

REGULAR COUNCIL MEETING

A Regular Council Meeting was held on January 8, 2024 at 6:00 p.m. in the Council Chambers of City Hall and via GoToMeeting (646)-749-3122 - Access Code: 452-014-765.

Council President Lance Smith called the meeting to order at 6:02 p.m. Roll call was taken. Present were members Lance A. Smith, Charles Proctor, Kenneth Burgess, Jodi Wilkeson, Steven F. Spina, Ph.D., and Mayor Melonie Bahr Monson. City Manager William Poe and City Attorney Matthew Maggard were present.

Staff present: Police Chief Derek Brewer, Public Works Director Shane LeBlanc, Planning Director Todd Vande Berg, IT Director Michael Panak, Public Information Officer Kevin Weiss, CRA Director Gail Hamilton, Building Official Bill Burgess, Airport Manager Nathan Coleman, Principal Planner Rodney Corriveau, Historic Preservation Specialist and Community Planner Hunter Gearhart, Code Enforcement Officer Mike Sutton and City Clerk Lori Hillman.

Senior Code Support Specialist Jackie Boges delivered the invocation. The Pledge of Allegiance followed.

1. MAYOR

1.1 Arbor Day Proclamation

Mayor Melonie Bahr Monson read aloud an Arbor Day Proclamation prior to presenting to Beverly Jones with the Garden Club.

2. CONSENT ITEMS

- 2.1 Approval November 27, 2023 Meeting Minutes
- 2.2 Approval of Three (3) RCM Utilities Lift Station Rehabilitation Task Orders
- 2.3 Approval for RCM Utilities to Install an Odor Control Site
- 2.4 Approval to Purchase Meter Reading AMI Collectors
- 2.5 Request Council President Sign a Hazard Mitigation Grant
- 2.6 Approval of Sanitation Flatbed Purchase
- 2.7 Approval of Storm Water Emergency Generator Purchase
- 2.8 Award Accreditation Consultant Bid #35-23-02
- 2.9 Approve Accreditation Consultant Agreement No. 37-24-01
- 2.10 Approval of Mutual Aid Agreement No. 41-24-01 City of Tampa and Tampa Police Department – Combined Operational Assistance and Voluntary Cooperation Agreement

Steve Spina moved to approve the Consent items. Seconded by Charles Proctor. Motion passed unanimously.

3. BUSINESS ITEMS/PLANNING REPORT

3.1 Kimley-Horn Text Amendment to Turning Lane Standards

Planning Director Todd Vande Berg said the Planning Department staff's vision is to be proactive in addressing elements of growth within the City and by teaming up with Kimley-Horn have identified a list of hot spots within the City for enhancements, from a transportation standpoint, to improve the function and efficiency of roadway segments and intersections.

Spoke from the floor: Robert Agrusa, Senior Transportation Engineer - Kimley-Horn – 201 North Franklin Street – Tampa, FL

Mr. Agrusa said he will be working with staff to update the land development code, Section 7.03 Traffic Studies to define the type of traffic studies to be performed and how they should be completed. He will work to streamline existing procedures and criteria for applicants, review sensitivity to project sizes, and move toward traffic operational analysis versus concurrency. The proposed changes for Section I: Traffic Study Requirements is changing the time period from daily to peak hour (critical time period). Look at PM peak-hours to develop a threshold number for gross trips to determine what type of study will be performed, a Traffic Impact Statement (TIS) or a Traffic Impact Analysis (TIA). TIS is less than 100 gross PM peak-hour trips and TIA is more than 100 gross PM peak-hour trips. The difference is a TIS will

require trip generation and a turn lane analysis with required turn lanes at project driveways. The TIA will still require a complete study, a different type of study, such as a “hot spot location analysis” with more emphasis on intersections than roadways. Proposed changes for Section 10: Transportation Mitigation (Turn Lanes) is the addition of threshold levels warranting reasonable and appropriate right and/or left hand turn lanes. Proposed changes to Section 10: Transportation Mitigation (Roadway and Intersection Improvements) includes changing from Concurrency to the Traffic Operational Analysis approach that will apply only to a Traffic Impact Analysis (TIA), not a Transportation Impact Statement (TIS), and changing from the “study area” to “hot spot locations/zones.” If a project is located within a one mile radius around these predetermined hot spot locations/zones, the applicant will be required to analyze the areas. In working with City staff, 15 “hot spots” were determined as potential issues. A map was distributed to Council with the noted areas of which eleven (11) were located north of North Avenue with four (4) located south of 5th Avenue. A brief overview was given for each area.

Planning Director Todd Vande Berg said the “hot spots” will require identification and prioritization through the Pasco County Metropolitan Planning Organization (MPO) to tie to a multi-jurisdictional road, a developer, or to the City for improvements. Staff will look at the entire Zephyr Commons Shopping Center to include roadways, sidewalks, trails and internal efficiencies to tie “hot spots” to the development prior to buildout completion.

Council were in consensus to move forward with a text amendment to turning lane standards.

4. CITY MANAGER’S REPORT

4.1 Approval of Pigs in Z’hills Special Event Permit, Alcohol Consumption Permit and Wet Zone

Zephyrhills Chamber of Commerce CEO Vicki Wiggins teamed up with the Eagles Club who will co-sponsor the event and will cover the alcohol consumption permit and liability insurance. There will be seven (7) to nine (9) barbecue vendors, the concession is sold out, and the event is almost full with retail. There will be a hog calling contest, kids’ grilling contest, wing eating contest, and four bands on stage throughout the day. The event will be held downtown February 10, 2024, 9:00 a.m. – 5:00 p.m. The VIP event will be held Friday, February 9, 2025, 5:00 p.m. – 7:00 p.m. at Zephyrhills Brewery. She requested Council approve the event space for a wet zone.

Jodi Wilkeson moved to approve Business Item 4.1. Seconded by Steve Spina. Motion passed unanimously.

5. CITIZEN COMMENTS

Signed up to Speak from the Floor: Ashley Cater – 36536 Garden Wall Way – Zephyrhills, FL

Ms. Cater said she is a resident of Abbot Square and the mother of a small child. She said there are multiple stretches of roadway within the neighborhood that are very long with limited stop signs and drivers exceed the speed limit of 25 mph. She said there is also limited parking and residents elect to block sidewalks forcing parents and children to walk into the street. She requested Zephyrhills officers patrol the area regularly and issue speeding tickets.

Police Chief Derek Brewer said statutorily, Zephyrhills patrol officers cannot issue tickets on private property. He said the HOA/CDD can enter into an agreement with the City to hire off duty patrol officers but said he is not interested as the Zephyrhills Police Department does not have the resources. Police Chief Brewer said he can conduct a traffic analysis and make recommendations to the community.

MAYOR ANNOUNCEMENTS - Mayor Monson encouraged everyone to attend this year’s Pigs in Z’hills event and wished everyone a Happy New Year.

CITY MANAGER ANNOUNCEMENTS – City Manager William Poe reminded everyone of the upcoming CRA Community Redevelopment Plan Update Workshop to be held January 18, 2024, 6:00 p.m. – 7:30 p.m. in Council Chambers.

CITY ATTORNEY ANNOUNCEMENTS – N/A

CITY COUNCIL COMMENTS – Council Vice President Burgess asked those in attendance to keep Sergeant David Dixon and his family in their thoughts.

Councilwoman Wilkeson thanked Ms. Cater from Abbott Square for addressing Council. She sent prayers to Sergeant Dixon’s family and wished everyone a Happy New Year.

Councilman Proctor said the City is making progress with turn lanes and sent prayers for Sergeant Dixon and his family.

Councilman Spina wished everyone a Happy New Year.

Council President Smith pleaded for someone to check the AV equipment prior to Council meetings.

Meeting Adjourned: 7:16 p.m.
Submitted by Lori L. Hillman