties can be resold or as part of an incentive for redevelopment of site.

CRA Park Signage	\$100,000
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New signage at all parks to go with the new rebranding.

Entrance Signage	\$100,000
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To install new signage at the entrance of 5th Avenue and Hwy 301/Gall Blvd incorporating our new city logo.

Public Art Downtown	\$100,000
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Adding more public art projects to the downtown area.

Public Art/ Signage for Hercules	\$140,000
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Create historical signage for Hercules Park incorporating public art in the CRA District

Sidewalks and Trails Continuation of Design Engineering Construction Services	\$250,000
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Sidewalks and Trails Continuing Design and Construction Documents from the Sidewalks and Trails Master Plan

Zephyr Park/Oakside Neighborhood Improvements	\$160,000
--	------------------

Improvements to retention pond fencing and signage throughout the two CRA neighborhoods.

Total: \$1,440,000



Water Department Requests

Itemized Requests for 2024

Alston to Tucker Water Line Extension	\$1,230,000
To connect an existing 8" water line at Hwy n301/Alston to an existing line at Tucker/SR39. Includes engineering and design, and construction of approximately 2,800' of water line.	
Backflow replacement program	\$125,000
Continuing our program to change out all Dual Check Valves throughout the City with new trackable models. This is in accordance with FDEP rule 62-555.360-2 which states Dual Check Valves (DuC's) "shall be refurbished or replaced at...	
Data Collectors for Advanced Metering Infrastructure (AMI) System	\$76,000
We are looking at having 2 new data collectors installed for the meter reading Advanced Metering Infrastructure (AMI) system. To have one installed and set-up on our system (turn-key) is \$38,000. We would like to have 2 installed next year for a...	
Inventory - Water	\$500,000
All items and/or services purchased under this object code must be entered into the asset inventory system and then entered into work orders as the items are used or services rendered. Purchase of meters, pipes, tubing, fittings, valves and other...	
Mobile Data Collector	\$13,000
This device is used to pick-up any meter reads that the data collectors cannot. We have one now and would like to add one for our other Meter Reader position.	
Palm Grove Dr. from Autumn Palm to Hwy301	\$1,100,000
8" WATER LINE EXTENSION FROM aUTUMN pALM TO Hwy301 along Palm Grove Dr.	
Purchase of Pasco County Water Systems East of Hwy 301	\$250,000
The purchase of the 4 county systems is a part of securing future water supplies for the City's Utility Service Area.	
Replace Truck 27 with new 2500 Series pick up.	\$60,000
Replace Truck 27 with new 2500 Series pick up due to the age, condition, and not large enough to pull equipment safely.	
Valve Exercising Machine	\$8,000
Motorized machine to assist employees with water valve exercising program	
Water line extension on Massey Rd.	\$1,000,000
8" From Rose Castle across Eiland to Massey Rd. Massey Rd. to the south end of Eiland Park Townhomes. Also, a 6" extension from Massey Rd. down Tall Pines Dr. Design and engineering included in construction costs.	
Well 10 Building	\$500,000
Construction of a building around well 10. Engineering/Design to be completed in FY23	
Well Rehabilitation	\$85,000
This project includes the pulling, rewinding, and cleaning of the pumps, motors & well casings at the city wellsites. This will also include new Chlorine Analyzers. It will also include fencing upgrades if necessary.	
Total: \$4,947,000	



Wastewater Requests

Itemized Requests for 2024

12" Reclaim Water line along Eiland Blvd. from Dairy Rd to Simons.	\$2,000,000
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Install approximately 10,000' of 12" reclaim water line to Connect to Pasco Counties reclaim system at Eiland/Simons intersection. 50/50 cost share with SWFWMD.

8" Reclaimed water line extension from Eiland to Abbott Square	\$1,650,000
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8" Reclaimed water line extension from Eiland/Simons intersection, north along Simons to the north entrance of Abbott Square.

Gravity Sewer line rehabilitation	\$750,000
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Lining aged and leaking gravity sewer lines throughout the city to prevent inflow and infiltration.

Hydrogen Sulfide Suppression System	\$100,000
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Install another hydrogen sulfide suppression system in collections.

Inventory - Wastewater	\$20,000
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All items and/or services purchased under this object code must be entered into the asset inventory system and then entered into work orders as the items are used or services rendered.

Lateral push camera to inspect our sewer system	\$15,000
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We use a lateral push camera to inspect our sewer system and this allows us to see into smaller lines to better evaluate them.

Lift Station Generator Installation	\$150,000
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Install new generator and switch gear at a lift station. One per year. We have applied for one FEMA Grant to replace multiple generators, and are currently working on another FEMA Mitigation Grant for 10 generator packages.

Lift Station Major Rehab	\$550,000
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Continue with the rehabilitation / repairs of our lift stations. This will be an on-going project from year to year where we do a total rehab of approximately 3-4 lift stations per year. Lift stations #4, #40, #44 and #47 are slated for FY2024.

Manhole Rehabilitation	\$250,000
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This project is to continue with the rehabilitation / repairs of our sewer manholes. This will be an on-going project from year to year until completion.

New Pipe Hunter sewer cleaning vehicle	\$200,000
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Our current vehicle (Pipe Hunter) is 20 years old and has seen better days and definitely showing its age. Many of the parts are obsolete.

Phase III Water and Sewer line extension along Kossik Rd., from Hwy 301, west to Ft King Rd.	\$4,000,000
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Phase III Water and Sewer line extension along Kossik Rd., from Hwy 301, west to Ft King Rd. with a 12" water line and 8" force main, and an additional force main going north and south on Ft King from Phelps Rd. to Sunshine Rd.

Pole barn to cover heavy equipment and vehicles to protect from damaging environmental elements.	\$150,000
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Install a pole barn for the purpose of protecting our highly expensive equipment and vehicles to prevent damage from the environmental elements.

Portable 100kW Generator	\$150,000
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For lift station emergency power outage.

South 301 Sewer Redevelopment Project	\$1,300,000
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Construct wastewater infrastructure that will include the installation of approximately 7,500 LF of force main from C Avenue to Tucker Road. This will be a low pressure sewer project and provide sewer services to commercial and residential...



WWTP Effluent Pump Station Upgrade**\$1,250,000**

Replacing the current effluent pumps with new pumps along with redesigning the effluent pumping chamber to accommodate the current permitted flows of the facility.

Total: \$12,535,000

Fleet Maintenance Requests

Itemized Requests for 2024**Building Improvements (Equip Maint)****\$25,000**

Equipment Maintenance Department building improvements as needed.

Heavy Vehicle Diagnostic Scanner Tool**\$10,000**

Heavy Vehicle Diagnostic Scanner toll required for vehicle troubleshooting.

Shop Fan**\$5,500**

Shop Fan for fleet mechanic shop area. 10' Overhead Fan

Tire Changing Machine**\$8,500**

Tire changing machine for fleet vehicles.

Total: \$49,000

Information Technology Requests

Itemized Requests for 2024**5 additional cameras around police station****\$15,000**

5 additional cameras around the police station. This covers blind spots in the front entrance, the back gate, the property/evidence building in the back and the now fenced in antenna (reqd for accreditation)

Backup Battery replacement for UPS at City Hall**\$10,000**

Backup battery replacement for UPS at City Hall - the batteries are due for a replacement cycle.

Reconfigure Sound System/Dais in Council Chambers**\$100,000**

Reconfigure sound system/dais in Council Chambers

Replacement Firewall for City Hall**\$6,000**

Replacement Firewall for City Hall

Replacement Firewall for PD**\$6,000**

Replacement Firewall for PD

Total: \$137,000

Capital Requests by Fund

ERP Code	General Fund	2024 Capital Costs
01001100-564000	Reconfigure Sound System/Dais in Council Chambers (Equipment)	\$100,000
01001200-562000	Additional office space in City Hall (Construction/Maintenance)	\$100,000
01001600-564000	Replacement Firewall for City Hall (Equipment)	\$6,000
01001600-564000	Backup Battery replacement for UPS at City Hall (Equipment)	\$10,000
01001900-562000	Building Improvements (Equip Maint) (Repairs/Improvements)	\$25,000
01001900-564000	Heavy Vehicle Diagnostic Scanner Tool (Equipment)	\$10,000
01001900-564000	Shop Fan (Equipment)	\$5,500
01001900-564000	Tire Changing Machine (Equipment)	\$8,500
01002100-562000	Building Improvements (Window Coverings-Blinds) (Furniture and Fixtures)	\$10,000
01002100-562000	Building Improvements (Security Upgrades) (Repairs/Improvements)	\$25,000
01002100-562000	Conceptual Design Work for Building Interior (Other)	\$15,000
01002100-562000	Flooring (Repairs/Improvements)	\$35,000
01004100-562000	Building Improvements (Streets) (Repairs/Improvements)	\$25,000
01007100-566000	New Library Books and Materials (Materials)	\$26,000
01007200-562000	Building Improvements (Parks) (Repairs/Improvements)	\$10,000
01007200-563000	Re-Surface Tennis Courts at Zephyr Park (Construction/Maintenance)	\$70,000
01007200-563000	Paint Caboose @ Depot Park (Construction/Maintenance)	\$7,500
01007200-563200	Landscaping (Construction/Maintenance)	\$15,000
01042100-564000	Axon RMS/CAD Annual Maintenance (Software)	\$51,000
01147100-566000	New Library Books and Materials (Materials (2))	\$10,000
		\$564,500
ERP Code	Special Revenue Fund	2024 Capital Costs
10012100-564000	AXON 2024 RMS Bundle YR2 Addendum (Equipment)	\$22,500
10012100-564000	AXON 2023 RMS Bundle YR2 (Software)	\$400,000
10012100-564000	Mobile Radio Vehicle Equipment 2024 (12) (Equipment)	\$60,000
10012100-564000	AXON 2024 (12) In-Car Cameras (Equipment)	\$24,000
10012100-564000	Furniture (Equipment)	\$50,000
10012100-564000	Utility Trailer (Vehicle Cost)	\$6,000
10012100-564000	Fleet Vehicle (CSI) (Vehicle Cost)	\$45,000
10012100-564000	Fleet Vehicle (CSI) (Other)	\$25,000
10012100-564000	Fleet Vehicle (New) (Vehicle Cost)	\$225,000
10012100-564000	Fleet Vehicle (New) (Other)	\$125,000
10012100-564000	Fleet Vehicle (Replacement) (Vehicle Cost)	\$315,000
10012100-564000	Fleet Vehicle (Replacement) (Other)	\$175,000
10012100-564000	Replacement Firewall for PD (Equipment)	\$6,000
10012100-564000	5 additional cameras around police station (Equipment)	\$15,000
10013800-563000	6th Avenue Drainage Improvements (Design)	\$25,000
10013800-563000	6th Avenue Drainage Improvements (Construction/Maintenance)	\$450,000
10014100-563111	Sidewalk Construction Phase II (Construction/Maintenance)	\$700,000
10014100-564000	Streets Flat Bed Truck (Vehicle Cost)	\$185,000
10014100-564000	Streets Grapple Truck (Vehicle Cost)	\$137,500
10017200-562000	Historic Building Renovations (Repairs/Improvements)	\$100,000
10017200-563000	SVB (4) Outdoor Tennis Courts (Construction/Maintenance (2))	\$174,500
10017200-563000	City Yard Building Construction (Construction/Maintenance)	\$1,000,000
10017200-563000	City Yard Building Design & Construction Documents (Construction/Maintenance)	\$1,200,000
10017200-564000	Parks Utility Tractor (Vehicle Cost)	\$60,000
10017200-564000	Parks 3/4 Ton Truck (Vehicle Cost)	\$53,000
10023800-563000	Retention Pond Fencing (Construction/Maintenance)	\$50,000
10023800-564000	Emergency Generator Pumping Station #5 (Construction/Maintenance)	\$170,000
10023800-564000	Pumping Station Upgrades (Construction/Maintenance)	\$50,000



10024100-563100	Annual Street Resurfacing - Gas Tax (Construction/Maintenance)	\$700,000
10024100-564000	Streets 15' Bat Wing Mower (Equipment)	\$25,000
10024100-564000	Tractor John Deere 5120 (Vehicle Cost)	\$125,000
10024100-564000	Skid Steer Loader (Vehicle Cost)	\$150,000
10024100-564000	Streets 3/4 Ton Truck w/ Utility Body (Vehicle Cost)	\$75,000
10027200-564000	60" Stand-On Mower (Vehicle Cost)	\$12,000
10027200-564000	60" Zero-Turn Mower (Vehicle Cost)	\$13,000
10027200-564000	96" Mower (Vehicle Cost)	\$50,000
10057200-563000	City Wide Park Improvements (Repairs/Improvements)	\$1,506,675
10057200-563000	Public Art/ Signage for Hercules (Other)	\$140,000
10064100-563000	South Avenue Extension (Construction/Maintenance)	\$1,940,000
10067200-562000	Cultural Arts Center (Construction/Maintenance)	\$1,500,000
10067200-563000	SVB (4) Outdoor Tennis Courts (Construction/Maintenance)	\$325,500
10067200-563000	SVB Tennis Center Phase II (Construction/Maintenance)	\$4,665,000
10067200-563000	Zephyr Park Improvements (Design)	\$600,000
		\$17,675,675
ERP Code	CRA Fund	2024 Capital Costs
11005900-562000	Public Art Downtown (Construction/Maintenance)	\$100,000
11005900-562000	Commercial and Residential Land Purchase (Other)	\$240,000
11005900-562000	Cultural Arts Center (Engineering)	\$125,000
11005900-563000	Zephyr Park/Oakside Neighborhood Improvements (Construction/Maintenance)	\$160,000
11005900-563000	Clock Plaza Improvements (Repairs/Improvements)	\$200,000
11005900-563111	Sidewalks and Trails Continuation of Design Engineering Construction Services	\$250,000
11005900-564000	CRA Park Signage (Equipment)	\$100,000
11005900-564000	Entrance Signage (Construction/Maintenance)	\$100,000
11005900-564000	5th Avenue Hardscape Improvements (Other)	\$150,000
		\$1,425,000
ERP Code	Impact Fee Fund	2024 Capital Costs
12014100-563000	Duke Energy Power Pole (Planning)	\$205,000
12014100-563000	Intersection Improvements (Design)	\$1,000,000
12014100-563000	Gateway Project (Design)	\$350,000
12037200-564000	Parks Improvements / Playground Equipment (Equipment/Vehicle/Furnishings)	\$300,000
12042100-564000	Property/Evidence Storage Unit (Other)	\$20,000
12042100-564000	Speed Sign (Equipment)	\$5,000
12042100-564000	Portable Marquee Sign (Equipment)	\$20,000
12042100-564000	Ice Machine (Equipment)	\$7,000
12042100-564000	Ice Machine (Installation)	\$4,000
12042100-564000	Ice Machine (Other)	\$1,000
		\$1,912,000
ERP Code	Utility Fund	2024 Capital Costs
41001300-562000	Re-work the Utility Customer service Area (Construction/Maintenance)	\$50,000
41001300-564000	Utility Customer Service Software (Software)	\$195,000
41003300-562000	Well 10 Building (Construction/Maintenance)	\$500,000
41003300-562000	City Yard Building Design & Construction Documents (Construction/Maintenance (2))	\$600,000
41003300-563000	Purchase of Pasco County Water Systems East of Hwy 301 (Other)	\$250,000
41003300-563000	Water line extension on Massey Rd. (Construction/Maintenance)	\$1,000,000
41003300-563000	Backflow replacement program (Other)	\$125,000
41003300-563000	Well Rehabilitation (Construction/Maintenance)	\$85,000
41003300-563000	Palm Grove Dr. from Autumn Palm to Hwy301 (Engineering)	\$100,000
41003300-563000	Palm Grove Dr. from Autumn Palm to Hwy301 (Construction/Maintenance)	\$1,000,000
41003300-563000	Alston to Tucker Water Line Extension (Engineering)	\$30,000
41003300-563000	Alston to Tucker Water Line Extension (Construction/Maintenance)	\$1,200,000
41003300-564000	Mobile Data Collector (Equipment)	\$13,000



41003300-564000	Data Collectors for Advanced Metering Infrastructure (AMI) System (Equipment)	\$76,000
41003300-564000	Valve Exercising Machine (Equipment)	\$8,000
41003300-564000	Replace Truck 27 with new 2500 Series pick up. (Vehicle Cost)	\$60,000
41003300-565900	Inventory - Water (Equipment)	\$500,000
41003500-562000	Pole barn to cover heavy equipment and vehicles (Construction/Maintenance)	\$150,000
41003500-563000	Hydrogen Sulfide Suppression System (Construction/Maintenance)	\$100,000
41003500-563000	Gravity Sewer line rehabilitation (Construction/Maintenance)	\$750,000
41003500-563000	Manhole Rehabilitation (Construction/Maintenance)	\$250,000
41003500-563000	Lift Station Major Rehab (Construction/Maintenance)	\$550,000
41003500-563000	WWTP Effluent Pump Station Upgrade (Construction/Maintenance)	\$1,250,000
41003500-563000	12" Reclaim Water line along Eiland Blvd. from Dairy Rd to Simons.	\$2,000,000
41003500-563000	South 301 Sewer Redevelopment Project (Construction/Maintenance)	\$1,300,000
41003500-563000	Phase III Water and Sewer line extension along Kossik Rd., from Hwy 301, west to Ft King Rd.	\$4,000,000
41003500-563000	8" Reclaimed water line extension from Eiland to Abbott Square (Engineering)	\$150,000
41003500-563000	8" Reclaimed water line extension from Eiland to Abbott Square	\$1,500,000
41003500-564000	New Pipe Hunter sewer cleaning vehicle (Vehicle Cost)	\$200,000
41003500-564000	Lateral push camera to inspect our sewer system (Equipment/Vehicle/Furnishings)	\$15,000
41003500-564000	Portable 100kW Generator (Vehicle Cost)	\$150,000
41003500-564000	Lift Station Generator Installation (Construction/Maintenance)	\$150,000
41003500-565900	Inventory - Wastewater (Equipment)	\$20,000
		\$18,327,000
ERP Code	Airport Fund	2024 Capital Costs
42004200-563000	Wetland Mitigation, SWFWMD Requirement. (Construction/Maintenance)	\$95,000
42004200-563000	Terminal, Box Hangars and Taxiway Construction (Construction/Maintenance)	\$6,201,073
42004200-563000	Airfield Pavement rehabilitation. (Construction/Maintenance)	\$1,000,000
42004200-563000	Runway 01/19 Pavement rehabilitation. (Construction/Maintenance)	\$4,200,000
42004200-564000	61" commercial mower (Vehicle Cost)	\$13,000
42004200-565900	Fuel Inventory for Resale (Other)	\$875,000
		\$12,384,073
ERP Code	Sanitation Fund	2024 Capital Costs
43003400-562000	Building Improvements (Sanitation) (Construction/Maintenance)	\$20,000
43003400-562000	City Yard Building Design & Construction Documents (Construction/Maintenance (3))	\$200,000
43003400-564000	Streets Grapple Truck (Vehicle Cost (2))	\$137,500
43003400-564000	Sanitation Truck Main Lift Hydraulic Cylinders (Equipment)	\$6,000
43003400-564000	Sanitation Truck Lift Arm - Replacement (Equipment)	\$60,000
43003400-564000	40' Gooseneck Trailer (Equipment)	\$25,000
43003400-564000	Flat Bed Truck (Vehicle Cost)	\$80,000
43003400-564000	Z-Carts (Equipment)	\$123,000
43003400-564000	Front Load Sanitation Truck - New (Vehicle Cost)	\$420,000
43003400-564000	Truck Canopy Safety Guard (Equipment)	\$5,000
43003400-564090	Roll Off Dumpsters (Equipment)	\$30,000
		\$1,106,500

DEBT



Debt Snapshot

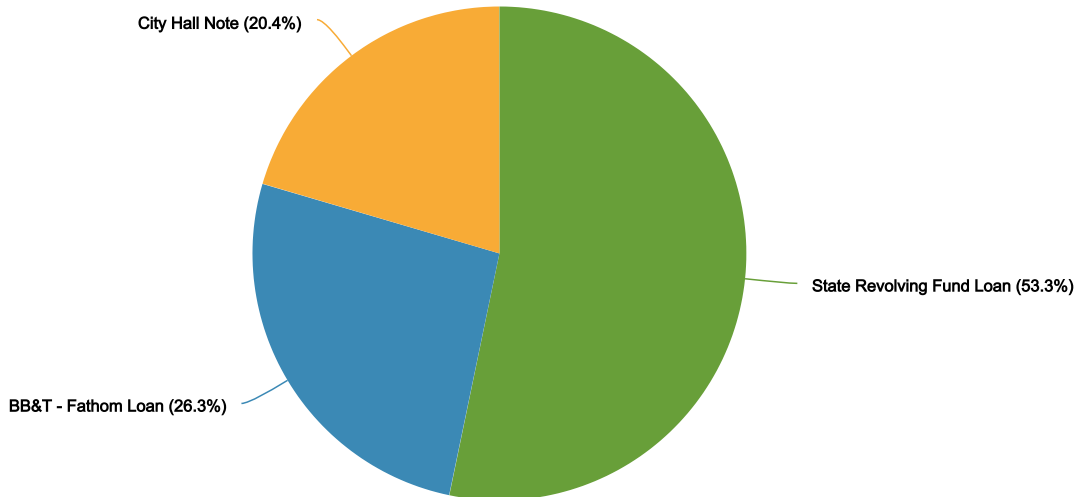
Total budgeted debt service payments increased by \$109,866 from \$2,776,109 to \$2,885,975. Debt Service includes the annual payments on the state revolving fund loans used to build the wastewater treatment plant which matures in 2028 and 2040, AWT upgrade which matures in 2043, Reclaimed Water Line which matures 2043; the annual payment for the City hall loan which has a final payment in 2032; and the lease on our AMI Metering System/Software, which has a final payment in 2026.



\$2,885,975

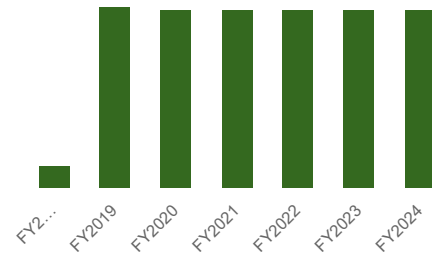
\$397,043 (15.95% vs. 2023 year)

Debt by Type



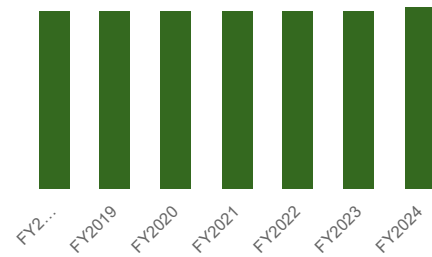
	FY2023	FY2024	% Change
Debt	—	—	
City Hall Note	\$590,152	\$590,056	0%
BB&T - Fathom Loan	\$739,519	\$758,577	2.6%
State Revolving Fund Loan	\$1,159,261	\$1,537,343	32.6%
Total Debt:	\$2,488,932	\$2,885,975	16%

City Hall Note



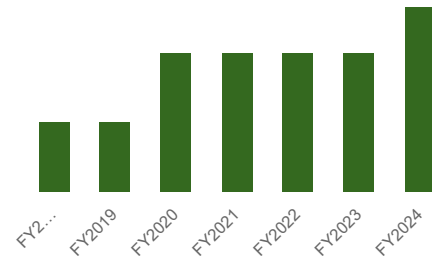
	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
City Hall Note	—	—	—	—	—	—	—
Principle	\$0	\$432,147	\$430,602	\$440,695	\$451,025	\$461,597	\$472,417
Interest	\$75,885	\$170,055	\$159,969	\$149,732	\$139,282	\$128,556	\$117,639
Total City Hall Note:	\$75,885	\$602,202	\$590,571	\$590,427	\$590,306	\$590,152	\$590,056

BB&T - Fathom Loan



	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
BB&T - Fathom Loan	—	—	—	—	—	—	—
BB&T - Fathom Loan	\$737,915	\$739,456	\$740,712	\$740,323	\$739,925	\$739,519	\$758,577
Total BB&T - Fathom Loan:	\$737,915	\$739,456	\$740,712	\$740,323	\$739,925	\$739,519	\$758,577

State Revolving Fund Loan



	FY2018	FY2019	FY2020	FY2021	FY2022	FY2023	FY2024
State Revolving Fund Loan	—	—	—	—	—	—	—
805020	\$326,590	\$326,590	\$653,179	\$653,179	\$653,179	\$653,179	\$653,179
805030	\$253,041	\$253,041	\$506,081	\$506,081	\$506,081	\$506,081	\$506,081
510531	\$0	\$0	\$0	\$0	\$0	\$0	\$315,630
510550	\$0	\$0	\$0	\$0	\$0	\$0	\$62,452
Total State Revolving Fund Loan:	\$579,630	\$579,630	\$1,159,261	\$1,159,261	\$1,159,261	\$1,159,261	\$1,537,343

ORDINANCE NO. 1460-23

AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA PROPOSING AN AMENDMENT TO THE CITY’S ZONING MAP DESIGNATION FROM AP-2 (AIRPORT RELATED) TO LI (LIGHT INDUSTRIAL) FOR APPROXIMATELY 3.99 ACRES OF REAL PROPERTY LOCATED AT 5028, 5002, 5048, 5040, 5016 AIRPORT ROAD, AND 39301 SOUTH AVENUE, ZEPHYRHILLS, FL 33542 AND HAVING PARCEL NUMBER 12-26-21-0000-04900-0010; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, the City Council has been given authority by the State of Florida pursuant to Chapters 163 and 166, Florida Statutes, to rezone property within the City limits upon receipt of written consent of the landowner, together with approval of the City Council of said rezoning duly expressed by Ordinance; and

WHEREAS, the City Council gave due public notice of hearings on the proposed rezoning as required by the Zephyrhills Land Development Code, as amended, and Chapters 163 and 166, Florida Statutes; and

WHEREAS, the Planning Commission, sitting as the Local Planning Agency, did hold public hearing on the 18th day of July, 2023 to consider the proposed rezoning and has recommended approval; and

WHEREAS, the City Council has determined that the LI zoning category is consistent with the assigned Future Land Use Classification of I (Industrial) as established in the adopted Comprehensive Plan and would promote the general welfare of the public and would encourage proper development within the City; and

WHEREAS, the zoning amendment is consistent with the goals, objectives and policies of the Comprehensive Plan; and

WHEREAS, the City Council desires to hereby formally adopt the amendment to the City’s Zoning Map.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, as follows:

Section 1. Recitals.

The Whereas clauses above are true and accurate and are incorporated by reference and made a part of this Ordinance.

Section 2. Authority.

This Ordinance is enacted pursuant to Chapter 163, Florida Statutes, and under the home rule powers of the City.

Section 3. Amendment.

The following described lands, lying and being situated in the City of Zephyrhills, Florida consisting of 3.99 Acres, MORE OR LESS, to wit:

Physical Address: 5028, 5002, 5048, 5040, 5016 Airport Road, and 39301 South Avenue, Zephyrhills, FL 33542

Parcel /Tax ID Number: 12-26-21-0000-04900-0010

Legal description: See Exhibit “A”

The Zoning Designation is hereby rezoned from AP-2 to LI and is included within the boundaries of the City of Zephyrhills, FL.

Section 4. Repealer.

All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5. Severability.

That if any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this ordinance.

Section 6. Effective Date.

This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1460-23 was read and passed on the first reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 12th day of September, 2023.

Attest: _____
Lori L. Hillman, City Clerk, MMC Lance A. Smith, Council President

The foregoing Ordinance No. 1460-23 was read and passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 25th day of September, 2023.

Attest: _____
Lori L. Hillman, City Clerk, MMC Lance A. Smith, Council President

The foregoing Ordinance No. 1460-23 was approved by me this 25th day of September, 2023.

Melonie Bahr Monson, Mayor

Approved as to legal form and legal content

Matthew E. Maggard, City Attorney

EXHIBIT “A”

That portion of Section 12, Township 26 South, Range 21 East, Pasco County, Florida, being further described as follows:

Commencing at the Southwest corner of Section 12, Township 26 South, Range 21 East, Pasco County, Florida, run North 89 degrees 54°37” East, 1371.77 feet along the South line thereof; thence run North 27 degrees 38’57” East, 56.49 feet for a Point of Beginning; thence continue North 27 degrees 38’57” East, 436.80 feet; thence North 89 degrees 54’37” East, 450.00 feet; thence South 27 degrees 38’57” West, 436.80 feet; thence South 89 degrees 54’37” West, 450.00 feet to the Point of Beginning.

Staff Report Memorandum

To: City Council and Honorable Mayor
From: Rodney Corriveau, AICP – Senior Planner
RE: RZ 15-23 – Rezoning
Date: September 12 and 25, 2023

I. BACKGROUND & INFORMATION

A. History | Application Summary

This is a rezoning petition presented by BGE, on behalf of the property owner, 5028 Zephyrhills LLC for a 3.99 acre parcel at the intersection of Airport Road and South Ave, approximately 250 feet east the railroad tracks. Please see Figure 1 and Figure 2 for subject property location.

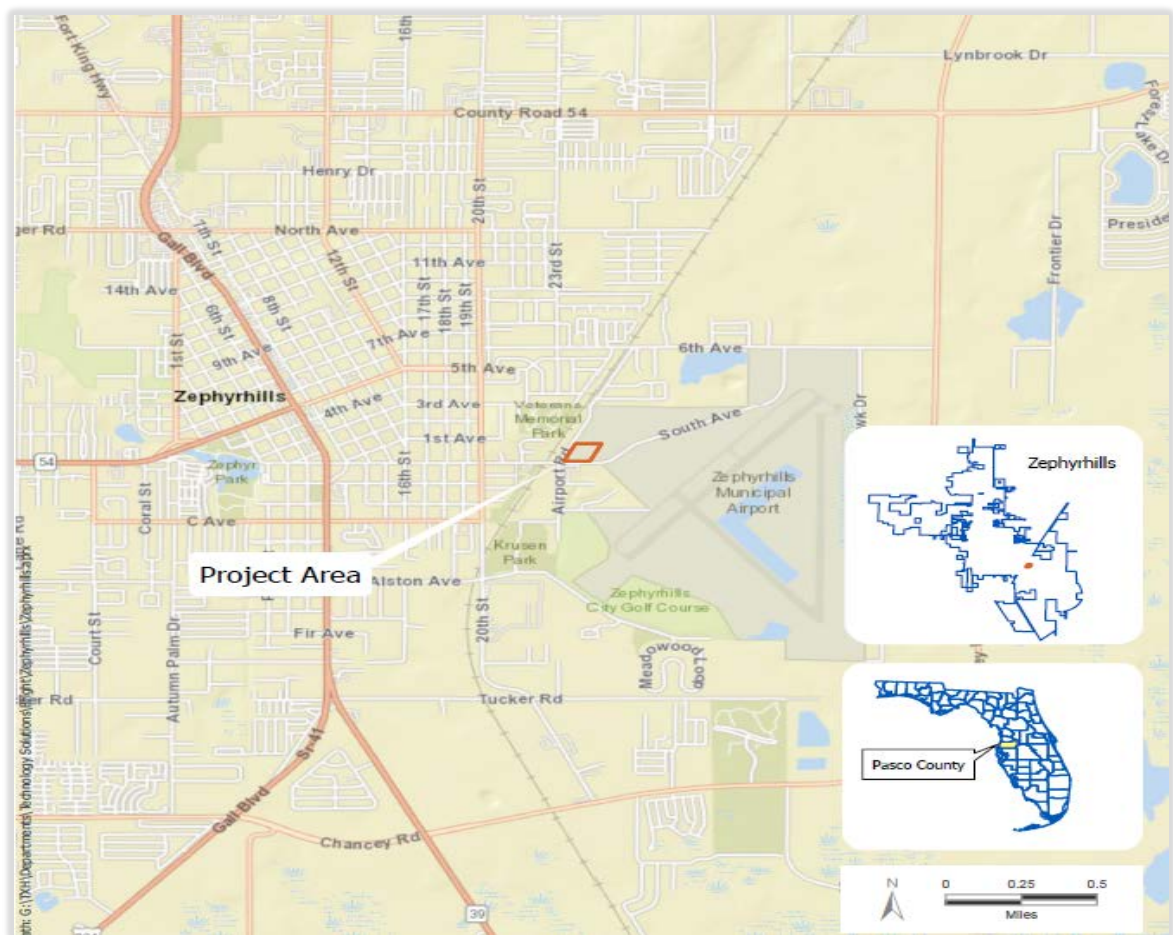


Figure 1 - Location Map *Courtesy of BGE*

The petition is for a zoning designation change from **AP-2 to LI**, therefore any single or combination of uses is possible found within Table 2.02.01- Allowable Uses in Zoning Districts¹ (see page 9 for more detail). The applicant states that “There are currently no plans for any major improvements to the site. The proposed rezoning is to allow for a Recreational/Sport Center use on the subject property.”

B. Site Information

<u>Applicant Owner:</u>	5028 Zephyrhills LLC
<u>Location:</u>	Airport Road and South Ave.
<u>Parcel ID Number(s):</u>	12-26-21-0000-04900-0010
<u>Acreage:</u>	173,970.85 SF, or 3.99 Acres, MOL
<u>Existing Land Use:</u>	Multiple tenant building
<u>Existing Future Land Use:</u>	I (Industrial)
<u>Proposed Future Land Use:</u>	Not Applicable
<u>Existing Zoning:</u>	AP-2 (Airport Related)
<u>Proposed Zoning:</u>	LI (Light Industrial)

II. DATA & ANALYSIS REVIEW

Character Analysis

The subject property is located along Airport Road at the intersection of South Ave., approximately 250 feet from the CSX Railroad. The area is peppered with single-family residential and parkland west of the railroad tracks, a home construction and repair office immediately west, industrial to the south (a multi-tenant building), airport, and airport and supportive uses to the east, and vacant lands and City supportive uses to the north (public works facilities yard). The subject property consists of 3.99 acres, more or less.

¹ Provided in convenient condensed format herein – the full table is attached.



Figure 2 – Aerial Project Location *Courtesy of BGE*

The applicant states that “There are currently no plans for any major improvements to the site. The proposed rezoning is to allow for a Recreational/Sport Center use on the subject property.” Please see the full-range of development possibilities permissible as-of-right, with a conditional use permit, as-of-right under provisional review (SPRC-only review), or as-of-right with a special exception (Planning Commission review) under the LI zoning designation in the Comp Plan/LDC Analysis beginning on page 7. *Table 2.02.01 – Allowable Uses in Zoning Districts* is condensed herein beginning on page 9, the full Table is attached to this report). As a reminder, if the petition for a zoning designation change from AP-2 to LI is approved, any single, or combination of uses from the approved use table is a possibility.

A. Compatibility Analysis

1. Rezoning

- (a) The request is to change the subject property’s zoning classification from AP-2 to LI;
- (b) The requested zoning designation could potentially be consistent with the development patterns and zoning designations of the area and surrounding properties. The surrounding properties are (please refer to Figure 3 – Existing Zoning Map below):

- i. City AP-1 to the north
- ii. City AP-1 to the east
- iii. City LI to the south
- iv. City R-2 to the west;



Figure 3 – Existing Zoning Map *Courtesy of BGE*

(c) The subject petition and subsequent potential redevelopment will not exhibit premature development based on the development patterns in the general vicinity and utility infrastructure availability.

The proposed zoning change is potentially compatible/consistent with the growth and development trends of the area – if redeveloped in a ‘sympathetic’ manner under the LI zoning designation to the other adjacencies supportive to the airport, see Figure 4 – Proposed Zoning Map below.

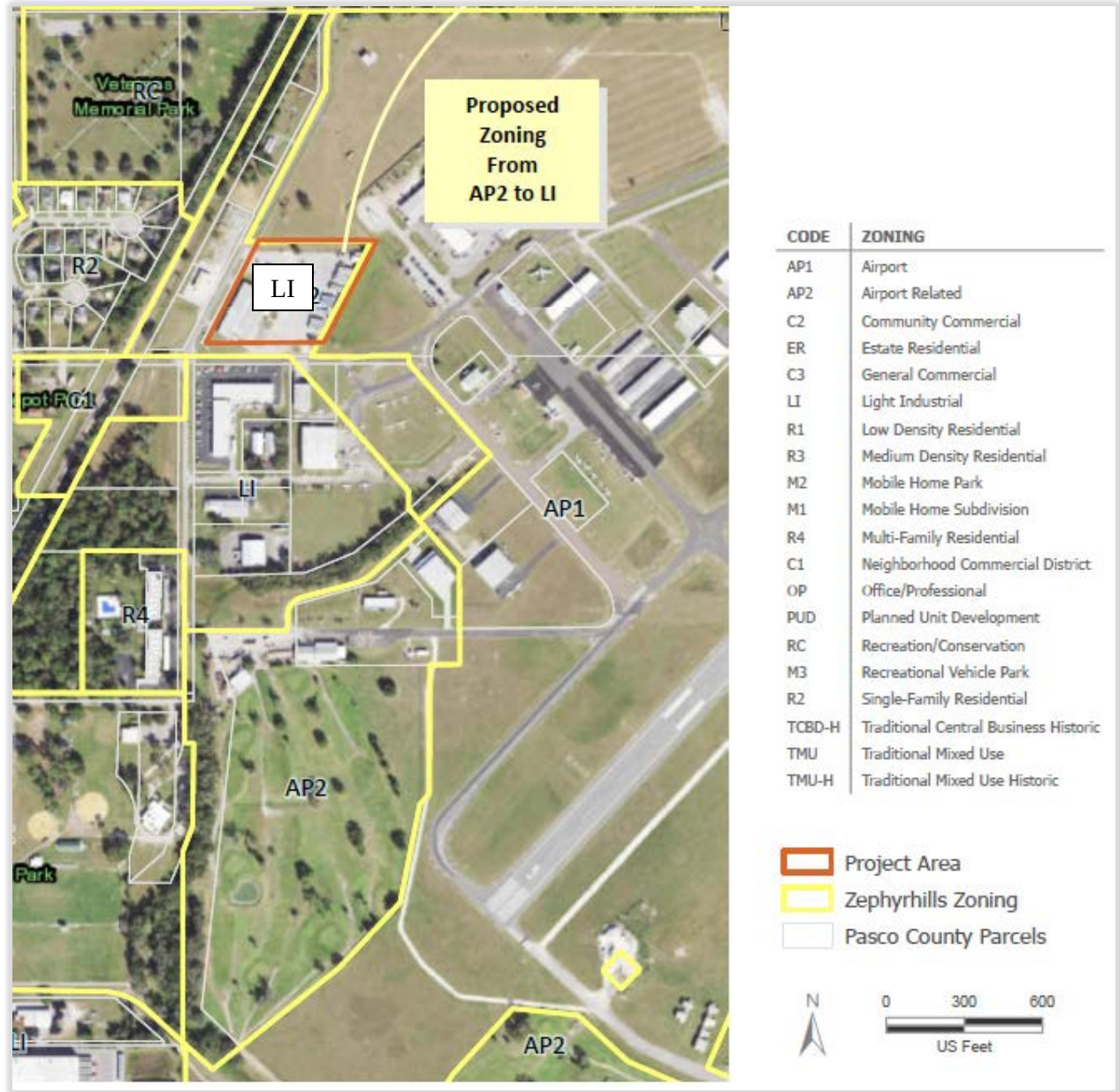


Figure 4 - Proposed Zoning Map *Courtesy of BGE*

As previously noted, there are no immediate plans for redevelopment, and this rezoning is intended to allow a recreational/sport center use on the site (which is not permissible under the existing zoning). Please note that the site, once re-zoned (if approved by the City), could potentially be developed in any combination of uses from *Table 2.02.01 – Allowable Uses in Zoning Districts*, please see specific uses beginning on page 9.

The assigned Industrial Future Land Use (FLU) category purpose is to depict those areas of the City that are now developed, or appropriate to be developed, in an industrial manner: and so as to encourage the reservation and use of consolidated areas for industrial use in a manner and location consistent with surrounding use, transportation facilities, and natural resource characteristics. . The FLU is not proposed to change. See Figure 5 – Existing Future Land Use map, below.

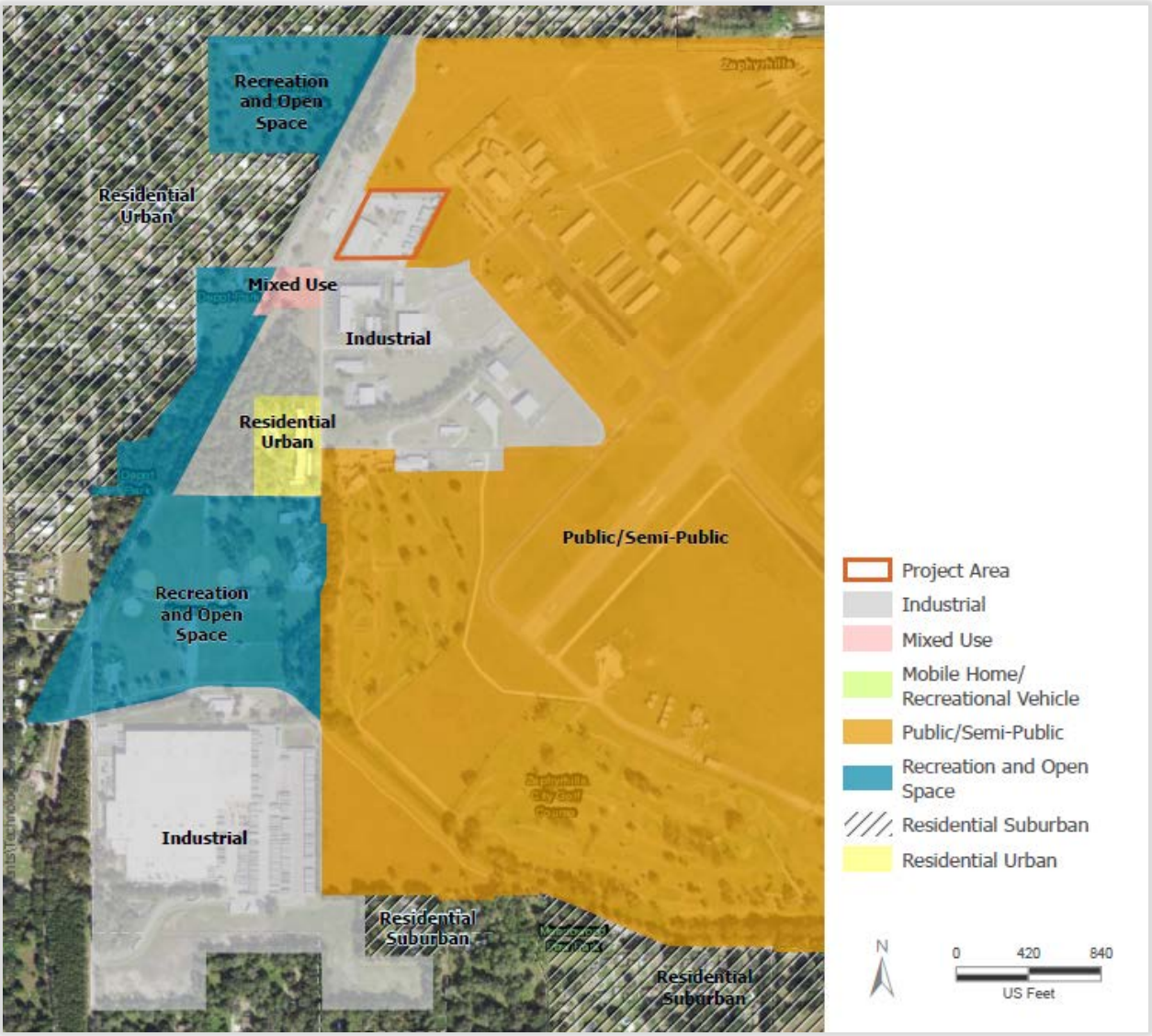


Figure 5 – Existing Future Land Use Map *Courtesy of BGE*

The subject site shall be in conformance with all applicable LDCs at the time of redevelopment. Only the maximum potential square footage allowable under the LDC shall be permitted given the constraints of the site and bulk regulations under the LDC, including, but not limited to height, setbacks, FAR, airport regulations.

B. Natural & Historic Resources Analysis

The following site characteristics are provided or will be provided at the time of redevelopment:

1. Flood Plain – The subject property is located in Flood Zone “X” and is outside the 100-year flood zone. There is no identified apparent flood related threat. See Attachment 1 – FEMA Map, attached.
2. Wetlands | Water Bodies – There are no wetlands or bodies of water located on the subject property. See Attachment 2 – Wetlands Map, attached.
3. Historic | Archaeological Resources – The subject property is located outside of the Zephyrhills Historic District and is not projected to impact any identified historic resources. If archaeological resources are found onsite during development, notification should be made to the Florida Department of Historical Resources.
4. Natural Resources – A Protected Species Assessment will be required at the time of redevelopment. See Attachment 3 – Biological Hotspots Map, attached.
5. A detailed soils report shall be submitted at the time of redevelopment. See Attachment 4 – Soils Map.

C. Public Services Suitability Analysis | Impact

Police, fire, water, sewer, sanitation, transportation and school impacts will be determined at the time of redevelopment.

D. Comp Plan and LDC Analysis and Response

Goal LU-1 - To achieve an economically and diversified tax base that ensures:

- a. That the residential/family character of the City of Zephyrhills is maintained and protected while recognizing the economic benefits of a diversified economic base;
- b. That recognition of the City of Zephyrhills as a retirement community, a medical/clean industry destination, and an airport community offering recreational and industrial opportunities;
- c. That enjoyment of natural and man-made recreational resources by citizens and visitors alike; and
- d. That threat to health, safety, and welfare posed by hazards, nuisances, incompatible land uses, and environmental degradation are minimized.

Response: Consistent with the above stated goals, the property, when redeveloped, shall achieve a diversified tax base.

Objective LU 1-1 - To encourage efficient development in areas which will have the capacity to contribute more to the City in revenue than it will consume in services that meet the above-mentioned goals and consistent with this adopted plan.

Response: The existing property currently has a multi-tenant building, and the proposed redevelopment, if and when presented to the City, shall have a greater impact on the tax base.

Policy LU 1-1-1 - The City shall continue to enforce land development regulations to ensure orderly development, that at a minimum, contain provisions which

- a. regulate the subdivision of land;
- b. regulate signage
- c. provide for drainage and storm water management
- d. provide requirements for the provision of open space, traffic flow and parking
- e. coordinate future land use with soil conditions, topography and availability of facilities and services
- f. ensure that development orders and permits are issued only when it is documented that there is an adequate level of service
- g. protect limited amount of wetlands and environmentally sensitive land

Response: The redevelopment, when presented to the City, shall be fully designed and permitted in accordance with the City of Zephyrhills Land Development Code. No construction will begin until all relevant permits have been applied for and obtained by the City of Zephyrhills and other applicable state and local authorities.

Objective LU 1-4 - The City will develop mechanisms to ensure the protection of archaeological and historical resources.

Response: A Florida Master Site File shall be submitted at the time of redevelopment. In the event of these resources being discovered, the contractor will be instructed to halt all activity on site and contact the City of Zephyrhills and State authorities before proceeding with further work.

Objective LU 1-9 - Improve and enhance the visual appearance of neighborhoods and commercial areas in the City.

Response: The subject redevelopment, when presented to the City, shall be designed with architectural standards in accordance with the City of Zephyrhills LDC, and shall be approved by the City to ensure that the visual appearance is in accordance with requirements. The subject redevelopment shall, according to the LDC, utilize landscape buffers along the front, sides and rear of the property enhancing the visual appearance. Outdoor lighting is restricted when subject site adjoins airport uses.

Policy PUB – 1-2-2: No building permits will be issued for new residential, office or commercial development which is not served by a public water supply.

Response: The site is serviced by the City's water supply.

Policy PUB-5-2-1: The design of drainage facilities shall comply with the ambient water quality standards of SWFWMD, DEP, and Chapter 17 – 25 and other applicable water quality regulations for discharge.

Response: The site, through the site plan review process (SPRC) shall be in full conformance with all applicable regulations; furthermore, Staff will coordinate the review of the application with the City's EOR to ensure all applicable regulations are strictly followed.

Policy PUB-4-1-2: New development or redevelopment is not permitted unless the finished floor elevation is at least 8 inches above the crown of the adjacent road unless waived by the Building Official and at or above the 100-year flood elevation.

Response: The site, through the site plan review process (SPRC) shall be in full conformance with all applicable regulations and the LI zoning district.

Locational Characteristics: This category is generally appropriate to locations within the urban area that are appropriate for more intensive residential, office and retail commercial uses. These areas are typically in close proximity to and served by the arterial highway network where mixed use developments allow interaction among land uses and encourage mass transit and non-vehicular trips.

Consistency with LDC (Zoning) Ordinances and City Ordinances:

Response: The engineered site plan (at the time it is presented to the City and reviewed by the SPRC) shall be consistent with the applicable comprehensive plan goals and objectives and land development regulations and the intent of the LI zoning district.

The development is located in an area in which transportation, police and fire protection, other public facilities and public utilities, including sewerage, are available and adequate for the uses proposed.

Local Development Pattern:

Response: It is anticipated that the rezoning will eventually result in a redevelopment sometime in the future. The information in Table 2.02.01 – Allowable Uses in Zoning Districts is provided in a truncated version below. The full table relating to the LI Zoning District is attached to this report. PLEASE NOTE THAT ANY ONE OR COMBINATION THEREOF MAY TAKE PLACE ON THE SUBJECT SITE IF THIS REZONING PETITION IS APPROVED. USES ARE PERMISSIBLE AS-OF-RIGHT, THROUGH A CONDITIONAL USE, AS-OF-RIGHT PROVISIONAL USE, OR AS-OF-RIGHT SPECIAL EXCEPTION.

Table 2.02.01 – Allowable Uses in Zoning Districts²³ -

Uses permissible as-of-right in the LI Zoning District include:

- Gas (Fuel) Service Station
- Heavy Vehicle/Equipment Service/Repair
- Towing Services
- Auction House
- Brewery

² Table 2.02.01 – Approved under Ordinance # 1431-21, see attached.

³ * Indicates use currently subject to official moratorium under Ordinance # 1455-23.

- Brewery (Regional/Small)
- Craft Distillery
- Distillery
- Laundry/Dry-Cleaning Plant
- Kennel
- Pet Care Services (Indoor/Outdoor)
- Veterinary Clinic/Hospital
- Government Offices/Facilities
- Construction Services
- Drug Processing/Manufacturing
- High-Tech Manufacturing
- Laboratory (Testing)
- Light Industry/Manufacturing
- Paint Booth
- Publishing & Printing
- Warehouse
- Freight Transportation Services

Uses permissible under a Conditional Use in the LI Zoning District include:

- Automobile Service and Repair
- Greenhouse
- Adult Uses
- Sport Shooting Range
- Lumber Yard
- Recycling Center
- Mini-Warehouse/Self-Storage*
- RV Storage*

Uses permissible as-of-right with a Provisional Review (Level 1 Review (SPRC))) in the LI Zoning District include:

- Flea Market
- Office (Trades/Fleet)
- Technical Trade/Vocational
- Recreation Sports/Center
- Wholesale Distribution
- Airport Related Services
- Commercial Parking Structure
- Transit Center

Uses permissible as-of-right with a Special Exception (Level 2 Review (Planning Commission)) in the LI Zoning District include:

- Private Club/Recreation Facility

Uses permissible as an Accessory to the principal use (review may be required) in the LI Zoning District include:

- Parts and Accessory Sales
- Landscape Supply/Garden Center

- Office (Professional/Corporate)
- Outdoor Storage*

Uses permissible Temporary (permissible for a specific, set, limited time, review may be required) in the C-3 Zoning District include:

- Mobile/Temporary Sales

Pre-Mature Development:

Response: The proposed zoning district will not create premature development. The subject site is already developed, and is targeted for growth pursuant to the City Comprehensive Plan and serves as infill development for this area.

Further facilities analysis and capacity demands of the proposed development were provided with the petition by the applicant. The following standard condition of approval is anticipated to be included as well for this project addressing public facilities: The City shall provide water and/or wastewater service to the project. A utility service agreement may possibly be required. A master utility plan for the project will be required prior to construction plan approval. The developer shall construct all water and wastewater facilities within the development to current City standards. The site will be served by Pasco County Fire and City Police Services.

Residential Impact Statement:

Response: The general area exhibits a mix of uses including airport, industrial, parkland, commercial, and residential uses. At the time of site planning, care shall be taken with specific uses and the placement of such uses on the property to reasonably mitigate impacts to adjacent uses. **Please see Table 2.02.01 for the full range of uses permissible under the LI zoning designation.**

Consistency with LDC and City Ordinances:

Response: The subject development shall be designed in accordance with the City of Zephyrhills Land Development Code and City Ordinances.

The requested re-zoning petition could potentially be consistent with the Goals, Objectives, and Policies of the City of Zephyrhills Comprehensive Plan and could adhere to the principles of rezoning for the City's zoning map. However, a review of the Comprehensive Plan and the Land Development Code was conducted by City Staff to the fullest extent given the nature of rezonings and the applicable relevant LDC's.

A final review of an engineered site plan will be made at the time of site plan review to ensure full compliance of the redevelopment, given the LI zoning designation (if this rezoning petition is approved by the City Council).

III. RECOMMENDATION

Site Plan Review Committee – The SPRC approved the petition to rezone the property from AP-2 to LI at its regularly scheduled meeting on June 20, 2023.

Planning Commission – The Planning Commission approved the petition to rezone the property from AP-2 to LI at its regularly scheduled meeting on July 18, 2023.

Based upon the analysis contained herein, along with supporting documentation, **Staff recommends approval of this petition for a rezoning of the property to LI.**

FIGURE 1 - LOCATION MAP

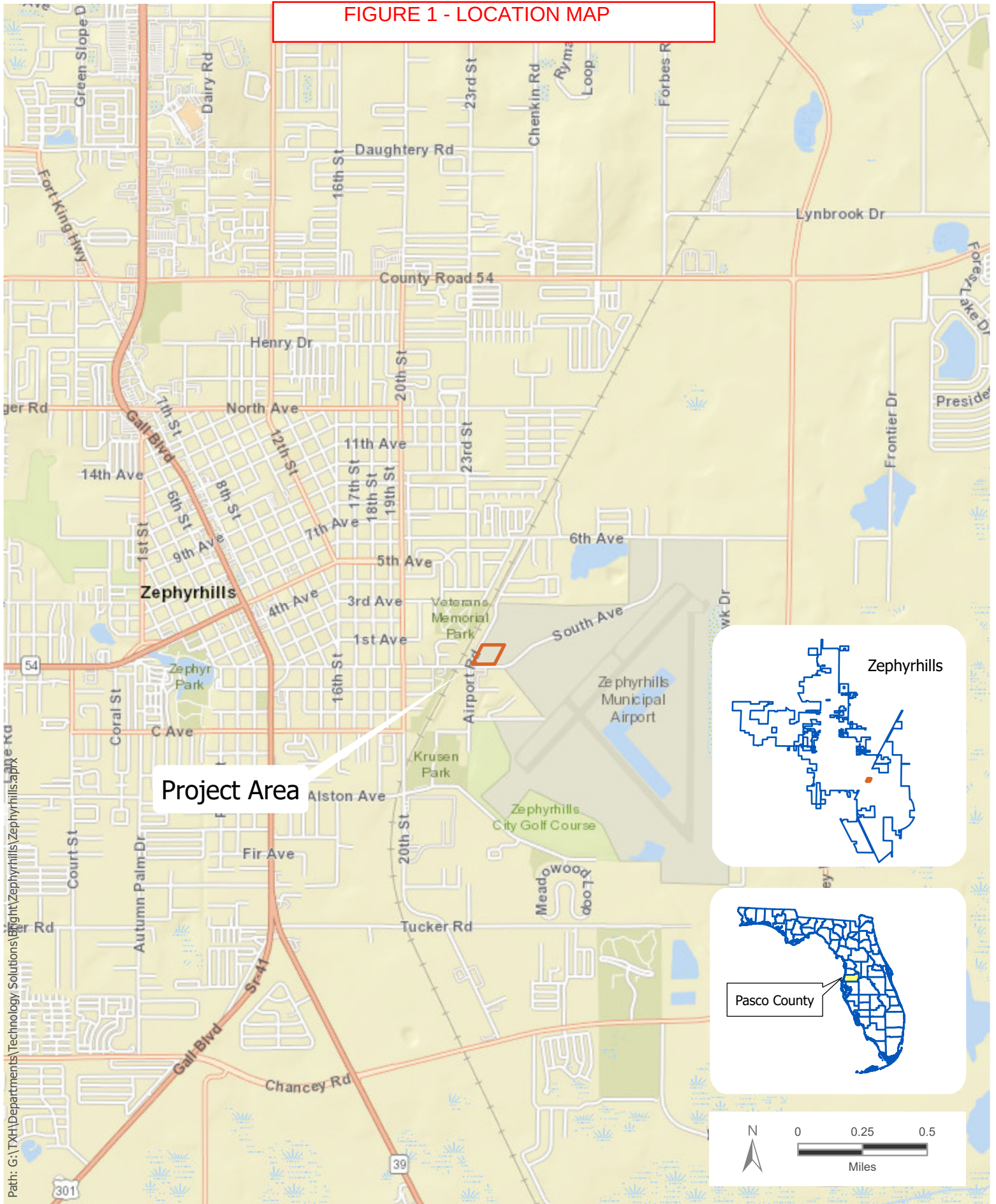


FIGURE 2 - AERIAL LOCATION MAP



 Project Area



0 200 400
US Feet

FIGURE 3 - EXISTING ZONING MAP

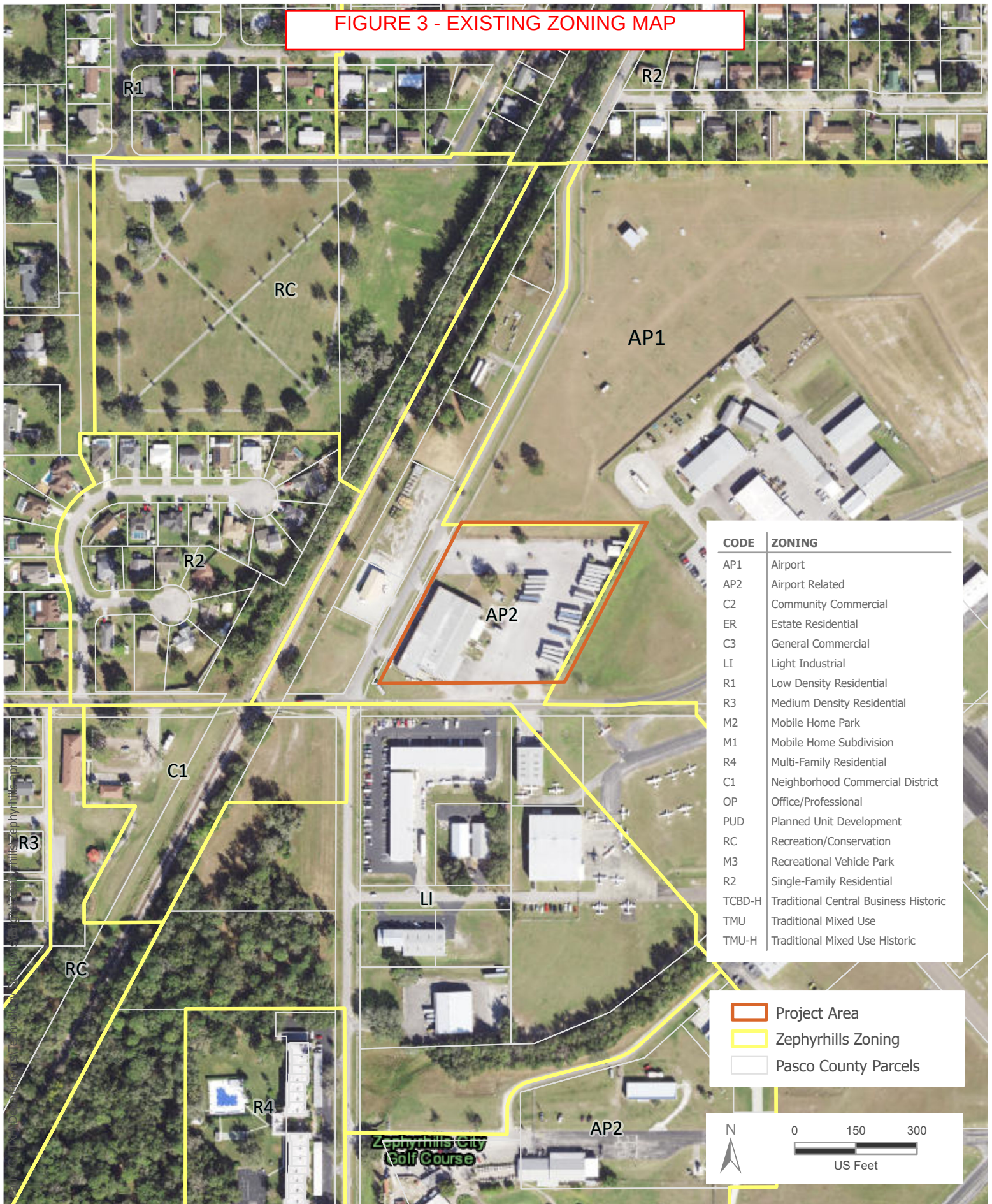
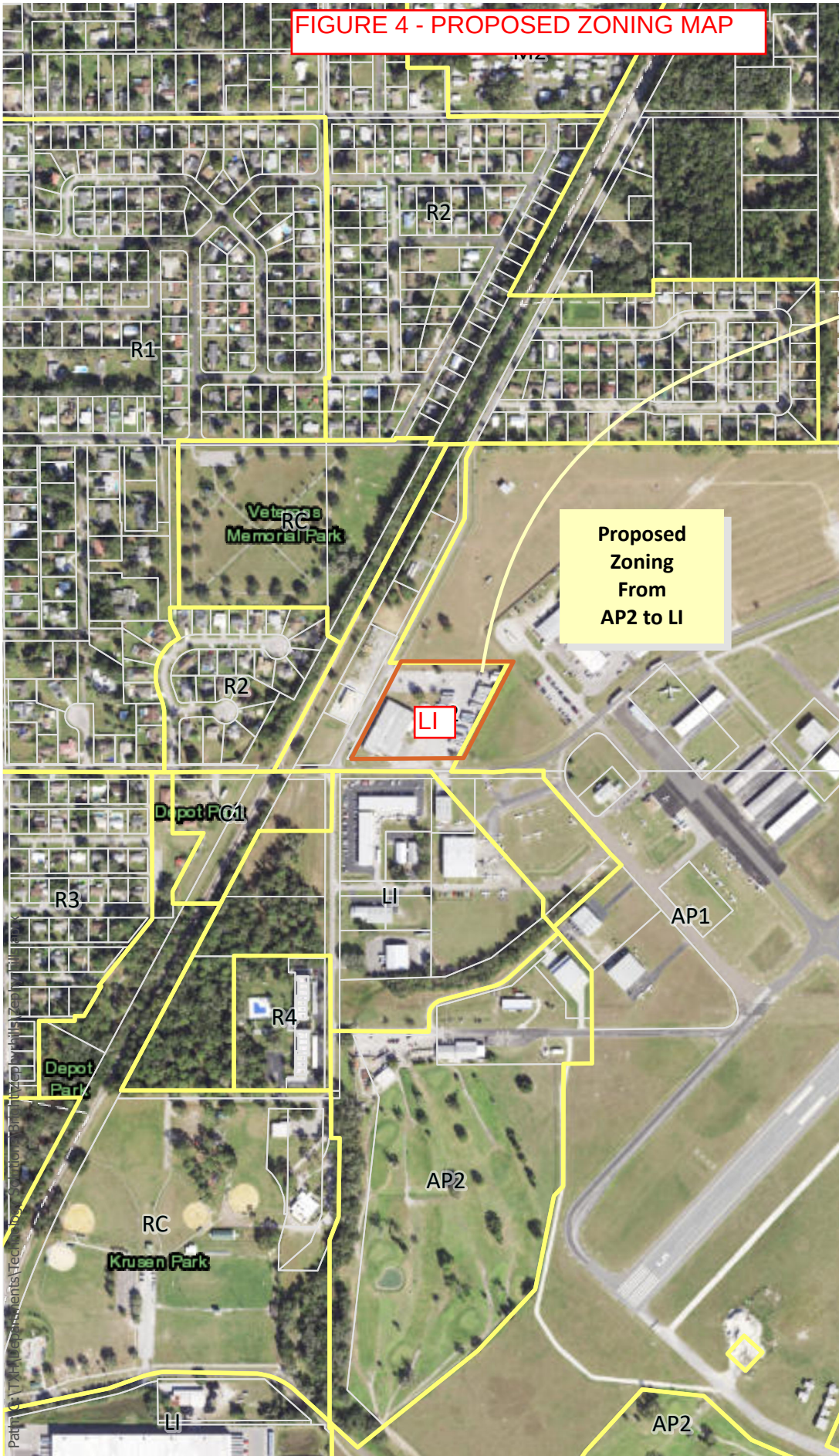


FIGURE 4 - PROPOSED ZONING MAP



CODE	ZONING
AP1	Airport
AP2	Airport Related
C2	Community Commercial
ER	Estate Residential
C3	General Commercial
LI	Light Industrial
R1	Low Density Residential
R3	Medium Density Residential
M2	Mobile Home Park
M1	Mobile Home Subdivision
R4	Multi-Family Residential
C1	Neighborhood Commercial District
OP	Office/Professional
PUD	Planned Unit Development
RC	Recreation/Conservation
M3	Recreational Vehicle Park
R2	Single-Family Residential
TCBD-H	Traditional Central Business Historic
TMU	Traditional Mixed Use
TMU-H	Traditional Mixed Use Historic

- Project Area
- Zephyrhills Zoning
- Pasco County Parcels



0 300 600
US Feet

FIGURE 5 - EXISTING FUTURE LAND USE

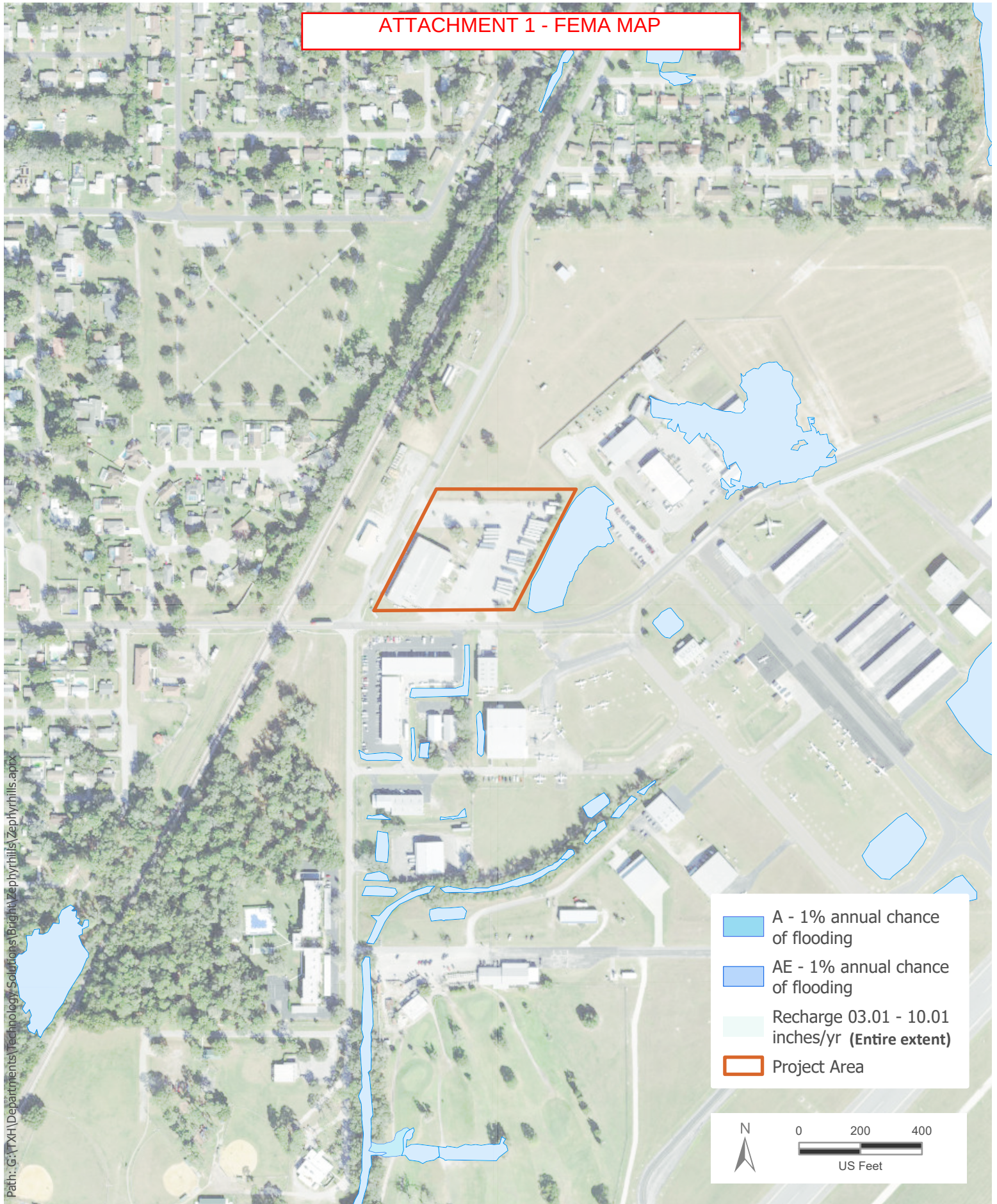


- Project Area
- Industrial
- Mixed Use
- Mobile Home/
Recreational Vehicle
- Public/Semi-Public
- Recreation and Open
Space
- Residential Suburban
- Residential Urban

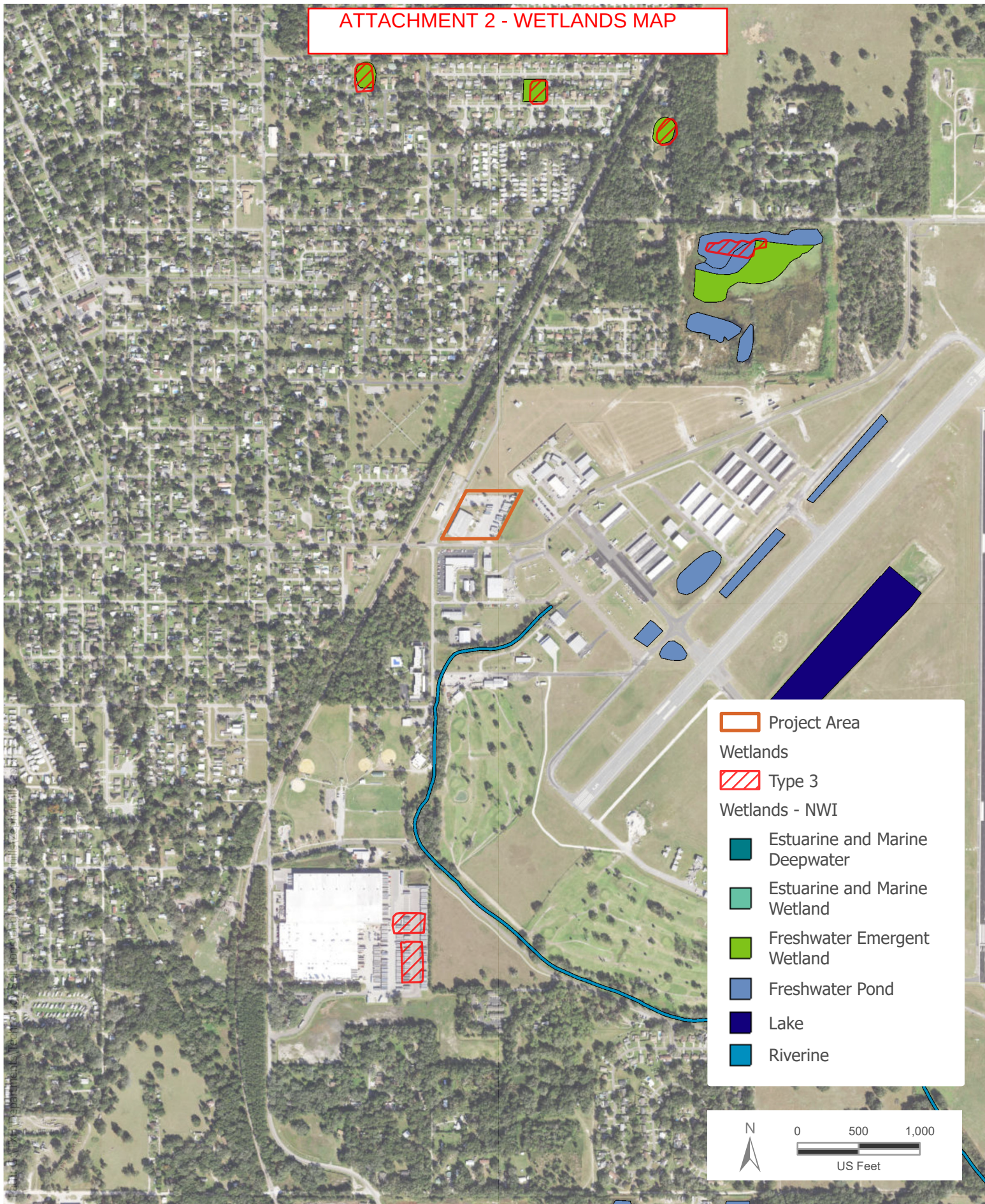


0 420 840
US Feet

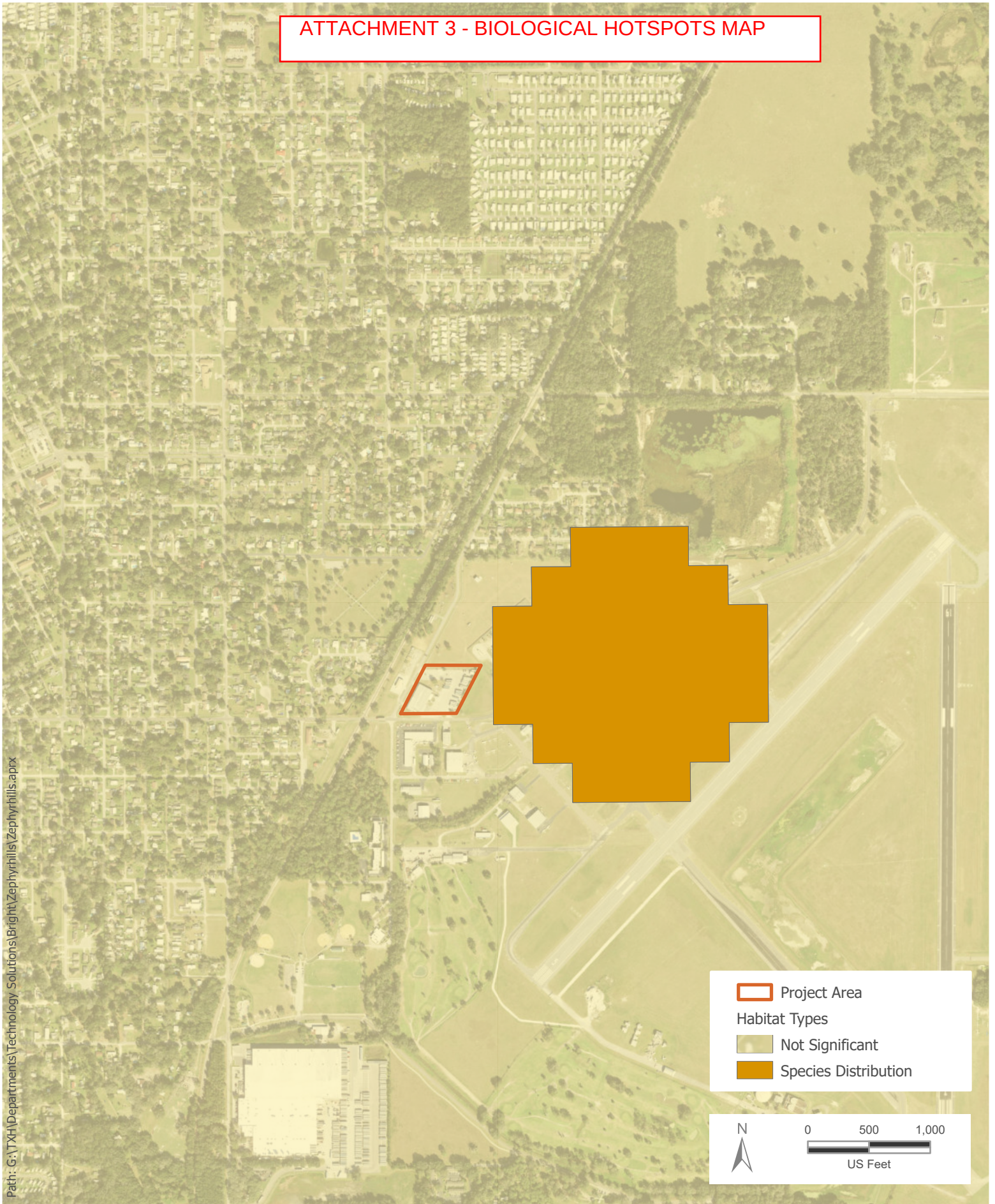
ATTACHMENT 1 - FEMA MAP



ATTACHMENT 2 - WETLANDS MAP



ATTACHMENT 3 - BIOLOGICAL HOTSPOTS MAP



ATTACHMENT 4 - SOILS MAP

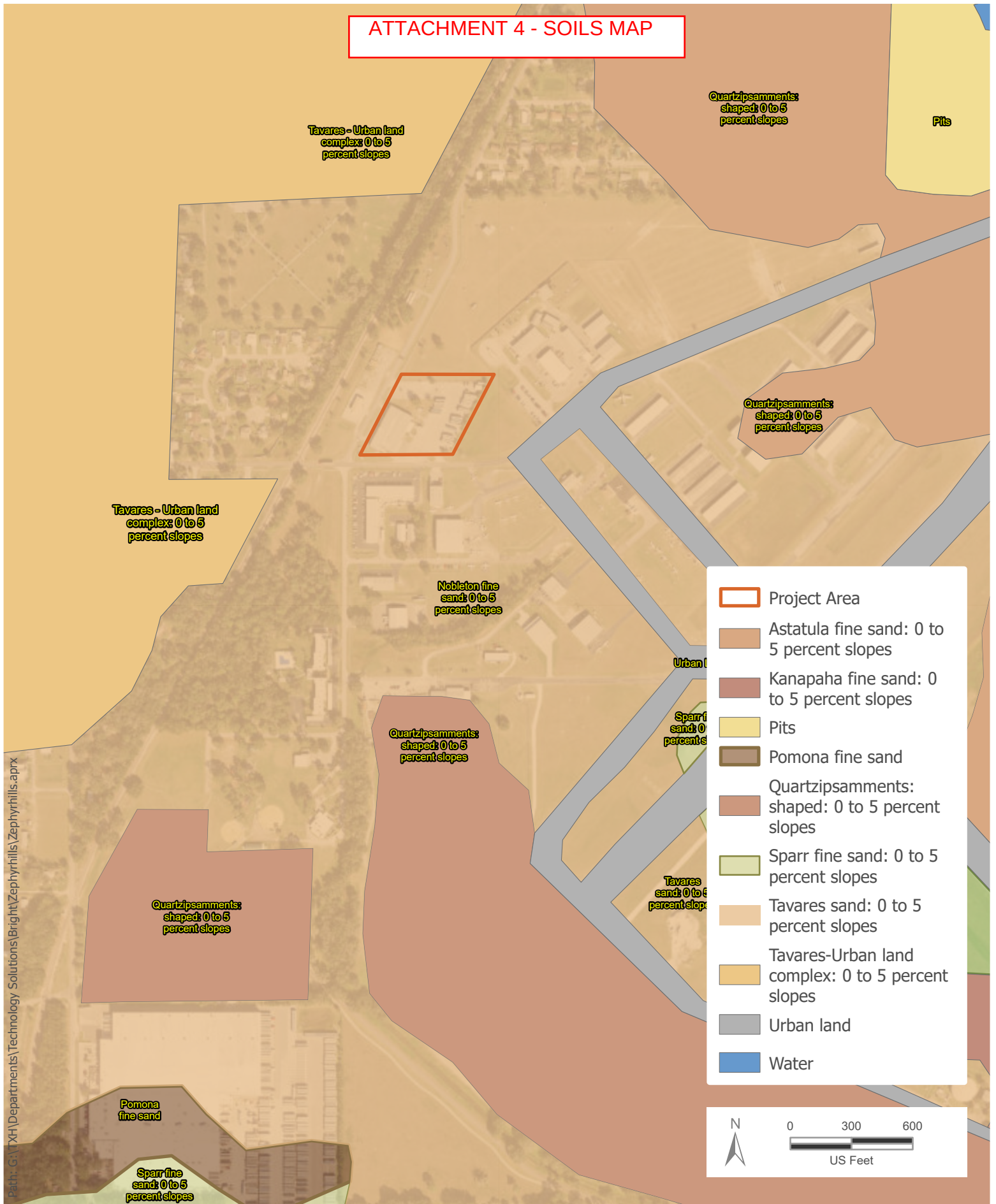


Table 2.02.01 | Ord. 1431-21

PERMISSION KEY		TABLE 2.02.01 ALLOWABLE USES IN ZONING DISTRICTS																				A – Accessory (Ancillary to the principal use, review may be required). T – Temporary (Permissible for a specific, set, limited time. Review may be required). Blank Spaces – Indicate that the use is not permitted within zoning districts				
		ZONING DISTRICTS																		CODE REFERENCE		DEFINITION				
USES		ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED	AP1	AP2	RC	TCBD	TCBD-H		TMU	TMU-H		
RESIDENTIAL																										
ACCESSORY AND ANCILLARY																										
Accessory Dwelling Unit		A	A	A	A																	A	A	A	\$7.09.29	Residential dwelling unit, structure or living space ancillary and subordinate to the principal permitted residential use, intended for habitation, such as, but not limited to, garage apartments, ancillary apartments, mother-in-law units, guest houses, carriage houses and granny flats.
Home Occupation		P	P	P	P	P	P	P	P													P	P	P	\$7.09.15	Occupation carried on in a dwelling unit by the resident thereof, provided that use is limited in extent and incidental and secondary to the use of the dwelling unit for residential purposes and does not change the character thereof. This use shall not be construed to include single-family or multi-family residences with a home office or whereby persons work from home for a separate employer.
Live/Work Unit																										A single unit (e.g., studio, loft, one-bedroom) consisting of both a commercial/office component that is occupied by the same resident, whereby the residential use is secondary and subordinate to the primary commercial/office use. This use shall not be construed to include single-family or multi-family residences with a home office or whereby persons work from home for a separate employer.
Recreational Vehicle																										A vehicular-type unit primarily designed for recreational camping or travel use that has its own motive power or is mounted on or towed by another vehicle. This term shall include, but is not limited to, travel trailers, fifth-wheel trailers, folding camping trailers, truck campers, motor homes and tiny-homes on wheels.

USES	ZONING DISTRICTS																	CODE REFERENCE	DEFINITION						
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	L	RESERVED	AP1	AP2			RC	TCBD	TCBD-H	TMU	TMU-H	
MULTI-FAMILY AND SINGLE-FAMILY																									
Apartments					P					C											S	S	S	\$7.09.10	A high-density, multi-family dwelling structure containing multiple separate residential dwelling units (apartments) within the same architectural plan, for lease under common ownership.
Bungalow Court				P	P					C											S	S			A series of small, detached residential structures arranged to define a court, perpendicular to the street on a single lot or parcel under common ownership, or on individual lots /parcels meeting zoning district standards.
Duplex				P	P																			\$7.09.10	A single structure containing 2 dwelling units, each of which has direct access to the outside for lease under common ownership.
Multiple				P	P					C											S	S		\$7.09.10	Detached structure(s) consisting of between 3 and 10 dwelling units arranged side-by-side and/or stacked, typically with a shared entry from the street. This type has the appearance of a medium-to-large single-family home.
Townhouse, Villa, Condo				S	P					C										C	S	S		\$2.01.03.06.01	Planned arrangement of single-family buildings (dwellings) which touch lot lines and share a wall but are individually owned and occupied for residential purposes; or individually owned units in a single architectural plan.
Single-Family Detached	P	P	P	P						C											S	S			A single-family dwelling structure maintained and used as a single dwelling unit and occupied by a single household.
Mobile/Manufactured Home						P	P																		Factory-built structures designed and/or used as a permanent residence which may or may not be built on a permanent chassis, and which is transportable to a site of placement in one or more sections. This definition shall include dwelling units constructed prior to June 15, 1976, or after June 15, 1976 under the authority of the National Manufactured Home Construction and Safety Standards Act, transportable in one or more sections, which is 8 body feet or more in width and which is built on an integral chassis and designed to be used as a dwelling.

USES	ZONING DISTRICTS																	CODE REFERENCE	DEFINITION					
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED	AP1	AP2			RC	TCBD	TCBD-H	TMU	TMU-H
CONGREGATE LIVING																								
Group Home	P	P	P	P	P																S	S	\$7.09.06	A place of residence whereby unrelated individuals live independently without the need for supervision or assistance to participate in normal activities or meet the demands of daily living. Common areas are shared. Group homes include, but are not limited to, dormitories, boarding houses, hostels and group homes where direct car or supervision is not provided.
Residential Care Facility (RCF)	S	S	S	P	P																S	S	\$7.09.06	A place of residence whereby 24-hour care and supervision is provided to no more than 14 residents, often by live-in caregivers. Residents need assistance to participate in normal activities and meet the demands of daily living, but are not in need of 24-hour nursing supervision. Care and services are provided in a residential setting. RCFs shall include adult family care homes, community residential homes, and assisted living facilities with 14 or fewer residents.
Intensive Care Facility (ICF)				C	P					P	S	C											\$7.09.17	A place of residence whereby 24-hour nursing care or intensive supervision, often by a 24-hour awake staff of professionals, assistants and volunteers is provided. Licensed nurses, doctors, psychiatrists, psychologists, and other licensed professionals are required by the state due to the level of care residents need. Care may include rehabilitation services, counseling, case work, and medical/nursing care and may be provided within an institutional or secure environment. ICFs shall include nursing homes, assisted living facilities with more than 14 residents, intermediate care facilities, hospices, treatment/recovery facilities.
Transient Care Facility (TCF)										C	C	C												An establishment providing supervised room and board, or just a room, on a temporary or emergency basis, whereby clients, on average, stay for less than 6 months. Clients are in immediate need of temporary shelter due to abuse, neglect, abandonment, exploitation, or because they are otherwise homeless and without shelter or necessary basic needs. Facilities may be 24-hour or may be available during certain hours, but have supervisory staff on site at all times the facility is open. Instruction and supervision to assist clients to transition to permanent living situations may be provided. TCFs shall include emergency shelters, homeless shelters, half-way houses, and transitional housing.

Table 2.02.01 | Ord. 1431-21

USES	ZONING DISTRICTS														CODE REFERENCE	DEFINITION									
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U			RESERVED	AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H	
COMMERCIAL																									
ACCESSORY AND ANCILLARY USES																									
Outdoor Merchandise Display															A	A	A	A							Outdoor area of a designated size used for the display of merchandise or tangible property normally vendued from within the contiguous principal use during regular business hours only. Site plan approval is required. This definition is separate from outdoor merchandise storage and outdoor storage.
Outdoor Merchandise Storage																	A	A							Storage, collection, or display of any merchandise, products, materials, appliances or equipment normally vendued from within the contiguous principal use during regular business hours, for more than 24 consecutive hours.
ACCOMMODATIONS																									
Bed & Breakfast							SE	SE	SE	SE						S	C								A transient lodging establishment, generally in a residential dwelling or detached guesthouse, with a maximum of 5 rooms, primarily engaged in providing overnight or otherwise temporary lodging for the general public. This definition shall not include transitional housing, shelters, or other transient care facilities.
Hotel																	S	P	P						Establishment in which lodging is provided and offered to the public for compensation and which is open to transient guests and is not a rooming or boarding house. This definition shall not include transitional housing, shelters or transient care facilities.
Inn																S	P	P							A transient lodging establishment offering between 6 and 12 bedrooms, primarily engaged in providing overnight and otherwise temporary lodging for the general public. This definition shall not include transitional housing, shelters, or other transient care facilities.
AUTOMOBILE-ORIENTED																									
Automobile Service/Repair																		P	P	C					Any building, structure, improvements or land uses for the repair and maintenance of automobiles, motorcycles and similar vehicles, including but not limited to body, fender, muffler or upholstery work; oil change and lubrication; painting; the service and sales; or installation of car radios, car alarms, stereo equipment.

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USES	ZONING DISTRICTS															CODE REFERENCE	DEFINITION							
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED			AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H
Automobile/Vehicle Sales & Rentals													P											The use of any building, land area or other premises or portion thereof, for the display, sale, lease or rental of new or used automobiles (vehicles), panel trucks or vans, trailers or recreational vehicles (motor homes, campers, boats, golf carts, motorcycles, etc.) and including any warranty repair work and other repair service conducted as an accessory use.
Car Wash/Detailing											S	P	P											\$7.09.04 Establishment providing full or self-service washing and/or detailing of motor vehicles and domestic equipment.
Gasoline (Fuel) Service Station												P	P	P			C							Establishment selling automatable fuels (diesel, gasoline, ethanol, etc.) comprised of gas or fuel pumps, overhead canopy and attendant shelter or convenience store.
Heavy Vehicle/Equipment Service/Repair													P	P		S								Any building, structure, improvement or land used for the repair and maintenance of heavy vehicles (tractor trailers, semi-trucks and the like), recreational vehicles (motorhomes, campers, boats, etc.) and equipment.
Parts & Accessory Sales												P	P	A										Establishment selling automotive parts and accessories. This may be considered ancillary to another principal use.
Towing Services													SE	P										Establishment offering towing services (long-distance or local) for light or heavy motor vehicles. Establishments may provide incidental services such as storage and emergency road repair services.
RETAIL SALES AND SERVICE																								
Auction House													P	P										Establishment for the purpose of buying or selling goods and services by offering them for bid, taking bids, and selling to the highest bidder.
Big Box, Large Retail, etc.												P	P											A singular retailer who occupies no less than 25,000 square feet of gross floor area, typically requiring high parking ratios and has a regional sales market. Regional retail sales can include, but are not limited to, membership warehouse clubs that emphasize bulk sales directly to the consumer, grocery stores, and department stores.

USES	ZONING DISTRICTS																CODE REFERENCE	DEFINITION						
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED	AP1			AP2	RC	TCBD	TCBD-H	TMU	TMU-H
Convenience Store										S	P	P	P							S	C	C	C	A small retail establishment that offers for sale convenience goods such as prepackaged food items, tobacco products, periodicals, and other household goods. May be ancillary to another use, such as a gasoline (fuel) service station, or standalone such as a neighborhood corner store.
Flea Market (Indoor/Enclosed)												C	C	S										\$7.09.12 Indoor commercial activity, not including shopping centers or individual retail operations or sales conducted by a non-profit or charitable organization, that is open to the public and composed of 5 or more semi-enclosed or indoor stalls, rooms, stands or spaces used for the purpose of display and sale, exchange or barter of merchandise.
Flea Market (Outdoor/Open)																								\$7.09.12 Outdoor commercial activity, not including shopping centers or individual retail operations or sales conducted by a non-profit or charitable organization, that is open to the public and composed of 5 or more outdoor stalls, rooms, stands or spaces to be used for the purpose of display and sale, exchange or barter of merchandise.
General Retail Sales										P	P	P	C						P	S	S	S		Sale of goods to the general public and institutions for professional, personal and household consumption. After sale services may be provided (repair and installation services incidental to the sale of goods). This definition does not include automobiles sales, big box/large retail, convenience stores, or other retail sales defined and regulated herein.
Greenhouse														C	C									Indoor/enclosed establishment for the propagation, processing and storage of plants produced for wholesale or retail sales. Uses include growing beds, hoop houses, vertical farming and hydroponic systems. This use does not include nurseries, outdoor gardens or grow beds, tree farms, or other outdoor farming activities.
Landscape Supply/Garden Center										A	C	P	P	A										Establishment licensed for the retail sale of landscape materials and garden supplies, such as but not limited to, landscape stones, gravel, mulch, potted plants and trees, and the like. This use may be accessory to another retail use.

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USES	ZONING DISTRICTS																CODE REFERENCE	DEFINITION							
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	LI	RESERVED	AP1			AP2	RC	TCBD	TCBD-H	TMU	TMU-H	
Mobile/Temporary Sales										T	T	T	T	T				T		T	T	T		Ch. 120 & 121, Code of Ordinances	The selling or business of selling food or other items from a mobile vending vehicle, cart or stand from which items are sold to the general public; and temporary or seasonal tent sales. All sales shall be in accordance with applicable city codes and regulations.
Pawnshop											S	P													Establishment run by a licensed pawn broker (as defined in FS 539.01) where money is lent in exchange for personal property that can be sold if the loan is not repaid in sufficient time.
Shopping Center											P	C													A group of 3 or more commercial business establishments within a single architectural plan with common ownership of property or cooperative or condominium ownership.
FINANCIAL, BUSINESS AND PROFESSIONAL																									
Financial Services (Bank)											P	P	P	P							S				A licensed establishment subject to national and/or international banking regulations, providing financial services including bank cashing, accepting deposits, lending and safeguarding of money or other valuable items.
Financial Services (Commercial Lender, Non-Bank)											P	P	P												Commercial establishment without a full banking license and not subject to national/international banking regulations, providing financial services, including lending.
Office (Professional/Corporate)											P	P		C	A					P	P	P			Offices for members of a recognized profession maintained for the conduct of that profession (e.g. law offices, corporate company offices) that do not require the use of fleet vehicles and/or material or equipment storage.
Office (Trades/Fleet)												P	P	S											The office of a business establishment utilizing light commercial or fleet vehicles, and/or requiring material or equipment storage, to provide off-site/mobile services, including but not limited to, construction offices, pest-control, cable television/internet, plumbing, electrical, lawn care, mobile detailing, tree service.

USES	ZONING DISTRICTS														CODE REFERENCE	DEFINITION										
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	LI			RESERVED	AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H		
FOOD AND BEVERAGE																										
Brewery																P	P								\$7.09.03	Establishment primarily a brewery, producing 405,000 US Gallons (15,000 barrels) of beer per year. Breweries may sell to the public through wholesalers, retailers and directly to the consumer, but do not provide retail carry-out sales or consumption of the product on the premises, outside of tasting rooms.
Brewery (Regional/Small)												P	P	P							S				\$7.09.03	Establishment, primarily a brewery, producing less than 405,000 US Gallons (15,000 barrels) of beer per year. Breweries may sell to the public through wholesalers, retailers, and directly to the consumer by offering tasting rooms, onsite consumption and retail carry-out. Regional/small breweries may include a restaurant or other food services.
Craft Distillery												C	P	P											\$7.09.03	In accordance with chapter 565, Florida Statutes, a craft distillery shall mean a licensed distillery in the state which distills, rectifies or blends 250,000 gallons or less of distilled spirits. Craft distilleries may sell directly to consumers up to 75,000 gallons per calendar year of branded products that are manufactured on its premises. Craft distilleries may sell directly to the consumer for on-site consumption or retail carry out only in the distillery's souvenir gift shop or tasting room.
Distillery																P	P								\$7.09.03	In accordance with chapter 565, Florida Statutes, a distillery shall mean a licensed distillery in the state which distills, rectifies or blends distilled spirits and which does not otherwise meet the requirements for a Craft Distillery.
Drinking Establishment, Bar, Tavern												S	S	P							S	S	S		\$7.09.03	Establishment serving alcoholic beverages for on-premises consumption in conjunction with or without a form of entertainment, or any establishment selling alcoholic beverages to be called for or taken out by customers, or to be delivered. A food service establishment which derives at least 51% of its gross revenue from the sale of food and non-alcoholic beverages shall not be considered a bar, tavern or other drinking establishment.

USES	ZONING DISTRICTS																CODE REFERENCE	DEFINITION								
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	LI	RESERVED	AP1	AP2		RC	TCBD	TCBD-H	TMU	TMU-H			
Liquor Store											S	S	S											\$7.09.03	Retail establishment licensed to sell beer, wine and liquor, and/or beverages containing more than 14% alcohol by weight, for off-premises consumption.	
Restaurant (Café)											S	P	P	P			SE				P	P	P		A small restaurant establishment serving or selling food, baked goods, and/or beverages prepared on and/or off the premises, for immediate consumption on or off site, typically utilizing existing buildings or spaces less than 2500 square feet. This definition includes, but is not limited to, cafés, coffee shops, bakeries, boutique restaurants, and the like. Restaurants utilizing drive-thru facilities are regulated separately.	
Restaurant (Drive-Thru Service)												S	P	P											Establishment serving or selling food and beverages prepared on the premises for immediate consumption on or off site, utilizing a drive-thru facility allowing customers in vehicles to transact business with persons inside the principal building.	
Restaurant (Full Service)												S	S	P	P		SE				P	S	S		Establishment serving or selling food and beverages prepared on the premises for immediate consumption on or off site. Restaurants utilizing drive-thru facilities are regulated separately.	
PERSONAL SERVICES																										
Adult (Regulated Uses)																									\$7.09.02	Uses, including adult arcades, adult book stores, adult dancing establishments, adult entertainment, adult theaters, and/or adult massage establishments.
Barbershop/Salon												P	P	P							P	P	P		Commercial establishment, wherein cosmetology and/or barber services are offered or practices by a licensed professional on a regular basis; may include training of apprentices under regulation of a board.	
Laundromat, Dry-Cleaner													P	P	P							C			Establishment providing self-service laundry, or dry-cleaning services, directly to the public with on-premises pick-up.	
Laundry/Dry-Cleaning Plant																						P	P		Establishment providing laundry/dry-cleaning services at a mass scale to the public with pick-up and drop-off locations off-site.	

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USES	ZONING DISTRICTS															CODE REFERENCE	DEFINITION							
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED			AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H
Pharmacy/Drug Store										S	P	P									S			Establishment where the primary business is the filling of medical prescriptions and sale of medication, medical devices and supplies by licensed professionals, and non-prescription medicines. Non-medical products may also be sold. Compounding facilities and blood banks may be approved as an accessory use.
Medical Marijuana Treatment Center Dispensing Facility										S	P	P									S			Retail sales component of a medical marijuana treatment center that has been licensed by the Florida Department of Health, Office of Medical Marijuana Use pursuant to section 381.986, Florida Statutes, and is authorized by the State of Florida to dispense marijuana, but does not include the cultivation, processing or distribution facilities of the Medical Marijuana Treatment Center.
Tattoo/Body Piercing										S	P	P									P			Establishment licensed to provide tattoo and body piercing services to the general public.
Personal Services										P	P	P	P								S	S	S	Establishments providing individual and personal services such as, but not limited to, tanning salons, day spas, licensed massage establishments, shoe shine and repair, dressmaking, tailoring and garment repair shops, but specifically excluding adult (regulated uses) and other personal services defined herein.
PET/ANIMAL-ORIENTED																								
Kennel											A	C	P											Establishment where the primary use is for the long-term keeping of 5 or more domestic dogs and/or 10 or more cats on site for longer than 24 hours.
Pet Care Services (Indoor)										S	P	P	S								P	P	P	Establishment providing individual and personal functions, including pet day care services, grooming and accessory retail sales for a period not to exceed 24 hours. Outdoor areas are prohibited.
Pet Care Services (Indoor/Outdoor)											C	C	P											Establishment providing individual and personal functions, including pet day care services, training, grooming accessory retail sales and accessory overnight boarding services. Outdoor play areas may be permitted.

USES	ZONING DISTRICTS														CODE REFERENCE		DEFINITION								
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED	AP1		AP2	RC	TCBD	TCBD-H	TMU	TMU-H		
Veterinary Clinic/Hospital												P	P	P							S	S	S	\$7.09.26	Establishment with licensed practitioners of veterinary medicine, dentistry or surgery for animals, including establishments providing testing services for licensed veterinary practitioners.
HEALTH, CIVIC, INSTITUTIONAL, AND NON-PROFIT																									
EDUCATION																									
College/University											P	P	P	P							S				Establishment offering academic or technical courses and graduate degrees, certificates or diplomas at the associate level and/or higher. Admission requires a high school diploma or higher.
Grade School (Public or Private)	P	P	P	P	P						P	P	P	P							S	S	S		Elementary schools, special education facilities, alternate education facilities, middle schools and high schools operated by a public or private entity. Charter schools are included as part of this definition.
Technical Trade/Vocational											S	P	P	P	S		S				S				Educational establishment providing vocational and technical training of non-academic subjects for job-specific certification (beauty schools, computer training, driving education, flight training, language instruction, etc.)
Child Day Care Services/Pre-School											P	S	C								S	S	S	\$7.09.08	Establishment providing custodial, educational or development services to preschool age children. This includes nursery schools, head start programs, and similar facilities primarily engaged in the care and protection of children for less than a 24-hour period.
PUBLIC ADMINISTRATION																									
Government Offices/Facilities	P	P	P	P	P	P	P	P	P	P	P	P	P	P			P	P	P		P	P	P		Structures, offices, facilities and lands owned, leased or operated by a government entity, such as civic centers, libraries, fire stations and government administration buildings.
HEALTH AND HUMAN RESOURCES																									
Blood/Organ Banks											A	A	P	P							A				Establishments utilized for collecting, typing, separating, storing and preparing blood and plasma for transfusions. These establishments may be part of a larger laboratory in a hospital or separate free-standing building.

USES	ZONING DISTRICTS																	CODE REFERENCE	DEFINITION					
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED	AP1	AP2			RC	TCBD	TCBD-H	TMU	TMU-H
Funeral Services										S	S	P	P							S	S	S	\$7.09.13	Establishment for the preparation of human remains for burial or interment of human remains as regulated by the city, county and state. This definition shall include funeral homes, crematories and mortuaries.
Hospital												C	P											Establishment providing medical, diagnostic, surgical and treatment services, including physician, nursing, specialized accommodations and other health services to inpatients. Hospitals may also provide outpatient services.
Medical/Dental Clinic or Office										P	P	P	P							S	S	S		Establishment providing routine medical, eye or dental examinations, treatments and procedures as outpatient services.
Rehabilitative Services										S	S	P	P								C	C		Establishment dedicated to rehabilitation and restoration, to the extent possible, of physical, mental and psychological function of ill or disabled persons providing for professional counseling and guidance services and treatment programs.
Social Assistance										P	P	P	P							P	P	P		Establishment consisting of personal care services, drop-in centers, food centers, supply pantries, and homeless services.
ASSOCIATION, NON-PROFIT AND PHILANTHROPIC																								
Association, Non-Profit, Charitable and Philanthropic Organization										P	P	P	C							P	P	P		Organization consisting of non-profit, non-governmental agencies utilizing donated assets and income to provide social services such as community foundations, endowments and charitable trusts. This definition includes but is not limited to civic, social, and fraternal organizations; business associations and professional memberships; labor and political organizations; and philanthropic organizations.
House of Worship	S	S	S	S	S	S	S	S	S	S	S	S	S							P	P	P	\$7.09.05	Establishments primarily used for religious worship, gatherings and related activities.

USES	ZONING DISTRICTS																	CODE REFERENCE	DEFINITION						
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	L	RESERVED	AP1	AP2			RC	TCBD	TCBD-H	TMU	TMU-H	
ARTS, ENTERTAINMENT, RECREATION AND OPEN SPACE																									
Museum											P	P	P	P				P	P		P	P	P		Establishments for the exhibition of historical, cultural and educational objects, structures and information.
Performing Arts Center											S	P	P					P		S	S	S			Establishments for the enactment of live performances. <i>This definition specifically excludes adult (regulated) uses such as adult theaters.</i>
Studio												P	P	P						P	P	P	P		Establishments utilized for the creation, showing and selling of art, such as but not limited to film or television, sculptures, photographs, paintings, drawings and woodworking.
Theater												S	P	P						S					Establishment for the showing of motion pictures or live performances. <i>This definition specifically excludes adult (regulated) uses such as adult theaters.</i>
Fitness Center, Gym, etc.											S	P	P	P						P	S	S	S		Establishment offering memberships to the general public for use of exercise equipment, rooms, classes or related fitness services.
Recreation Sports/Center														S	S			S							Establishment on public or private property used for recreational entertainment, fitness, or sports such as but not limited to swimming pools, sports fields, large gymnasiums, tennis courts, etc.
Private Club/Recreation Facility	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE	SE					SE	SE	SE	SE		Recreation center for the exclusive use of members of a private club or organization and their guests, with facilities usually including swimming pools and/or tennis courts, but specifically excluding golf courses. <i>This definition does not include commercial rec centers or gyms without memberships.</i>
Sport Shooting Range (Indoor)											C	C	C	C											An indoor/enclosed, specialized facility designed and licensed for practicing, training and educational use of firearms and archery, including target practices and competitions.

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USES	ZONING DISTRICTS															CODE REFERENCE	DEFINITION							
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	LI	RESERVED			AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H
INDUSTRY, TRANSPORTATION AND STORAGE																								
MANUFACTURING, PROCESSING AND WHOLESALE																								
Construction Services															S	P								Establishment involved in construction of new buildings, additions, alterations, reconstruction, installation, repairs, demolition, blasting, test drilling, leveling, dredging, earthmoving, excavating, drainage and other land preparation development. Accessory office space is permitted.
Drug Processing/Manufacturing															P	P								Facility involved only in manufacturing, production and compounding of medications distribution to pharmacies and other retail outlets, excluding a retail pharmacy component.
Heavy Industry/Manufacturing																								Uses engaged in the basic processing and manufacturing of materials or products predominantly from extracted or raw materials; or a use engaged in storage or manufacturing processes using flammable or explosive materials; or storage or manufacturing processes that potentially involve hazardous or commonly recognized offensive conditions. This term includes the manufacture and compounding of raw materials and activities or processes necessitating the storage or large volumes of highly flammable, toxic matter or explosive materials needed for manufacturing processes. These activities may involve outdoor operations as part of their manufacturing processes.
High-Tech Manufacturing															C	P		S						Manufacturing of technology related products (commercial computer products, fiber-optic cables, electron tubes, circuit boards, capacitors, etc.) and machinery utilized for the manufacturing of such goods.
Laboratory (Testing)															S	P	P							Establishment for the testing and analysis of products, materials, or biological organisms; investigation of natural, physical or social sciences; or engineering and development as an extension of investigation, with the objective of creating an end product.

USES	ZONING DISTRICTS															CODE REFERENCE	DEFINITION							
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED			AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H
Light Industry/Manufacturing														C	P		P							Uses engaged in the manufacture, predominantly from previously prepared materials of finished products or parts, including processing, fabrication, assembly, treatment and packaging of the products and incidental storage, sales and distribution of products. <i>This definition shall not include uses which include or produce hazardous materials or waste, sound/noise, smells or other nuisances.</i>
Lumber Yard															C									Area used for storage, distribution and sale of finished or rough-cut lumber products, including the manufacture of lumber. <i>This definition does not include the manufacture of end products made of wood/lumber, such as doors or windows.</i>
Paint Booth												SE	SE	P										Enclosed area with emission controls for the purpose of spray painting fabricated items.
Publishing & Printing												A	P	P										Establishments for the mass printing and distribution of books, newspapers or other printed materials or software. <i>This term excludes small printing/copying services such as those associated with office supply stores, photographic processing services, stationary printing and low volume printing services.</i>
Recycling Collection Center															C									Facility specifically for the collection of recyclable materials for delivery to a processing facility.
Recycling Processing Center																								Facility specifically for processing of recyclable materials.
STORAGE																								
Junkyard																								A building, structure or parcel of land or portion thereof, used for collection, storage, or sale of waste paper, rags, scrap metal, rubber tires, bottles, vehicles or other discarded material.
Material Handling and Storage																								Establishment engaged in the movement, protection, storage and control of materials, through manufacturing, distribution, consumption, and disposal utilizing manual, semi-automated or automated equipment.

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USES	ZONING DISTRICTS																CODE REFERENCE	DEFINITION						
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Mini-Warehouse/Self-Storage												S	P	C										Establishment consisting of separate storage or warehouse units (generally less than 430 square feet each) used for the storage of personal property and leased to the general public.
Outdoor Storage												A	A	A										The storage, collection or display for 3 or more consecutive days, of any products, materials, equipment, appliances and/or personal property of any kind, or materials that are a byproduct of a permitted use, on an unenclosed and/or uncovered area. This definition shall include material lay down areas/yards.
Recreational Vehicle Storage												C	C	C										Area or facility used for the temporary storage of recreational vehicles including, but not limited to, boats, motorhomes, camping trailers, truck campers and other equipment. Recreational vehicles stored onsite shall be operable and/or in working condition. This definition shall not be construed to include the storage of recreational vehicles or any type of vehicle, which is dilapidated, inoperable or otherwise determined to be in a deteriorated state; nor shall this definition include similar uses to a junkyard.
Tank Farm																								Area or facility used for the storage of petroleum products prior to distribution to consumers and retail facilities. This definition excludes oil deposit and installation of oil terminals.
Warehouse												P	P	P										Establishment for the storing, distributing and shipping of goods within a completely enclosed structure. A range of services may be provided, such as labeling, break bulk, inventory control and management, light assembly, order entry and fulfillment, packaging, pick and pack, price marketing and ticketing, and transportation arrangements.
Wholesale Distribution												S	S	S										Establishment operating from a warehouse building, specializing in the distribution of bulk products to retailers; industrial, commercial, institutional or other professional users; or directly to the consumer.

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Table 2.02.01 | Ord. 1431-21

USES	ZONING DISTRICTS														CODE REFERENCE	DEFINITION									
	ER	R1	R2	R3	R4	M1	M2	M3	M4	OP	C1	C2	C3	U	RESERVED		AP1	AP2	RC	TCBD	TCBD-H	TMU	TMU-H		
TRANSPORTATION RELATED																									
Airport Related Services															S		P	P						Ord. 1358-18	Uses related directly and indirectly to the airport. Uses may include those relating to take-off and landing, maintenance facilities for aircraft, transit terminals and other related services.
Commercial Parking Structure											S	S	S	S	S						S	S	S		Any area of land or any building or part thereof intended for the lawful parking of motor vehicles, generally for a fee, which is available to the public and/or private use as an accommodation for tenants, employees, clients or customers.
Freight Transportation Services															P	P		P							Establishments providing transportation services for general freight via ground, air or rail transportation. These establishments may provide local pick-up, local sorting and terminal operations, line-haul, destination sorting, and terminal operations, and local delivery.
Transit Center											S	P	P	P	S						S	S	S		Local and suburban ground passenger transit system utilizing more than one mode of transportation over regular routes and on regular schedules.

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BUSINESS ITEMS/PUBLIC HEARING 3.4

Brooks De-annexation - Pre-Map06-2023

Second Reading Ordinance No. 1468-23 - **ORDINANCE NO. 1468-23 - "AN ORDINANCE OF THE CITY OF ZEPHYRHILLS FLORIDA, FOR THE VOLUNTARY CONTRACTION OF THE CITY BOUNDARY BY DE-ANNEXING PARCEL ID NO. 10-26-21-0010-03800-0010; .06 ACRES MORE OR LESS OF REAL PROPERTY, PROVIDING FOR THE AMENDMENT OF CITY BOUNDARIES TO CONTRACT SUBJECT PROPERTIES FROM THE CITY BOUNDARIES; PROVIDING FOR REPEAL, SEVERABILITY, AND AN EFFECTIVE DATE."**

- A. Council President opens Public Hearing
- B. Council President closes Public Hearing
- C. City Council considers Ordinance No. 1468-23 on the Second Reading

Issue:

The owner is requesting the subject parcel to be de-annexed as it is tied to the adjoining parcel to the south and provides access from Wedgewood to the existing home and is unable to be financed unless the two parcels are joined under a single jurisdiction. At this time, the City Staff did not recommend annexation of the parcel with the home to the south and therefore supported the de-annexation of said parcel.

Background:

Attachment(s):

- 1. Ordinance 1468-23 - Brooks Deannexation
- 2. DeAnnex Pub notice and letter
- 3. Deannex petition

Fiscal Impact:

NA

Staff Recommendation:

Staff and the Planning Commission recommend approval of the de-annexation petition.

ORDINANCE NO. 1468-23

**AN ORDINANCE OF THE CITY OF ZEPHYRHILLS FLORIDA,
FOR THE VOLUNTARY CONTRACTION OF THE CITY
BOUNDARY BY DE-ANNEXING PARCEL ID NO. 10-26-21-
0010-03800-0010; .06 ACRE MORE OR LESS OF REAL
PROPERTY, PROVIDING FOR THE AMENDMENT OF CITY
BOUNDARIES TO CONTRACT SUBJECT PROPERTIES FROM
THE CITY BOUNDARIES; PROVIDING FOR REPEAL,
SEVERABILITY, AND AN EFFECTIVE DATE.**

WHEREAS, Chapter 171, Florida Statutes, provides the exclusive method of municipal annexation or contraction in order to ensure sound urban development and efficient provision of urban services; and

WHEREAS, Bobby Brooks, hereinafter Owner, of property identified by Pasco County Parcel ID No. 10-26-21-0010-03800-0010 being approximately .06 acre.

Legal Description: *See Exhibit "A"*

WHEREAS, the City has considered and finds that the establishment of the District is not inconsistent with any applicable element or portion of the City of Zephyrhills Comprehensive Plan; and

WHEREAS, the Owner has requested that the City de-annex the subject property; and

WHEREAS, the Zephyrhills Planning Commission recommended approval on August 15, 2023; and

WHEREAS, the City wishes to de-annex the Subject Property consistent with Chapter 171.052, F.S. Criteria for Contraction of Municipal Boundaries; and,

WHEREAS, the Subject Properties fail to meet the criteria of Chapter 171.043 F.S. Character of the area to be annexed; and

WHEREAS, the Subject Properties are not developed for urban purposes; and

WHEREAS, the Subject Properties do not lie between the City and an area to be serviced by the City water and sewer service; and

WHEREAS, the Subject Properties are not adjacent on at least 60 percent of their external boundaries to the municipal boundary and areas developed for urban purposes; and

WHEREAS, in the best interest of the public health, safety, and welfare of the citizens of Zephyrhills, the City Council of the City of Zephyrhills desire to contract the Subject Properties from the municipal boundaries of the City of Zephyrhills; and

WHEREAS, upon adoption of this Ordinance, the municipal boundary lines of the City of Zephyrhills, contained in Zephyrhills Charter, Chapter 1, Sec. 11.02, shall be redefined to exclude the subject real property.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, as follows:

SECTION 1. Recitals.

The foregoing recitals are true and correct and are fully incorporated herein by this reference.

SECTION 2. Contraction of Subject Properties.

The Subject Properties are hereby de-annexed from the City of Zephyrhills, Florida. The Subject Properties are described in Exhibit A. The Subject Properties shall be excluded from the existing boundaries of the City of Zephyrhills, Florida, from the effective date of this Ordinance.

SECTION 3. City Boundaries Redefined; Zephyrhills Charter Amended.

Pursuant to Section 166.031(3), Florida Statutes, and Section 171.091, Florida Statutes, the City of Zephyrhills Charter, is hereby amended to redefine the corporate boundaries of the City of Zephyrhills to exclude the Subject Properties described in Section 2 of this Ordinance. The City Clerk shall file the revised Zephyrhills Charter, Chapter 1, Sec. 11.02, with the Department of State within thirty (30) days from the effective date of this Ordinance. A copy of such revision shall also be submitted to the Office of Economic and Demographic Research along with a statement specifying the population census effect and the affected land area. The City Clerk shall also file this Ordinance with the Clerk of Court for Pasco County, and County Administrator of Pasco County within seven (7) days of the effective date.

SECTION 4. Repeal of Prior Inconsistent Ordinances and Resolutions.

All ordinances and resolutions or parts of ordinances or resolutions in conflict herewith are hereby repealed to the extent of the conflict.

SECTION 5. Severability.

If any section, subsection, sentence, clause, phrase, word or provision of this Ordinance is for any reason held economic invalid or unconstitutional by any court of competent jurisdiction, whether for substantive, procedural, or any other reason, such portion shall be deemed separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions of this Ordinance.

SECTION 6. Effective Date.

This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1468-23 was read and passed on the first reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 12th day of September 2023.

Attest: _____
Lori Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1468-23 was read and passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 25th day of September, 2023.

Attest: _____
Lori Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1468-23 was approved by me this 25th day of September, 2023.

Melonie Bahr Monson, Mayor

Approved as to legal form and legal content
for the sole reliance of the City of Zephyrhills

Matthew E. Maggard, City Attorney

EXHIBIT A

Legal Description:

A portion of Tract 41 of the Zephyrhills Colony Company Lands as shown on plat recorded in Plat Book 1, page 55 in Section 10, Township 26 South, Range 21 East, Pasco County, Florida being more particularly described as follows:

Commence at the Southeasterly comer of Lot 111, of WEDGEWOOD MANOR, PHASE I & II, as shown on the plat recorded in Plat Book 27, pages 11 through 14 of said Public Records, for a Point of Beginning; thence along the Southerly boundary line of said WEDGEWOOD MANOR, the following three (3) courses and distances: (1) North 53° 22'51" East, a distance of 45.43 feet; (2) North 00° 10' 17" East, a distance of 58.44 feet; (3) South 89° 45'00" East, a distance of 20.00 feet; thence South 00° 10' 17" West, a distance of 68.37 feet; thence South 53° 22'51" West, a distance of 70.49 feet, to the Westerly boundary line of the parcel described in Official Records Book 3563 page 582, of said Public Records; thence along said Westerly boundary line North 00° 19'41" East, a distance of 24.97 feet to the Point of Beginning.



CITY OF ZEPHYRHILLS

"City of Pure Water"

5335 Eighth Street • Zephyrhills, Florida 33542-4312
(813) 780-0000 • Fax (813) 780-0005

MELONIE BAHR MONSON
Mayor

CITY COUNCIL

LANCE A. SMITH
President

KENNETH M. BURGESS, JR.
Vice President

CHARLES E. PROCTOR
Councilman

JODI WILKESON
Councilwoman

STEVEN F. SPINA, Ph.D..
Councilman

WILLIAM C. POE, JR.
City Manager

LORI L. HILLMAN
City Clerk, MMC

MATTHEW E. MAGGARD
City Attorney

July 15th, 2023

PUBLIC NOTICE

Dear Property Owner,

This letter is to advise of a Public Meeting. The City of Zephyrhills received an application for De-annexation. The Subject Property is Parcel ID 10-26-21-0010-03800-0010. You are being notified of this request due to your proximity to the subject property. Please refer to the enclosed Map.

Application Number: PRE-MAP-000006-2023

Subject Property: Parcel ID# 10-26-21-0010-03800-0010

SIZE: .06 acres

APPLICANT/OWNER: Brooks Bobby R

37424 Derbyshire Dr, Zephyrhills, FL 33542-7002

Request:

1. Petition to De-Annex from the City Limits: The Property owner is requesting to De-Annex the subject property.

Public Hearing Dates are as follows:

- 1. Site Plan Review Committee:** July 18th, 2023 at 9:30 AM
- 2. Planning Commission:** August 15th, 2023 at 6:00 PM
- 3. City Council, 1st Reading and Public Hearing:** Sept 11th, 2023 at 6:00 PM
- 4. City Council, 2nd Reading and Adoption:** September 25th, 2023 at 6:00 PM

All meetings will take place in the council chambers of City Hall, 5335 8th Street, Zephyrhills, and may be virtually. As a member of the public and surrounding property owner, you are invited to attend these meetings and voice your opinion of the request. Written comments may be sent to the City of Zephyrhills Planning Commission and/or City Council, 5335 8th Street, Zephyrhills FL 33542. If you are a person with a disability which requires reasonable accommodation in order to participate in these meetings, please contact the City Clerk at (813) 780-0000 at least 48 hours prior to the public hearing A.D.A; F.S 286.26.

The details of the agenda will be available in both the City Clerk's office and Planning Department. Items discussion will be available online at

<http://www.ci.zephyrhills.fl.us/129/Agendasminutes>

Thank you,


Todd Vandeberg, Planning Director

City of Zephyrhills

5335 8th Street

Zephyrhills, FL 33542

Proposed De-Annexed Property



6/19/2023

1:776

00.010.010.03

mi

00.010.03

km

EsriCommunityMapsContributorsFDEP©

OpenStreetMapMicrosoftEsriHEREGarmin

SafeGraphGeoTechnologiesIncMETI/NASAUSGS

EPA,NPS,USCensusBureau,USDA,StateofFlorida,



City of Zephyrhills
Planning Department
5335 8th Street | Zephyrhills, FL 33542
www.ci.zephyrhills.fl.us
813-780-0006

OFFICE USE ONLY

Received By: C. Maldonado

Filing Date: 5/15/23

Pre-App Meeting Date/Time: _____

PRE-APPLICATION MEETING

Request Form

APPLICANT INFORMATION

APPLICANT: Bobby R Brooks ☒ PRIMARY CONTACT

FIRM: _____

ADDRESS: 37430 Derbyshire Drive, Zephyrhills, FL 33542

PHONE NUMBER(S): 813-715-7479 **EMAIL:** none

PROPERTY OWNER: Bobby R Brooks (same as applicant) ☒ PRIMARY CONTACT

FIRM: _____

ADDRESS: _____

PHONE NUMBER(S): _____ **EMAIL:** _____

AUTHORIZED AGENT*: Makenzie Brown ☐ PRIMARY CONTACT

FIRM: Century 21 Bill Nye Realty

ADDRESS: 34619 SR 54, Zephyrhills, FL 33541

PHONE NUMBER(S): 813-701-8200 **EMAIL:** mbrown@century21.com

SUBJECT PROPERTY INFORMATION

PROPERTY ADDRESS/LOCATION: No physical address, Zephyrhills, FL 33542

PARCEL ID NOS: 10-26-21-0010-03800-0010

ACREAGE/SIZE OF PROPERTY: • 0.06 acre

EXISTING ZONING: R1 **SPECIAL DISTRICT:** ☐ CRA ☐ HISTORIC ☐ FBC-SD

DESCRIBE EXISTING STRUCTURES:
(Including Type, Size & Number)

No structures

DESCRIBE EXISTING USES:
(Residence, office, retail,
restaurant, etc.)

Driveway for otherwise land locked
parcel # 10-26-21-0010-04200-0000

PROPOSED PROJECT/CHANGES

APPLICATION TYPE:

De-annexation

☐ NEW DEVELOPMENT

☐ RE-DEVELOPMENT

☐ CHANGE IN USE

☒ ANNEXATION

☐ FLU MAP AMENDMENT

☐ REZONING

INTENDED USE:

(Please Describe, include number
of units per acre for residential
uses and/or square feet and FAR
for non-residential)

Based on the size, location the
only possible use would be
as a driveway for the home +
6 acres with parcel #

10-26-21-0010-04200-0000

PROPOSED IMPROVEMENTS:

None - no improvements planned
But I will be surveying this
parcel along with the home and
requesting Pasco County JOIN
the parcels so my property is
ONE PARCEL + can be financed/
Be sold.

OTHER:
(Any other necessary
information)

The parcel I am requesting be annexed to
Pasco County will be the driveway for my
home. Currently my home is not
FINANCEABLE because the driveway is taxed
by City of Zephyrhills + my home is taxed by
Pasco County.

REQUIRED SUBMITTAL MATERIALS

All of the following items are required to be submitted with a request for a Pre-Application meeting. Incomplete forms or accompanying materials will not be processed. One copy of the following information is required:

- ☒ Completed **Pre-Application Meeting Request Form**.
- ☐ Project Concept Plan *N/A*
- ☒ Aerial Map of the Existing Property (Show relationship to existing streets/neighborhood)
- ☒ Boundary Survey and Complete Legal Description
- ☒ Proof of Current Ownership *Deeds*
- ☐ Power of Attorney or notarized authorization from the Property Owner for the authorized agent or applicant to submit the Pre-Application Meeting Request Form.
- ☐ Other documents or renderings to support the proposed project.

ACKNOWLEDGEMENT & SIGNATURE

I hereby certify that the information provided are complete and accurate, to the best of my knowledge and that the acceptance/scheduling of a pre-application meeting is not a guarantee of project approval.

SIGNATURE: _____

DATE: _____

PRINT NAME: _____

Check Appropriate Box: ☒ Owner ☒ Applicant ☐ Authorized Agent

OFFICE USE ONLY – MEETING NOTES

May 15, 2023

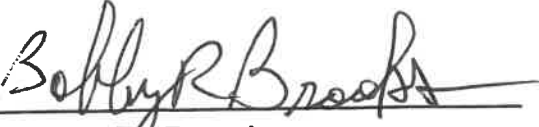
To Whom It May Concern,

I am requesting contraction of the city limits to exclude / de-annex the subject property. The subject property is parcel ID 10-26-21-0010-03800-0010.

The subject property is .06 acres and is the driveway for my otherwise land locked property located at 37424 Derbyshire Drive, Zephyrhills, FL 33542, parcel ID 10-26-21-0010-04200-0000. Currently the only way to access my home is to drive across a vacant lot which is part of Wedgewood community.

Currently my home is not financeable - I have tried in earnest to sell it but without deeded access I am unable to sell it. If, however, you will approve the de-annexation of this parcel I can request that Pasco county join the two parcels and then sell my home.

Respectfully,


Bobby R. Brooks

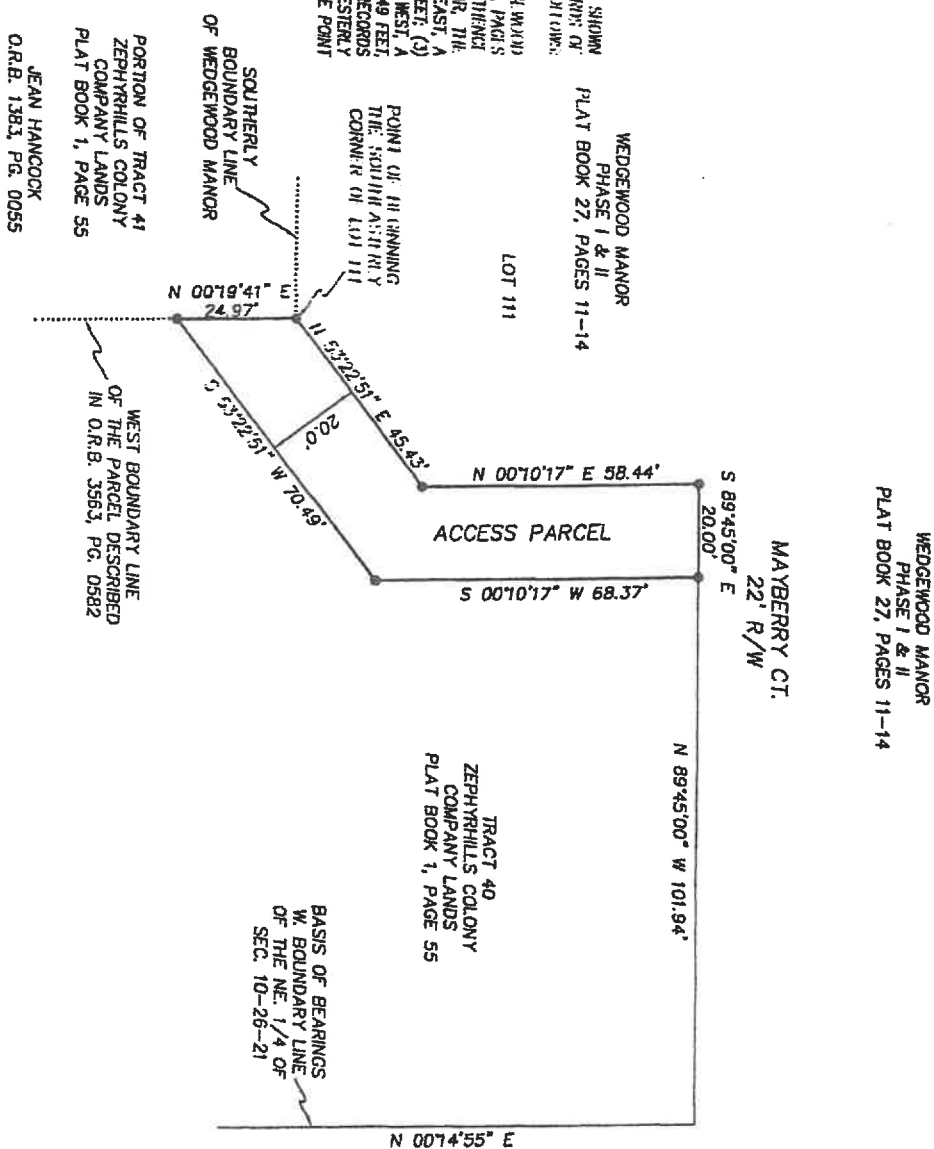
1. THIS SKETCH IS NOT A SURVEY.
2. BEARINGS SHOWN HEREON ARE BASED UPON THE GRID BEARING OF NORTH 007°45' EAST, FOR THE WEST BOUNDARY LINE OF THE NORTHEAST 1/4 OF SECTION 10, TOWNSHIP 26 SOUTH, RANGE 21 EAST, PASCO COUNTY, FLORIDA.

LEGAL DESCRIPTION OF

ACCESS PARCEL

A PORTION OF TRACT 41 OF THE ZEPHYRUS COUNTRY COMPANY LANDS AS SHOWN ON THE PLAT RECORDED IN PLAT BOOK 1, PAGE 55 OF THE PUBLIC LANDS OF PASCO COUNTY, FLORIDA, BEING MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCEMENT THE SOUTHWESTERLY CORNER OF LOT 111, OF WEDDLEWOOD MANOR, PHASE I & II, AS SHOWN ON THE PLAT RECORDED IN PLAT BOOK 27, PAGE 51, THROUGH 14 OF SAID PUBLIC RECORDS, FOR A POINT OF BEGINNING, THENCE ALONG THE SOUTHERLY BOUNDARY LINE OF SAID WEDDLEWOOD MANOR, THE FOLLOWING THREE (3) COURSES AND DISTANCES: (1) NORTH 53°52'21" EAST, A DISTANCE OF 45.43 FEET; (2) NORTH 00°10'17" EAST, A DISTANCE OF 58.44 FEET; (3) SOUTH 89°45'00" EAST, A DISTANCE OF 20.00 FEET, THENCE SOUTH 00°10'17" WEST, A DISTANCE OF 68.17 FEET, THENCE SOUTH 53°52'21" WEST, A DISTANCE OF 70.49 FEET, TO THE WESTERLY BOUNDARY LINE OF THE PLAT, DESCRIBED IN OFFICIAL RECORDS BOOK 3561, PAGE 0382 OF SAID PUBLIC RECORDS, THENCE ALONG SAID WESTERLY BOUNDARY LINE, NORTH 00°19'41" EAST, A DISTANCE OF 24.97 FEET, TO THE POINT OF BEGINNING.



JEAN HANCOCK
O.R.B. 1383, PG. 0055

PORTION OF TRACT 41
ZEPHYRHILLS COLONY
COMPANY LANDS
PLAT BOOK 1, PAGE 55

WEST BOUNDARY LINE
OF THE PARCEL DESCRIBED
IN O.R.B. 3563, PG. 0582

PRECISION S
CERTIFICATE O
5223
NEW PO

**5223
NEW PO**

WORK ORDER NO: 100053
FOR: M5. JEAN HANCOCK
DATE OF SKETCH: JULY 7, 2010

F.B. N.A.
P.G. N.A.

5. JON S. ROBBINS
PROFESSIONAL SURVEYOR
NOT VALID WITHOUT THE
SEAL OF A FLORIDA

Classification		0.06 parcel		00000-Vacant					
Mailing Address BROOKS BOBBY R 37424 DERBYSHIRE DR ZEPHYRHILLS, FL 33542-7002		Property Value Just Value Ag Land \$847 Land \$0 Building \$847 Extra Features \$0							
Physical Address No Physical Address		Legal Description (First 200 characters) See Plat for this Subdivision ZEPHYRHILLS COLONY COMPANY LANDS PB 1 PG 55 POR OF TRACT 41 DESC AS:COM AT SELY COR OF LOT 111 WEDGEWOOD MANOR PH 1 & 2 PB 27 PG 11 TH ALG SLY BDY LN OF SAID WEDGEWOOD MANOR N53DEG 22'51"E 45.43 FT TH[...]		Non-School Assessed \$840 Homestead Exemption -\$0 Additional Exemptions -\$0					
Jurisdiction CITY OF ZEPHYRHILLS Community Dev District N/A		Taxable Value Warning: A significant taxable value increase may occur when sold. Click here for details and info. regarding the posting of exemptions.		School \$847 -\$0 -\$0					
Land Detail (Card: 1 of 1)									
Line	Use	Description	Code	Zoning	Units	Type	Price	Condition	Value
1	0100V	SFR	E1-1	00R1	0.060	AC	\$17,650.00	0.80	\$847
Additional Land Information						Neighborhood Code(s) 2ZHC			
Acres 0.06		Tax Area 30ZH	FEMA Code X	Subsidence Activity None Reported					
Building Information - Use (Card: 1 of 1) Unimproved Parcel									
Extra Features (Card: 1 of 1)									
Line	Code	Description	Year	Units	Value				
No Extra Features									
Sales History									
Previous Owner: BROOKS BOBBY R									
Month/Year	Book/Page	Type	DOR Code	Condition	Amount				
2/2023	10762 / 1627	Quit Claim Deed	14	V	\$0				
7/2013	8904 / 1122	Quit Claim Deed	14	V	\$0				
7/2010	8387 / 0362	Quit Claim Deed	01	V	\$1,000				

Proof of ownership
 Deed
 Legal description
 Map

These documents are for the
 0.06 acres I am requesting
 be deannexed ~~to~~ from City
 of Zephyrhills $\rightarrow$ Pasco County
 So my home will have a driveway
 THEN I will join this parcel
 with 10-26-21-0010-04200-0000

Prepared by

**THIS INSTRUMENT PREPARED WITHOUT
SURVEY OR EXAMINATION OF TITLE BY:
CHELSEA WALLER-DOUTHARD, ESQUIRE
WALLER LAW, P.A.
P.O. Box 1668
38038 Meridian Avenue
Dade City, FL 33526
352-567-4690**

QUIT-CLAIM DEED

THIS QUIT-CLAIM DEED is effective the last day written below between

GRANTOR: **BOBBY R. BROOKS, a single man,** whose post office address is 37424
Derbyshire Drive, Zephyrhills, FL 33542-7002

and GRANTEE: **BOBBY R. BROOKS, a single man,** whose post office address is 37424
Derbyshire Drive, Zephyrhills, FL 33542-7002

who is granted: **an enhanced life estate, without any liability for waste, and retaining full
power and authority during the life tenancy to sell, convey, mortgage, lease or
otherwise manage and dispose of the property, described herein, in whole or
in part, with or without consideration, without the requirement of joinder or
signature of the remainder interest holder, and including the power to revoke,
amend, substitute, divest, replace, change or otherwise alter the designation of
the remainderman without his joinder and with full power and authority to
retain any and all proceeds generated thereby,**

and **SYLVIA BROOKS MARQUETTE, f/k/a SYLVIA E. BROOKS a single
woman,** whose post office address is 37415 Derbyshire Drive, Zephyrhills, FL
33542-7002.

who is granted: **the remainder interest, effective upon the death of the life tenants and subject
to the retained rights of the life tenants described herein.**

(Whenever used herein the terms "grantor" and "grantee" include all the parties to this instrument and the
heirs, legal representatives, and assigns of individuals, and the successors and assigns of corporations,
trusts and trustees.)

WITNESSETH:

Grantor, for and in consideration of the sum of Ten and No/100 Dollars (\$10.00) and other good and valuable considerations to said grantor in hand paid by said grantee, the receipt whereof is hereby acknowledged, does hereby remise, release, and quitclaim unto Grantee, the interest described herein forever, and all the right, title, interest, claim and demand which grantor may have in and to the following described real property, situate, lying and being in **Pasco County, Florida** to-wit:

Parcel #10-26-21-0010-03800-0010

A portion of Tract 41 of the Zephyrhills Colony Company Lands as shown on plat recorded in Plat Book 1, page 55 in Section 10, Township 26 South, Range 21 East, Pasco County, Florida being more particularly described as follows:

Commence at the Southeasterly corner of Lot 111, of WEDGEWOOD MANOR, PHASE I & II, as shown on the plat recorded in Plat Book 27, pages 11 through 14 of said Public Records, for a Point of Beginning; thence along the Southerly boundary line of said WEDGEWOOD MANOR, the following three (3) courses and distances: (1) North 53° 22'51" East, a distance of 45.43 feet; (2) North 00° 10'17" East, a distance of 58.44 feet; (3) South 89° 45'00" East, a distance of 20.00 feet; thence South 00° 10' 17" West, a distance of 68.37 feet; thence South 53° 22'51" West, a distance of 70.49 feet, to the Westerly boundary line of the parcel described in Official Records Book 3563 page582, of said Public Records; thence along said Westerly boundary line North 00°19'41" East, a distance of 24.97 feet to the Point of Beginning.

I hereby certify that I prepared this instrument from information given to me by the parties hereto. I do not guarantee either marketability of title or accuracy of description, as I did not examine the title to the property involved.
By: 

THIS TRANSFER IS DONE INCIDENT TO AN ESTATE PLAN AND IS BETWEEN FAMILY MEMBERS, THEREFORE, MINIMAL DOCUMENTARY STAMP TAXES ARE DUE.

TO HAVE AND TO HOLD the same together with all and singular the appurtenances thereunto belonging or in anywise appertaining, and all the estate, right, title, interest, lien, equity and claim whatsoever of the said first party, either in law or equity, for the use, benefit and profit of the said Grantee forever.

In Witness Whereof, grantor has hereunto set grantor's hand and seal on this 2 day of February, 2023.

Signed, sealed and delivered in our presence:

Cynthia A. Waller

Witness

Cynthia A. Waller

Printed Witness Name

Bobby R. Brooks

BOBBY R. BROOKS

Marian E. Whitmire

Witness

Marian E. Whitmire

Printed Witness Name

STATE OF FLORIDA
COUNTY OF PASCO

I HEREBY CERTIFY that on this day, before me, an officer duly authorized in the State aforesaid and in the County aforesaid to take acknowledgments, personally appeared by means of ☒ physical presence or ☐ online notarization **BOBBY R. BROOKS**, who are personally known to me or provided, as identification, to be the persons described, in and who executed the foregoing Quit Claim Deed and they acknowledged before me that they executed the same.

WITNESS my hand and official seal in the County and State last aforesaid this 2nd day of February, 2023.

(SEAL)

Cynthia A. Waller
Notary Public
State of Florida



Parcel ID: 10-26-21-0010-04200-0000 (Card: 1 of 1)

Classification		00100-Single Family	
Mailing Address BROOKS BOBBY R 37424 DERBYSHIRE DR ZEPHYRHILLS, FL 33542-7002		Property Value	
Physical Address 37424 DERBYSHIRE DRIVE, ZEPHYRHILLS, FL 33542		Just Value	\$223,674
Legal Description (First 200 characters) <u>See Plat for this Subdivision</u> ZEPHYRHILLS COLONY COMPANY LANDS PB 1 PG 55 PORTION TRACTS 41 & 42 DESC AS THE SOUTH 522.50 FT OF THE WEST 500.50 FT TRACTS 41 & 42		Ag Land	\$0
Jurisdiction PASCO COUNTY, BOARD OF COUNTY COMMISSIONERS Community Dev District N/A		Land	\$88,460
		Building	\$131,904
		Extra Features	\$3,310
		Assessed	\$223,674
		Homestead Exemption	-\$0
		Additional Exemptions	-\$0
		Taxable Value	\$223,674
			\$223,674

Land Detail (Card: 1 of 1)									
Line	Use	Description	Code	Zoning	Units	Type	Price	Condition	Value
1	0100R	SFR	E1-1	00AR	5.000	AC	\$17,650.00	1.00	\$88,250
2	0100R	SFR	SZ2-LO	00AR	1.000	AC	\$210.00	1.00	\$210

Additional Land Information				
Acres	Tax Area	FEMA Code	Subsidence Activity	Neighborhood Code(s)
6	30FZ	Multiple Zones	None Reported	22HC

View Sketch Building Information - Use 0100-Single Family Residential (Card: 1 of 1)				
Year Built	Exterior Wall 1	Roof Structure	Interior Wall 1	Flooring 1
1973	Concrete or Cinder Block	Gable or Hip	Drywall	Carpet
Stories	Exterior Wall 2	Roof Cover	Interior Wall 2	Flooring 2
1.0	None	Asphalt or Composition Shingle	None	None
				Heat
				Baths
				Forced Air - Ducted
				1.5

Line	Code	Description	Sq. Feet	Value
1	FGR01	FINISHED GARAGE	660	\$19,314
2	FOP01	FINISHED OPEN PORCH	108	\$1,975
3	BAS01	LIVING AREA	1,512	\$110,615

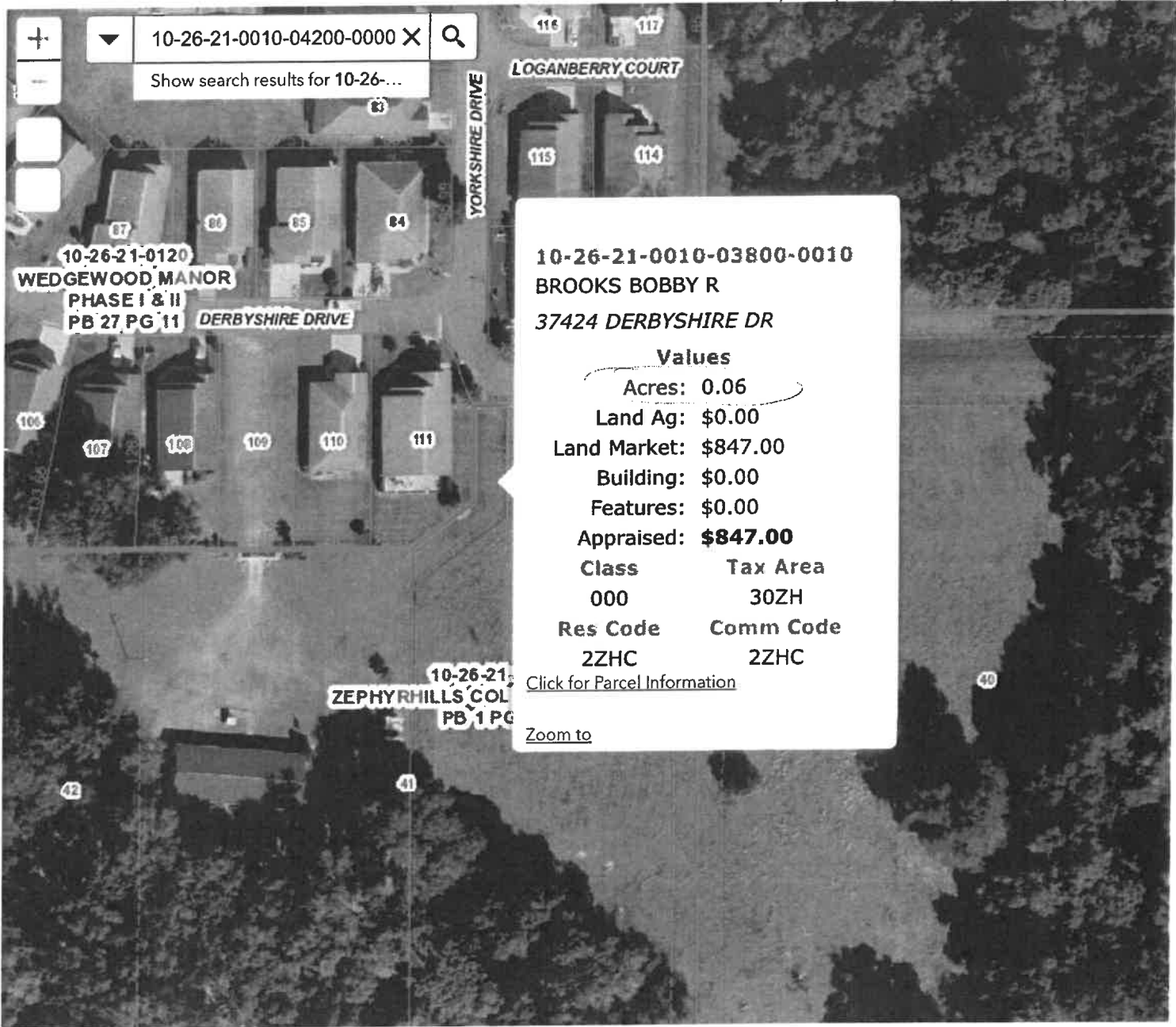
Extra Features (Card: 1 of 1)					
Line	Code	Description	Year	Units	Value
1	RUDG	UNFIN DETACH GARAGE	1998	400	\$2,500
2	RCLFENCE	CHAIN LINK FENCE	2001	1,800	\$810

Sales History					
Previous Owner:			BROOKS BOBBY R		
Month/Year	Book/Page	Type	DOR Code	Condition	Amount
2/2023	10762 / 1633	Quit Claim Deed	14	I	\$0
7/2013	8904 / 1120	Quit Claim Deed	14	I	\$0
12/1984	1383 / 0055	Quit Claim Deed		I	\$0

Page Rendered @ 5/15/2023 9:35:37 AM. Processed in 0.255 seconds

Proof of ownership
Deed
legal description
map

These documents are for the property
with the 6 acres / home that will
be joined with the driveway parcel
10-26-21-0010-03800-0010



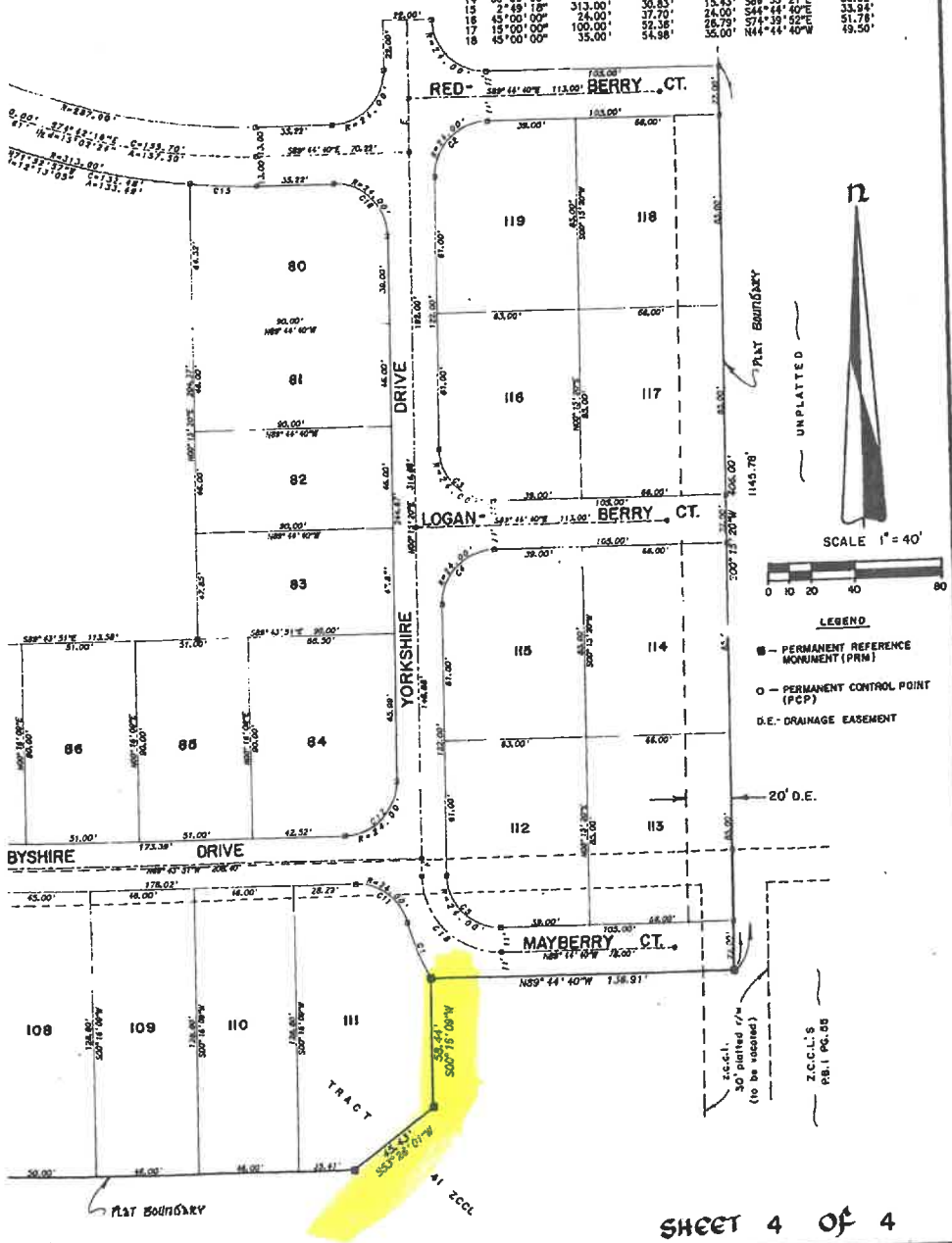
0 50 100ft

27/14

NOR - PHASE I & II

TOWNSHIP 26 S., RANGE 21 E.,
FLORIDA

BEARING	DISTANCE	1/2 DELTA	RADIUS	ARC	TANGENT	C-BEARING	CHORD
A S44°39'52"E	7.00'	1 7°04'47"	111.00'	27.43'	13.78'	S21°30'50"E	27.38'
B S89°43'51"E	12.03'	2 45°00'00"	24.00'	37.70'	24.00'	N45°15'20"E	33.94'
C N44°39'52"W	2.81'	3 45°00'00"	24.00'	37.70'	24.00'	N45°15'20"E	33.94'
D S44°39'52"E	4.51'	4 45°00'00"	24.00'	37.70'	24.00'	N44°44'40"W	33.94'
E N00°15'20"E	24.00'	5 45°00'00"	24.00'	37.70'	24.00'	S44°39'52"E	33.94'
F N00°15'20"E	8.12'	6 21°11'53"	161.00'	12.35'	6.18'	S01°51'49"E	12.35'
		7 6°03'43"	181.00'	34.07'	17.10'	S38°38'09"E	34.00'
		8 3°05'07"	181.00'	17.34'	8.68'	S47°44'59"E	17.33'
		9 5°12'28"	181.00'	29.27'	14.67'	S54°31'23"E	29.23'
		10 37°28'54"	24.00'	31.40'	18.40'	S54°15'44"W	33.95'
		11 45°00'00"	24.00'	37.70'	24.01'	N08°30'47"W	33.15'
		12 45°00'00"	139.00'	33.23'	18.89'	N08°30'47"W	41.57'
		13 6°00'55"	24.00'	50.25'	41.57'	S38°55'21"E	30.82'
		14 60°00'00"	24.00'	30.53'	13.43'	S44°44'40"W	33.94'
		15 2°49'18"	313.00'	37.70'	24.00'	S44°44'40"W	51.78'
		16 4°00'00"	24.00'	52.58'	26.79'	N44°44'40"W	49.50'
		17 15°00'00"	100.00'	35.00'	55.00'		
		18 45°00'00"	35.00'	54.98'			



SHEET 4 OF 4

CITY MANAGER'S REPORT 4.1

State Appropriation Requests

Issue:

Each year the Florida Legislature meets and considers requests from local governments for assistance with projects of local importance. Zephyrhills must ask Representative Maggard and Senator Burgess to sponsor the projects on our behalf.

Background:

Staff would like to propose three projects to you and seek your approval to submit funding requests.

Staff is recommending discussion on the following items:

1. Tucker Road Sewer Project

The project will construct a new master lift station along Tucker Road, and ~8,000 linear feet of force main from US 301 to the WWTP. This development will allow for additional collections capacity for the industrial corridor along Chancey Road and allow for the decommissioning of existing septic systems. The estimated project cost is \$4,000,000.

2. Otis Moody Septic to Sewer Project

Connect approximately 67 low income residents to the municipal sewer system in an area immediately east of the Zephyrhills city limits, but within the city's utility service area, per an agreement with Pasco County. The city previously provided water service to this neighborhood. This project will include extending sewer force main lines, gravity and/or vacuum sewer lines, connection to the city's municipal waste water collection system, and decommissioning existing septic tanks. The estimated project cost is \$3,500,000.

3. 7th Street – Complete Street Project

The FDOT proposes to convert US 301 and 6th Street to a one-way pair street network. Because of these improvements, the City desires to construct roadway improvements along 7th Street from C Avenue north to US 301. The roadway will be converted from a single two-lane, one-way northbound road to a two-lane, two-way road with the addition of a multi-use trail, sidewalk, on street parking where practical, and drainage improvements. The length of the project is approximately 1.5 miles. The estimated cost is \$6,300,000.

4. Indoor Tennis Facility

This project includes the construction of an indoor tennis facility with the ability for other sports and activities to utilize (soccer/ping pong/banquets/ceremonies) along with associated parking. This project was shown as Phase II of the Sarah VandeBerg Tennis Center plans. Additionally,

staff would like to construct six hard courts, which will allow for hardcourt tournaments. The estimated project cost is \$4,000,000.

5. Zephyr Park

Zephyr Park will compliment the personality of Zephyrhills, and serve to unify its diverse population by offering public space that serves the needs of many. The Park is within walking distance of the city's historic urban core, this blended urban/natural park will provide spaces to escape, engage, and explore while learning the history of Florida and the extraordinary role water plays in Florida. The water from the park drains to the Hillsborough River.

The location provides a needed connection to downtown while promoting the economic development and expansion of the downtown area. The Park will provide the catalyst for private sector investment in the surrounding area. This 55 acre park will provide connections that spark an economic renaissance in Zephyrhills.

Zephyr Park and its unique design will draw residents, visitors and investors to the opportunities in the East Pasco area. The estimated project cost is \$6,000,000.

Attachment(s):

None

Fiscal Impact:

None at this time.

Staff Recommendation:

Staff would like Council to rank the projects to submit for appropriation requests.

CITY MANAGER'S REPORT 4.2

Community Identity Initiative - North Star

Issue:

Community Identity Initiative for the City of Zephyrhills

Background:

Since July 2022, Zephyrhills has been conducting a research-driven, community-wide identity initiative in partnership with North Star, widely regarded as America's leading place-making organization.

The goal of this initiative is to increase interest and investment in our community from residents, entrepreneurs, companies and visitors; it's also about projecting cohesiveness and continuity signals across all City departments and other select partners in Zephyrhills.

With guidance and expertise from North Star, research was conducted inside and outside the community to uncover perceptions, attitudes and what's unique about Zephyrhills. From there, City staff formed a seven-member committee to fulfill the creative development stage of the project.

This creative committee consisted of the following:

- Jodi Wilkeson, City Council member
- Billy Poe, City of Zephyrhills City Manager
- Gail Hamilton, Zephyrhills Community Redevelopment Agency (CRA) Director
- Kevin Weiss, City of Zephyrhills Public Information Officer
- Antwon Gildon, Main Street Zephyrhills Director/Event Coordinator
- Vicki Wiggins, Greater Zephyrhills Chamber of Commerce President/CEO
- Pascal Collard, Sarah Vande Berg Tennis & Wellness Center CEO

Representatives from North Star will provide an update on the initiative's findings and results, which also can be accessed publicly by visiting AuthenticZephyrhills.com

Attachment(s):

None

Fiscal Impact:

None at this time.

Staff Recommendation:

Staff recommends adoption of the Community Identity Initiative for the City of Zephyrhills.

CITY ATTORNEY'S REPORT 5.1

Sleeping and Camping Prohibited

First Reading **ORDINANCE NO. 1471-23 - "AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA CREATING SECTION 130.23 SLEEPING AND CAMPING IN PUBLIC AND CERTAIN PRIVATE PLACES PROHIBITED; PROVIDING FOR REPEALER, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE."**

Issue:

Staff has received numerous complaints of individuals sleeping and camping throughout the city on right-of-ways, parks, and private properties.

Background:

The proposed ordinance states:

- A. It shall be unlawful for any person to sleep or camp at a time or under circumstances that warrant a justifiable and reasonable concern for the health, safety, or welfare of the public:
1. In or on any public right-of-way, including any street, alley, roadway access, median, or embankment.
 2. In or on any public park, trail, or upon the grounds of any public facility or property, whether improved or unimproved.
 3. Upon any unimproved private lot unless such use is with the permission of the owner and permissible under the city's zoning ordinance.
 4. Upon the premises of any private, commercial, or industrial property unless such use is with the permission of the owner and is permissible under the city's zoning ordinance.

Attachment(s):

1. Ordinance 1471-23 - Sleeping and Camping Prohibited

Fiscal Impact:

N/A

Staff Recommendation:

Staff recommends approval of the first reading of Ordinance 1471-23 and direct staff to advertise for the second reading on October 9th.

ORDINANCE NO. 1471-23

AN ORDINANCE BY THE CITY COUNCIL OF THE CITY OF ZEPHYRHILLS, FLORIDA CREATING SECTION 130.23 SLEEPING AND CAMPING IN PUBLIC AND CERTAIN PRIVATE PLACES PROHIBITED; PROVIDING FOR REPEALER, CODIFICATION, SEVERABILITY, AND AN EFFECTIVE DATE.

WHEREAS, as provided in section 2(b), Article VIII of the Constitution of the State of Florida, and section 166.021(1), Florida Statutes, the City of Zephyrhills, Florida (the “City”), a municipal corporation, enjoys all governmental, corporate, and proprietary powers necessary to conduct municipal government, perform municipal functions, and render municipal services, and may exercise any power for municipal purposes, except as expressly prohibited by law; and

WHEREAS, as provided in section 166.021(3), Florida Statutes, the governing body of each municipality in the state has the power to enact legislation concerning any subject matter upon which the state legislature may act, except when expressly prohibited by law; and

WHEREAS, the City Council has determined that it is in the City’s interest to create new sections of the City’s Code of Ordinances from time to time to assure that the Code of Ordinances adequately meet the needs of the City; and

WHEREAS, the City Council hereby finds and declares that this Ordinance is in the best interest of the public health, safety, and welfare, and that it advances a valid and important public purpose.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, as follows:

Section 1. Authority.

This Ordinance is enacted pursuant to Chapter 163, Florida Statutes, and under the home rule powers of the City.

Section 2. Legislative Findings of Fact.

The foregoing **WHEREAS** clauses are hereby adopted as legislative findings of the City Council of the City of Zephyrhills and are ratified and confirmed as being true and correct and are hereby made a specific part of this Ordinance upon adoption hereof.

Section 3. Creation of Section 130.23 of the City of Zephyrhills Code of Ordinances - Sleeping and Camping in Public and Certain Private Places Prohibited.

Section 130.23 - Sleeping and Camping in Public and Certain Private Places Prohibited is hereby created as part of the City of Zephyrhills Code of Ordinances as follows:

130.23 SLEEPING AND CAMPING IN PUBLIC AND CERTAIN PRIVATE PLACES PROHIBITED

- A. It shall be unlawful for any person to sleep or camp at a time or under circumstances that warrant a justifiable and reasonable concern for the health, safety, or welfare of the public:
1. In or on any public right-of-way, including any street, alley, roadway access, median, or embankment.
 2. In or on any public park, trail, or upon the grounds of any public facility or property, whether improved or unimproved.
 3. Upon any unimproved private lot unless such use is with the permission of the owner and permissible under the city's zoning ordinance.

4. Upon the premises of any private, commercial, or industrial property unless such use is with the permission of the owner and is permissible under the city's zoning ordinance.
- B. **Camp Defined:** As used herein, "camp" shall mean an outdoor place for eating, cooking, and sleeping, and includes, but is not limited to:
1. The use of camping facilities such as tents, tarpaulins, or temporary shelters.
 2. The use of sleeping bags, cots, beds, or hammocks.
 3. The use of park benches, picnic tables, recreation equipment, or similar structures.
 4. The use of any parked vehicle, including an automobile, bus, truck, camper, trailer, or recreational vehicle.
- C. Circumstances that may be considered in determining whether immediate concern is warranted include but are not limited to, the length of time the individual has been sleeping or camping at the site where the violation was observed.
- D. In addition, any camp violation of this section is declared to be a public nuisance, and the chief of police or his/her designee, upon a determination that such camp constitutes an immediate threat to the health, safety, or welfare of persons in the city, including persons using the camp, is authorized to remove the camp forthwith. If persons are occupying the camp at the time, then before removing the camp, the chief of police or his/her designee shall warn the person or persons occupying the camp that they are in violation of this section and shall give them the opportunity to remove the camp forthwith.
- E. Any and all violation of the Ordinance shall constitute a separate Class VI offense as set forth in the Uniform Fine and Citation Schedule as adopted by the Sixth Judicial Circuit, and shall be prosecuted as provided in Section 162.21, Florida Statutes. Each violation and each day constituting a violation shall be fined and prosecuted as a separate offense.

Section 4. Repealer

Any and all ordinances in conflict herewith are hereby repealed to the extent of any conflict.

Section 5. Severability.

It is declared to be the intent of the City Council of the City of Zephyrhills, Florida, that if any section, subsection, sentence, clause, or provision of this ordinance is held invalid, the remainder of the ordinance shall be construed as not having continued the said section, subsection, sentence, clause, or provision and shall not be affected by such holding.

Section 6. Inclusion into the Code.

It is the intent of the City Council that the provisions of this Ordinance shall become and be made a part of the City of Zephyrhills code, and that the sections of this Ordinance may be renumbered or re-lettered and the word "ordinance" may be changed to "section," "article," "regulation," or such other appropriate word or phrase in order to accomplish such intentions.

Section 7. Effective Date.

This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1471-23 was passed on the first reading in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 25th day of September, 2023

Attest: _____
Lori L. Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance 1471-23 was passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 9th day of October, 2023.

Attest: _____
Lori L. Hillman, City Clerk

Lance S. Smith, Council President

The foregoing Ordinance 1471-23 was approved by me this 9th day of October, 2023.

Melanie Bahr Monson, Mayor

Approved as to legal form and legal content

Matthew E. Maggard, City Attorney

Prepared by and return to:
Matthew E. Maggard
Attorney at Law
Shumaker, Loop & Kendrick, LLP
13134 U.S. Highway 301
Dade City, FL 33525
352-458-4700

[Space Above This Line For Recording Data]

Curative Notice
Scrivener's Error in Legal Description

The undersigned does hereby swear and affirm:

1. Ordinance No. 1458-23 Annexing Property in the boundaries of the City of Zephyrhills on June 12, 2023 and recorded on June 14, 2023 in O.R. Book 10836, Page 606, and/or Instrument No. 2023107354 of the official records of Pasco County, Florida (hereinafter referred to as "first erroneous ordinance") contained the following erroneous legal description:

A parcel of land lying and being in the West 1/2 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; said parcel being a portion of ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, and being more particularly described as follows:

COMMENCE at a point marking the Northwest corner of the Southwest 1/4 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; thence coincident with the North boundary of the Southwest 1/4 of said Section 13, S 89°58'35" E a distance of 25.00 feet to a point coincident with the East right-of-way boundary of 20th Street; thence departing said North boundary, coincident with said East right-of-way boundary, S 00°04'24" E a distance of 1664.57 feet to a point coincident with the South boundary of Tract 104, ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, said point being the POINT OF BEGINNING; thence departing said East right-of-way boundary, coincident with said South boundary, N 89°49'26" E a distance of 633.81 feet to a point coincident with the East boundary of said Tract 104, thence departing said South boundary, coincident with said East boundary, N 00°05'15" W a distance of 332.95 feet to a point marking the Northwest corner of Tract 103 of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence departing said East boundary, coincident with the North boundary of said Tract 3 and the Easterly extension thereof, N 89°51'34" E a distance of 674.57 feet to a point marking the Northwest corner of Tract 102; thence coincident with a line being the Easterly extension of the South boundary of the lands described in Official Records Book 7746, Page 1412 of the Public Records of Pasco County, Florida; thence departing said West boundary, coincident with said South boundary and its Easterly extension thereof, S 89°57'39" W a distance feet to a point coincident with the East boundary of the lands described in Official Records Book 7774, Page 1667 of the Public Records of Pasco County, Florida; thence departing said South boundary, coincident with said East boundary, S 00°03'32" E a distance 10.51 feet to a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'28" W a distance of 308.00 feet to a point marking the Northeast corner of the lands described in Official Records Book 7631, Page 1180 of the Public Records of Pasco County, Florida; thence coincident with the East boundary of said lands, S 00°03'32" E a distance of 260.46 feet to a point marking the Southeast corner of said lands; and the Westerly extension thereof, S 89°49'45" W a distance of 788.60 feet to a point coincident with the East right-of-way

boundary of 20th Street; thence coincident with said East right-of-way boundary, N 00°04'24" W a distance of 187.89 feet to the POINT OF BEGINNING.

Containing an area of 332,793.85 Square Feet, 7.640 acres, more or less.

2. Ordinance 1459-23 Providing for a Small-Scale Comprehensive Map Amendment to the Future Land Use Map in the City of Zephyrhills on June 12, 2023 and recorded on June 14, 2023 in O.R. Book 10836, Page 661, and/or Instrument No. 2023107357, of the official records of Pasco County, Florida, contains the same erroneous legal description described in the first erroneous ordinance.
3. I have examined the official records of the county in which the intended real property is located and have determined that Ordinance 1458-23 dated June 12, 2023, and recorded on June 14, 2023 in O.R. Book 10836, Page 606, and/or Instrument No. 2023107354 of the official records of Pasco County and Ordinance 1459-23 dated June 12, 2023, and recorded on June 14, 2023 O.R. Book 10836, Page 661, and/or Instrument No. 2023107357, of the official records of Pasco County, Florida, establishes that the intended real property was annexed into the boundaries of the City of Zephyrhills by the City of Zephyrhills by way of the first erroneous Ordinances at the time the first erroneous ordinances were executed.
4. This notice is made to establish that the real property described as

A parcel of land lying and being in the West 1/2 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; said parcel being a portion of ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, and being more particularly described as follows:

COMMENCE at a point marking the Northwest corner of the Southwest 1/4 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; thence coincident with the North boundary of the Southwest 1/4 of said Section 13, S 89°58'35" E a distance of 25.00 feet to a point coincident with the East right-of-way boundary of 20th Street; thence departing said North boundary, coincident with said East right-of-way boundary, S 00°04'24" E a distance of 1664.57 feet to a point coincident with the South boundary of Tract 104, ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, said point being the POINT OF BEGINNING; thence departing said East right-of-way boundary, coincident with said South boundary, N 89°49'26" E a distance of 633.81 feet to a point coincident with the East boundary of said Tract 104, thence departing said South boundary, coincident with said East boundary, N 00°05'15" W a distance of 332.95 feet to a point marking the Northwest corner of Tract 103 of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence departing said East boundary, coincident with the North boundary of said Tract 3 and the Easterly extension thereof, N 89°51'34" E a distance of 674.57 feet to a point marking the Northwest corner of Tract 102; of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence coincident with the West boundary of said Tract 102, S 00°03'16" E a distance of 250.03 feet to a point coincident with a line being the Easterly extension of the South boundary of the lands described in Official Records Book 7746, Page 1412 of the Public Records of Pasco County, Florida; thence departing said West boundary, coincident with said South boundary and its Easterly extension thereof, S 89°57'39" W a distance of 211.55 feet to a point coincident with the East boundary of the lands described in Official Records Book 7774, Page 1667 of the Public Records of Pasco County, Florida; thence departing said South boundary, coincident with said East boundary, S 00°03'32" E a distance of 10.51 feet to a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'28" W a distance of 308.00 feet to a point marking the Northeast corner of the lands described in Official Records Book 7631, Page 1180 of the Public Records of Pasco County, Florida; thence coincident with the East boundary of said lands, S 00°03'32" E a distance of 260.46 feet to

a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'45" W a distance of 788.60 feet to a point coincident with the East right-of-way boundary of 20th Street; thence coincident with said East right-of-way boundary, N 00°04'24" W a distance of 187.89 feet to the POINT OF BEGINNING.

Containing an area of 332,793.85 Square Feet, 7.640 acres, more or less (hereinafter referred to as the “intended real property”) was the real property that was intended to be the subject of the first erroneous ordinances.

Lance A. Smith, Council President

STATE OF FLORIDA
COUNTY OF PASCO

Sworn to (or affirmed) and subscribed before me this 25th day of September, 2023, by
Lance A. Smith, Council President, who is personally known to me or produced
_____ as identification.

Signature of Notary Public – State of Florida

(Print, Type, or Stamp Commissioned Name of Notary Public)

ORDINANCE NO. 1458-23

AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA ANNEXING ADDITIONAL TERRITORY TO BE INCLUDED WITHIN THE BOUNDARIES OF SAID CITY DESCRIBED AS PARCEL NUMBER 13-26-21-0110-00000-0010 LOCATED AT 4211 AND 4210 BREEZEWOOD DRIVE; 4210 AND 4211 CAMPHORWOOD LANE; 39101 AND 39119 WOODLAND DRIVE, ZEPHYRHILLS FLORIDA 33542 IN ACCORDANCE WITH SECTION 171.044, FLORIDA STATUTES, AS AMENDED.

WHEREAS, Blue Triton Brands, owners of the lands hereinafter described in Section 1 below, have authorized the annexation by the City of Zephyrhills of the lands herein described in Section 1, below; and

WHEREAS, the City is authorized by Chapter 171, Florida Statutes, to annex contiguous and infill area, and to extend the City limits upon receipt of written consent of the land owner, together with the approval of the City Council after notice and public hearing; and,

WHEREAS, the City Council has reviewed and evaluated the applications submitted, and has determined that the annexation of said lands into the City is in the public interest and is consistent with the City's Comprehensive Plan and Land Development Regulations.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, as follows:

Section 1. The following described lands, lying and being situated in Pasco County, to wit:.

Parcel/Tax I.D. NUMBERS: 13-26-21-0110-00000-0010

Legal description:

A parcel of land lying and being in the West 1/2 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; said parcel being a portion of ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, and being more particularly described as follows:

COMMENCE at a point marking the Northwest corner of the Southwest 1/4 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; thence coincident with the North boundary of the Southwest 1/4 of said Section 13, S 89°58'35" E a distance of 25.00 feet to a point coincident with the East right-of-way boundary of 20th Street; thence departing said North boundary, coincident with said East right-of-way boundary, S 00°04'24" E a distance of 1664.57 feet to a point coincident with the South boundary of Tract 104, ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, said point being the POINT OF BEGINNING; thence departing said East right-of-way boundary, coincident with said South boundary, N 89°49'26" E a distance of 633.81 feet to a point coincident with the East boundary of said Tract 104, thence departing said South boundary, coincident with said East boundary, N 00°05'15" W a distance of 332.95 feet to a point marking the Northwest corner of Tract 103 of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence departing said East boundary, coincident with the North boundary of said Tract 3 and the Easterly extension thereof, N 89°51'34" E a distance of 674.57 feet to a point marking the Northwest corner of Tract 102; of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence coincident with the West boundary of said Tract 102, S 00°03'16" E a distance of 250.03 feet to a point coincident with a line being the Easterly extension of the South boundary of the lands described in Official Records Book 7746, Page 1412 of the Public Records of Pasco County, Florida; thence departing said West boundary, coincident with said South boundary and its Easterly extension thereof, S 89°57'39" W a distance of 211.55 feet to a point coincident with the East boundary of the lands described in Official Records Book 7774, Page 1667 of the Public Records of Pasco County, Florida; thence

departing said South boundary, coincident with said East boundary, S 00°03'32" E a distance of 10.51 feet to a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'28" W a distance of 308.00 feet to a point marking the Northeast corner of the lands described in Official Records Book 7631, Page 1180 of the Public Records of Pasco County, Florida; thence coincident with the East boundary of said lands, S 00°03'32" E a distance of 260.46 feet to a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'45" W a distance of 788.60 feet to a point coincident with the East right-of-way boundary of 20th Street; thence coincident with said East right-of-way boundary, N 00°04'24" W a distance of 187.89 feet to the POINT OF BEGINNING.

Containing an area of 332,793.85 Square Feet, 7.640 acres, more or less.

Section 2. Said lands are contiguous to or is infill of the present City limits of the City of Zephyrhills. That said lands are now unincorporated and lie in the same County as said City, and when annexed would form a compact addition to the incorporated territory of said City. That the owners of said lands contained in the said area to be annexed have given written consent to have such annexation for said area. This annexation is subject to the following conditions:

- i. Installation of a 14-foot sound attenuation barrier to be located at the south and east perimeter of the proposed expansion of the parking area. Barrier shall be a type designed for Industrial, Commercial, Institutional, Roads, Highways & Bridges, Rail, and Residential Developments. This system shall be manufactured with slots on the front face of the panel and acoustic mineral wool enclosed within the absorptive panel, and include proven and tested properties to consistently reduce noise. This wall shall include noise reflective panels in addition to absorptive panels.
- ii. Where feasible, an increased "Type C" landscape buffer between the subject's southern property boundary and abutting the Woodland Acres neighborhood consisting of not less than a 50% increase in the required canopy trees and understory trees, as required by the LDC (shrubs shall not qualify as additional required material), and;
- iii. Payment of tree mitigation fees for removal of trees over and above maximum allowed to be removed, as described per the LDC, and;
- iv. Site lighting that reduces glare and light pollution on abutting Woodland Acres neighborhood and is in conformance with any and all FAA regulations due to proximity of runway approach(s) (if applicable). A photometric plan shall be submitted indicating such conformance and reduction of light pollution on abutting Woodland Acres neighborhood.

Section 3. The City of Zephyrhills, Florida, is authorized by the legislature of the State of Florida, pursuant to Section 171.044, F.S., and pursuant to the Charter of the City of Zephyrhills, to annex contiguous or infill areas and to extend the City limits or territorial boundaries upon receipt of written consent of all owners of land contained in the area to be annexed, together with the approval of the City Council of the City of Zephyrhills, of said annexation duly expressed by Ordinance.

Section 4. It is the intention of the City Council of the City of Zephyrhills, Florida to annex the above-described lands to said City within its territorial limits and the boundary lines of said City are hereby redefined and extended so as to include said area of lands within its territorial limits upon the final passage of this Ordinance.

Section 5. This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1458-23 was read and passed on the first reading, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 8th day of May, 2023.

Attest: _____
Lori L. Hillman, City Clerk

Lance A. Smith, Council President

The foregoing Ordinance No. 1458-23 was read and passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 12th day of June, 2023.

Attest: _____
Lori L. Hillman, City Clerk Lance A. Smith, Council President

The foregoing Ordinance No. 1458-23 was approved by me this 12th day of June, 2023.

Melonie Monson, Mayor

Approved as to legal form and legal content

Matthew E. Maggard, City Attorney

ORDINANCE NO. 1459-23

AN ORDINANCE OF THE CITY OF ZEPHYRHILLS, FLORIDA PROVIDING AN AMENDMENT TO THE CITY'S COMPREHENSIVE PLAN, PROVIDING FOR A SMALL-SCALE COMPREHENSIVE PLAN AMENDMENT TO THE FUTURE LAND USE MAP CHANGING FROM COUNTY RES-3 (RESIDENTIAL 3 D/U PER ACRE) TO CITY I (INDUSTRIAL) AND THE ZONING DESIGNATION FROM COUNTY R-1 TO CITY LI (LIGHT INDUSTRIAL) FOR APPROXIMATELY 7.64 ACRES OF REAL PROPERTY HAVING PARCEL NUMBER 13-26-21-0110-00000-0010 LOCATED AT 4211 AND 4210 BREEZEWOOD DRIVE; 4210 AND 4211 CAMPHORWOOD LANE; 39101 AND 39119 WOODLAND DRIVE, ZEPHYRHILLS FLORIDA 33542 IN ACCORDANCE WITH SECTION 171.044, FLORIDA STATUTES, AS AMENDED; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE.

WHEREAS, Chapters 125 and 163 Florida Statutes, authorize the City Council of the City of Zephyrhills to prepare and enforce a Comprehensive Plan for the development of the City; and the City Council desires to amend the City of Zephyrhills' Comprehensive Plan, and;

WHEREAS, the City Council has determined that the proposed amendment meets the criteria for a Small-Scale Comprehensive Plan Amendment pursuant to Section 163.3184, Florida Statutes, and the Zephyrhills Comprehensive Plan; and

WHEREAS, the Zephyrhills Planning Commission, sitting as the Local Planning Agency, on October 18, 2022, held a public meeting on the proposed amendment to the Comprehensive Plan with due public notice, pursuant to Section 125.55(2), Florida Statutes, and recommended approval to the City Council; and

WHEREAS, based upon the recommendations of the Zephyrhills Planning Commission to the City Council, said Council has prepared the amendment to the City's Comprehensive Plan, and;

WHEREAS, the proposed Future Land Use Map amendment meets the criteria of a small-scale Future Land Use Map amendment and is consistent with the goals, objectives and policies of the Comprehensive Plan; and

WHEREAS, the City Council has determined that the I (Industrial) future land use classification would be appropriate, would promote the general welfare, and would encourage proper development within the City; and

WHEREAS, the City Council has determined that the LI (Light Industrial) Zoning Designation would be appropriate, would promote the general welfare, and encourage proper development within the City; and

WHEREAS, the City Council desires to hereby formally adopt the amendment to the City's Comprehensive Plan.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Zephyrhills, Florida, as follows:

Section 1. Recitals.

The Whereas Clauses above are true and accurate and are incorporated by reference and made a part of this Ordinance.

Section 2. Authority.

This Ordinance is enacted pursuant to Chapter 163, Florida Statutes, and under the home rule powers of the City.

Section 3. Amendment.

The following described lands, lying and being situated in the City of Zephyrhills, to wit:

Physical Location: East of 20th Street and north of Woodland Drive, ZEPHYRHILLS FLORIDA 33542

Parcel /Tax ID Number: 13-26-21-0110-00000-0010

Legal description:

A parcel of land lying and being in the West 1/2 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; said parcel being a portion of ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, and being more particularly described as follows:

COMMENCE at a point marking the Northwest corner of the Southwest 1/4 of Section 13, Township 26 South, Range 21 East, Pasco County, Florida; thence coincident with the North boundary of the Southwest 1/4 of said Section 13, S 89°58'35" E a distance of 25.00 feet to a point coincident with the East right-of-way boundary of 20th Street; thence departing said North boundary, coincident with said East right-of-way boundary, S 00°04'24" E a distance of 1664.57 feet to a point coincident with the South boundary of Tract 104, ZEPHYRHILLS COLONY COMPANY LANDS, according to the plat thereof recorded in Plat Book 1, Page 55, of the Public Records of Pasco County, Florida, said point being the POINT OF BEGINNING; thence departing said East right-of-way boundary, coincident with said South boundary, N 89°49'26" E a distance of 633.81 feet to a point coincident with the East boundary of said Tract 104, thence departing said South boundary, coincident with said East boundary, N 00°05'15" W a distance of 332.95 feet to a point marking the Northwest corner of Tract 103 of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence departing said East boundary, coincident with the North boundary of said Tract 3 and the Easterly extension thereof, N 89°51'34" E a distance of 674.57 feet to a point marking the Northwest corner of Tract 102; of said Plat of ZEPHYRHILLS COLONY COMPANY LANDS; thence coincident with the West boundary of said Tract 102, S 00°03'16" E a distance of 250.03 feet to a point coincident with a line being the Easterly extension of the South boundary of the lands described in Official Records Book 7746, Page 1412 of the Public Records of Pasco County, Florida; thence departing said West boundary, coincident with said South boundary and its Easterly extension thereof, S 89°57'39" W a distance of 211.55 feet to a point coincident with the East boundary of the lands described in Official Records Book 7774, Page 1667 of the Public Records of Pasco County, Florida; thence departing said South boundary, coincident with said East boundary, S 00°03'32" E a distance of 10.51 feet to a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'28" W a distance of 308.00 feet to a point marking the Northeast corner of the lands described in Official Records Book 7631, Page 1180 of the Public Records of Pasco County, Florida; thence coincident with the East boundary of said lands, S 00°03'32" E a distance of 260.46 feet to a point marking the Southeast corner of said lands; thence departing said East boundary, coincident with the South boundary of said lands and the Westerly extension thereof, S 89°49'45" W a distance of 788.60 feet to a point coincident with the East right-of-way boundary of 20th Street; thence coincident with said East right-of-way boundary, N 00°04'24" W a distance of 187.89 feet to the POINT OF BEGINNING.

Containing an area of 332,793.85 Square Feet, 7.640 acres, more or less.

Section 4: All ordinances or parts of ordinances in conflict herewith are hereby repealed to the extent of such conflict.

Section 5: That if any section, sentence, clause, or phrase of this ordinance is held to be invalid or unconstitutional by a court of competent jurisdiction, then said holding shall in no way affect the validity of the remaining portions of this ordinance.

Section 6. Effective Date.

This Ordinance shall become effective upon passage on the second reading and signing by the Mayor.

The foregoing Ordinance No. 1459-23 was read and passed on the first reading, following a transmittal public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 8th day of May, 2023.

Attest: _____
Lori L. Hillman, City Clerk Lance Smith, Council President

The foregoing Ordinance No. 1459-23 was read and passed on the second reading, following a public hearing, in an open and regular meeting of the City Council of the City of Zephyrhills, Florida, on this 12th day of June, 2023.

Attest: _____
Lori L. Hillman, City Clerk Lance Smith, Council President

The foregoing Ordinance No. 1459-23 was approved by me this 12th day of June, 2023.

Melonie Monson, Mayor

Approved as to legal form and legal content

Matthew E. Maggard, City Attorney

NOTED ITEMS 7.1

PowerDMS Single Source Exemption Agreement No. 41-23-24 Accreditation Software

Issue:

Request approval of a single source exemption by the Zephyrhills Police Department.

Background:

POWERDMS is the required accreditation software by the Commission for Florida Accreditation (CFA). We have utilized the software since 2021 and request to continue its use. PowerPolicy is the main module and minimum required software that allows us to digitize policies and easily integrate systems, making them drastically more accessible for members. PowerDMS also provides additional modules that further enhance member accessibility in additional functions of the department:

- PowerEngage is the complete citizen engagement software and feedback solution for law enforcement and emergency communications. It keeps citizens informed, measures satisfaction and boosts morale.
- PowerLine is a first responder wellness app that provides anonymous support, which enhances our wellness program and improves member wellbeing.
- PowerTime is complete personnel scheduling software for law enforcement that will allow us to more easily maintain staffing levels, reduce errors, and maintain compliance.
- PowerFTO will replace the Benchmark Analytics software system we currently use for documenting new-hired sworn personnel field training.
- PowerTraining is a training management software for established members that tracks and measures training completion, sets automatic reminders for mandatory certifications and training, and allows us to create customized courses. This module fully integrates with PowerPolicy.

Attachment(s):

1. BUDGET WORKUP - POWERDMS (2023)
2. PowerEngage, PowerLine, PowerTime
3. 37-22-19
4. 37-22-19.B

Fiscal Impact:

The financial impact on the department for fiscal year 2024 is \$21,676.12 for all modules. The elimination of ArmorUp Health and Wellness services and Benchmark Analytics software will reduce costs by \$8,272.

- PowerPolicy (\$6,598.71)

- PowerEngage, PowerLine, PowerTime (\$9,829.00)
 1. PowerEngage replaces a portion of the Benchmark Analytics software
 2. PowerLine replaces ArmorUp Health and Wellness services
- PowerFTO (\$4,570.00) replaces a portion of the Benchmark Analytics software
- PowerTraining (\$678.41)

Staff Recommendation:

Staff recommends Council approve the single source exemption and continuation of PowerDMS software for accreditation purposes.

POWERDMS (NEOGOV)

	37-22-19	37-22-19A	37-22-19B	37-22-19C	
	POWERDMS (PowerPolicy) Accreditation Digital Management Software	POWERDMS (PowerEngage) Includes: PowerLine, PowerTime	POWERDMS (PowerFTO)	POWERDMS (PowerTraining)	TOTAL
FY23	\$6,200.00	\$4,009.28		\$233.28	\$10,442.56
FY24	\$6,598.71	\$9,829.00	\$4,570.00	\$678.41	\$21,676.12
FY25					\$0.00
FY26					\$0.00
FY27					\$0.00
FY28					\$0.00
FY29					\$0.00
FY30					\$0.00
FY31					\$0.00
FY32					\$0.00
FY33					\$0.00
	\$12,798.71	\$13,838.28	\$4,570.00	\$911.69	\$32,118.68

37-22-19



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Contract Record:		Order Details	
Account Number:	A-22733	Order #:	Q-213820
Customer:	Zephyrhills Police Department (FL)	Quote Valid Until:	6/1/2023
Employee Count:	48	Subscription Start Date:	7/1/2023
Sales Rep:	Taylor Rapp	Subscription Term in Months:	15
Type:	Quote		
Billing Contact:		Shipping Contact :	Zephyrhills Police Department (FL)
Billing Address:		Shipping Address:	Derek Brewer 6118 8th St Zephyrhills, FL 33542
Billing Contact Email:		Shipping Contact Email:	
Billing Phone:		Shipping Phone:	813-780-0050
Billing Fax:		Shipping Fax:	
Payment Terms		Notes: Adding Engage Module to DMS subscription	
Payment Term:	Net 30		
PO Number:			
Subscription Service			

Year 1

Item	Type	Start Date	End Date	Qty	Total
PowerEngage LE Subscription	Recurring	7/1/2023	9/30/2023	1	\$456.44
Automated text message / text survey platform for law enforcement agencies sent based on interaction with a single department. Includes Rules Engine, Survey Builder - about the agency or officers, Measurement Dashboards, Task Creation and Positive Feedback. Includes connection to agency Computer Aided Dispatch (CAD) and Law Records Management System (RMS). Does not include fees, if any, charged by the CAD or RMS vendor. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerEngage LE Setup	Services	-	-	1	\$750.00
Includes the onboarding services to assist in the implementation and set up of the PowerEngage product. Includes the workshops and services described in the Statement of Work.					
PowerLine Subscription	Recurring	7/1/2023	9/30/2023	1	\$456.44
The PowerLine annual subscription provides and agency-wide license for access to the Android and iOS wellness application. Includes access to the nationwide peer volunteer network, library of wellness content and ability to access department-loaded local wellness resources. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerLine Setup	Services	-	-	1	\$750.00
Includes the onboarding services to assist in the implementation and set up of the PowerLine product. Includes the workshops and services described in the Statement of Work.					
PowerTime Subscription	Recurring	7/1/2023	9/30/2023	1	\$596.40
Subscription for staff scheduling for a single agency. Includes public safety scheduling, rotations, time off, calendar editor, email notifications, payroll export and digital staffing board. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerTime Setup	Services	-	-	1	\$1,000.00
Services to setup PowerTime for an agency includes Importing Employee List from Excel, Create Unit and Base/Employee Templates, One 2-3-hour Online Admin Training Session, One 1-hour follow-up Online Q&A Session					
Year 1 TOTAL:					\$4,009.28

REQ. 23001038

Year 2

Item	Type	Start Date	End Date	Qty	Total
PowerEngage LE Subscription	Recurring	10/1/2023	9/30/2024	1	\$3,602.00
Automated text message / text survey platform for law enforcement agencies sent based on interaction with a single department. Includes Rules Engine, Survey Builder - about the agency or officers, Measurement Dashboards, Task Creation and Positive Feedback. Includes connection to agency Computer Aided Dispatch (CAD) and Law Records Management System (RMS). Does not include fees, if any, charged by the CAD or RMS vendor. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerLine Subscription	Recurring	10/1/2023	9/30/2024	1	\$3,602.00
The PowerLine annual subscription provides and agency-wide license for access to the Android and IOS wellness application. Includes access to the nationwide peer volunteer network, library of wellness content and ability to access department-loaded local wellness resources. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerTime Subscription	Recurring	10/1/2023	9/30/2024	1	\$2,625.00
Subscription for staff scheduling for a single agency. Includes public safety scheduling, rotations, time off, calendar editor, email notifications, payroll export and digital staffing board. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
Year 2 TOTAL:					\$9,829.00

TOTAL: \$13,838.28

This price does not include any sales tax.

Additional Terms and Conditions

Payment Terms All invoices issued hereunder are due upon the invoice due date. The fees set forth in this Service Order are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV). The Subscription Start Date for each product shall be the signature date of Customer below unless otherwise specified in the product description above.

Terms & Conditions Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Service Order and the services to be furnished pursuant to this Service Order are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

Accepted and Agreed By Authorized Representative of:
Zephyrhills Police Department (FL)

Signature: _____

Printed Name: _____

Title: _____

Date _____

[Signature]

William Poe

City Manager

6/23/23

THE INFORMATION AND PRICING CONTAINED IN THIS SERVICE ORDER IS STRICTLY CONFIDENTIAL



Formerly CueHit

Community engagement software

PowerEngage is the complete citizen engagement software and feedback solution for law enforcement, emergency communications, fire, and EMS. Keep citizens informed, measure satisfaction, and boost morale with one automated solution.

[Log In](#)

See other agencies using PowerEngage



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37-22-19



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2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Contract Records

Account Number: A-22733
Customer: Zephyrhills Police Department (FL)
Employee Count: 48
Sales Rep: Salesforce Administrator

Order Details

Order #: Q-212783
Valid Until: 10/1/2023

Customer Contact

Billing Contact: Zephyrhills Police Department (FL)
Derek Brewer
6118 8th St
Zephyrhills, FL 33542
Billing Contact Email: dbrewer@police.zephyrhills.fl.us
Billing Phone: (813) 780-0050 x3301

Shipping Contact : Zephyrhills Police Department (FL)
Derek Brewer
6118 Eighth Street
Zephyrhills, FL 33544
Shipping Address: dbrewer@police.zephyrhills.fl.us
Shipping Contact Email: dbrewer@police.zephyrhills.fl.us
Shipping Phone: (813) 780-0050 x3301

Payment Terms

Payment Term: Net 60

Notes: User tier 40-49

PO Number:**Subscription Service**

Year 1

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerPolicy Professional Subscription	Recurring	10/1/2023	9/30/2024	49	\$6,598.71
A policy and compliance management platform that lets you create, edit, organize, and distribute content from a secure, cloud-based site. Included are key features such as automatic workflows, signature capture and tracking, side-by-side comparison, Public-Facing Documents, PowerDMS University, and Analytics for advanced reporting.					
PowerTraining	Recurring	10/1/2023	9/30/2024	49	\$678.41
A training solution that lets you create, deliver, and track training content online, including videos and PowerPoint presentations. It integrates with PowerPolicy Select and Professional, giving you the ability to attach policies to training courses while ensuring version control.					
Year 1 TOTAL:					\$7,277.12

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are **due upon the invoice due date**. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV).

Terms & Conditions: This Order Form creates a legally binding contract on the parties. Unless otherwise agreed in a written agreement between GovernmentJobs.com, Inc. (D/B/A/ NEOGOV), parent company of PowerDMS, Inc., Cuehit, Inc., Ragnasoft LLC (D/B/A/ PlanIT Schedule), and Design PD, LLC (D/B/A Agency360) (collectively, "NEOGOV") and Customer, this Order Form and the services to be furnished pursuant to this Order Form are subject to the terms and conditions set forth here: <https://www.neogov.com/service-specifications>. The Effective Date (as defined in the terms and conditions) shall be the Subscription Start Date.

Special Condition:

Accepted and Agreed By Authorized Representative of:
Zephyrhills Police Department (FL)

Signature: William C. Poe, Jr.

Printed Name: William C. Poe, Jr.

Title: City Manager

Date: 9/20/23

**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.**

37-22-19.B



1 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245

NEOGOV

Contract Records

Account Number: A-22733
Customer: Zephyrhills Police Department (FL)
Employee Count: 48
Sales Rep: Taylor Rapp

Order Details

Order #: Q-223704
Valid Until: 8/31/2023
Subscription Start Date: Last signature date, or as shown in grid below (as applicable), whichever is later.
Subscription Term (months): 12

Customer Contact

Billing Contact: Zephyrhills Police Department (FL)
Chris Sweet
Billing Address: 6118 8th St
Zephyrhills, FL 33542
Billing Contact Email: csweet@police.zephyrhills.fl.us
Billing Phone: 8137800050

Shipping Contact: Zephyrhills Police Department (FL)
Derek Brewer
Shipping Address: 6118 Eighth Street
Zephyrhills, FL 33544
Shipping Contact Email: dbrewer@police.zephyrhills.fl.us
Shipping Phone: (813) 780-0050 x3301

Payment Terms

Payment Term: Net 30
PO Number:
Subscription Service

Notes:

Item	Type	Start Date	End Date	Qty	Total (USD)
PowerFTO Subscription	Recurring	10/1/2023	9/30/2024	1	\$2,850.00
The PowerFTO Annual subscription provides an agency-wide license for unlimited number of programs and includes; Secure Storage on MS Azure Gov Servers, Mobile Accessibility, Email Notifications, Unlimited Late Form and Trainee Performance Alerts, Ongoing training resources, Ongoing software updates, Access to Industry Partnerships, Ongoing Support & Maintenance. Quantity reflects one agency wide software-as-a-service subscription license up to the employee count specified above.					
PowerFTO Setup	Services	-	-	1	\$1,720.00
The one-time implementation fee to build the site includes access to all online resources to assist in site customization, video tutorials, user-guides, an PowerFTO implementation specialist, and online user training sessions.					
TOTAL:					\$4,570.00
Total: \$4,570.00					

This price does NOT include any sales tax. Total in USD

Additional Terms and Conditions

Payment Terms: All invoices issued hereunder are due upon the invoice due date. The fees set forth in this Order Form are exclusive of all applicable taxes, levies, or duties imposed by taxing authorities and Customer shall be responsible for payment of any such applicable taxes, levies, or duties. All payment obligations are non-cancellable, and all fees paid are non-refundable. Payment for services ordered hereunder shall be made to PowerDMS, Inc., a wholly owned subsidiary of GovernmentJobs.com, Inc. (D/B/A NEOGOV).

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Special Condition:

If this Order Form is executed and/or returned to NEOGOV by the Customer after the Subscription Start Date stated in this Order Form, NEOGOV may adjust the Subscription Start Date and the corresponding Subscription End Date, without increasing the total fees, based on the date NEOGOV activates the subscription, provided the total length of the subscription term does not change. Following activation, any adjustments to such Subscription Start Date and Subscription End Date may be confirmed by reference to the invoice sent by NEOGOV.



t 800.749.5104
2120 Park Pl. Suite 100
El Segundo, CA 90245



Accepted and Agreed By Authorized Representative of:
Zephyrhills Police Department (FL)

Signature: _____

Printed Name: _____

Derek Brenner

Title: _____

Chief

Date _____

9/13/23

**THE INFORMATION AND PRICING CONTAINED IN THIS ORDER FORM IS STRICTLY CONFIDENTIAL.
YOUR SIGNATURE CONSTITUTES ACCEPTANCE OF TERMS HEREIN AND
CONTRACTUAL COMMITMENT TO PURCHASE THE ITEMS LISTED ABOVE.**

NOTED ITEMS 7.2

OpenGov Agreement No. 37-23-07

Issue:

The Finance Department would like to move towards a better processing method from start to finish in the City's procurement practices. Automating several of these practices will improve the development and transparency of the City's purchasing.

Background:

A search was performed to see what types of software were in the market. Interviews were performed with several companies like Ionwave Technologies; Fraxion Spend Management; PairSoft; Pipefy; Order.Co; Spendwise; Periscope and OpenGov. It was found most of these companies were not able to take a product or service, develop; advertise; rank or evaluate the solicitation in an open manner but one company. That Company is OpenGov. OpenGov will bring in our vendor community and distribute those solicitations marked for publication; enable the community to download the solicitation, respond and see the progress of the solicitation including the fees submitted and/or evaluation progress and selection. This process will enable us to spend 75% less time writing and releasing bids while increasing supplier responses with a larger vendor pool. OpenGov also offers a centralized solicitation and contract template library that is shared amongst all users. With OpenGov, the City will eliminate the current BidNet software used for the advertisement, the manual process of the development of the solicitation package and in person evaluation meetings saving time and providing consolidation to the purchasing process. This software is a cloud software and can interact with our current financial software, Tyler Technologies.

OpenGov has a strong presence in the State of Florida with multiple Agencies like Plant City; City of Lakeland; Pasco County; Hernando County; Alachua County; Gainesville Regional Utilities; Sarasota County; City of Edgewater; City of Orlando, City of Clermont to name a few.

Contract effective date is October 1, 2023 with an implementation kick off meeting the first week of October.

Attachment(s):

1. 37-23-07 OpenGov

Fiscal Impact:

FY 2024 - \$42,406 (Annual Software + Professional Services)

Staff Recommendation:



OpenGov Inc.
PO Box 41340
San Jose, CA 95160
United States

Quote Number: OG-007884
Created On: 4/12/2023
Order Form Expiration: 10/11/2023
Subscription Start Date: 10/1/2023
Subscription End Date: 9/30/2024

Prepared By: Kelly Ammons
Email: kammmons@opengov.com
Contract Term: 12 Months

Customer Information

Customer: City of Zephyrhills, FL
Bill To/Ship To: 5335 8th St
Zephyrhills, FL
United States

Contact Name: Karen Miller
Email: kmiller@ci.zephyrhills.fl.us
813-780-0000

Order Details

Billing Frequency: Annually in Advance
Payment Terms: Net Thirty (30) Days

SOFTWARE SERVICES:

Product / Service	Start Date	End Date	Annual Fee
OpenGov Procurement	10/1/2023	9/30/2024	\$21,904.00

Annual Subscription Total: \$21,904.00

PROFESSIONAL SERVICES:

Product / Service	Start Date
Professional Services Deployment - Prepaid	10/1/2023

Professional Services Total: \$20,502.00

Billing Table:

Billing Date	Amount Due	
October 1, 2023	\$42,406.00	(Annual Software Fee + Professional Services)

Order Form Legal Terms

Welcome to OpenGov! Thanks for using our Software Services. This Order Form is entered into between OpenGov, Inc., with its principal place of business at PO Box 41340, San Jose, CA 95160 ("OpenGov"), and you, the entity identified above ("Customer"), as of the Effective Date. This Order Form includes and incorporates the OpenGov Software Services Agreement ("SSA") executed by the parties and attached, or if no such SSA is executed or attached, the SSA at <https://opengov.com/terms-of-service> and the applicable Statement of Work ("SOW") incorporated herein in the event Professional Services are purchased. The Order Form, SSA and SOW shall hereafter be referred to as the "Agreement". Unless otherwise specified above, fees for the Software Services and Professional Services shall be due and payable, in advance, on the Effective Date. By signing this Agreement, Customer acknowledges that it has reviewed, and agrees to be legally bound by, the OpenGov Terms and Conditions. Each party's acceptance of this Agreement is conditional upon the other's acceptance of the terms in the Agreement to the exclusion of all other terms.

City of Zephyrhills, FL

Signature:

Name: William Poe

Title: City Manager

Date: 9/20/23

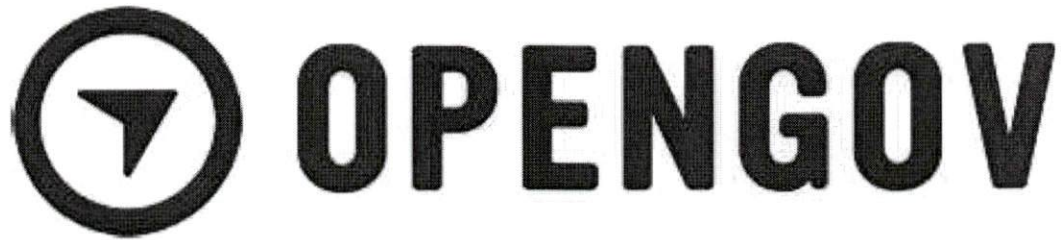
OpenGov, Inc. DocuSigned by:

Signature:

Name: Sam Kramer

Title: VP, Finance

Date: 9/21/2023



Statement of Work

City of Zephyrhills, FL

Creation Date: 4/18/2023
Document Number: PS-03973
Version Number: 1
Created by: Sidney Barnes

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1. Overview and Approach

1.1. Agreement

This Statement of Work ("SOW") identifies services that OpenGov, Inc. ("OpenGov" or "we") will perform for City of Zephyrhills, FL ("Customer" or "you") pursuant to that order for Professional Services entered into between OpenGov and the Customer ("Order Form") which references the Software Services Agreement or other applicable agreement entered into by the parties (the "Agreement").

- Customer acknowledges and agrees that this Statement of Work is subject to the confidentiality obligations set forth in the Software Services Agreement between OpenGov and Customer.
- The Deliverables listed in Appendix B are the single source of the truth of the deliverables to be provided.
- Customer's use of the Professional Services is governed by the Agreement and not this SOW.
- Upon execution of the Order Form or other documentation referencing the SOW, this SOW shall be incorporated by reference into the Agreement.
- In the event of any inconsistency or conflict between the terms and conditions of this SOW and the Agreement, the terms and conditions of this SOW shall govern with respect to the subject matter of this SOW only. Unless otherwise defined herein, capitalized terms used in this SOW shall have the meaning defined in the Agreement.
- This SOW may not be modified or amended except in a written agreement signed by a duly authorized representative of each party.
- OpenGov will be deployed as is, Customer has access to all functionality available in the current release.

2. Statement of Work

This SOW is limited to the Implementation of the OpenGov Procurement suite as defined in the OpenGov Responsibilities section of this document ([Section 2.4](#)). Any additional services or support will be considered out of scope.

2.1. Project Scope

Under this project, OpenGov will deliver cloud based Procurement solutions to help the Customer power a more effective and accountable government. OpenGov's estimated charges and schedule are based on performance of the activities listed in the "OpenGov Responsibilities" section below. Deviations that arise during the project will be managed through the procedure described in Appendix A-2: Project Change Control Procedure, and may result in adjustments to the Project Scope, Estimated Schedule, Charges and other terms. These adjustments may include charges on a time-and-materials or fixed-fee basis using OpenGov's standard rates in effect from time to time for any resulting additional work or waiting time.

2.2. Facilities and Hours of Coverage

OpenGov will:

- A. Perform the work under this SOW remotely, except for any project-related activity which OpenGov determines would be best performed at your facility in Zephyrhills, FL in order to complete its responsibilities under this SOW.
- B. Provide the Services under this SOW during normal business hours, 8:30am to 6:00pm local time, Monday through Friday, except holidays.
- C. Use personnel and resources located across the United States, and may also include OpenGov-trained staffing contractors to support the delivery of services.

2.3. Key Assumptions

The SOW and OpenGov estimates are based on the following key assumptions. Deviations that arise during the proposed project will be managed through the Project Change Control Procedure (see Appendix A-2), and may result in adjustments to the Project Scope, Estimated Schedule, Charges, and other terms.

Per

- A. The OpenGov Suites are not customized beyond current capacities based on the latest release of the software.
- B. Individual software modules are configured based on discussions between OpenGov and Customer.
- C. Procurement Suite
 - i. Customer will provide complete and correct boilerplate language for solicitation and contract templates within two (2) weeks immediately following the kick-off meeting.
 - ii. OpenGov template configuration will include up to two (2) solicitation templates and up to one(1) contract templates (See Appendix B for list).
 - iii. Customer will provide a complete and accurate contracts log and vendor list for import to OpenGov.

2.4. OpenGov Responsibilities

2.4.1. Activity 1 – Project Management

OpenGov will provide project management for the OpenGov responsibilities in this SOW. The purpose of this activity is to provide direction to the OpenGov project personnel and to provide a framework for project planning, communications, reporting, procedural and contractual activity. This activity is composed of the following tasks:

Planning

OpenGov will:

- A. review the SOW, contract and project plan with Customer's Project Manager and key stakeholders to ensure alignment and agreed upon timelines;
- B. maintain project communications through your Project Manager;
- C. establish documentation and procedural standards for deliverable Materials; and

- D. assist your Project Manager to prepare and maintain the project plan for the performance of this SOW which will include the activities, tasks, assignments, and project milestones.

Project Tracking and Reporting

OpenGov will:

- A. review project tasks, schedules, and resources and make changes or additions, as appropriate. Measure and evaluate progress against the project plan with your Project Manager;
- B. work with your Project Manager to address and resolve deviations from the project plan;
- C. conduct regularly scheduled project status meetings; and
- D. administer the Project Change Control Procedure with your Project Manager.

Completion Criteria:

This is an on-going activity which will be considered complete at the end of the Services

Deliverable Materials:

- Weekly status reports
- Project plan
- Project Charter
- Risk, Action, Issues and Decisions Register (RAID)

2.4.2. Activity 2 – Initialization

OpenGov will provide the following:

- A. Customer Entity configuration
- B. System Administrators creation
- C. Solution Blueprint creation
- D. Data Validation strategy confirmation

Completion Criteria:

This activity will be considered complete when:

- Customer Entity is created
- System Administrators have access to Customer Entity
- Solution Blueprint is presented to Customer

Deliverable Materials:

- Solution Blueprint
- Sign-off of Initial Draft Solution Blueprint

2.4.3. Activity 3 – OpenGov Use Cases

OpenGov will provide the following:

Procurement Use Cases

- A. Automate Solicitation Development
- B. Enhance Supplier Engagement and Collaboratively Evaluate + Award
- C. Make Contract Management Centralized and Proactive

Completion Criteria:

This activity will be considered complete when:

Procurement Use Cases

- Vendor Portal is configured
- Vendor List is imported
- Solicitation Templates are configured
- Intake Request Template and Workflow are configured
- Contracts Log is imported
- Contract Templates are configured

Deliverable Materials:

- Formal sign off document

2.4.4. Activity 4 – Training

Training will be provided in instructor-led virtual sessions or through OpenGov University Training courses. For any instructor-led virtual sessions, the class size is recommended to be 10, for class sizes larger than 10 it may be necessary to have more than one instructor.

Completion Criteria:

- Administrator training is provided
- Agency-wide intake training is provided

Deliverable Materials:

- Formal sign off document

2.5. Your Responsibilities

The completion of the proposed scope of work depends on the full commitment and participation of your management and personnel. The responsibilities listed in this section are in addition to those responsibilities specified in the Agreement and are to be provided at no charge to OpenGov. OpenGov's performance is predicated upon the following responsibilities being managed and fulfilled by you. Delays in performance of these responsibilities may result in delay of the completion of the project and will be handled in accordance with Appendix A-1: Project Change Control Procedure.

2.5.1. Your Project Manager

Prior to the start of this project, you will designate a person called your Project Manager who will be the focal point for OpenGov communications relative to this project and will have the authority to act on behalf of you in all matters regarding this project.

Your Project Manager's responsibilities include the following:

- A. manage your personnel and responsibilities for this project (for example: ensure personnel complete any self-paced training sessions, configuration, validation or user acceptance testing);
- B. serve as the interface between OpenGov and all your departments participating in the project;
- C. administer the Project Change Control Procedure with the Project Manager;
- D. participate in project status meetings;
- E. obtain and provide information, data, and decisions within five (5) business days of OpenGov's request unless you and OpenGov agree in writing to a different response time;
- F. resolve deviations from the estimated schedule, which may be caused by you;
- G. help resolve project issues and escalate issues within your organization, as necessary; and
- H. create, with OpenGov's assistance, the project plan for the performance of this SOW which will include the activities, tasks, assignments, milestones and estimates.

2.6. Completion Criteria

OpenGov will have fulfilled its obligations under this SOW when any of the following first occurs:

- A. OpenGov accomplishes the activities set forth in "OpenGov responsibilities" section and delivers the Materials listed, if any; or
- B. The End date is reached

2.7. Estimated Schedule

OpenGov will schedule resources for this project upon signature of the order form. Unless specifically noted, the OpenGov assigned project manager will work with Customer Project Manager to develop the project schedule for all requested deliverables under this SOW. OpenGov reserves the right to adjust the schedule based on the availability of OpenGov resources and/or Customer resources, and the timeliness of deliverables provided by the Customer.

The Services are currently estimated to start within two (2) weeks but no later than four (4) weeks from signatures and have an estimated end date of August 31, 2023 ("End Date") or on other dates mutually agreed to between you and OpenGov.

2.8. Illustrative Project Timelines

The typical project timelines are for illustrative purposes only and may not reflect your use cases.

Procurement Suite Illustrative Timeline		Month 1	Month 2	Month 3	Month 4
Procurement Suite	Supplier Engagement, Evaluation, & Award Solution				
	Solicitation Development Solution				
	Contract Management Solution				
	Intake End User Training				
Reporting & Transparency					
GoLive Support	Hypercare				
Customer is responsible for attending the kick off of each phase, providing any necessary data for each phase, participating in working sessions during active phases, and signing off on deliverables at the end of each phase.					

2.9. Charges

The Services will be conducted on a Fixed Price basis. The fixed price is exclusive of any travel and living expenses and other reasonable expenses incurred in connection with the Services. All charges are exclusive of any applicable taxes.

Customer shall reimburse OpenGov for reasonable out-of-pocket expenses OpenGov incurs providing Professional Services. Reasonable expenses include, but are not limited to, travel, lodging, and meals. Expenses are billed based on actual costs incurred. OpenGov shall not exceed the estimated \$5,000 expenses without written approval from the Customer.

2.10. Offer Expiration Date

This offer will expire on July 18, 2023 unless extended by OpenGov in writing.

Appendix A: Engagement Charter

A-1: Communication and Escalation Procedure

Active engagement throughout the implementation process is the foundation of a successful deployment. To help assess progress, address questions, and minimize risk during the course of deployment both parties agree to the following:

- **Regular communication** aligned to the agreed upon project plan and timing.
 - OpenGov expects our customers to raise questions or concerns as soon as they arise. OpenGov will do the same, in order to be able to address items when known.
- **Executive involvement**
 - Executives may be called upon to clarify expectations and/or resolve confusion.
 - Executives may be needed to steer strategic items to maximize the value through the deployment.
- **Escalation Process:**
 - OpenGov and Customer agree to raise concerns and follow the escalation process, resource responsibility, and documentation in the event an escalation is needed to support issues raised
 - Identification of an issue impeding deployment progress, outcome or capturing the value proposition, that is not acceptable.
 - Customer or OpenGov Project Manager summarizes the problem statement and impasse.
 - Customer and OpenGov Project Managers jointly will outline solution, acceptance or schedule Executive review.
 - Resolution will be documented and signed off following Executive review.
- **Phase Sign-Off**
 - OpenGov requests sign-offs at various stages during the implementation of the project. Once the Customer has signed-off, any additional changes requested by Customer on that stage will require a paid change order for additional hours for OpenGov to complete the requested changes.

A-2: Change Order Process

This SOW and related efforts are based on the information provided and gathered by OpenGov. Customers acknowledge that changes to the scope may require additional effort or time, resulting in additional cost. Any change to scope must be agreed to in writing or email, by both Customer and OpenGov, and documented as such via a:

- **Change Order** - Work that is added to or deleted from the original scope of this SOW. Depending on the magnitude of the change, it may or may not alter the original contract amount or completion date and be paid for by Customer. Changes might include:
 - Timeline for completion
 - Sign off process
 - Cost of change and Invoice timing
 - Amending the SOW to correct an error.

- o Extension of work as the complexity identified exceeds what was expected by Customer or OpenGov.
- o Change in type of OpenGov resources to support the SOW.

A-3: Deliverable Materials Acceptance Procedure

Deliverable Materials as defined herein will be reviewed and accepted in accordance with the following procedure:

- The deliverable Material will be submitted to your Project Manager.
- Your Project Manager will have decision authority to approve/reject all project Criteria, Phase Acceptance and Engagement Acceptance.
- Within five (5) business days of receipt, your Project Manager will either accept the deliverable Material or provide OpenGov's Project Manager a written list of requested revisions. If OpenGov receives no response from your Project Manager within five (5) business days, then the deliverable Material will be deemed accepted. The process will repeat for the requested revisions until acceptance.
- All acceptance milestones and associated review periods will be tracked on the project plan.
- Both OpenGov and Customer recognize that failure to complete tasks and respond to open issues may have a negative impact on the project.
- For any tasks not yet complete, OpenGov and/or Customer will provide sufficient resources to expedite completion of tasks to prevent negatively impacting the project.
- Any conflict arising from the deliverable Materials Acceptance Procedure will be addressed as specified in the Escalation Procedure set forth in Appendix A-1. As set forth in Section 6.1(e) of the Agreement, if there are extended delays (greater than 10 business days) in Customer's response for requested information or deliverable; OpenGov may opt to put the project on an "On Hold" status. After the Customer has fulfilled its obligations, Professional Services can be resumed and the project will be taken off the "On-Hold" status.
- Putting a project "on Hold" may have several ramifications including, but not restricted, to the following:
 - o Professional Services to the customer could be stopped;
 - o Delay to any agreed timelines; or
 - o Not having the same Professional Services team assigned.

Appendix B: Implementation Activities

B-1: OpenGov Procurement Suite

Instance Creation

Procurement Suite		
Description	OpenGov Responsibilities	Customer Responsibilities
Website Instance Creation	OpenGov will: • Build customer portal and upload Customer's logo.	Customer will: • Provide logo. • Confirm access to the Portal.

Technical Project Review

Description	OpenGov Responsibilities	Customer Responsibilities
Technical Project Review	OpenGov will: • Provide up to one (1) two-hour working session at the beginning of the project to: - o Finalize list of templates - o Review technical requirements - o Provide documentation on requirements and processes OpenGov Assumptions: • Boilerplate language will be provided within two (2) weeks immediately following the kick-off meeting.	Customer will: • Identify relevant participants for attendance. • Confirm deliverables. • Gather and provide relevant data for the project.

Supplier Engagement, Evaluation and Award Configuration

Description	OpenGov Responsibilities	Customer Responsibilities
Vendor Portal	OpenGov will:	Customer will: • Allocate resources to create the Vendor Portal.

	• Provide the Customer with iframe code and documentation to create the Vendor Portal. • Import the list of vendors provided by Customer. OpenGov Assumptions: • Customer will provide a complete and accurate vendor list for import to OpenGov. OpenGov clean up/correction of imported files are not included in the scope of this project.	• Provide vendor email list and send vendor email/letter. • Ensure that Vendor Portal will be active before OpenGov begins configuration of templates or the Solicitation Development phase.
Generic Template	OpenGov will: • Deploy generic templates • Provide OpenGov's "Paper to Paperless Language Transition Guide" to assist transition from paper to electronic.	Customer will: • Provide a copy of the next solicitation document. • Provide information to complete the generic solicitation upload template including forms and an example recent solicitation. • Provide the category code set used by the agency (NIGP, NAICS, or UNSPSC).

Solicitation Development Configuration

Description	OpenGov Responsibilities	Customer Responsibilities
Solicitation Development Solution	OpenGov will: • Review and confirm the Solicitation Templates and forms provided by Customer. • Work with Customer to design and get sign off on the first template. • Following the sign off of the first template, configure the remaining templates in the system. OpenGov Assumptions:	Customer will: • Provide templates with standard boilerplate language. • Provide forms associated with solicitation templates. • Provide admin documents. • Select the first solicitation type (usually ITB or RFP), to work with OpenGov for the design • Sign off on the first template before beginning the subsequent templates.

	- OpenGov will configure up to two (2) Solicitation Template(s) with standard boilerplate language: - RFQ - ITB	Validate and provide signoff on Solicitation Templates.
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Intake Configuration

Description	OpenGov Responsibilities	Customer Responsibilities
Intake Process	OpenGov will: - Review current intake Process. - Perform basic intake Training. - Perform a gap analysis - Configure "Review/ Approval" workflow defaults for each department. - Build the Intake/Project Request Template.	Customer will: - Provide OpenGov with any Intake/Project RequestForms (templates) in current use. - Validate and provide signoff on Intake/ Project Request template.

Contract Management Configuration

Description	OpenGov Responsibilities	Customer Responsibilities
Create and Manage Contracts	OpenGov will: - Provide one (1) - one hour Overview of the Contract Management Solution to Customer's System Administrator(s). - Provide guidance and instruction to System Administrator on creating and managing contracts.	Customer will: - Attend scheduled System Overview - Create and manage contract records in the system with guidance from OpenGov.
Historical and/or Active Contracts	OpenGov will: Provide a mapping document for the metadata of contracts to be uploaded into the system.	Customer will Provide contract log per the mapping document.

	- Import the contract records listed in the contract log. OpenGov Assumptions: - Customer will provide a complete and accurate contracts log for import to OpenGov. OpenGov clean up/correction of imported logs are not included in the scope of this project.	
Contract Template Deployment	OpenGov will: - Review & configure agreed upon contract templates. OpenGov Assumptions: - OpenGov will configure up to one (1) Contract Template(s) with standard boilerplate language: - Professional Services Contract	Customer will: - Provide templates with standard boilerplate language. - Validate and provide signoff on Contract templates.

Admin Documents and Checklist Configuration

Description	OpenGov Responsibilities	Customer Responsibilities
Admin Documents	OpenGov will: Review & configure up to five (5) Admin Documents within the four standard types.	Customer will: Provide Admin Documents.

Working Sessions and Trainings

Description	OpenGov Responsibilities	Customer Responsibilities
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Procurement Working Sessions	OpenGov will: • Assign practice exercises to Customer to gain familiarization. • Assist Customer during first real-life solicitation posting, and opening (if during deployment). • Respond to questions regarding configured system functionality.	Customer will: • Complete practice exercises to gain familiarization. • Identify internal Admin Users & security permissions for all other users.
OpenGov University	OpenGov will: • Provide access to OpenGov University online training courses intended to teach users on the basics of OpenGov.	Customer will: • Review training courses.
Procurement Training	OpenGov will: • Provide training on system functionality. Topics include: ○ Creating Bids with Generic Templates ○ Live Bid Management & Vendor Experience ○ Evaluation and Awarding ○ Writing Solicitations using templates ○ Contract Document Developer Tools ○ Intake Training and Workflow	Customer will: • Attend training sessions as scheduled by the Project Manager and agreed to in the Project Plan.

Appendix C: Technical Requirements

C-1: OpenGov Procurement Suite

Procurement Suite	
Description	Technical Requirements
Logo	• .png or .jpg file • At least 300KB but not larger than 500KB
Vendor List	• Single Flat file • .csv or .xlsx format
Historical/Active Contracts	• Single Flat file • .csv or .xlsx format
Sample Documents or Templates with boilerplate language	• PDF or Word format
Intake/Project Request Templates	• PDF or Word format
Admin Documents	• PDF or Word format